



# DESIGNATION PROCESS SUMMARY FORM

## MUNICIPALITY OF CROWSNEST PASS HERITAGE MANAGEMENT PLAN

This form is to be completed by the Municipal Historic Resources Board at each stage of the heritage designation process.

Site Name:	File No.:
Address:	Date Process Began:
Owner:	Date Process Ended:

YES / NO

- |   |       |
|---|-------|
| Survey form completed                                       | Date: |
| Municipal Heritage Inventory Application Form               | Date: |
| Eligible for designation (Eligibility Assessment)           | Date: |
| Designation Ranking Form                                    | Date: |
| Resource Evaluation Form                                    | Date: |
| Draft Statement of Significance                             | Date: |
| Placed on Heritage Inventory                                | Date: |
| Application for Municipal Designation                       | Date: |
| Agreement/waiver of compensation signed by owner            | Date: |
| Council passed motion to designate                          | Date: |
| Notice of Intention sent to owner                           | Date: |
| 60 days wait period elapsed                                 | Date: |
| Designation bylaw created                                   | Date: |
| Council passed bylaw  | Date: |
| Bylaw registered against title and served on property owner | Date: |
| Placed on Municipal Heritage Register of Historic Places    | Date: |
| Placed on the Alberta Register of Historic Places           | Date: |

Notes:

**FORWARD TO: Development Officer, Municipality of Crowsnest Pass**  
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