

Crowsnest Pass **Agriculture & Environmental Services**



AGRICULTURE SERVICE BOARD MEETING

May 15, 2019. 5:30 p.m.

**Ag Services Office – Blairmore Fire Station
2141, 127 Street, Blairmore, Alberta**

ATTENDANCE:

Darwin Ruzicka	Chairman
Robert Bailey	Vice Chairman
Wayne Kobberstad	Board Member
Ken Tappay	Board Member
Dave Filipuzzi	Councillor
Doreen Glavin	Councillor
Lisa Sygutek	Councillor (Arrived 5:43pm)
Jesse Fox	Fire Chief
Bradley Smith	ARD Key Contact
Bill Hnatiuk	Agricultural Fieldman
Sasha Lassey	Recording Secretary

ABSENT:

CALL TO ORDER

Chairman, Darwin Ruzicka called the meeting to order at 5:30 pm.

1. AGENDA

1.1. Adoption of Agenda

Additions:

Change (4.1) Introduction, 2019 Seasonal Staff to the first item in Old Business

01-2019-05-15 Motion made by Councillor Glavin to adopt the agenda as amended. Carried

2. ADOPTION OF MINUTES

2.1. Adoption of Agricultural Service Board Minutes from April 17, 2019

- “Councillor Glavin and Councilor Sygutek”

02-2019-05-15 Motion made by Ken Tappay to adopt the minutes of April 17, 2019 as amended.

Carried

3. OLD BUSINESS

3.1. Intro Seasonal Staff

- Bill Hnatiuk introduced the 2019 seasonal staff to the board
- Ashley Lema - Environmental Technician; was previously a seasonal staff in 2015
- Jessica Hayes - Riparian Technician

Ashley Lema and Jessica Hayes exited the meeting at 5:37 pm

3.2. ASB Meetings Start Time

- Discussion regarding the possibility of starting the Agricultural Services Board meetings at an earlier time
- All board members were in agreement to try a few meetings at 5:00pm to see if it is better received by the board

4. NEW BUSINESS

4.1. ASB Draft Legislative Report

- Bill Hnatiuk provided a copy of the ASB Draft Legislative report which needs to be submitted no later than June 30, 2019
- Used statistical information gathered from the 2018 season

Councillor Sygutek entered the meeting at 5:43 pm.

- Includes a statement of Income and Expenditures for 2018
- Bill Hnatiuk requested a recommendation from the board to submit the report as prepared
- The board agreed to the recommendation and it will be submitted to the CAO for approval before sending

4.2. Advertising, Municipal Vegetation Control

- Bill Hnatiuk stated that the advertising notices have been sent out to the public and he provided a copy of the media notice for the board's review
- Will run the advertisement two more times in the season to advise residents that the program is in place

4.3. 2019 Contractor Job Scope (Discussion)

- Bill Hnatiuk announced that one of the contractors previously used for vegetation management will not be returning in 2019
- Following discussions with the returning contractor, it was felt that they could handle the requirements of the contract entirely
- Jesse Fox will review the procurement policy to see if the department requires an request for proposal for contractors in future years
- Bill Hnatiuk also provided a copy of the job scopes as information for the board

4.4. Inspector/Officer Designation, Seasonal Staff

- Bill Hnatiuk advised the new seasonal staff have been given the Municipal Weed Inspector and Agricultural Pest Inspector and Soil Conservation Officer status by council, which was documented in councils meeting minutes
- These appointments are necessary to allow seasonal staff access to private/public properties to facilitate the Alberta Weed Control Act, Agricultural Pest Act & Soil Conservation Act within the Municipality of Crowsnest Pass; effective May 1 to October 11, 2019

5. CORRESPONDENCE

5.1. Web site

- Nothing new to report

6. INFORMATION

6.1. April Activity Up-Date

- Bill Hnatiuk provided an activity update for the month of April 2019 for the department
- Received \$10,000 cheque from TransCanada Pipeline

6.2. Year to Date Application Records

- First skunk call of the year; skunk was trapped and euthanized

7. DELEGATIONS

7.1. Delegations

- Bradley Smith reported to the board there is a CAP (Canadian Agricultural Partnership) initiative meeting tentatively scheduled for May 30, 2019 in Lethbridge; if it occurs, the board is invited to attend
- Purpose is to provide information on available programs and collaborations to municipalities and counties

8. ROUND TABLE

8.1. Round Table


- Bill Hnatiuk reviewed notes from a recent meeting with Volker Stevin in Fort MacLeod; Alberta Department of Transportation has committed funds in the amount of \$35,000 to the Municipality for right of way vegetation management which is an increase from the 2018 season
- New Minister of Agriculture has been announced – Devon Dreeshen

- Board member, Ken Tappay announced he will be resigning from the board

9. ADJOURNMENT


03-2019-05-15 Motion by Ken Tappay to adjourn the meeting at 6:19pm. Carried

Date of next meeting: June 19, 2019, 5:00 pm. Location Ag Services Office – Blairmore Fire Station 2141 127 Street Blairmore, Alberta



Chairman

Date: June 19/19



Recording Clerk

Date: June 19, 2019