

BOARD MEETING MINUTES February 19, 2019

A regular meeting of the Management Body of Crowsnest Pass Senior Housing was held on Monday, February 19, 2019 at 11:00 am in the meeting room at Country Encounters, Coleman, Alberta.

ATTENDEES: Joanne Drain: Chairperson, Sharon Groat: Board Member, Marlene Ancil: Municipal Rep., Dave Filipuzzi: Municipal Rep., Debi Ruzek: Board Member, Leslie McCallum: Board Member, Annie Lok: Chief Administrative Officer.

Absent: Donna Stelmachovich: Vice-Chairperson

Minutes recorded by Annie Lok

1. CALL TO ORDER

- 1.1 Joanne Drain called the meeting to order at 11:05 a.m. and it was determined that a quorum of directors was present.

2. ADDITIONS/CHANGES TO AGENDA

- 2.1 No Change

3. APPROVAL OF AGENDA

- 3.1 *Motion #18/19 to approve the agenda with changes as presented – Sharon Groat – cd.*

4. APPROVAL OF MINUTES FROM LAST REGULAR MEETING

- 4.1 *Motion #19/19 to approve the minutes of the meeting held January 21, 2019 as presented - Leslie McCullum – cd.*

5. BUSINESS ARISING FROM THE MINUTES

- 5.1 Action Log

- 5.1. a See Attachment #1

6. REPORT FROM MANAGEMENT

- 6.1 Annie Lok, Chief Administrative Officer, provided a written report. Said report will be maintained on file and contained information on the following:

- 6.1. a Lodge
6.1. b Self-Contained Apartments
6.1. c Resident meetings

- 6.2 *Motion #20/19 to accept the Report from Management as presented – Marlene Ancil - cd*

7. FINANCIAL STATEMENT – JANUARY 2019

- 7.1 *Motion #21/19 to approve the Financial Statement for January 2019 as presented – Debi Ruzek – cd.*

8. CORRESPONDENCE

- 8.1 ASCHA Continuing Enhancement Online Education courses - Informational
8.2 Municipality of Crowsnest Pass requested an update of current/terminated Board members.

9. BOARD CHAIRPERSON REPORT

- 9.1 Nothing to report.

10. OTHER BOARD REPORTS

- 10.1 Nothing to report.

11. OLD BUSINESS

- 11.1 Lodge Upgrade (standing item)
11.1.1 Weather issues delayed the cement pour.
11.1.2 Roofing material change to asphalt from metal due to budget constraint. Due to LEED, a lighter shade is required to reflect light. Trees are considered for shading effects.
11.2 Budget 2019 approval
11.2.1 Motion #22/19 approval of YCL and SCU budget as presented – Sharon Groat – cd.

12. NEW BUSINESS

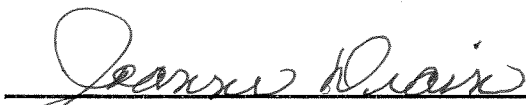
- 12.1 No new business

13. IN CAMERA

- 13.1 *Motion #23/19 to go in Camera at 12:45 P.M. – Leslie McCullum – cd.*
14.2 *Motion #24/19 to come out of Camera at 1:04 P.M. – Leslie McCullum – cd*

15. ADJOURNMENT

- 15.1 *Motion #25/19 to adjourn at @ 1:05 P.M.- Debi Ruzek - cd*



Joanne Drain - Chairperson