

Pass Pool

In attendance: Leone Stacheruk, Sherri Gleave, Judy Sciarra, Lesley Margetak, Pauline Beech, Lisa Sygutek, Doreen Glavin

### **Old Business**

*OH&S Contract* – Discussion was held regarding the 3 quotes for OH&S position. Doreen **MOVED** to award the contract to Fluid Consulting of Cremona as recommended by HR and Administration. Lisa **SECONDED** the motion. **CARRIED.** Lisa will contact Kristen to proceed. Lesley will inform Jared.

*Pre-Season Changeroom Cleaning* - Three different companies have been contacted as per municipal policy. Discussion was held regarding the equipment needed to do the best job. Sherri **MOVED** to award the contract for the changerroom cleaning to Revolution Carpet Cleaning. Lisa **SECONDED** the motion. **CARRIED.** Judy will contact Revolution.

*Head Cashier Position* – Recently there were 23 applications submitted for Head Cashier. Discussion was held regarding the pros and cons of hiring both applicants to share the position therefore being able to cover more hours of front counter coverage. This would also help with training the beginning cashiers. Judy will set interviews for early this week.

*Letter of Employment* – Further discussion was held regarding customizing a letter to the pool employment circumstances to share with each employee, explaining clearly the terms of employment. Kristen offered suggestions and will help create one for the pool. Some questions were raised about vacation needs/time off requests. Lesley will contact Kristen.

### **New Business**

*Shelving* - Lesley will look into some buildable shelf units for the merchandise display.

Meeting adjourned @ **6:00 PM.**