

## PASS POOL BOARD MEETING

April 29, 2019

6:00 PM Municipal Office

**IN ATTENDANCE:** Leone Stacheruk, Judy Sciarra, Sherri Gleave, Lesley Margetak, Doreen Glavin ,  
Pauline Beech (Apologies – Lisa Sygutek)

**AGENDA:** Leone presented the Agenda. Additions to **Old Business F. Cleaning** and **G. Alberta Health Services Aquatic Therapy program.**

Pauline **MOVED** the agenda be adopted as amended. Sherri **SECONDED** the motion. **CARRIED.**

**MINUTES:** The minutes from the April 15, 2019 meeting were read.

Judy **MOVED** the minutes be adopted as amended. Leone **SECONDED** the motion. **CARRIED.**

### **OLD BUSINESS:**

A. OH&S – Kristen (HR) has identified 3 possible companies for the pool OH&S contract. No decision has been made to date.

B. Head Cashier position – As no applications have been received to date, discussion was held on the possibility of re-organizing the position and dividing up the duties among current staff positions.

C. Signage – The order has been place with Creative Designs but not received as of yet. The lane markers have just been ordered.

D. Interview Update – All but 2 applicants have been interviewed. Positions have been filled as follows: manager, assistant manager, 7 senior guards, 4 junior guards, 1 casual guard, 2 cashiers.

E. Website – Doreen has heard some criticism of our website not being current through the winter months and early spring when people may wish to inquire about the upcoming season. There was no program information nor was there a working phone contact or email posted. Discussion was held regarding ideas that might be possible. Judy had asked Vic to update with general comments and tentative schedule. She will ask Vic for an estimate to do bi-monthly updates through the off-season and we can discuss details of what to be posted. We will look into the possibility of posting a municipal or Board contact to offer for more information.

F. Commercial Cleaning of Floors, Showers & Changerooms – One contractor has declined but Revolution Carpet Care has agreed to provide an estimate and visit the facility this Wednesday. Doreen will arrange to get a key and meet there.

G. AHS Aquatic Therapy – Brandi Yakobowski is coordinating the program as it was very successful last year. She has a poster to give to the clinic promoting the program

**NEW BUSINESS:**

**A. Wage Scale** - Doreen **MOVED** to go **In Camera @ 7:05 PM**

Doreen **MOVED** to come out of In Camera at 7:20 PM.

Doreen **MOVED** to accept the updated wage scale for 2019 and start date of May 1, 2019 for the manager and assistant manager who will call in staff as needed. Judy **SECONDED** the motion.

**CARRIED.** Discussion was held regarding Kristen's suggestion of creating an employment contract specific to the pool. Tabled for consideration.

**B. E-Bikes Proposal** - Addressing the request from a private group for the pool staff to handle the rental of a fleet of E-Bikes, discussion was held noting the inexperience of the cashiers, the extra responsibility this would entail and the lack of adequate storage space.

Doreen **MOVED** to allow the private rental of the E-Bikes from the pool site.  
the motion. **DEFEATED.**

Leone **SECONDED**

**Next Meeting: Monday, May 13, 2019 at 6:00 PM**

Judy **MOVED** the meeting adjourn at 8:15 PM.