

MUNICIPALITY OF CROWNEST PASS  
MUNICIPAL PLANNING COMMISSION  
WEDNESDAY, APRIL 17, 2019

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**PRESENT:** Terry Hrudehy, Chair  
Greg Lach, Member  
Shar Cartwright, Member  
Dean Ward, Councilor  
Doreen Glavin, Councilor (Sitting in for Dave Filipuzzi)

**ADMINISTRATIVE:** Ryan Dyck, O.R.R.S.C.  
Mel Bohmer, Director of Development, Engineering & Operations  
Alexa Levair, Manager of Development & Trades  
Lisa Kinnear, Development Officer  
Deserie Mosby, Recording Secretary

**ABSENT:** Deanna Powell, Vice-Chair  
Dave Filipuzzi, Councilor  
Mel Bohmer, Director of Development, Engineering & Operations

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**1. CALL TO ORDER & BOARD INTRODUCTIONS**

Meeting called to order at 3:30 p.m.

**2. ADOPTION OF AGENDA**

*MOTION by Greg Lach to adopt the agenda of April 17, 2019 with the following additions:*

- 10) a. May Meeting
- b. Staffing
- c. Workshop

**CARRIED**

**3. ADOPTION OF MINUTES**

*MOTION by Dean Ward to adopt the minutes of March 27, 2019 as presented:*

**CARRIED**

**4. DELEGATIONS**

**5. BUSINESS ARISING FROM THE MINUTES**

**6. CORRESPONDENCE**

- a. Letter to Council – Recommendation for a fee waiver for DP2019-014; Non-Profit

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**7. SUBDIVISION APPLICATIONS**

**8. DEVELOPMENT PERMIT APPLICATIONS**

**8) a. Development Permit DP2019 – 029; New Accessory Building – 2551 – Passburg Drive**

The applicants are proposing a 36 ft. x 26 ft. barn for livestock. Accessory buildings are discretionary uses within the Non-Urban Area, so for this reason is before the MPC.

***MOTION** by Shar Cartwright to approve DP2019-029 with the following conditions:*

**Conditions**

1. The development must be completed in its entirety, in accordance with approved plans and conditions. Any revisions to the approved plans (including non-completion of the development) must be submitted for approval to the Development Authority.
2. All surface water must drain from the building site to the street and/or lane and not adversely affect neighboring properties. Should retaining walls be required, they are at the expense of the developer.

**CARRIED**

**8) b. Development Permit DP2019- 032; CNP Minor Soccer – 2002 – 76 Street, Coleman**

The applicants are proposing a 10 ft. x 10 ft. shed for storage of soccer equipment.

Discussion included that the MPC request to Council to waive the development permitting fees for this permit.

***MOTION** by Greg Lach to approve DP2019-032 with the following conditions:*

**Conditions**

1. The development must be completed in its entirety, in accordance with approved plans and conditions. Any revisions to the approved plans (including non-completion of the development) must be submitted for approval to the Development Authority.
2. All surface water must drain from the building site to the street and/or lane and not adversely affect neighboring properties. Should retaining walls be required, they are at the expense of the developer.

**CARRIED**

***MOTION** by Dean Ward that the MPC recommends to Council that the application fee for development permit DP2019-032 be waived:*

**CARRIED**

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**8) c. Development Permit DP2019-033; Bruns – Accessory Building – Greenhouse – 2107 – 66 Street, Coleman**

The applicant is proposing a 30-foot-long by 6-foot-wide greenhouse to be incorporated into rear yard retaining wall and fence.

Accessory buildings greater than 150 sq. ft. are a discretionary use and therefore before the MPC.

*MOTION by Shar Cartwright to approve DP2019-033 with the following conditions:*

**Conditions**

1. The development must be completed in its entirety, in accordance with approved plans and conditions. Any revisions to the approved plans (including non-completion of the development) must be submitted for approval to the Development Authority.
2. All surface water must drain from the building site to the street and/or lane and not adversely affect neighboring properties. Should retaining walls be required, they are at the expense of the developer.
3. The color and finish of the accessory building shall be of a quality, style and design that matches or is complementary to the main unit.
4. No outdoor storage, other than approved garbage enclosures, shall be permitted in any front yard area.

**CARRIED**

**9. NEW BUSINESS**

- a. Bylaw 1029, 2019 – Cannabis Setback Amendment

*MOTION by Greg Lach that the Municipal Planning Commission recommend to Council that Bylaw 1029-2019 be approved:*

**CARRIED**

**10. ROUND TABLE**

a. May Meeting – Terry Hruddy will be away for the May 22, 2019 regular MPC meeting. Deanna Powell will Chair the meeting.

b. Development Workshop – Thursday, May 9 at the Elk's Hall. The workshop will start at 9:30 until 12:00 pm after which a luncheon will be served.

The workshop is intended for developers, realtors, trades people, and anyone in general who wants to understand the process of a development from initial stages to completion. Admission is free, and it is encouraged that MPC members attend if possible.

b. Staffing – Alexa Levair announced that this would be her last MPC meeting as she is leaving the Municipality as of April 30, 2019.

MPC thanked Alexa for all of her input and wished her well in her new endeavors.

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11. IN CAMERA

12. ADJOURN


*MOTION by Shar Cartwright to adjourn the meeting @ 4:00 pm:*

**CARRIED**

**Approved By:**

  
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Vice – Chairperson for Chair

*22 MAY 19*  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Development Officer

*22 May 19.*  
\_\_\_\_\_  
Date

**NEXT MEETING WEDNESDAY MAY 22<sup>ND</sup>, 2019 @3:30 PM**