

**IN ATTENDANCE:** Leone Stacheruk, Pauline Beech, Doreen Glavin, Lisa Sygutek, Sherri Gleave, Lesley Margetak(absent), Judy Sciarra (absent)

1. **AGENDA:** Leone presented the agenda. Addition to **Old Business C. OH&S** and **D. Signs** quote. Pauline **MOVED** the agenda be adopted as amended.
2. **MINUTES:** The minutes of January 29, 2019 meeting were reviewed. Pauline **MOVED** the minutes be adopted. Sherri **SECONDED. CARRIED.**
3. **OLD BUSINESS:**
  - A. **Christmas Season Pass Promotion**-Lesley was going to call Tracy about the Christmas promotion sales numbers. As Lesley is unavailable for this meeting it will be tabled until the next meeting. Discussion- concerning the sign at the pool not advertising the promotion as the sign was not completed. Doreen looked into who was responsible to put the letters on to the sign, after conversations with administration she was told we can put up the letters ourselves.
  - B. **Contact to carry out renovations required** – Leone is curious as to who our contact is at the municipal office in order to inquire about pending renovations, changes we require and start dates. The boards contact should be Carrie B. at the MDM office. Lisa told the board that Mel is supposed to start renovations in March, but this will be dependent upon supplies arriving on time. He also mentioned that should supplies not arrive on time renovations will be held over until after the 2019 season.
  - C. **OH&S** – Doreen was contacted by Ben asking about the status of OH&S position for the pool. Ben worked with pool staff last year to update the OH&S manual for the pool. Ben's position was twofold; first to update, in conjunction with pool staff, an OH&S manual that would fall in line with current legislation, secondly assess any deficiencies at the pool concerning OH&S matters. Unfortunately, Ben was unable to complete the manual, but presented a comprehensive report to the board on deficiencies at the pool and the work done to the end of the season. The hard copy was presented to the board and forwarded to Mel Bohmer and Council. Ben's inquiry to Doreen was to see if there would be a position at the pool to complete the work. As the municipality is currently seeking a fulltime OH&S officer, the board was wondering if this person would support the OH&S work that needs to be completed at the pool. Doreen had a conversation with Patrick Thomas asking this question; his response was that it was very unlikely that new OH&S officer would be able to deal with the pool. Lisa suggested that we compose a letter to be sent to administration asking whether the Municipal OH&S officer will deal with pool OH&S matters. This letter will be forwarded to Bonnie Kawasaki to be added to the Council Agenda. If Council responds that the municipal OH&S officer cannot deal with the pool the board would like to proceed in hiring their own OH&S officer (contract position) for liability issues and completion of manual. Should we have to hire a person we will go through municipal hiring protocol, and Ben would have to apply. **Sherri MOVED to compose a letter to administration requesting whether the Municipal OH&S Officer will be able to provide support to the pool this**

**season, if not the Pool Board would ask that the Municipality provide \$7000.00 in budget funding for OH&S legislation at the pool. Pauline SECONDED. CARRIED.**

**D. Sign Quote** – Sherri was able to get a quote from Aquam for new lane swim signs. The quote was \$245.57 this included GST and shipping. Further discussion on this item will follow on **New Business B.**

**4. NEW BUSINESS:**

**A. Applications** – 4 have been received to date. Further discussion at next meeting after application deadline.

**B. Signage Query** – are we able to move forward with purchasing signs that Judy and Sherri received quotes for. Lisa stated that Ola said we don't have a specific budget line for signs, but funds could come from the supplies budget line.

**Leone MOVED that Judy move forward with ordering signs from Creative Design as well as the lane swim signs from Aquam to a maximum of \$2000.00 Pauline SECONDED. CARRIED**

**Next Meeting: Monday, March 25, 2019 at 6:00pm**

**Leone MOVED the meeting adjourn at 7:18 PM**