

Crowsnest Pass **Agriculture & Environmental Services**



AGRICULTURE SERVICE BOARD MEETING
March 20, 2019. 5:30 p.m.
Ag Services Office – Blairmore Fire Station
2141, 127 Street, Blairmore, Alberta

ATTENDANCE:

Darwin Ruzicka	Chairman
Ken Tappay	Board Member
Doreen Glavin	Councillor
Dean Ward	Councillor
Jesse Fox	Fire Chief
Bill Hnatiuk	Agricultural Fieldman
Sasha Lassey	Recording Secretary

ABSENT:

Robert Bailey	Vice Chairman
Wayne Kobberstad	Board Member
Bradley Smith	ARD Key Contact
Dave Filipuzzi	Councillor
Lisa Sygutek	Councillor

CALL TO ORDER

Chairman, Darwin Ruzicka called the meeting to order at 5:30pm.

1. AGENDA

1.1. Adoption of Agenda

Additions:

3.2 ASB Program Review Update

6.3 2018/2019 ARD Grant Report

01-2019-03-20 Motion made by Ken Tappay to adopt the agenda as amended. Carried

2. ADOPTION OF MINUTES

2.1. Adoption of Agricultural Service Board Minutes from February 20, 2019

- Bill Hnatiuk provided an amended version of the minutes of February 20, 2019 with minor changes made to spelling.

02-2019-03-20 Motion made by Councillor Glavin to adopt the minutes of February 20, 2019 as amended. Carried

3. OLD BUSINESS

3.1. 2019 Seasonal Staff Update

- Two seasonal staff have been hired and will start April 28 and May 1
- Both staff will be able to stay on for the entire season duration
- Will be introduced at the board meeting in May

3.2. ASB Program Review Update

- Bill Hnatiuk provided an email from Pam Retzloff, sent on behalf of the ASB Review Steering Committee reviewing some of the discussions that took place on the ASB Grant Program
- Councillor Glavin stated that these recommendations would be presented to the Minister of Agriculture and Forestry
- Bill H. stated that it is very important to ensure that all future grant applications are strong to ensure best chance of success

4. NEW BUSINESS

4.1. Fees, Rates & Charges Bylaw

- Bill Hnatiuk provided a letter for the board to review requesting that the fees for trap deposits, rentals, rental form and related inventory be included in the 2019 Fees, Rates and Charges Bylaw
- Jesse Fox to include request in an upcoming Council meeting in April

4.2. Aquatic Invasive Species (AIS) Inspection Station, Burmis

- The board discussed the concern of the lack of inspection stations and potential for boaters to travel up Highway 40 uninspected
- Jesse Fox recommended that the chairman send a letter to administration to present their concerns to council

03-2019-03-20 Motion by Ken Tappay to forward the letter to Executive Assistant, Bonnie Kawasaki, for review by Council. Carried

5. CORRESPONDENCE

5.1. Web site

- Bill Hnatiuk is currently reviewing all Agricultural Service related links on the website to ensure that they are accurate and up to date

6. INFORMATION

6.1. February Activity Up-Date

- Bill Hnatiuk provided the board an update of activities in February 2019

6.2. Year to Date Application Records

- Bill Hnatiuk provided the board a year-to-date application record update

6.3. 2018/2019 ARD Grant Report

- Bill Hnatiuk received the grant report for 2018/2019
- Must be submitted to Alberta government online by June 30, 2019; will require an up-to-date financial report for department

7. DELEGATIONS

7.1. Delegations

8. ROUND TABLE


8.1. Round Table

- Darwin Ruzicka stated that Bill has proven the benefit of winter invasive species inspection. Showing him inspection photos of knapweed and other species visible through the snow. These invasives would be difficult to see during their regular growing season
- Jesse Fox discussed future advertising plans for the department
- Bill Hnatiuk reviewed with the board some recent discussions with the Manager of British Columbia Environmental Services Regional District of East Kootenay that will have some positive effects on the vegetation management in the Summit Lake area

9. ADJOURNMENT

04-2019-03-20 Motion by Councillor Ward adjourn the meeting at 6:07pm. Carried

Date of next meeting: April 17, 2019, 5:30 pm. Location Ag Services Office – Blairmore Fire Station 2141 127 Street Blairmore, Alberta



Chairman

Date: April 16/2019



Recording Clerk

Date: April 18/19