

Table of Contents

TABLE OF CONTENTS

ITEM 2 - ADOPTION OF AGENDA	3
2.a Agenda	4
ITEM 3 - 2026 BOARD PRESENTATIONS	5
3.a Cover Page - Crowsnest Pass Senior Housing	6
3.a Senior Housing - Financial Statements 2024	8
3.a Senior Housing - Monthly Income Statement	22
3.a. Senior Housing - Budget 2026	25
3.b Cover Page - Municipal Library Board	26
3.b Library Board - List of Programs	29
3.b Library Board - Annual Report 2024	31
3.b Library Board - Profit & Loss 2024	32
3.b Library Board - 3 Year Budget Projection	33
3.c Cover Page - Municipal Historic Resources Advisory Committee	34
3.c MHRAC - Budget Request	37
3.c MHRAC - Grant Approval Letter	41
ITEM 4 - 2026 GENERAL OPERATING GRANTS	42
4.a Grant Summary	43
ITEM 5 - 2026 CATEGORY 1 GRANT APPLICATIONS	44
5.a Crow Snow Riders Association	45
5.b Crowsnest Pass Allied Arts Association	55
5.c Bellevue Underground Mine	70
5.d Crowsnest Pass Golf Club	82
5.e Crowsnest Museum	96
5.f Crowsnest Pass Quad Squad Association	106
5.g Crowsnest Nordic Ski Club	117
5.h Pass Powderkeg Ski Society	122
5.i Peaks to Pines Residents Association	129
5.j Southwest Alberta Regional Search and Rescue Society (SARSAR)	144
ITEM 6 - 2026 CATEGORY 2 GRANT APPLICATIONS	161
6.a Bellecrest Community Association	162
6.b Coleman Community Society	167
6.c CNP 40	173
6.d Crowsnest Pass Chamber of Commerce - Crowfest	184
6.e Crowsnest Pass Chamber of Commerce - Christmas In The Mountains	197
6.f Crowsnest Pass Chamber of Commerce - Visitors Guide	205
6.g Crowsnest Pass Chamber of Commerce - Best of Crowsnest Gala	211
6.h Crowsnest Consolidated High School	217
6.i Crowsnest Curling Club	221

6.j Crowsnest Pass Economic Development Society	237
6.k Crowsnest Pass Agricultural Society	254
6.l Crowsnest Pass Dance Festival Society	261
6.m Crowsnest Pass Health Foundation	270
6.n Crowsnest Pass Music Festival Society	276
6.o Kananaskis Pro Rodeo Association	282
6.p Sole Survivor Trail Race	291
ITEM 7 - DEPARTMENT INITIATIVES	298
7.a Department Initiatives Summary	299
7.b I01-2026 - Ice Plant Mechanical Upgrades	300
7.c I03-2026 - Outdoor Pickle Ball Courts	301
7.c I03-2026 - Outdoor Pickle Ball Court Layout	303
7.d I09-2026 - Sportsplex Front Entrance Automatic Sliding Doors	304
7.e I10-2026 - Sportsplex Replace Six Interior Doors	305
7.f I12-2026 - Sportsplex Water Heater and Storage Tank	306
7.g I14-2026 - Increased Monitoring of Nuisance Grounds	308
7.h I15-2026 - Library Elevator	310
7.i I16-2026 - New Financial Software	312
7.j I17-2026 - Water Mains and Services - Leak Detection	314
7.k I18-2026 - Manhole Grouting - I&I Prevention	315
7.l I19-2026 - Sanitary System - CIPP Lining Increase	316
7.m I21-2026 - Nuisance Grounds Detailed Phase II ESAs	318
7.n I22-2026 - Fire Training Complex Improvements	320
7.o I23-2026 - Big Bounce Event	322
7.p I24-2026 - Pass Powderkeg Rental Equipment Replacement	323
7.q I27-2026 - Water/Wastewater Operators - Gas Monitors	325
7.r I28-2026 - Asphalt Maintenance - Hot Patch Equipment	326
7.s I29-2026 - Guard Rail Cable and Conventional	329
7.t I30-2026 - Blairmore Pump House Control and Communication Upgrade	330
7.u I32-2026 - Sentinel Reservoir Replacement	332

AGENDA ITEM 2

ADOPTION OF AGENDA



MUNICIPALITY OF CROWSNEST PASS

AGENDA

SPECIAL BUDGET MEETING

Municipal Office – Council Chambers

8502 19 Avenue, Coleman, Alberta

Thursday, October 16, 2025 at 9:00 am

(Budget Packages can be viewed at

<https://www.crowsnestpass.com/municipalgovernment/council/meeting-packages-minutes>)

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. 2026 BOARD PRESENTATIONS

Each group has 30 minutes to present, with 15 minutes for questions from Council.

a. Crowsnest Pass Senior Housing Board

b. Crowsnest Pass Community Library Board

c. Municipal Historic Resources Advisory Committee

4. 2026 GENERAL OPERATING GRANTS

5. 2026 CATEGORY 1 GRANT APPLICATIONS

6. 2026 CATEGORY 2 GRANT APPLICATIONS

7. DEPARTMENT INITIATIVES

8. ADJOURN

Next Special Budget Meeting December 4, 2025, at 9 am at the Municipal Office – Council

Chambers. 2026 draft budget deliberations.

AGENDA ITEM 3

2026 BOARD PRESENTATIONS

2026 Board and Committee Budget Presentation

Board/Committee Information	
Board/Committee Name	Crowsnest Pass Senior Housing
Chair Name	Shelley Price
Additional Members	Dean Ward Diane Nummi Dave Filipuzzi Dee-Anna Strandquist Cathy Painter Marlene Anctil

Mission or Mandate
Briefly state your board/committee's mission or mandate.
To provide seniors high quality housing and care that is safe, respectful, supportive and sustainable.

Accomplishments
Please outline your board/committee's current year accomplishments.
Community positive and invested All levels of housing - lodge, SL2, SL3, SL4 and SL4D
Please outline your board/committee's upcoming year plans and goals.
Oversee the governance Monitor budgetary spending on Capital and Operational requirements as we are now over our first year of operation at Peak to Pines Supporting Management in maintaining high quality of standard in care services and educational requirements for new employees Recruit/Retain professional nursing staff Maintain high occupancy rate by providing quality care, healthy meals, activities and being the the home of choice.

Budget Request Information
Is your board/committee requesting a budgetary consideration from the Municipality for the upcoming year?
Yes
If yes, please record the amount requested here.
\$425,000
Did the board/committee receive any grants from the municipality last year?
Yes
If so, how much did your board/committee receive?
\$398,750

Program Information
Please upload any supporting information to illustrate your board/committee programs and activities and how they support your upcoming plans and goals. You may also include this as part of your presentation.

Financial
Please upload your most recent year-end financial statements
Attached
Please provide the budget for the year in which the funds are being requested
Attached
Please indicate any funding requested or received from other levels of government and other agencies, and the status of each application if any.

CROWSNEST PASS SENIOR HOUSING

Financial Statements

Year Ended December 31, 2024

CROWSNEST PASS SENIOR HOUSING

Table of Contents

Year Ended December 31, 2024

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Operations	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 12



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Crowsnest Pass Senior Housing

Opinion

We have audited the financial statements of Crowsnest Pass Senior Housing (the "organization"), which comprise the statement of financial position as at December 31, 2024, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statements for the year ended December 31, 2023 were audited by another auditor who expressed an unmodified opinion on those financial statements on March 25, 2024.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

(continues)

Independent Auditor's Report to the Board of Directors of Crowsnest Pass Senior Housing *(continued)*

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Shawn Cook
Professional Corporation

Lethbridge, Alberta
March 24, 2025

Chartered Professional Accountants



CROWSNEST PASS SENIOR HOUSING

Statement of Financial Position

December 31, 2024

	Apartments	Peaks to Pine Lodge	2024	2023
ASSETS				
CURRENT				
Cash and cash equivalents <i>(Note 3)</i>	\$ 100,076	\$ 705,101	\$ 805,177	\$ 980,826
Accounts receivable	32,073	110,618	142,691	108,001
Goods and services tax recoverable	4,109	33,604	37,713	30,844
Prepaid expenses	2,532	34,156	36,688	28,033
	138,790	883,479	1,022,269	1,147,704
CASH AND CASH EQUIVALENTS, NOT AVAILABLE FOR CURRENT OPERATIONS <i>(Note 3)</i>				
	-	880,239	880,239	494,664
CAPITAL ASSETS <i>(Note 4)</i>	-	353,702	353,702	417,941
	\$ 138,790	\$ 2,117,420	\$ 2,256,210	\$ 2,060,309
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable and accrued liabilities <i>(Note 5)</i>	\$ 120,615	\$ 639,106	\$ 759,721	\$ 915,351
Deferred contributions <i>(Note 6)</i>	18,175	1,600	19,775	86,230
	138,790	640,706	779,496	1,001,581
UNAMORTIZED DEFERRED CAPITAL CONTRIBUTIONS <i>(Note 7)</i>				
	-	99,742	99,742	113,944
	138,790	740,448	879,238	1,115,525
NET ASSETS				
Investment in capital assets	-	253,960	253,960	303,997
Internally restricted net assets <i>(Note 8)</i>	-	880,239	880,239	494,664
Available accumulated excess (deficiency) of revenue over expenses	-	242,773	242,773	146,123
	-	1,376,972	1,376,972	944,784
	\$ 138,790	\$ 2,117,420	\$ 2,256,210	\$ 2,060,309

COMMITMENT *(Note 14)*

APPROVED BY THE BOARD:

Director

Director

CROWSNEST PASS SENIOR HOUSING**Statement of Changes in Net Assets****Year Ended December 31, 2024**

	Investment in capital assets	Internally restricted net assets	Available accumulated excess of revenue over expenses	2024	2023
BALANCE, BEGINNING OF YEAR	\$ 303,997	\$ 494,664	\$ 146,123	\$ 944,784	\$ 702,462
Excess of revenue over expenses	-	-	432,188	432,188	242,322
Net change in capital asset	(6,593)	-	6,593	-	-
Amortization (net)	(43,444)	-	43,444	-	-
Transfers <i>(Note 8)</i>	-	385,575	(385,575)	-	-
BALANCE, END OF YEAR	\$ 253,960	\$ 880,239	\$ 242,773	\$ 1,376,972	\$ 944,784

CROWSNEST PASS SENIOR HOUSING

Statement of Operations

Year Ended December 31, 2024

	Apartments 2024	Peaks to Pine Lodge 2024	2024 2024	2023 2023
REVENUE				
Rent	\$ 321,040	\$ 1,929,645	\$ 2,250,685	\$ 1,868,101
Resident services	31,070	69,592	100,662	88,752
Non-resident services	-	51,975	51,975	65,417
Alberta Health Services agreements (Note 14)	-	3,201,107	3,201,107	2,575,454
Municipal operating grant and requisition	-	362,500	362,500	590,929
Lodge Assistance Grant	-	232,593	232,593	236,619
Alberta Social Housing Corporation - deficit funding	76,926	-	76,926	5,110
Investment income	378	73,718	74,096	17,206
Alberta Health Services - COVID - 19 grant funding	-	68,565	68,565	60,788
Other grants and donations	1,173	30,015	31,188	23,749
Amortization of deferred capital contributions (Note 7)	-	14,202	14,202	14,202
Management and administration funding	-	24,882	24,882	24,795
Alberta Social Housing Corporation - operating grant	-	-	-	10,500
Gains (losses) on disposal of capital assets	-	-	-	(1,508)
	430,587	6,058,794	6,489,381	5,580,114
EXPENSES				
Health services (Note 10)	-	2,544,390	2,544,390	2,328,188
Human resources	163,895	1,967,030	2,130,925	1,920,273
Operating	14,911	606,525	621,436	462,987
Utilities	90,120	252,188	342,308	332,098
Operating maintenance	125,247	87,334	212,581	113,553
Administration	26,639	116,451	143,090	115,201
Amortization	-	57,646	57,646	65,492
	420,812	5,631,564	6,052,376	5,337,792
EXCESS OF REVENUE OVER EXPENSES BEFORE				
	9,775	427,230	437,005	242,322
Transfer of surplus to ASHC (Note 12)	(9,775)	-	(9,775)	-
Deficit funding received from ASHC (Note 12)	4,958	-	4,958	-
	(4,817)	-	(4,817)	-
EXCESS OF REVENUE OVER EXPENSES				
	\$ 4,958	\$ 427,230	\$ 432,188	\$ 242,322

CROWSNEST PASS SENIOR HOUSING**Statement of Cash Flows****Year Ended December 31, 2024**

	2024	2023
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 432,188	\$ 242,322
Items not affecting cash:		
Amortization of capital assets	57,646	65,492
Amortization of deferred capital contributions	(14,202)	(14,202)
Loss on disposal of capital assets	-	1,508
	<u>475,632</u>	<u>295,120</u>
Changes in non-cash working capital:		
Accounts receivable	(34,690)	284,166
Goods and services tax recoverable	(6,868)	(14,667)
Prepaid expenses	(8,656)	(4,770)
Accounts payable and accrued liabilities	(155,631)	310,130
Deferred contributions	(66,455)	(24,918)
Due to Alberta Social Housing Corporation	-	(1,157)
	<u>(272,300)</u>	<u>548,784</u>
	<u>203,332</u>	<u>843,904</u>
INVESTING ACTIVITIES		
Cash and cash equivalents, not available for current operations	(385,575)	(150,000)
Proceeds on disposal of capital assets	6,594	-
	<u>(378,981)</u>	<u>(150,000)</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS DURING THE YEAR	(175,649)	693,904
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	980,826	286,922
CASH AND CASH EQUIVALENTS, END OF YEAR	\$ 805,177	\$ 980,826

CROWSNEST PASS SENIOR HOUSING

Notes to Financial Statements

Year Ended December 31, 2024

1. NATURE OF OPERATIONS

Crowsnest Pass Senior Housing (“the Organization”) is established as a management body by provincial ministerial order and is governed by the Alberta Housing Act, and operates a senior citizen lodge and two self-contained apartments in Southern Alberta under an operating agreement with the provincial government. Crowsnest Pass Senior Housing qualifies as a not-for-profit organization and therefore is exempt from tax under the Income Tax Act. Crowsnest Pass Senior Housing operates two separate divisions, Crowsnest Pass Senior Housing – Peaks to Pines (“Lodges”) and Crowsnest Pass Senior Housing – Self Contained Apartments (“Apartments”). These financial statements present the assets, liabilities, revenues and expenses of the Lodges and the Apartments operations.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

These consolidated financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and short-term deposits, which are highly liquid with original maturities of less than three months from the date of acquisition.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization. Capital assets are amortized over their estimated useful lives on a straight-line basis.

Tractor and automotive	5 years
Equipment and furniture	6 to 10 years

Capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the asset no longer has any long-term service potential to the organization. Any such impairment is measured by a comparison of the carrying amount of an asset to estimated residual value.

(continues)

CROWSNEST PASS SENIOR HOUSING

Notes to Financial Statements

Year Ended December 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

Crowsnest Pass Senior Housing follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Assets funded by the provincial government or by grants or donations are recorded as assets and a corresponding credit is recorded as an unamortized deferred capital contribution. Unamortized deferred capital contributions and related interest are recognized as revenue in the periods which the related amortization expense and the deferred capital contribution revenue are matched to indicate that the related amortization expense has been funded. Land that is contributed is recorded as a direct increase to investment in capital assets.

Rental and related service revenue is recognized when the rent or service is provided and payment is received or receivable.

Other revenues are recognized when earned.

Employee future benefits

The organization participates in the Local Authorities Pension Plan ("LAPP"). The multi-employer defined benefit plan provides pensions for participating employees based on years of service and earnings. Defined contribution plan accounting is applied where information is insufficient to apply defined benefit plan accounting. Pension costs comprise the employer's contributions during the year.

Financial instruments

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The organization has not elected to carry any such financial instruments at fair value.

Transaction costs on the acquisition of financial instruments are measured subsequently at fair value as they are incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight - line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there are indicators of impairment, the organization determines if there is a significant adverse change in the expected amount of timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the organization expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(continues)

CROWSNEST PASS SENIOR HOUSING

Notes to Financial Statements

Year Ended December 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributed services

The operations of the organization depend on the contribution of time by volunteers. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include the estimated useful lives of capital assets and the valuation allowances for accounts receivable. Actual results could differ from those estimates.

3. CASH AND CASH EQUIVALENTS

	2024	2023
Cash	\$ 918,503	\$ 1,449,663
Guaranteed investment certificates bearing interest between 4.50% - 5.25% maturing between May 2025 - August 2026	766,913	25,827
	1,685,416	1,475,490
Cash and cash equivalents not available for current operations	(880,239)	(494,664)
	<u>\$ 805,177</u>	<u>\$ 980,826</u>

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Equipment and furniture	\$ 613,136	\$ 259,434	\$ 353,702	\$ 417,941
Tractor	21,025	21,025	-	-
Truck	20,962	20,962	-	-
	<u>\$ 655,123</u>	<u>\$ 301,421</u>	<u>\$ 353,702</u>	<u>\$ 417,941</u>

These financial statements reflect only the costs of capital assets incurred by the organization. The original cost of the buildings owned by Alberta Social Housing Corporation are not reflected in these financial statements.

CROWSNEST PASS SENIOR HOUSING

Notes to Financial Statements

Year Ended December 31, 2024

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2024	2023
Accounts payable and accrued liabilities	\$ 670,234	\$ 826,881
Government remittances payable	60,311	63,082
LAPP contributions payable	29,176	25,388
	\$ 759,721	\$ 915,351

6. DEFERRED CONTRIBUTIONS

	Alberta Health Services - COVID-19 funding	Alberta Health Services (advance)	Other	2024
Balance, beginning of year	\$ 68,564	\$ 4,250	\$ 13,416	\$ 86,230
Amounts received	-	-	11,375	11,375
Amounts recognized	(68,564)	(4,250)	(5,016)	(77,830)
Balance, end of year	\$ -	\$ -	\$ 19,775	\$ 19,775

7. UNAMORTIZED DEFERRED CAPITAL CONTRIBUTIONS

Unamortized deferred capital contributions represent the unamortized portion of contributions received and spent on capital projects. Changes in unamortized deferred capital contributions are as follows:

	2024	2023
Balance, beginning of year	\$ 113,944	\$ 128,146
Amount recognized as revenue	(14,202)	(14,202)
Balance, end of year	\$ 99,742	\$ 113,944

During the year \$nil (2023 - \$nil) was received and spend on capital projects.

8. RESTRICTIONS ON NET ASSETS

The organization has internally restricted a total of \$880,239 (2023 - \$494,664) for capital replacement, a general reserve and an operating reserve. These internally restricted amounts are not available for other purposes without approval by the Board.

CROWSNEST PASS SENIOR HOUSING

Notes to Financial Statements

Year Ended December 31, 2024

9. LOCAL AUTHORITIES PENSION PLAN

Employees of the organization participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The organization is required to make current service contributions to the LAPP of 8.45% (2023 - 8.45%) of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 11.65% (2023 - 12.23%) on pensionable earnings above this amount.

Total current service contributions by the organization to the LAPP in 2024 were \$183,466 (2023 - \$168,591). Total current service contributions by the employees of the organization to the LAPP in 2024 were \$163,635 (2023 - \$147,746).

At December 31, 2023, the LAPP disclosed an actuarial surplus of \$15.057 billion; the 2024 LAPP actuarial balance was not available at the date of this report.

10. HEALTH SERVICES

Included in health services are costs for wages, benefits and supplies related to health. No other administrative or operational costs have been included.

11. RELATED PARTY TRANSACTIONS

At December 31, 2024, there was a balance payable from Apartments to Lodges of \$72,077 (2023 - \$56,764). These balances are not eliminated in the balance sheet.

During the year, the organization made purchases of \$38,348 (2023 - \$16,317) from a company owned by a board member. These transactions are in the normal course of operations and are recorded at the exchange amount which is the amount of consideration established and agreed to by the related parties. Included in accounts payable and accrued liabilities is \$9,424 (2023 - \$667) due to the related party.

12. DUE TO ALBERTA SOCIAL HOUSING CORPORATION ("ASHC")

The Housing Act, which regulates the Apartments' operation requires that all surpluses from Apartment operations including non-allowable amortization expense plus any carry forward funding received be repayable to ASHC. In 2024, the Apartments' operations surplus of \$9,775 is repayable to ASHC. In the prior year, the Apartments' operations incurred a deficit of \$4,958, which was received from ASHC.

CROWSNEST PASS SENIOR HOUSING

Notes to Financial Statements

Year Ended December 31, 2024

13. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of December 31, 2024.

(a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable. The organization prepares budget and cash forecasts as well as monitoring the operating requirements to ensure it has sufficient funds to fulfill its obligations.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

14. COMMITMENTS

The organization operates the Peaks to Pines Lodge under a continuing care master service agreement with Alberta Health Services originally effective January 1, 2014. The current amended agreement was effective July 1, 2022 and is effective under the renewal terms of the agreement until June 30, 2052.

15. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation. The changes do not affect prior year earnings.



MONTHLY INCOME STATEMENT

Supportive Living	July Actual	August Actual	Period Ended 8/31/2025	2024 YTD	2025 Budget	% of Budget
REVENUE						
Rental Revenue						
Rent - P2P	\$168,895	\$173,319	\$1,344,254	\$1,316,430	\$2,021,300	67%
Rent Reduction	(2,709)	(216)	(23,986)	(27,209)		0%
Rent Refund	(1,862)	(1,589)	(9,909)	(4,821)		0%
Total Rental Revenue	164,323	171,514	1,310,359	1,284,400	2,021,300	65%
Resident Services						
Parking	275	275	2,454	2,109	3,300	74%
Laundry Revenue	1,788	1,690	14,585	15,540	23,400	62%
Self Laundry	816	800	6,592	4,333	9,400	70%
Cable TV	2,004	1,989	16,206	15,666	23,040	70%
Scooter Charging	30	30	270	420	500	54%
A/C Recovery	200	200	695	338	400	174%
Medication Assistance	767	715	5,757	8,450	11,500	50%
Personal Care Supplies	156	144	1,344		5,320	25%
Total Resident Services	6,036	5,843	47,903	46,855	76,860	62%
Non-Resident Services						
Meals on Wheels	2,538	1,842	19,633	29,628	51,401	38%
Events/Parties			360		1,500	24%
GuestMeal		29	42	133	500	8%
Facility Rental	40		399	170	1,020	39%
StaffMeal	371	436	3,273	5,166	8,000	41%
Sundry Revenue			360	279	500	72%
Total Non-Resident Services	2,948	2,306	24,066	35,376	62,921	38%
Grants & Donations						
Donations			295	3,031		0%
ASHC grants - LAP Grant	15,695	15,695	125,560	140,056	172,100	73%
Provincial Grants				40,045		0%
Federal Grants				2,984		0%
Total Grants & Donations	15,695	15,695	125,855	186,116	172,100	73%
Operational Funding						
Health Funding	237,072	237,137	1,905,359	1,865,433	2,875,899	66%
Total Operational Funding	237,072	237,137	1,905,359	1,865,433	2,875,899	66%
Management & Admin Funding						
Property Management Fee			11,880	15,840	19,800	60%
Other Recovery			16,625	345	9,000	185%
NSF/Late Fee	25	25	75	25		0%
Sundry Revenue			0		800	0%
Total Management & Admin Funding	25	25	28,580	16,210	29,600	97%
Investment Income						
Interest	1,990	1,717	29,546	43,233	47,000	63%
Total Investment Income	1,990	1,717	29,546	43,233	47,000	63%
TOTAL REVENUE	428,089	434,237	3,471,668	3,477,623	5,285,680	66%



MONTHLY INCOME STATEMENT

	July Actual	August Actual	Period Ended 8/31/2025	2024 YTD	2025 Budget	% of Budget
Supportive Living						
EXPENSE						
Utilities						
Carbon Tax -Heating			13,137	16,629	32,000	41%
Heating	1,567	1,194	31,197	38,330	68,000	46%
Electricity	9,294	10,707	76,135	75,559	125,000	61%
Water & Sewer	2,301	2,301	17,473	16,909	26,400	66%
Waste Removal	681	575	5,165	5,308	8,000	65%
Telephone	505	498	3,982	3,810	6,300	63%
Cable Television	1,497	1,497	11,656	11,165	17,600	66%
Total Utilities	15,844	16,771	158,745	167,711	283,300	56%
Operating						
Food	40,781	39,172	332,176	310,219	497,600	67%
Kitchen Supplies	2,506	1,287	19,153	20,494	35,400	54%
Janitorial Services	1,725		2,598	2,952	5,500	47%
Laundry Supplies	657	190	4,802	7,202	11,400	42%
Linen Supplies			546	558	1,100	50%
Housekeeping Supplies	1,538	1,328	18,488	17,128	25,900	71%
Op. Equip & Furniture Purchases			920	1,073	400	230%
Op. Equip & Furniture Repairs		366	543	4,264	5,000	11%
Insurance	1,573	1,573	12,583	9,569	20,500	61%
Resident/Volunteer Programs	234	1,534	4,143	2,131	7,200	58%
Recreation Grant Expenditures	21	21	169	29,861		0%
Event Meals				67		0%
Publicity & Promotion	100		200	139	800	25%
Pest Control	142	142	1,140	2,074	2,000	57%
Sundry - Operating					500	0%
Total Operating	49,277	45,613	397,461	407,732	613,300	65%
Operating Maintenance						
Appliances			2,957	3,307	1,500	197%
Bldg Safety & Security	6,315	5,080	18,514	15,432	26,500	70%
Vehicles	(292)	(216)	(2,213)	(817)		0%
Building Interior	18	110	645	47	2,000	32%
Building Exterior		38	50		1,000	5%
Heating, Ventilation & Air	1,294	164	4,577	14,630	19,500	23%
Plumbing	773	357	5,233	4,227	5,500	95%
Electrical		2,548	4,632	1,652	5,600	83%
Grounds Maintenance	97	52	12,930	11,725	9,400	138%
Elevators	726	1,439	7,251	5,965	10,800	67%
Maint. Equip Repairs			13	20	500	3%
Maint. Equip Purchases				60	500	0%
Maint Tools & Supplies	24		440	503	800	55%
Total Operating Maintenance	8,955	9,572	55,027	56,750	83,600	66%
Human Resources						
Salaries & Wages	309,243	315,562	2,538,632	2,511,601	3,757,692	68%
CPP	14,197	13,159	114,751	112,478	192,198	60%
EI	5,951	5,695	48,909	48,973	81,976	60%
Benefit Plan	13,735	13,843	105,184	95,849	194,359	54%
LAPP	14,701	14,715	120,856	118,760	242,563	50%
WCB	6,625	6,343	52,668	36,723	69,784	75%
Personnel Recruitment	500		3,409	3,257	4,000	85%
Staff Functions & Recognition	51		1,672	6,771	9,200	18%



MONTHLY INCOME STATEMENT

	July Actual	August Actual	Period Ended 8/31/2025	2024 YTD	2025 Budget	% of Budget
Supportive Living						
Training & Development	716	670	4,634	4,647	8,400	55%
Health & Safety	76		949	5,673	6,000	16%
Total Human Resources	365,795	369,987	2,991,665	2,944,732	4,566,172	66%
Administration						
Bank Charges	502	406	3,297	2,744	4,200	79%
Office Supplies	976	1,107	8,490	9,936	15,848	54%
Office Equip. Purchases		440	1,677		500	0%
Office Equip Repairs					500	0%
Travel & Mileage		31	80	665	1,000	8%
Board Indemnity	1,155	810	4,845	4,635	9,000	54%
Board Mtg Expenses & Mileage			45		500	9%
Board Conferences					2,500	0%
Board Expenses - P2P				1,231	1,000	0%
Association Fees	226	226	1,809	1,875	5,500	33%
Legal Fees				5,088	2,000	0%
Audit Fees	15,375		15,375	23,040	23,250	66%
Consulting Fees			400	400	1,000	40%
IT Services	1,955	2,277	22,040	17,551	31,000	71%
Accreditation		5,424	11,584	6,160	13,360	87%
Sundry - Admin				7,774	500	0%
Total Administration	20,188	10,720	69,643	81,099	111,158	63%
Health Expenditures						
Health Admin Supplies	600	600	5,321	5,226	8,200	65%
Resident Care Supplies	1,444	2,974	14,132	14,938	18,700	76%
Total Health Expenditures	2,044	3,574	19,453	20,165	26,900	72%
Amortization						
Amortization						0%
Total Amortization						0%
Capital Maintenance						
Capital - Furniture & Equipment				4,449		0%
Total Capital Maintenance				4,449		0%
TOTAL EXPENSES	462,103	456,235	3,691,995	3,682,638	5,684,430	65%
Income before Requisition	(34,014)	(21,998)	(220,327)	(205,015)	(398,750)	55%
Requisition Revenue	33,229	33,229	265,833	241,667	398,750	67%
Surplus/Shortfall	(785)	11,231	45,507	36,652		0%

Crowsnest Pass Senior Housing

Peaks to Pines Operating Budget 2026

Peaks To Pines	P2P Budget 2025	P2P budget 2026	Budget Change	Budget NOTES
REVENUE				
Total Rental Revenue	2,021,300	2,042,300	21,000	Budget = 6 vacancies; \$20 Increase to Service Package
Total Resident Services	76,860	69,700	(7,160)	2025 actuals lower than expected
Total Non-Resident Services	62,921	35,800	(27,121)	MOW currently \$10,000 < Last year-to-date
Total Grants & Donations	172,100	211,900	39,800	LAP grant rate increase + increase to income threshold
Health Funding	2,875,899	2,906,900	31,001	2025 increase = 1.25%
Total Management & Admin Funding	29,600	34,860	5,260	YCL Management Fee + Rebate Programs
Total Investment Income	47,000	40,800	(6,200)	Reinvesting at lower rates
TOTAL REVENUE	5,285,680	5,342,260	56,580	
EXPENSE				
Total Utilities	283,300	237,600	(45,700)	Elimination of Carbon Tax
Total Operating	613,300	638,100	24,800	2.5% Increase to supplies; 15% Insurance
Total Operating Maintenance	83,600	100,600	17,000	'25 Grounds & Plumbing higher; increased sanding
Total Human Resources	4,566,172	4,702,900	136,728	Labour negotiations - contract expires Dec 2025
Total Administration	111,158	93,910	(17,248)	New Auditors, tri-annual LAPP & accreditation in '25
Total Health Expenditures	26,900	28,300	1,400	Client software and Care Supplies
TOTAL EXPENSES	5,684,430	5,801,410	116,980	
Net Income before Requisition	(398,750)	(459,150)	(60,400)	
Municipal Requisition/Grant	398,750	425,000	26,250	6.6% Increase
Net Income	0	(34,150)	(34,150)	
From Aging with Dignity Grant CF		23,000		Negotiations & staff emails
CF from 2025 surplus for HCA education		11,150		
Adjusted Shortfall		0		

2026 Board and Committee Budget Presentation

Board/Committee Information	
Board/Committee Name	Crowsnest Pass Municipal Library Board
Chair Name	Erin Matthews
Additional Members	Gale Comin Nicole Stafford Margaret Thomas John Hucik Doreen Glavin (Council Rep) Lisa Sygutek (Council Rep)

Mission or Mandate
Briefly state your board/committee's mission or mandate.
Mission: Crowsnest Community Library Board, Staff and Volunteers enrich, inform and engage the public by providing a variety of resources, services and programs which meet the informational educational, and recreational needs of the community.

Accomplishments
Please outline your board/committee's current year accomplishments.
The Crowsnest Community Library Board met 7 times from October 2024 to September 2025 and accomplished the following duties: Review and approve the Librarians Reports. Review and approve the monthly Financial Statements. Review and revise our Library Policies. Review and approve the Annual Report for submission to the Public Libraries Services Branch. Construct and submit a 5 year Plan of Service to the Public Libraries Services Branch. (2025 - 2029) Discuss and brainstorm with our Library Manager various library challenges and improvements to keep our Library an inviting, accessible and eco friendly environment. (ex. Lighting, elevator, landscaping) Submitted a request to Council for capital funding towards installing an elevator in the Library building. Research, discuss and apply for available grants to enhance our library functions and services. Review Library Board applications received from the Municipality and make recommendations to Council for desired applicants. Construct a 3 year budget proposal to submit to Council.

Accomplishments
Please outline your board/committee's upcoming year plans and goals.
Please see "Plan of Service 2025 to 2029" at https://www.crowsnestpasslibrary.ca/about-us/plans-and-reports

Budget Request Information
Is your board/committee requesting a budgetary consideration from the Municipality for the upcoming year?
Yes
If yes, please record the amount requested here.
\$176,710
Did the board/committee receive any grants from the municipality last year?
Yes
If so, how much did your board/committee receive?
\$158,402

Program Information
Please upload any supporting information to illustrate your board/committee programs and activities and how they support your upcoming plans and goals. You may also include this as part of your presentation.

Financial
Please upload your most recent year-end financial statements
Attached
Please provide the budget for the year in which the funds are being requested
Attached
Please indicate any funding requested or received from other levels of government and other agencies, and the status of each application if any.

Financial
Provincial Funding of \$40,298.00 Friends of the Library donated \$2000 towards our 2025 book allotment as well as donating furniture and equipment from our Librarians wish list. The Crowsnest Pass Agricultural Society donated \$1100.00 towards our landscaping projects in 2025.

List of Library Programs October 2024 to September 2025

- Artful Inspirations Program (adult program) Wednesday afternoons in October and November 2024 and January to April 2025.
- Legomania - Last Friday of the month October 2024 and February - April 2025
- Movies with CNP 40 - October 18 & 19 2024, during the 2024 Christmas Break, and also February 7 & 8, March 21 & 22, April 25 & 26, May 30, & 31, and September 19 & 20, 2025.
- BRAT Pack (a Tuesday morning program run jointly with Community Futures for ages 0 -12) October 2024 - May 2025.
- Spooktacular - we provide a craft/activity at this community event in October.
- Provincial Family Resource Network Program. This program was presented at The Crowsnest Community Library by Kids First - Fort MacLeod on Nov 1, 2024 and Feb 14, 2025.
- Kids Crafting on Nov. 13 & 14 2024 and 3 Fridays in December 2024.
- Family Literacy Day Event and Movie on January 25, 2025.
- Puzzle Challenge event February 21, 2025.
- Chess Club from January 2025 to March 2025.
- The Library visited Kids Kollege on February 12, 2025.
- BYO Book Chat for ages 12 -16 on the first Tuesday of the month from February to May 2025.
- After school Art Program ran on March 7 and April 14 2025.
- Big Block Bonanza Program on March 21, 2025.
- Spring Break daily programs at the Library in April 2025.
- Crafternoons program in May 2025.
- Escape Rooms on June 6 & 7 2025.
- Summer Read on Day was June 14, 2025.
- Summer Reading Programs ran in July and August with 15 to 25 attendees daily
- Glow in the Dark Marble Maze Program was a big hit at the beginning of July.
- Summer Reading Bingo Sheets from Chinook Arch - We had 30 submissions from our library patrons.
- Friends of the Library supported and provided prizes for a Reading Olympics challenge that ran through the summer.
- A wonderful Literary Basket Draw provided by the Friends of the Library was made in August.





Crowsnest Pass Municipal Library

Annual
Report
2024



The library had **2,400**
open hours in 2024!



1,761 people have a
membership at our library



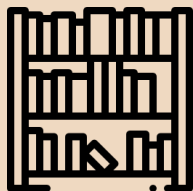
16,350 people walked
through our doors last year



In addition to **35,538**
website visits



The library added **1,898**
new items last year



Bringing the total
collection to **17,326**



There were **7,079**
downloads of e-Content



Contributing to a total of
51,477 checkouts!



We lent our items to
libraries outside of our
system **8,787** times



Our service is delivered
by **4** dedicated staff



And some amazing
partners / volunteers



The library has **7** public
computers



And brought in **8,327**
items upon patron
request



We answered **4,550**
reference questions



And our meeting spaces
were booked **64** times



1 mobile devices and **5**
mobile hotspots available
for loan



We offered **96** in-
person programs



2,385 people
attended in total!



And our Wi-Fi had **3,333**
connections!

Municipality of Crowsnest Pass Library

Profit & Loss Budget vs. Actual

January through December 2024

					Jan - Dec 24	Budget	
				Income			
				Funding			
				4000 · Municipality	156,102.00	156,102.00	
				4010 · Province of Alberta	40,298.00	40,298.00	
				Total Funding	196,400.00	196,400.00	
				Operations			
				4100 · Book Sales	1,131.39	800.00	
				4120 · Donations (made to Library)	470.35	0.00	
				4130 · Facility Use	550.00	150.00	
				4140 · Print & Photocopy	2,624.15	2,500.00	
				4150 · Fines	536.70	200.00	
				4500 · Interest Income	3,784.15	1,500.00	
				Total Operations	9,096.74	5,150.00	
				Total Income	205,496.74	201,550.00	
				Gross Profit	205,496.74	201,550.00	
				Expense			
				5050 · Board Expenses	3,436.17	50.00	
				5200 · Furniture & Equipment	481.21	400.00	
				5300 · Bank Charges	41.00	50.00	
				5460 · Janitorial/Cleaning	3,360.97	3,400.00	
				5500 · Computers	4,144.54	1,600.00	
				5530 · Office Supplies	5,252.39	3,400.00	
				5610 · Bldg. / Yard Repairs & Maint.	16,455.87	8,000.00	
				5650 · Professional Assoc. Memberships	38.10	50.00	
				5655 · Regional Library Membership	20,141.94	21,000.00	
				5660 · Professional Develop. Expense	1,024.07	1,500.00	
				5670 · Program Expenses	1,444.54	950.00	
				5700 · Library Wages	139,391.63	136,000.00	
				5760 · Security System	1,217.03	1,350.00	
				5800 · Telephone	258.18	800.00	
				5850 · Utilities	11,188.98	23,000.00	
				Total Expense	207,876.62	201,550.00	
				Net Income	-2,379.88	0.00	
				<u>TOTAL ASSETS</u>			
				January 1, 2024	\$ 17,470.00		
				December 31, 2024	\$ 13,723.00		

Municipality of Crowsnest Pass Library Board

3 Year Budget Projection

2026-2028

					2026	2027	2028
			Income				
			Funding				
			4000 · Municipality		176,710.00	186,672.00	197,032.00
			4010 · Province of Alberta		40,298.00	40,298.00	40,298.00
			Total Funding		217,008.00	226,970.00	237,330.00
			Operations				
			4100 · Book Sales		850.00	850.00	850.00
			4120 · Donations (made to Library)				
			4130 · Facility Use		200.00	200.00	200.00
			4140 · Print & Photocopy		2,500.00	2,500.00	2,500.00
			4150 · Fines		200.00	200.00	200.00
			4500 · Interest Income		1,000.00	1,000.00	1,000.00
			Total Operations		4,750.00	4,750.00	4,750.00
			Total Income		221,758.00	231,720.00	242,080.00
			Gross Profit		221,758.00	231,720.00	242,080.00
			Expense				
			5050 · Board Expenses		50.00	50.00	50.00
			5200 · Furniture & Equipment		500.00	500.00	500.00
			5300 · Bank Charges		50.00	50.00	50.00
			5460 · Janitorial/Cleaning		3,708.00	3,820.00	3,930.00
			5500 · Computers		4,000.00	4,000.00	4,000.00
			5530 · Office Supplies		5,000.00	5,500.00	6,000.00
			5610 · Bldg. / Yard Repairs & Maint.		10,000.00	11,000.00	12,000.00
			5650 · Professional Assoc. Memberships		100.00	100.00	100.00
			5655 · Regional Library Membership		21,000.00	21,000.00	21,000.00
			5660 · Professional Develop. Expense		1,400.00	1,600.00	1,800.00
			5670 · Program Expenses		1,800.00	2,100.00	2,400.00
			5700 · Library Wages		154,500.00	162,300.00	170,500.00
			5760 · Security System		1,400.00	1,400.00	1,400.00
			5800 · Telephone		250.00	300.00	350.00
			5850 · Utilities		18,000.00	18,000.00	18,000.00
			Total Expense		221,758.00	231,720.00	242,080.00
			Net Income		0.00	0.00	0.00

2026 Board and Committee Budget Presentation

Board/Committee Information	
Board/Committee Name	Crowsnest Pass Municipal Historic Resources Advisory Committee
Chair Name	Fred Bradley
Additional Members	Myriah Sagrafena - Public at Large Bruce Nimmo - Public at Large Howard Vandenhoeft - Crowsnest Pass Ecomuseum Trust Society - Bellevue Underground Mine Dawn Rigby - Community Futures Crowsnest Pass Bryce Andreasen - Chamber of Commerce Fred Bradley - Crowsnest Historical Society Doreen Johnson - Municipal Planning Commission Vicki Kubik, Councillor Glen Girhiny Councillor

Mission or Mandate
Briefly state your board/committee's mission or mandate.
The Municipal Historic Resource Advisory Committee's mandate is to advise Council on all historic resource and heritage matters within the Municipality. This is outlined in Municipality of Crowsnest Pass - General Committees Bylaw No. 1055, 2020 Schedule "C" See bylaw Schedule C for more information https://www.crowsnestpass.com/public/download/files/163942

Accomplishments
Please outline your board/committee's current year accomplishments.
Review of Accomplishments from October 1, 2024 to September 30, 2025 The Crowsnest Municipal Historic Resources Advisory Committee (MHRAC) had 7 meetings during this period on the following dates: October 21, 2024; November 25, 2024; March 24, 2025; May 26, 2025; June 24, 2025; July 21, 2025; September 22, 2025 • The major accomplishment during this period was to assist administration in developing, a grant application to the provincial government's Heritage Preservation Partnership Program for updating the Crowsnest Pass Historic District Guidelines. Provincial Grant approval was received for \$21,428 to fund that project. • The Committee assisted administration in developing a Request for Proposal (RFP) for the project to

Accomplishments
update the Crowsnest Pass Historic District Guidelines. The RFP was issued and the committee provided advice to administration and recommendations to award a contract for this project. • In October of 2024, the Crowsnest Historical Society received an Outstanding Achievement Award from the Alberta government. The MHRAC had assisted administration to prepare the nomination by the Municipality of Crowsnest Pass for this award earlier in 2024. • During this period several Municipal Historic Resource designation plaques have been placed on Municipal Historic Resources in the community. The MHRAC had provided advice to administration on the design and placement of the plaques. • The MHRAC provided advice during the period to administration on eleven Development Permit and Sign applications within the Municipal Historic Overlay Districts and Coleman National Historic Site of Canada.
Please outline your board/committee's upcoming year plans and goals.
See attached Budget Letter to Municipality and proposed 2026 Budget

Budget Request Information
Is your board/committee requesting a budgetary consideration from the Municipality for the upcoming year?
Yes
If yes, please record the amount requested here.
\$30,000
Did the board/committee receive any grants from the municipality last year?
Yes
If so, how much did your board/committee receive?
The MHRAC is a committee of council. We do not receive grants, Council allocated up to \$30,000 for the work of the committee in 2025. The major project is the update of the Crowsnest Pass Historic District Guidelines. The potential workshop may be incorporated in the work of the consultant doing the update of the Crowsnest Historic District Guidelines

Program Information
Please upload any supporting information to illustrate your board/committee programs and activities and how they support your upcoming plans and goals. You may also include this as part of your presentation.

Financial
Please upload your most recent year-end financial statements
Attached
Please provide the budget for the year in which the funds are being requested
Attached
Please indicate any funding requested or received from other levels of government and other agencies, and the status of each application if any.
A grant was approved by the Government of Alberta for \$21,428 in June of 2025 from the Heritage Preservation Partnership Program for updating the Crowsnest Historic District Guidelines. The Municipality approved funding to match this grant to carry out this project.

Crowsnest Pass Municipal Historic Resources Advisory Committee

September 29, 2025

Mayor and Council,
Municipality of Crowsnest Pass,
Box 600,
Crowsnest Pass, AB T0K 0E0

Re: Municipal Historic Resources Advisory Committee – Budget Request - 2026

Dear Mayor and Council;

On behalf of the Crowsnest Pass Municipal Historic Resources Advisory Committee I respectfully submit for Municipal Council's consideration the Committee's recommendations to allocate funding in the Municipal Budget for 2026 to 1) facilitate community engagement activities including Workshops on Historic Building Designation and other heritage matters arising from the updating the Crowsnest Pass Historic District Design Guidelines and 2) development of a Crowsnest Built Heritage Walking Tour App.

Please find below our funding request proposal document.

This year's request recommends funding of \$5,000 for Workshops and other community engagement activities. A second request is for \$25,000.00 to develop a Crowsnest Built Heritage Walking Tour App to engage and educate residents and visitors about our community's rich heritage through development of a self-guided walking tour app for mobile devices which will educate visitors and residents about our historic structures, and tell amazing stories about our community's past.

The committee also identified the deteriorating condition of both the Blairmore Locomotive and the iconic Crow monuments at Bellevue and Blairmore as matters to raise with council for their consideration to develop plans for their restoration in future budgets.

The Municipal Historic Resources Advisory Committee is available to municipal staff or council to clarify or provide further information regarding our recommendation.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Fred Bradley', with a stylized, flowing script.

Fred Bradley, Chairman
Crowsnest Pass Municipal Historic Resources Advisory Committee

2026 Budget Request

The Crowsnest Pass Municipal Historic Resources Advisory Committee requests consideration for including the following items in the Municipal Operating Budget for 2026 to assist the Municipal Historic Resources Advisory Committee with conducting its activities and responsibilities in 2026.

1. Workshops to engage the community on Municipal Historic Resource Designation, **\$5,000.00**
follow up on matters identified during the updating of the Crowsnest Pass Historic District Guidelines, incentives to assist commercial building owners with façade and building improvements. Costs for advertising, hall rental, and honorarium for presenters. The workshops would be with owners of buildings which have been included in the Phase 1, 2, and 3, Heritage Inventories, Coleman National Historic Site and other commercial building owners to discuss the benefits of designation and other incentives available to the commercial building owner to upgrade business facades and building improvements, and other community heritage matters.

Note: A consultant is being engaged with funding from the 2025 budget to update the Crowsnest Pass Historic District Design Guidelines and that work will continue into 2026. The workshop funding requested may assist with the community engagement for that project and any follow up on heritage matters identified during that update

This responds to the following recommendations in Section 10.2 Heritage Planning of the Crowsnest Pass Heritage Management Plan (HMP)
<https://www.crowsnestpass.com/municipal-government/municipal-documents/heritage-management-plan>

- Develop a public education program showing the value of heritage to create “buy-in” by the public
- Develop a strategy and an information package to introduce the HMP, the value of heritage, and process of designation to a wider audience in the region, including the schools, to create buy-in

2. Develop a Crowsnest Built Heritage Walking Tour App
to engage residents and visitors about our community’s rich heritage through development of a self-guided walking tour app for mobile devices which will encourage preservation of historic structures, educate residents and visitors and tell amazing stories about our community’s past. By engaging mobile users and making it easy for them to learn about what our community was, and how it has become, and what it is, will assist to revitalize our historic downtowns, increase sustainable tourism, assist economic development and boost the local economy.

This responds to the following recommendations in Section 10.4 Heritage Awareness and Education in the Crowsnest Pass Heritage Management Plan

- Raise public awareness and understanding of the social, economic, health, recreational, and environmental roles and benefits of heritage conservation.
- Develop a communications strategy to build public awareness and understanding of the Heritage Management Program and the Heritage Management Plan.

- a. Engage consultant to develop this mobile app up to **\$25,000.00**
 Partner with Heritage Crowsnest, Crowsnest Heritage Initiative Society, South Canadian Rockies, and other partners and stakeholders for financial and other resources in the development of the App.

Total 2026 Budget Request

\$30,000.00

2027 - Proposed Budget

1. Continued annual budget allocation for Workshops to engage the community on heritage matters identified in the Heritage Management Plan such as Municipal Historic Resource Designation, follow up on the Crowsnest Pass Historic District Guidelines, incentives to assist commercial building owners with façade and building improvements. Costs for advertising, hall rental, and honorarium for presenters. The workshops would be with owners of buildings which have been included in the Phase 1, 2, and 3, Heritage Inventories and other commercial building owners to discuss the benefits of designation and other incentives available to the commercial building owner to upgrade business facades and building improvements \$5000.00

Total 2027 proposed Budget Request

\$5,000.00



ALBERTA
ARTS, CULTURE AND
STATUS OF WOMEN

Office of the Minister

June 25, 2025

Mr. Johan van der Bank
Manager of Development & Trades
Municipality of Crowsnest Pass
Box 600
Crowsnest Pass AB T0K 0E0

Dear Johan van der Bank:

I am happy to inform you that your grant application to the Heritage Preservation Partnership Program has been approved. A Research grant of \$21,428 is awarded to the Municipality of Crowsnest Pass for Crowsnest Pass Historic District Design Guidelines Update. Program staff will send you a separate letter outlining the terms and conditions of the grant.

As Minister of Arts, Culture and Status of Women, I am proud to support the work of individuals and organizations to preserve and promote awareness of Alberta's heritage. If you have any questions, please contact Matthew Wangler, Executive Director, Historic Resources Management Branch, at 780-438-8503 (toll-free by first dialing 310-0000) or matthew.wangler@gov.ab.ca.

Thank you for your commitment to the preservation and appreciation of Alberta's heritage. I wish you all the best with your project.

Sincerely,

Honourable Tanya Fir
Minister of Arts, Culture and Status of Women

cc: Chelsae Petrovic, MLA
Livingstone-Macleod

AGENDA ITEM 4

2026 GENERAL OPERATING GRANTS

2026 GRANTS TO COMMUNITY ORGANIZATIONS - APPLICATIONS

General Operating Grant	Description	2025 Funding Received	2026 Request	Difference	%	2.3% Increase	Admin Recommendation	Note
Stars Air Ambulance	Annual Donation	\$ 12,000	\$ 12,000	\$ -	0%	\$ 12,276	\$ 13,000	1
Crowsnest Pass Library	Operational Expenses	\$ 158,402	\$ 176,710	\$ 18,308	12%	\$ 162,045	\$ 176,710	
CNP Seniors Housing	Operational Expenses	\$ 398,750	\$ 425,000	\$ 26,250	7%	\$ 407,921	\$ 425,000	
TOTAL REQUESTED		\$ 569,152	\$ 613,710	\$ 44,558		\$ 582,242	\$ 614,710	

Category 1 Operating Grants	Description	2025 Funding Received	2026 Request	Difference	%	2.3% Increase	Admin Recommendation	Note
Blairmore Lions Club	Operational Expenses	\$ 3,000	\$ 1,500	-\$ 1,500	-50%	\$ 3,069	\$ 1,500	1, 2
Crow Snow Riders Association	Operational Expenses	\$ 15,500	\$ 20,000	\$ 4,500	29%	\$ 15,857	\$ 16,000	
Crowsnest Cultural and Recreation Society (CANDO) Roxy	Capital Expenses	\$ 25,000	\$ 25,000	\$ -	0%	\$ 25,575	\$ 25,000	1, 4
Crowsnest Pass Allied Arts Association	Operational Expenses	\$ 26,000	\$ 32,000	\$ 6,000	23%	\$ 26,598	\$ 27,000	
Crowsnest Pass Ecomuseum Trust Society / Bellevue Underground Mine Tour	Operational Expenses	\$ 25,000	\$ 30,000	\$ 5,000	20%	\$ 25,575	\$ 26,000	
Crowsnest Pass Golf Club	Operational Expenses	\$ 30,000	\$ 30,000	\$ -	0%	\$ 30,690	\$ -	
Crowsnest Museum & Archives (Crowsnest Historical Society)	Operational Expenses	\$ 25,000	\$ 30,000	\$ 5,000	20%	\$ 25,575	\$ 26,000	
Crowsnest Pass Quad Squad	Operational Expenses	\$ 4,000	\$ 4,000	\$ -	0%	\$ 4,092	\$ 5,000	
Nordic Ski Club	Operational Expenses	\$ 48,000	\$ 47,077	-\$ 923	-2%	\$ 49,104	\$ 47,100	
Pass Powderkeg Ski Society	Operational Expenses	\$ 2,000	\$ 935	-\$ 1,065	-53%	\$ 2,046	\$ 1,000	
Peaks to Pines Residents Association	Operational Expenses	\$ 5,000	\$ 26,000	\$ 21,000	420%	\$ 5,115	\$ 26,000	
Southwest Alberta Regional Search & Rescue Society	Operational Expenses	\$ 42,976	\$ 43,122	\$ 146	0%	\$ 43,964	\$ 43,200	
TOTAL REQUESTED		\$ 251,476	\$ 289,634	\$ 38,158		\$ 257,260	\$ 243,800	

Category 2 Event Grants	Event	2025 Funding Received	2026 Request	Difference	%	2.3% Increase	Admin Recommendation	Note
Bellecrest Community Association	Bellecrest Days, Million Lights Festival	\$ 7,500	\$ 12,500	\$ 5,000	67%	\$ 7,673	\$ 7,500	
Coleman Community Society	Canada Day, Country market, Pumpkins in the Park, Christmas in the Park	\$ 7,500	\$ 7,500	\$ -	0%	\$ 7,673	\$ 7,500	
CNP 40	Amazing Race (11 year)	\$ 11,000	\$ 8,000	-\$ 3,000	-27%	\$ 11,253	\$ 8,000	
CNP Chamber of Commerce Association	Crowfest	\$ 20,000	\$ 25,000	\$ 5,000	25%	\$ 20,460	\$ 20,000	
CNP Chamber of Commerce Association	Christmas in the Mountains	\$ 5,000	\$ 8,000	\$ 3,000	60%	\$ 5,115	\$ 5,000	
CNP Chamber of Commerce Association	Crowsnest Pass Vistors Guide	\$ -	\$ 8,000	\$ 8,000	100%	\$ -	\$ -	
CNP Chamber of Commerce Association	Best of Crowsnest Gala	\$ -	\$ 5,000	\$ 5,000	100%	\$ -	\$ -	
Crowsnest Consolidated High School	Graduation Ceremonies	\$ -	\$ 4,000	\$ 4,000	100%	\$ -	\$ 4,000	3, 6
Crowsnest Curling Club	Bunny Bonspiel	\$ -	\$ 7,000	\$ 7,000	100%	\$ -	\$ -	3
Crowsnest Economic Development	Crowsnest Pass Heritage Festival	\$ 7,000	\$ 7,000	\$ -	0%	\$ 7,161	\$ 7,000	
Crowsnest Pass Agricultural Society	Pole & Spur	\$ 2,000	\$ 2,000	\$ -	0%	\$ 2,046	\$ 1,000	
Crowsnest Pass Dance Festival Society	Annual Dance Gala	\$ 1,500	\$ 1,500	\$ -	0%	\$ 1,535	\$ 1,500	
Crowsnest Pass Health Foundation	Annual Golf Tournament	\$ -	\$ 5,000	\$ 5,000	100%	\$ -	\$ -	5
Crowsnest Pass Music Festival Association	Adjudicator fees, moving fees, and replacing festival banners	\$ 4,000	\$ 2,730	-\$ 1,270	-32%	\$ 4,092	\$ -	
Kananaskis Pro Rodeo Association	Kananaskis Pro Rodeo	\$ 30,000	\$ 30,000	\$ -	0%	\$ 30,690	\$ 30,000	
Sole Survivor Trail Race	Sole Survivor Trail Race	\$ 2,000	\$ 2,000	\$ -	0%	\$ 2,046	\$ 2,000	
TOTAL REQUESTED		\$ 97,500	\$ 135,230	\$ 37,730		\$ 99,743	\$ 93,500	

TOTAL GRANT REQUESTS		\$ 918,128	\$ 1,038,574	\$ 120,446		\$ 939,245	\$ 952,010	\$ -
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NOTES:

- 1 No application received for 2026
- 2 Transfer to Reserve for future expenditures (To cover insurance if Municipal Coverage is denied (ANI) Additional Named Insured)
- 3 New ask for 2026
- 4 In 2025, Roxy requested and was approved for funding of \$25,000 for 3 years. Funding was subject to Provincial Grant approval or any other substantial amount (Greater
- 5 Received a Category 1 grant in 2025 for equipment purchase for \$5,000. 2026 request is for Category 2 for the annual golf tournament.
- 6 Grant provided with the graduating class providing a 1 day clean up in the community.

AGENDA ITEM 5

2026 CATEGORY 1 GRANT APPLICATIONS

2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Crow Snow Riders Association
Organization Website	www.crowsnowridersl.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crow Snow Riders Association was established in 1991 with the goal to increase tourism by establishing the Crowsnest Pass area as a renowned snowmobiling destination. We groom over 200 kms of trails and maintain over 1000 kms. As well as maintain two emergency safety shelters.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Alberta Snowmobile Association	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
Annual Poker Run, we raised \$13,345, this amount does not include the \$2000 donation we made to Avalanche Canada & Southwest Alberta Regional Search and Rescue, \$1000 donation to CF Canada, and our expenses for the event.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 cat 1 \$15,500 2024 cat 1 \$15,500
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
We are currently using the remaining funds for 2025.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$20,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Funds will be used towards day to day operating expenses. Fuel, repairs, and maintenance for two groomer's and 1 truck to haul the groomer, subcontractor for grooming, insurance on both groomers and truck, maintenance and repairs to our two safety shelters, and events.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

	ACTUAL 2024/2025	BUDGETED 2025/2026	
Revenue			
Donations	\$ 2,525.00	\$ 2,000.00	
Memberships	\$ 1,930.00	\$ 1,500.00	\$20 club membership. \$1020 club memberships.
Events	\$ 20,646.00	\$ 18,500.00	Poker Run & Family Ride has become increasingly popular.
Casino	\$ -	\$ 37,996.69	Casino funds will be deposited in the Fall of 2025
Trail passes	\$ 7,327.00	\$ 7,000.00	Trail passes sold between Nov - March 31. \$80 before Jan 1. \$100 after Jan 1.
Grant	\$ 44,808.00	\$ 40,000.00	Budgeting for \$36,000.00 in grant revenue.
Other revenue	\$ -	\$ -	
Interest	\$ 1,703.00	\$ 1,700.00	Expecting Interest Rate to stay stable
TOTAL	\$ 78,939.00	\$ 108,696.69	
Expenses			
Advertising & Promotion	\$ 266.00	\$ 200.00	Stays the same. Social media advertising.
Amortization	\$ 6,607.00	\$ 5,500.00	
Donations	\$ 4,663.00	\$ 4,000.00	Annual donations to Avalanche Canada, SARSAR & CNP Quad Squad donations were donated after year end.
Bank Charges & Interest	\$ 50.00	\$ 75.00	Increased by 50 percent to cover increase in fees
Business License, Dues	\$ 301.00	\$ 305.00	Increased by 1.5%
Events	\$ 9,611.00	\$ 9,000.00	Cost to put off events, like specific rides, Poker Run etc.
Insurance	\$ 2,265.00	\$ 2,605.00	Increased by 15% for rising insurance costs
Groomer Repairs/Maintenar	\$ 32,354.00	\$ 30,000.00	Stays the same for regular maintenance and possibility of larger repairs
Shelter Repairs/Maintenanc	\$ 902.00	\$ 1,000.00	Stays the same for regular maintenance and possibility of larger repairs
Fuel Cost	\$ 4,955.00	\$ 6,190.00	Increased by 25% due to rising fuel costs, 2 groomers, 1 truck to haul groomer.
Office Supplies	\$ 155.00	\$ 150.00	Stays the same
Professional Fees	\$ 1,980.00	\$ 2,376.00	Increased by 20% for accounting fee's, computer maintenance and legal fees if required.
Subcontractors groom opera			Increased by 200%. Last years cost of subcontractors was significantly lower due to high volume of volunteer operators. We do not expect a high volume of volunteers next year due to unpredictability of volunteer availability.
	\$ 1,806.00	\$ 5,418.00	
TOTAL	\$ 65,915.00	\$ 66,819.00	

Crow Snow Riders Association

Financial Statements

March 31, 2025

Table of Contents

	Page
Compilation Engagement Report	2
Statement of Financial Position	3
Statement of Operations and Net Assets	4
Notes to Financial Statements	5

COMPILATION ENGAGEMENT REPORT

To Management of Crow Snow Riders Association

On the basis of information provided by management, I have compiled the statement of financial position of Crow Snow Riders Association as at March 31, 2025, the statement of operations and net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I did not perform an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, nor provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

August 15, 2025

Date

Denné Ahlefeld

Chartered Professional Accountant

Creston, BC

	2025	2024
ASSETS		
Current assets		
Cash	\$ 155,608	\$ 150,493
Accounts receivable	2,284	1,620
Inventory	-	2,460
	<u>157,892</u>	<u>154,573</u>
Long-term investments	117,439	117,439
Plant and equipment (Note 2)	31,922	33,297
	<u>\$ 307,253</u>	<u>\$ 305,309</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities	\$ 2,180	\$ 8,360
	<u>2,180</u>	<u>8,360</u>
Net Assets, end of year	305,073	296,949
	<u>\$ 307,253</u>	<u>\$ 305,309</u>

APPROVED ON BEHALF OF THE BOARD:

_____ Director

_____ Director

Denné Ahlefeld, CPA, CGA

Crow Snow Riders Association
STATEMENT OF OPERATIONS AND NET ASSETS
For the Year Ended March 31, 2025

Page 4

	2025	2024
Revenue		
Donations	\$ 2,525	\$ 2,120
Event Revenue	20,646	13,280
Interest Revenue	1,703	1,555
Grant Revenue	44,808	39,457
Memberships & Dues	1,930	4,420
Raffle Sales	835	-
Other Revenue	-	70
Trail Passes	7,327	6,321
	79,774	67,223
Expenses		
ASA Trail Fees	2,905	3,410
Advertising & Promotion	266	112
Amortization	6,607	8,213
Bad Debt Expense & Obsolete Inventory	2,840	-
Bank Charges & Interest	50	76
Business Licenses, Dues & Fees	301	227
Donations	4,663	387
Event Expenses	9,611	7,445
Fuel Costs	4,955	1,771
Insurance	2,265	1,282
Office Expenses	155	380
Professional Fees	1,980	1,833
Repairs & Maintenance - Shelters	902	1,466
Repairs & Maintenance - Groomers	32,354	26,222
Subcontracts	1,806	257
	71,660	53,081
Increase from operations	8,114	14,142
Net Assets, beginning of year	296,949	282,807
Add: prior period adjustments	10	-
Net Assets, end of year	\$ 305,073	\$ 296,949

Denné Ahlefeld, CPA, CGA

The Association was incorporated under the laws of the Province of Alberta on July 26, 1991.

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the financial information is on the historical cost base, reflecting cash transactions with the addition of the following:

- Accounts receivable less allowance for doubtful accounts;
- Inventory accounted for on the cost basis;
- Investments recorded at cost;
- Property, plant and equipment recorded at historical cost and amortized on a systematic basis (see Note 2); and
- Accounts payable and accrued liabilities.

2. PLANT AND EQUIPMENT

					2025		2024
	% Rate	Cost		Accumulated Amortization	Net Book Value		Net Book Value
Building	4%	\$ 18,266	\$	8,522	\$ 9,744	\$	10,150
Machinery & Equipment	20%	\$ 55,465	\$	33,300	\$ 22,165	\$	23,128
Automotive Equipment	30%	\$ 10,000	\$	9,987	\$ 13	\$	19
		\$ 83,731	\$	51,809	\$ 31,922	\$	33,297

Denné Ahlefeld, CPA, CGA



2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Allied Arts Association
Organization Website	https://www.crowsnestpasspublicartgallery.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
CNP Allied Arts owns and operates Crowsnest Pass Public Art Gallery for the educational benefit of the community and the general public. It facilitates the promotion and advancement of education in the arts for all. We offer quality art workshops to children and adults all year. We have a mentoring program in place for a summer seasonal employee through Canada Summer Jobs Grant program. The gallery hosts 9 art exhibitions a year, of local, Provincial, and National art, and offers a glimpse of Crowsnest Pass History by a permanent display of Thomas Gushul photography. The association also hosts special fundraising events, such as the annual Chili Bowl Festival in February, and the annual fine art and craft market in October, the whole community looks forward to. In addition, we liaise with other community groups, and take part in the Crowsnest Heritage Festival each year with organizing an Artists' Studio Tour in our community. We manage an exceptional Gift Shop, showcasing the works of over 50 local and area artists. Allied Arts has been a registered society since 1986, and a Provincially recognized Public Art Gallery by Alberta Foundation for the Arts since 1995. 2026 Year's proposed budget is attached to this application.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
Canada Summer Jobs Grant denied in 2024 Approved in 2025	

Additional Information
If you applied for and were granted funding from other sources, please list them here.
Canada Summer Jobs Grant \$4,050 - confirmed Alberta Foundation for the Arts \$27,700 - received South Canadian Rockies Tourism Association \$500 - received
Have you performed any other fundraising projects? If yes; what and how much was raised?
Fundraising Events \$11,139 Exhibit Sales \$3,236 Gift Store Sales \$28,764

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 \$26,000 2024 \$26,000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$32,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Category 1 Operational Funding, roughly makes up quarter of The Gallery's operational budget. This

Category 1 Grant Request Information
yearly, Municipal support (in place for over 30 years) is integral to our operations. We provide a unique service in our community, enriching the cultural experience of everyone. The Gallery welcomes over 5000 visitors a year, and is open to all visitors, free of charge, February - December. Should the Grant be denied, we would not be able to offer all of our current programming, expected in our community, would not be able to keep staff, or would not be able to operate our gallery.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CROWSNEST PASS ALLIED ARTS ASSOCIATION

STATEMENTS OF RECEIPTS AND DISBURSEMENTS

DECEMBER 31, 2024

RECEIPTS

Arts Education	\$ 7,710.00
Donations to the gallery	1,572.00
Fundraising Events	11,139.05
Community Generated Revenue (Note 3)	31,999.85
Casino	-
Membership	1,485.00
Grants (Note 1)	51,300.00
Interest	10,409.89
Rebates	604.39
	\$ 116,220.18
Building sales proceeds	\$ 540,000

DISBURSEMENTS

Advertising	\$ 2,833.05
Bank charges	999.95
Building repair/maintenance/supplies/snow rem.	5,549.26
Equipment lease	978.24
Equipment purchase	200.00
Galler (Note 2)	47,330.74
Insurance	3,644.00
GST paid	1,135.12
Office supplies/postage	2,322.55
Fundraising expense	972.73
Salaries/benefits (full, temporary, casual)	48,930.98
Telephone	1,560.30
Utilities	6,554.35
Workers Compensation	200.00
Rent	
	\$ 4,500.00
	\$ 127,711.27

EXCESS RECEIPTS/DISBURSEMENT **(11,491.09)**

CROWSNEST PASS ALLIED ARTS ASSOCIATION

BALANCE SHEET DECEMBER 31, 2024

CURRENT ASSETS

Cash – Premium Savings Interest	\$ 7,728.24
Cash - general account	\$ 2,289.43
Cash - casino account	223.59
Cash - net savings account	42,449.27
Cash – casino savings	3,548.49
Cash – reserved funds	11,144.64
	\$ 67,383.66

EQUITY & LIABILITIES

EQUITY

Balance, beginning of year	\$ 78,874.75
Net Income	(11,491.09)

LIABILITY

Liability	-
Balance, end of year	\$ 67,383.66

GIC – Building Sales Proceeds	\$ 540,000
(Designated funds for a new building only)	

CROWSNEST PASS ALLIED ARTS ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2024

1. Grants

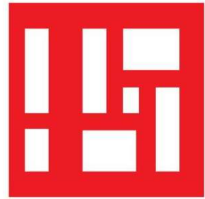
Alberta Foundation for the Arts	\$ 25,300.00
Human Resources Canada Summer Jobs	-
Municipality of Crowsnest Pass	26,000.00
Total Grants	\$ 51,300.00

2. Gallery

Exhibitions	\$ 12,165.28
Instructors	7,607.50
Promo/Gift Store Remuneration	23,719.35
Supplies	2,089.54
Shipping	1,749.07
Total Gallery	\$ 47,330.74

3. Community Generated Revenue

Exhibit Sales	\$ 3,236.00
Gift Store Sales	28,763.85
Total Revenue	\$ 31,999.85



CROWSNEST PASS PUBLIC
ART GALLERY

PROGRAM REVIEW 2024

Crowsnest Pass Allied Arts Association has been an integral part of the Municipality of the Crowsnest Pass for over thirty years. Operating a provincially recognized public art Gallery, and providing a variety of arts education programs and events each year, the Crowsnest Pass Allied Arts Association brings enrichment to a community where arts and culture is highly valued.

Crowsnest Pass Public Art Gallery – Exhibition Review

The Crowsnest Pass Allied Arts Association has provided exhibitions to the community, since its inception in 1986, when its location was the basement of the Blairmore Public Library. Relocation to the Frank Hall took place in 1991 when the library needed the Gallery space for expansion. Official recognition as a “public” art Gallery was realized in 1995 by the Alberta Foundation for the Arts, an arm of the provincial government that supplies funding for arts programs throughout the province. Since then the “Crowsnest Pass Public Art Gallery” has provided the community with a rotational program of local, provincial and national exhibitions. A constant stream of applications from artists floods the Association's office each year. Exhibition proposals are reviewed and booked into the Gallery two years in advance. Exhibitions are selected with quality, variety and content in mind.

Ten exhibitions were provided in 2024 with a visitor tally of approximately **6758** (2023 **5971**). This figure includes all events and workshops. This number is approximate as accuracy in counting visitors is not always possible.

THE NAMELESS BOY WHO GAVE HIS NAME TO SUNDAY – February 1 – February 28

A TREX exhibition curated by Ashley Slemming. Joel Matthew Warkentin's photography of human figures interacting with abstract sculptural objects prompted an investigation into concepts that have traversed human history: ritual, spirituality, and symbolism. **796 Visitors (202 – Chili Fest)**

NO PARTICULAR TOPIC - March 2 – March 31 - Each year the Gallery invites local and area artists to show their new works in an open, non-juried exhibition with no particular theme. Eighteen artists submitted 37 artworks, in a variety of mediums including acrylic, oil, photography, fibre art, and sculpture. – **981 visitors**

EMERGENCE –April 6 – May 5 - Art 10, 20 and 30 students from Crowsnest Consolidated High School and Livingstone School in Lundbreck were featured in the art Gallery during this annual exhibit, which had been part of the exhibition schedule of the Gallery since 1992. This show is both enlightening and colourful, revealing the quality of art education in the school system. Works consisted of drawings, paintings and installation pieces. Curators were Barbara Ann Hession and Jon Koegler. **675 visitors (107 – Duo Dolce)**

PLACE IN PERSPECTIVE - May 11 - June 9 – Alison Dean Cowitz, Kristi Farrier, Helene Blanchet – three fibre artists/quilters explored the relationship between the three women, from three different Provinces, and their own individual relationships with each province in turn. **432 visitors (33 – Drum Circle)**

OUR MOODY PLANET - June 12 to July 10 – R.J. Kollee's moody collection of oil paintings made for a stunning display of landscapes of locations around the world. **528 visitors (97 – Sarah Jane concert)**

MYTH MAKING – July 13 to Aug 11 – Annual, juried, summer show of stories from local and area artists. 19 artists submitted over 50 pieces for jurying, which included a wide range of medium, enamel, watercolour and acrylic paintings, fibre art and stitching, and sculpture. **754 visitors (73 Studio Tour, 67 Shakespeare Camp performance)**

THE ELEMENTALS – Art show and Bazaar, A celebration of the WOMEN of CREATION - Aug 15 - Sept 12 – fibre artist **Esther Neufeld** installed a felted world of the “elements”, in life-sized sculptures of the human form, illustrating the elements, earth, wind, fire, and water. Part of the exhibition was a bazaar of wearable art. **579 visitors**

THREE SISTERS - Sept 18 to Oct 16 – **Tony Stallard**, all the way from England, installed his exhibition using materials that are commonly employed in installations in the public art sphere, such as neon, sand, brass et al. Three Sisters, the mountain range near Canmore, inspired the story of constant flux through generations of humans, who exploit the land, against the back drop of the constant and ancient mountain ranges. **464 visitors**

BOUNDARIES – Oct 19 - Nov 17 – Courtesy of Alberta Society of Artists, this group show explored boundaries, whether real or imagined, from a personal, social, political, and environmental perspectives, and contemplated our relationships with freedoms and constraints. The selections included 2d art in all media and subject matter, and handmade books. **1005 visitors (537 M.Arty’s Market)**

CORPUS PHILOSOPHORUM - Nov 23 - Dec 22 – Darcy Logan’s works were inspired by medial illustrations, but they were not about the body. Rather they used the body and its systems as an analogue to reflect on ideology and philosophy. They were allegories used to ruminate upon our passions, thoughts, and actions; both in cause and effect. **544 visitors (109 Choir Concert)**

Fees and Payments

Exhibitions are 4 weeks in duration. Artist fees are \$1,250 per show, the cost of shipping one way and travel. Additional costs include all advertising and receptions. Special requests for additional funds are at the discretion of the Board.

Instructors typically have set rates for workshops. For 2024 we paid \$75/hr. Additionally we cover the cost of travel and accommodation when necessary.

*The Gallery this year was open to the public six days a week, thanks to a group of volunteers who monitor on weekends and holidays. **Thirteen** volunteers manned the Gallery on weekends and holidays for a total of **248 hours**.*

Stone's Throw Cafe Exhibitions

The Gallery began this partnership in May of 2010 with the café. A popular local and visitor spot, the café sees much traffic throughout the week and weekends. The idea was to promote the Gallery through these mini shows. At this time, exhibitions at the cafe mainly feature local and area artists with a duration of eight weeks per show.

January 15 – March 25 – Livingstone Student Ainsley Harriott – wtc and acrylic paintings

May 1 - June 3 - Student Art from Isabelle Sellon School

June 3 - July 29 – Kathryn Murray - watercolours

July 29 - September 30 – ink drawings from Winston Fadeeff

September 30 - November 25 - “Intuitive Brush Flows” - Angelique Gillespie

November 22 – February 13 - Yule Season show of local Art

Visual Arts Programs

Crowsnest Pass Allied Arts Association has an education mandate, and it offers a variety of workshops and courses to adults, youth, and children during the year. Our courses are advertised in the local Community Guide published by the Municipality twice per year and on social media. These are available to the general public. During 2024, the following courses were offered:

A Collage of Silks – felting wool & silks/stitching Saturday class with Esther Neufeld – April
Basic Drawing Course with Karen Tamminga-Paton in October – Thursdays, 6:30 – 8:30
Beginner Pottery Wheel Class - 8 classes in April/May with Melody Michalsky at the Pottery Club
Pottery Hand Building Class with Cheryl Anderson in Sept/Oct at the Pottery Club

Children and Youth Programming

Typically the Gallery offers several art classes to children throughout the summer months, researched, developed and facilitated by our summer student employee. These classes are available to children aged preschool up to age 12. This year, with a help of a summer seasonal employee, the gallery was able to offer the following classes:

Ages 5-6 – Lightbox, Fairy House – air dry clay, Elements of Art: Shapes – inspired by Henri Matisse

Ages 7-9 – Pinch Pottery Basics, Fantasy Portraits – step by step, Zany Lions!

Ages 10-12 – Coil Pottery Bowls, Papercraft – Quilling, Isometric Drawing: Impossible Fortress

August 6 - 10 – Shakespeare Youth Theatre Camp with director Rebecca Dewey put on *As You Like it: All the World's a Stage*. This annual, week-long Shakespeare Summer Theatre camp has run for 10 years, and is very popular for ages 12-18.

Rebecca Dewey also offered a Saturday Theatre Camp for ages 8 – 12, 4 Saturdays in May, focusing on drama games and improvisation.

Young At Art was offered by Sherry Chanin for ages 9 – 15 every Friday 2pm – 4pm from Jan - May and Sept – Dec.

Fund-raising and Special Events

Fund-raising is integral to the livelihood of the Association. Our fund-raised dollars put directly into our art programming for children, youth, and adults offered year round. These events also offer an opportunity to connect with the local community. Over the years Allied Arts has provided a variety of fund-raisers that have been successful. Income-Expense reports for all events are found in the AGM Package.

Chili Bowl Festival was held in February. A total of \$3,360.00 was raised. **202 Visitors**

M.Arty's Market Held in the gallery October 25 & 26; showcasing vendors with pottery, jewellery, body products, sewing, photography, weaving, felting, knitted and crocheted arts and crafts and more. \$3,759.00 were raised from table sales and a gift basket raffle. **537 Visitors**

DUO DOLCE - concert – In April local musicians violinist Shelly Groves and pianist Laurie Fumagalli with guest violinist Sophia Groves played a selection from Bach, Handel, Brahms, Debussy, Schubert, and Gershwin. We had a full house! Total cash in were \$1,400.00 **107 Visitors**

Sarah Jane Scouten - concert, In June we hosted Canadian born singer/songwriter Sarah Jane Scouten, all the way from Scotland, her current residence; touring her latest album release. Total income was \$1,675.00. **67 Visitors**

Crowsnest Community Choir concert – was held in December. Admission was by donation to the CNP Food Bank. The choir has been practising at the gallery once a week during the school year. Over 27 choir members enjoy the gallery space and its acoustics, and regularly donate cash at practices. **109 Visitors**.

Rhythm by Nature – Community Drumming - facilitated by Patrick Carrick. **33 Participants**

Artist Studio Tour, August 3rd, **73 Visitors**

Alberta Health Services hosted an 8 week long art therapy session in the fall, meeting every Wednesday at the gallery with local seniors.

In addition to fund-raising, the Association collects membership fees each year and takes a percentage of the sales from the Gift Store and Gallery exhibitions.

Memberships and Volunteers

Membership in the Crowsnest Pass Allied Arts Association includes individuals, families, other non-profit Associations and businesses. Membership dues are payable each January and are \$20 for an individual, \$35 for a family, \$40 for a non-profit and \$50 for a business member. Sponsorship is reciprocated with a free membership for the year. Board members are also entitled to free membership.

Membership benefits include e-news, 10% discount in the Gallery Gift Store, use of the Gallery library books, and the opportunity to participate in our fundraisers, first call for special events.

Memberships paid in 2024 totaled \$1,485.00, which included 48 individuals and 15 family memberships.

Volunteerism is integral to all non-profits and Allied Arts are no exception. Without our trusty volunteers the Gallery would not open on weekends and events would likely not run. Many thanks to all of our volunteers for their special gift of time. Here is a breakdown of hours spent volunteering in 2024. These figures are conservative as volunteers regularly forget to keep track of their hours.

Fund-raising	196
Gallery monitors	248
Meetings	208
Receptions	160
Maintenance	245
Administrative	200
Gift Store Management	88
TOTAL VOLUNTEERS HOURS FOR 2024	1,345

Board of Directors 2024

President	Joni MacFarlane	563-7725
Vice President	Karen Tamminga-Paton	563-4086
Secretary	Lesley Gurney	4387784020
Treasurer	Rae Redekopp	563-9338
Past President	Sharon Niemeyer	562-8599

DIRECTORS

Dorothy Gierulski Judy Cooke Janne Aikins, Steve Burger, Kari Lehr

Committee Chairs

Fund-raising	vacant
Gift Store	Kari Lehr, Karen Paton, Melissa Neumeier
Building	Darren Gierulski
Volunteer Management	Karen Paton
Liaison/Newsletter	Joni MacFarlane
Membership	vacant

Management and Staff

Managing Director/Curator
Summer Student Employee

Krisztina Wood
Matthew Gil

CROWSNEST PASS ALLIED ARTS ASSOCIATION

MISSION STATEMENT

THE CROWSNEST PASS ALLIED ARTS
ASSOCIATION provides and promotes
education in the arts for all people.

OBJECTIVES

To own and operate the Crowsnest Pass
Public Art Gallery for the education benefit
of the community and general public

To facilitate the promotion and
advancement of education in the arts for
all.

CNP ALLIED ARTS ASSOCIATION FINANCIAL STATEMENT August 2025 – Budget v. Actuals

Receipts		August	Budget	Year to date	
Grants	Human Resources: Canada Summer Jobs		5,400		0.00%
	AFA Public Galleries		25,300	\$27,700.00	109.49%
	Municipal +SCRTS		26,000	\$26,500.00	101.92%
			56,700	\$54,200.00	95.59%
Art Education		\$1,750.00	8,000	\$7,670.00	95.88%
Bank Interests		\$108.37	7,000	\$3,373.83	48.20%
Donations		\$303.00	1,100	\$2,921.00	265.55%
Fundraising (movies,events,concerts)		\$1,686.01	8,000	\$9,810.01	122.63%
Casino			28,000		
Giftstore Sales		\$3,289.55	20,500	\$15,279.14	74.53%
Exhibit Sales			3,500	\$4,090.00	116.86%
Membership		\$155.00	1,250	\$1,260.00	100.80%
Rebates			3,050	\$569.11	18.66%
Total Receipts		\$7,291.93	137,100	\$99,173.09	72.34%
Expenses					
Advertising			3,500	\$2,844.82	81.28%
Bank charges		\$28.90	300	\$192.10	64.03%
Square Charges		\$118.92	900	\$689.24	76.58%
Building – repairs,supplies,maint.,snow rem.		\$64.06	5,200	\$4,297.25	82.64%
Fundraising Expenses(events,movies,concerts)		\$287.43	3,000	\$1,967.09	65.57%
Gallery	Art Ed. Instructors	\$1,340.00	8,000	\$4,595.00	57.44%
	Exhibit Fees		7,000	\$6,228.00	88.97%
	Exhibit Sales	\$250.00	1,600	\$2,648.50	165.53%
	Promo/giftstore	\$40.50	17,000	\$9,652.96	56.78%
	Supplies		1,300	\$608.11	46.78%
	Shipping	\$184.42	900	\$767.22	85.25%
GST Paid		\$97.43	6,100	\$1,177.25	19.30%
Insurance			3,700	\$3,119.00	84.30%
Workers Compensation			200	\$222.60	111.30%
Office Supplies/postage			900	\$3,294.55	366.06%
Xerox Printing		\$109.19	1,200	\$719.81	59.98%
Office Equipment Lease(xerox/alarm)		\$53.15	1,100	\$591.27	53.75%
Equipment Purchase			400		0.00%
Salaries/Benefits	(1full, 1 casual, 1student)	\$6,886.71	53,000	\$36,149.43	68.21%
Telephone/Cable		\$138.95	1,600	\$1,190.55	74.41%
Utilities (gas,electricity,municipal,garbage,snow rem.)		\$489.19	7,000	\$4,718.70	67.41%
Rent+DD		\$1,125.00	13,500	\$9,000.00	66.67%
Total Expenses		\$11,213.85	137,400	\$94,673.45	68.90%
		General Account	\$5,811.90		
		General Account Net Savings	\$50,689.84		
		Casino Account	\$4,026.93		
		Casino Net Savings	\$77.22		
		Cash Reserve	\$11,277.41		
		GIC	\$540,000.00		
Total Accounts		\$611,883.30			

**CROWSNEST PASS ALLIED ARTS ASSOCIATION
BUDGET 2025**

RECEIPTS

Arts Education	\$ 8,000
Donations to the gallery	1,100
Fundraising (events)	8,000
Gift Shop/Exhibit Sales	24,000
Grants Municipal	26,000
Alberta Foundation for the Arts Public Gallery Grant	25,300
Canada Summer Jobs	5,400
Casino	28,000
Interest	7,000
Rebates (GST)	3,050
Membership dues	1,250
	\$ 137,100

DISBURSEMENTS

Advertising	\$ 3,500
Arts Education Expense (instructors, materials)	\$ 8,000
Building repair & maintenance (snow removal)	5,200
Equipment lease (alarm/xerox)	1,100
Equipment purchase	400
Exhibitions (CARFAC fees, sales, shipping, materials)	10,800
Fundraising Expense	3,000
Gift Store Expense	17,000
Insurance (AMSC)	3,700
GST paid	6,100
Office supplies/postage (includes xerox printing)	2,100
Salaries/benefits (full, temporary-summer)	53,000
Bank Charges (servus, square)	1,200
Telephone (includes internet)	1,600
Utilities (gas, electricity, municipal, garbage)	7,000
Workers Compensation	200
Rent	13,500
	\$137,400

EXCESS RECEIPTS OVER DISBURSEMENTS

-\$ 300

**CROWSNEST PASS ALLIED ARTS ASSOCIATION
PROPOSED BUDGET 2026**

RECEIPTS

Arts Education	\$ 8,000
Donations to the gallery	1,200
Fundraising (fundraising events)	9,500
Gift Store/Exhibit Sales	22,000
Grants Municipal	32,000
Alberta Foundation for the Arts Public Gallery Gran	27,700
Canada Summer Jobs	4,500
Casino	-
Interest	1,500
Rebates (GST)	1,200
Membership dues	1,400
	\$ 109,000

DISBURSEMENTS

Advertising	\$ 3,500
Arts Education Expense (instructors, materials)	\$ 8,000
Building repair & maintenance(inc. Snow removal)	5,400
Equipment lease (alarm/xerox)	1,100
Equipment purchase	600
Exhibitions (CARFAC fees, sales, shipping)	11,000
Fundraising Expens	2,500
Gift Store Expense	15,000
Insurance (AMSC)	3,300
GST paid	2,200
Office supplies/postage (includes xerox printing)	2,100
Salaries/benefits (full, temporary-summer)	55,000
Bank Charges (servus,square)	1,200
Telephone (includes internet)	1,600
Utilities (gas, electricity,municipal, garbage)	7,000
Workers Compensation	230
	\$ 119,730

EXCESS RECEIPTS OVER DISBURSEMENTS

- \$ 10,730



2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Bellevue Underground Mine
Organization Website	www.bellevuemine.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Bellevue Underground Mine is a unique and historically authentic underground coal mine tour in South-Western Alberta. Our goal is to give visitors an authentic experience of what it was like to be an underground miner. We want to delight our guests with a unique experience where they can develop a real understanding of mining and an appreciation for what life was like for the underground coal miners.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
The BUM receives support from the Federal Government through the Canadian Museums Association, Canada Summer Jobs and Young Canada Works, along with other project grants as they come up. The Provincial Government contributes to the organization through the Alberta Museums Association when available, and also the Ministry of Culture for preservation purposes. The BUM also applies for project funding from the Lethbridge and Southwest Alberta Community Foundation when available.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
The Bellevue Mine does not carry out any annual fundraisers at this time, as to not interfere with the other non-profits in the community. If a project arises we would look at specific fundraising for that, but only in that scenario. We have also increased our programming options in the shoulder seasons to increase revenue generation at those times.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024 Cat 1 - \$25,000 2025 Cat 1 - \$25,000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$30,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
This Category 1 Grant application is requesting funds to support the annual operation of the Bellevue Underground Mine Tour. These funds help cover the costs of utilities, insurance, and maintenance to keep the site operating. Each year we spend a minimum of \$10,000 on regular annual maintenance of the Mine Tunnel. That number doubles if we carry out a major project in the Tunnel. Those figures are also only possible with the help of the volunteer maintenance crew. They are invaluable, and without them our costs would more than triple. Without that regular maintenance and projects we would lose

Category 1 Grant Request Information
the integrity of the Mine and the Tour. The Cat 1 funds are only used at the BUM on operational costs. We are very grateful and reliant on the support from the Municipality. Our overhead costs (insurance, utilities, maintenance) have sharply increased over the past 5 years, and despite our efforts to grow our revenue streams, the costs are escalating at a very rapid pace.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Re: 2024 Financial Report

Dear Members of the Crowsnest Pass Ecomuseum Trust Society,

Please find the attached 2024 Annual Financial Report for the Crowsnest Pass Ecomuseum Trust Society.

Over the past year the Society has had help with the bookkeeping from Koral Lazzarotto and Sandi Winter. We are greatly indebted to them both for their hard work and help in our daily accounts and this document. It is wonderful how the BUM has transitioned into joining Heritage Crowsnest as a partner organization.

This Financial Statement was audited April 1, 2025 by an Audit Committee consisting of Board appointed auditors. The members of the Audit Committee are Daina Lazzarotto and Sacha Anderson. The Audit Committee Report is attached.

I believe this report fairly represents the financial activity for the fiscal year of 2024.

Sincerely,

Colleen McNeil
Treasurer, Crowsnest Pass Ecomuseum Trust Society

Crowsnest Pass Ecomuseum Trust Society

Financial Statements

For the Year Ended December 31, 2024

Prepared By: Sandi Winter



Balance Sheet

The Bellevue Underground Mine

Jan. 1 - Dec. 31 2024

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Cash on hand	300.00
GIC - Scotiabank	22,145.75
Scotiabank Chequing - 3919	9,243.75
Scotia CASINO - 8915	3,946.74
Scotia GIC Cash	
Scotia Man Trip Account - 0316 (deleted)	
Scotia Portal - 9814 (Closed 2024)	
Total for Cash and Cash Equivalent	\$35,636.24
Accounts Receivable (A/R)	
Accounts Receivable (A/R) - other	
Total for Accounts Receivable (A/R)	0
Inventory Gift Shop (deleted)	
Total for Current Assets	\$35,636.24
Non-current Assets	
Property, plant and equipment	
Buildings	302,975.01
Computer	2,522.38
Equipment Assets	16,800.00
Office Furniture & Equipment	11,267.53
Total for Property, plant and equipment	\$333,564.92
Total for Non-current Assets	\$333,564.92
Total for Assets	\$369,201.16
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable 2020	
Accounts Payable (A/P)	1,408.68
Total for Accounts Payable (A/P)	\$1,408.68
Credit Card	
Visa -Scotiabank 3018	
Total for Credit Card	0
A/P Clearing (deleted)	
GST/HST Charged On Sales (deleted)	
GST/HST Paid On Purchases (deleted)	
GST/HST Payable	73.52
GST/HST Suspense	-2,242.56
Payroll liabilities (deleted)	
Visa Payable (deleted)	
Total for Current Liabilities	-\$760.36

D. Pazzanotto
Anderson

Balance Sheet
The Bellevue Underground Mine
Jan. 1 - Dec. 31 2024

DISTRIBUTION ACCOUNT	TOTAL
Non-current Liabilities	
CEBA Loan	
Community Futures Loan	
Deferred Revenue - CASINO	3,946.74
Total for Non-current Liabilities	\$3,946.74
Total for Liabilities	\$3,186.38
Equity	
Retained Earnings	7,579.74
Profit for the year	-40,593.92
Opening Balance Adjustment	-2,346.70
Opening Balance Equity	401,375.66
Total for Equity	\$366,014.78
Total for Liabilities and Equity	\$369,201.16

Profit and Loss
The Bellevue Underground Mine
Jan. 1 - Dec. 31 2024

DISTRIBUTION ACCOUNT	TOTAL
Income	
Casino Revenue	21,928.77
Donations	\$3,067.33
Sinister Sports	1,403.29
Total for Donations	\$4,470.62
Due From Heritage Crowsnest	
Government Rebates	1,766.83
Grants	34,150.00
Interest Income	1,057.61
Sales	2,909.51
Total for Income	\$66,283.34
Cost of Goods Sold	
Gross Profit	\$66,283.34
Expenses	
Due to Heritage Crowsnest	1,543.85
Insurance	1,611.00
Management Fee	0
Heritage Crowsnest Contribution	54,000.00
Total for Management Fee	\$54,000.00
Misc Expenses	\$50.00
Advertising/Promotional	430.00
Interest & Bank Charges	674.07
IT - Website	63.99
License, Memberships, Dues	60.00
Office Supplies	497.73
Supplies	446.64
Travel	103.44
Total for Misc Expenses	\$2,325.87
Payroll Expenses	0
Professional Development / Training	14.95
WCB expenses	-310.50
Total for Payroll Expenses	-\$295.55
Programming Expenses	0
Mine Safety	91.77
Work Boot Expense	341.93
Total for Programming Expenses	\$433.70
Projects	22,880.98
Repair and maintenance	\$472.50
Equipment Repair	0
Fuel - Bobcat	355.14
Fuel - Gasoline	61.95
Total for Equipment Repair	\$417.09
Maintenance - Above Ground	3,370.27

D Lazzarotto
1/2

Profit and Loss
The Bellevue Underground Mine
Jan. 1 - Dec. 31 2024

DISTRIBUTION ACCOUNT	TOTAL
Maintenance - Underground	8,286.90
Total for Repair and maintenance	\$12,546.76
Utilities	\$8,943.75
Internet & Phone	2,886.90
Total for Utilities	\$11,830.65
Total for Expenses	\$106,877.26
Other Income	
Other Expenses	
Profit	-\$40,593.92





2024 Season Summary

Tour Breakdown

Current Year

As of January 1 - September 30 from Xola

Tours	Timeframe	Customer Numbers	Revenue
School Field Trips	April-June, Sep-Oct	2,069	\$14,040
Public Tours	May-Sep	7,226	\$149,270
Private Tours	May-Oct	69	\$1,090
Total Combined	April-Oct	9,364	\$164,400

Comparative Tour Breakdown

From January 1 - September 30 from Xola

Tours	2023 Customers	2024 Customers	2023 Revenue	2024 Revenue
School	1,732	2,069	\$9,710	\$14,040
Public	7,224	7,226	\$149,150	\$149,270
Private Tours	158	69	\$4,430	\$1,090
Total Combined	9,114	9,364	\$163,300	\$164,400

Overall Tour Season Revenue

From January 1 - September 30

	2023	2024
Gift Shop Sales	\$23,247.37	\$27,715.56
Admissions	\$163,300	\$164,400



2024 Season Summary

Challenges

- Bellevue Main Street Construction from April to current
 - Lost one full day of operation on July 4, 2024
- Weeds
- Beam replacement at Coal Seam #1
- Phones
 - Replaced phone line
 - Purchased replacement phone
- Power surge killed emergency switch on exterior panel
- On boarding staff with different start dates.
- Keeping up with stock usage.
 - Paper towels, soap, cleaner, etc.

Positives

- Hit a 4.8 star rating on google reviews
- Excellent staff this year
 - Worked well together
 - Cared about the work
 - Gave excellent tours
 - Helped to move the site forward on the tour and accessions
- Excellent gift shop sales
- Chris was required on site a lot less than previous years

Why were we successful?

- Staff and Volunteers
 - Volunteers willing to step up and cover and fix things when needed.
 - Staff was just awesome this year.
- Built a good working relationship with Stantec Engineer and helped to navigate problematic detours, and work, etc.

What can we do better?

- Make sure the staffing schedule is more efficient.
- Track daily site stock better
 - Budget better for this and plan better restocking points
 - Because it requires all staff to pay attention to the levels it will get missed. Just a better protocol for this would be great.
- Review group & private tour rates

BUM 2026 Budget

Revenues

Casino	\$ -
Donations	\$ 2,000
Fundraising	\$ 3,000
Programming	\$ 1,000
Memberships	\$ 100
Grants	\$ 40,000
Admissions/Sales	\$ 105,000
	\$ 151,100

Expenses

Marketing	\$ 6,000
Board Expenses	\$ 500
Gift Shop	\$ 9,000
Interest & Bank Charges	\$ 2,500
Insurance (Board)	\$ 400
IT (software)	\$ 2,000
IT (hardware)	\$ 2,000
Misc. Expenses	\$ 2,000
Supplies (Office and Site)	\$ 3,000
Photocopier	\$ 3,000
Professional Development	\$ 1,000
Travel	\$ 1,000
Service Fees	\$ 2,000
Licences/Memberships	\$ 600
Legal	\$ 500
Volunteer Appreciation	\$ 500
Safety	\$ 3,000
Payroll	\$ 75,000
Utilities	\$ 14,000
Maintenance	\$ 12,000
Insurance	\$ 6,000
Collection/Exhibit	\$ 1,500
Programming Expenses	\$ 3,000
Fundraising	\$ 500
	\$ 151,000

2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Golf Club
Organization Website	www.crowsnestpassgolf.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Golf Club is a non-profit organization dedicated to providing exceptional mountain golf and dining experiences within a relaxed atmosphere. We endeavor to provide affordable recreation and social opportunities in sustainable facilities while appreciating our history, valuing our members, welcoming the public, and supporting our community.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Canada Summer Jobs Grant for employing youth workers	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
We facilitate several community fundraisers. We have not yet had a fundraiser for water.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 \$30,000 Category 1 Grant to offset municipality increase to water rate.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$30,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Grant used to offset irrigation water costs recently introduced by the municipality.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CROWSNEST PASS GOLF & COUNTRY CLUB

FINANCIAL INFORMATION

For the year ended October 31, 2024

CROWSNEST PASS GOLF & COUNTRY CLUB
TABLE OF CONTENTS
October 31, 2024

COMPILATION ENGAGEMENT REPORT	1
FINANCIAL INFORMATION	
STATEMENT OF FINANCIAL POSITION	2
STATEMENT OF OPERATIONS	3
STATEMENT OF CHANGES IN NET ASSETS	4
STATEMENT OF CASH FLOWS	5
NOTES TO THE FINANCIAL INFORMATION	6 - 7



COMPILATION ENGAGEMENT REPORT

To: The Management and Board of Directors of
Crowsnest Pass Golf & Country Club

On the basis of information provided by management, we have compiled the statement of financial position of Crowsnest Pass Golf & Country Club as at October 31, 2024, the statements of operations, changes in net assets and cash flows for the year then ended, and note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

A handwritten signature in black ink that reads "Avail LLP".

Fort Macleod, Alberta

April 15, 2025

Chartered Professional Accountants

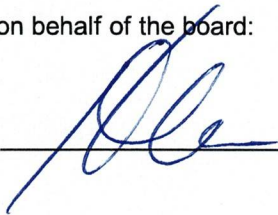
CROWSNEST PASS GOLF & COUNTRY CLUB
STATEMENT OF FINANCIAL POSITION
As at October 31, 2024

	2024	2023
ASSETS		
Current		
Cash	\$ 145,774	\$ 509,972
Accounts receivable	121,143	151,018
Inventory	252,852	239,045
Prepaid expenses	505	-
	520,274	900,035
Investments	582,795	560,294
Capital assets (note 2)	13,120,046	12,913,225
	\$ 14,223,115	\$ 14,373,554

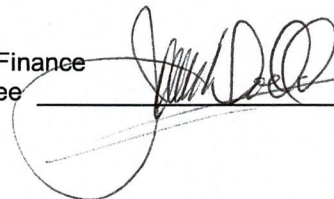
LIABILITIES AND FUND BALANCES		
Current		
Accounts payable and accrued liabilities (note 3)	\$ 191,115	\$ 133,981
Unearned revenue (note 4)	76,526	62,436
GST payable	97,337	49,923
Current portion of long-term debt and CEBA	-	30,000
	364,978	276,340
Callable debt (note 5)	44,050	49,450
	409,028	325,790
Fund balances		
Unrestricted	186,087	631,985
Invested in capital assets	13,075,997	12,863,776
Operating reserve	252,003	252,003
Capital replacement fund	300,000	300,000
	13,814,087	14,047,764
	\$ 14,223,115	\$ 14,373,554

Approved on behalf of the board:

President



Chair of Finance
Committee



CROWSNEST PASS GOLF & COUNTRY CLUB
STATEMENT OF OPERATIONS
For the year ended October 31, 2024

	2024 Budget	2024 Actual	2023 Actual
Revenue			
Golf operations	\$ 2,490,710	\$ 2,499,210	\$ 2,498,203
Restaurant	1,232,931	1,313,496	1,110,382
	3,723,641	3,812,706	3,608,585
Cost of sales	765,162	897,471	797,157
Gross margin	2,958,479	2,915,235	2,811,428
Expenses			
Salaries and related benefits	1,654,582	1,630,770	1,587,725
Ground maintenance	135,737	143,584	139,043
Repairs and maintenance	107,607	130,566	106,156
Utilities power and gas	91,000	99,887	94,031
Shop supplies	94,403	86,713	66,811
Interest and bank charges	28,915	84,865	62,092
Advertising and promotion	61,064	82,281	23,353
Water	75,000	75,420	82,155
Restaurant supplies	34,036	62,763	51,828
Insurance	53,300	60,565	41,272
Strategic program donations	11,330	50,530	11,041
Office	32,350	38,896	21,470
Business fees and licences	36,075	33,991	35,260
Property taxes	28,000	29,728	25,215
Telephone and internet	20,600	20,683	21,346
Recruiting and professional development	18,250	20,480	16,012
Travel	25,725	18,995	13,392
Professional fees	22,550	11,999	41,462
Subcontract	17,100	6,418	47,738
Cost recoveries	-	-	(10,172)
Amortization	610,000	607,391	593,043
	3,157,624	3,296,525	3,070,273
Deficiency of revenue over expenses from operations	(199,145)	(381,290)	(258,845)
Other income			
Gain on disposal of capital assets	-	-	12,738
Interest revenue	14,538	32,200	21,070
Casino revenue	-	-	35,091
Grant revenue	60,000	37,749	111,411
Water levy	76,702	77,664	85,816
	151,240	147,613	266,126
(Deficiency) excess of revenue over expenses	\$ (47,905)	\$ (233,677)	\$ 7,281

CROWSNEST PASS GOLF & COUNTRY CLUB
STATEMENT OF CHANGES IN NET ASSETS
For the year ended October 31, 2024

	Unrestricted	Invested in capital assets	Operating reserve	Capital replacement fund	Total 2024	Total 2023
Balance, beginning of year	\$ 631,985	\$ 12,863,776	\$ 252,003	\$ 300,000	\$ 14,047,764	\$ 14,040,483
(Deficiency) excess of revenue over expenses	(233,677)	-	-	-	(233,677)	7,281
Repayment of callable debt	(5,400)	5,400	-	-	-	-
Purchase of capital assets	(814,212)	814,212	-	-	-	-
Amortization	607,391	(607,391)	-	-	-	-
Balance, end of year	\$ 186,087	\$ 13,075,997	\$ 252,003	\$ 300,000	\$ 13,814,087	\$ 14,047,764

CROWSNEST PASS GOLF & COUNTRY CLUB
STATEMENT OF CASH FLOWS
For the year ended October 31, 2024

	2024	2023
Cash flows from operating activities		
(Deficiency) excess of revenue over expenses	\$ (233,677)	\$ 7,281
Adjustments for items which do not affect cash		
Amortization	607,391	593,043
Gain on disposal of capital assets	-	(12,738)
	373,714	587,586
Change in non-cash working capital items		
Accounts receivable	29,875	(150,814)
Inventory	(13,807)	(95,964)
Prepaid expenses	(505)	-
Accounts payable and accrued liabilities	57,134	37,352
Unearned revenue	14,090	11,467
GST	47,414	16,649
	507,915	406,276
Cash flows from investing activities		
Purchase of investments	(22,501)	(560,294)
Proceeds on disposal of capital assets	-	12,378
Purchase of capital assets	(814,212)	(482,144)
	(836,713)	(1,030,060)
Cash flows from financing activities		
Repayment of callable debt	(5,400)	(13,250)
Repayment of long-term debt	(30,000)	(26,627)
	(35,400)	(39,877)
Net decrease in cash and cash equivalents	(364,198)	(663,661)
Cash and cash equivalents, beginning of year	509,972	1,173,633
Cash and cash equivalents, end of year	\$ 145,774	\$ 509,972

CROWSNEST PASS GOLF & COUNTRY CLUB
NOTES TO THE FINANCIAL INFORMATION
For the year ended October 31, 2024

1. Basis of accounting

The accompanying compiled financial information has been prepared on the historical cost basis, reflecting cash transactions with the addition of:

- ♦ customer receivables based on sales terms, less an allowance for doubtful accounts
- ♦ inventory recorded based on estimated fair value
- ♦ capital assets recorded at historical cost and amortized over their useful life
- ♦ accounts payable and accrued liabilities
- ♦ sales revenue recorded at the time of sale
- ♦ grant revenue is recorded at the time in which the related expenses are incurred

2. Capital assets

	2024		2023	
	Cost	Accumulated amortization	Net	Net
Land	\$ 4,031,589	\$ -	\$ 4,031,589	\$ 4,031,589
Buildings	5,861,972	1,026,111	4,835,861	5,008,020
Equipment	1,523,314	652,082	871,232	692,781
Furniture and fixtures	224,137	107,241	116,896	133,034
Power equipment	759,213	556,579	202,634	214,851
Computer equipment	10,875	9,111	1,764	1,502
Signs	101,782	64,116	37,666	45,431
Field of play	3,126,513	690,619	2,435,894	2,175,070
Roads and paving	720,238	133,728	586,510	610,947
	<u>\$ 16,359,633</u>	<u>\$ 3,239,587</u>	<u>\$ 13,120,046</u>	<u>\$ 12,913,225</u>

3. Accounts payable and accrued liabilities

Included in accounts payable is \$36,367 of accrued wage expense (2023- nil). In previous years, wages and salaries were recognized as expenses when paid. In the current year and on a go forward basis, the Country Club has adopted the policy of accruing wages and salaries that are earned by employees but not yet paid as of the reporting date.

4. Unearned revenue

Unearned revenue is comprised of gift cards that were purchased in the 2023/2024 season and in prior years that were unredeemed as of October 31, 2024.

CROWSNEST PASS GOLF & COUNTRY CLUB
NOTES TO THE FINANCIAL INFORMATION
For the year ended October 31, 2024

5. **Callable debt**

		2024	2023
Certificates A	\$	41,850	\$ 47,250
Certificates B		2,200	2,200
	\$	44,050	\$ 49,450

Crowsnest Pass Golf Club

Budget Summary

Fiscal Year 2025

Category	Amount (CAD)
Revenues	
Food & Beverage Revenue	\$1,573,789
Pro Shop Revenue	\$2,838,722
Total Income	\$4,429,311
Expenses	
Food & Beverage COGS	\$527,638
Pro Shop COGS	\$276,000
Total COGS	\$813,438
Payroll Expenses	\$1,863,102
Utilities - Water	\$96,960
Utilities - Other	\$81,000
Small Wares	\$11,000
Repair & Maintenance	\$70,450
Strategic Program Donations	\$65,500
Amortization Expense	\$590,000
Total Expenses	\$3,590,873
Net Operating Income (before Amortization)	\$615,000
Net Income (after Amortization)	\$25,000

CNPGC YTD Budget Summary – Fiscal 2025

Category	Amount (CAD)
Revenues	
Grant Revenue	\$47,922
Food & Beverage Revenue	\$961,982
Pro Shop Revenue	\$1,990,512
Other Income	\$2,000
Total Income	\$3,002,362
Cost of Goods Sold	
Food & Beverage COGS	\$430,116
Pro Shop COGS	\$240,084
Total COGS	\$678,390
Gross Profit	\$2,323,973
Operating Expenses	
Payroll Expenses	\$1,120,656
Utilities – Water	\$50,408
Utilities – Power & Gas	\$59,850
Other Utilities & Internet	\$14,616
Strategic Program Donations	\$1,402
Other Operating & Admin Expenses	\$606,170
Total Expenses	\$1,853,103
Results	
Net Operating Income (before Amortization)	\$470,869
Amortization Expense	\$590,000
Net Income (after Amortization)	(\$119,131)



2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Museum
Organization Website	www.crowsnestmuseum.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
Through its collection, the Crowsnest Historical Society and Crowsnest Museum & Archives protects, preserves, and portrays the cultural heritage of Crowsnest Pass and its people to ensure the knowledge of the past enriches the lives of present and future generations.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
The Museum receives support from the Federal Government through the Canadian Museums Association, Canada Summer Jobs and Young Canada Works, along with other project grants as they come up. The Provincial Government contributes to the Museum through the Alberta Museums Association when available. The Museum also applies for project funding from the Lethbridge and Southwest Alberta Community Foundation when available.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
Each year the Crowsnest Museum carries out the Harvest of Memories fundraiser in September. Over the past years that event raises between \$25,000 and \$30,000 for the operations of the Museum. Our current goal is to increase this fundraiser to generate \$40,000 annually.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024 Cat 1 - \$25,000 2025 Cat 1 - \$25,000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$30,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
This Category 1 Grant application is requesting funds to support the annual operation of the Crowsnest Museum. These funds help cover the costs of utilities, insurance, and maintenance to keep the Museum operating. The Cat 1 funds are only used at the Museum. The funds also allow us to allocated other funds towards the regional school programming, indigenous outreach, and community events. The Municipal funds help cover operating costs so we can provide additional programming materials and opportunities for our offerings, which support our community groups, local schools and residents.

Category 1 Grant Request Information
We are very grateful and reliant on the support from the Municipality. Our overhead costs (insurance, utilities, maintenance) have sharply increased over the past 5 years, and despite our efforts to grow our revenue streams, the costs are escalating at a very rapid pace. Utility costs alone for the Museum building have jumped exponentially, and we are struggling to keep up with the increases.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Re: 2024 Financial Report

Dear Members of the Crowsnest Historical Society,

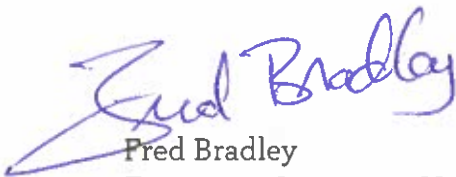
Please find the attached 2024 Annual Financial Report for the Crowsnest Historical Society.

Over the past year the Society has had help with the bookkeeping from Koral Lazzarotto and Sandi Winter. We are greatly indebted to them both for their hard work and help in our daily accounts and this document. It is wonderful how the CHS has transitioned into joining Heritage Crowsnest as a partner organization.

This Financial Statement was audited April 1, 2025 by an Audit Committee consisting of Crowsnest Historical Society Members. The members of the Audit Committee are Daina Lazzarotto and Sacha Anderson. The Audit Committee Report is attached.

I believe this report fairly represents the financial activity for the fiscal year of 2024.

Sincerely,



Fred Bradley
Treasurer, Crowsnest Historical Society

Crowsnest Historical Society
Financial Statements
For the Year Ended December 31, 2024

Prepared By: Sandi Winter

Balance Sheet

Crowsnest Historical Society

As of December 31, 2024

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Cash on hand	
Common Shares - SERVUS	1.74
Community Plan #0 - Operating Account	56,531.77
Legends of Prohibition - Community Plan #3	823.58
Reserve Fund - High Yield Savings #0	11,073.90
ScotiaBank Investment DO NOT USE	
SCOTIA - CASINO 7819	215.22
SCOTIA - Operating 8511	26,850.59
Servus Rewards #4	279.41
Undeposited Funds	
Total for Cash and Cash Equivalent	\$95,776.21
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	1,690.71
Total for Accounts Receivable (A/R)	\$1,690.71
Total for Current Assets	\$97,466.92
Non-current Assets	
Property, plant and equipment	
Accumulated Amortization	-35,169.64
Collections	1.00
Computer	21,535.59
Fixtures & Equipment	13,634.05
Land	500.00
Total for Property, plant and equipment	\$501.00
Scotiabank GIC	13,962.90
Total for Non-current Assets	\$14,463.90
Total for Assets	\$111,930.82
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	814.00
Total for Accounts Payable (A/P)	\$814.00
Credit Card	
Accounts Payable 2020	
Accounts Payable (GoA - FSIC Contract)	
GST/HST Payable	-1,030.09
GST/HST Suspense	
Total for Current Liabilities	-\$216.09


 1/2

Balance Sheet
Crowsnest Historical Society
As of December 31, 2024

DISTRIBUTION ACCOUNT	TOTAL
Non-current Liabilities	
CEBA Loan (Federal)	
Deferred Revenue - Casino Funds	215.22
Deferred Revenue- FSIC Payroll Contract	
Deferred Revenue (restricted)Archives	1,177.18
Deferred Revenue (restricted) AV	2,014.73
Deferred Revenue (restricted) RBC Display	
Total for Non-current Liabilities	\$3,407.13
Total for Liabilities	\$3,191.04
Equity	
Retained Earnings	-85,654.20
Profit for the year	37,574.12
2021 Prior Year Adjustment	-3,548.51
Opening Balance Equity	160,368.37
Total for Equity	\$108,739.78
Total for Liabilities and Equity	\$111,930.82

Profit and Loss
Crowsnest Historical Society
January-December, 2024

DISTRIBUTION ACCOUNT	TOTAL
Income	
Admissions	314.00
Casino Revenue	16,146.43
Donations	\$36,328.91
Harvest Of Memories	5,454.52
Roxy Donations	2,316.22
Total for Donations	\$44,099.65
Grants	52,953.00
GST Rebate	2,137.00
Interest Income	844.33
Sales	1,297.55
Total for Income	\$117,791.96
Cost of Goods Sold	
Gross Profit	\$117,791.96
Expenses	
Advertising/Promotional	450.00
Amortization Expense	-585.93
Collection / Archive Supplies	3,067.95
GST Expense	344.76
Harvest Of Memories	0
Harvest Of Memories Supplies	1,477.05
Misc Expenses	218.30
Total for Harvest Of Memories	\$1,695.35
HERITAGE CROWSNEST	0
Heritage Crowsnest Contributions	27,000.00
Total for HERITAGE CROWSNEST	\$27,000.00
Insurance	8,659.00
Interest & Bank Charges	856.19
License / Memberships	373.10
Office Supplies	\$262.83
Postage	34.69
Total for Office Supplies	\$297.52
Programming Expenses	2,126.17
Repair / Maintenance	10,767.42
Storage Rent	645.00
Supplies	156.94
Utilities	\$20,170.46
Phone / Internet	3,137.81
Telus / ADT Security	1,091.16
Total for Utilities	\$24,399.43
Total for Expenses	\$80,252.90
Other Income	
Other Expenses	
Reconciliation Discrepancies	-35.06
Total for Other Expenses	-\$35.06
Profit	\$37,574.12

D. Lazzarotto
[Signature]

2024 at the Crowsnest Museum

2024 Museum Events

Event planning for 2024 focused on improving existing events and creating a solid offering that can be carried forward year over year.

- School Programs
- Bellecrest Days Parade
- Escape the Barracks (Summer) Added 3rd Escape Room option
- Indigenous History Month
- Canada Day Parade
- Indigenous Arts & Crafts Market
- Indigenous Heritage Celebration
- Discovery Adventure Day
- Harvest of Memories Fundraiser

2024 Museum Maintenance Undertakings

Over the course of 2024 a number of maintenance were undertaken. These items were major expenses but only take a small bite out of the laundry list of maintenance needs the Museum and grounds needs.

- Refurbished the Pathway in Public Yard
- Shed Storage renovations we deferred to 2025 (currently underway)
- Fencing repairs completed with additional gate added on west side of the Museum.
- Gravelling yard with some landscaping.
- Removed failing plaster from Main Hallway wall and left exposed.

Activity Information:

	2023	2024
Admissions	\$ 16,075	\$ 17,838
Gift Shop Sales	\$ 14,947	\$ 18,569
Donations and Fundraising	\$ 50,070	\$ 48,522

MUSEUM 2026

Revenues

Casino	\$ 5,000
Donations	\$ 10,000
Fundraising	\$ 40,000
Programming	\$ 2,000
Memberships	\$ 1,000
Grants	\$ 40,000
Admissions/Sales	\$ 55,000
	\$ 153,000

Expenses

Marketing	\$ 3,000
Board Expenses	\$ 500
Gift Shop	\$ 9,000
Interest & Bank Charges	\$ 2,500
Insurance (Board)	\$ 400
IT (software)	\$ 2,000
IT (hardware)	\$ 2,000
Misc. Expenses	\$ 2,000
Supplies (Office and Site)	\$ 4,000
Photocopier	\$ 3,000
Professional Development	\$ -
Travel	\$ 1,000
Service Fees	\$ 2,000
Licences/Memberships	\$ 600
Legal	\$ 500
Volunteer Appreciation	\$ 500
Safety	\$ 1,250
Payroll	\$ 75,000
Utilities	\$ 20,000
Maintenance	\$ 6,000
Insurance	\$ 6,000
Collection/Exhibit	\$ 3,000
Programming Expenses	\$ 3,000
Fundraising	\$ 10,000
	\$ 157,250



2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Quad Squad Association
Organization Website	https://quadsquad.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
CNP Quad Squad is a non-profit organization formed in 1998 to promote the responsible use of our mountain ranges as well as conservation of the area. Our membership work closely with Alberta Forestry and Parks on trail development and maintenance, bridge fabrication, as well as practicing good stewardship of the trails. The CNP Quad Squad hosts events throughout the riding season to accustom new riders to our trails and promote safe riding. Our events bring a large number of visitors and tourists into the area increasing the Crowsnest Pass economy.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
AOHVA \$38,674	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
Sinister 7 sweeping \$1500 Kananaskis Rodeo Parking \$1700 2025 CNP Quad Squad Annual Raffle \$25000 (approx. as draw date Oct 1/25)	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024 \$4000 2025 \$4000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$4,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
\$4000 will be put towards fuel and field equipment maintenance, which needs to be performed yearly in order to continue upgrading the trails. This year we will be adding picnic tables or benches to viewpoints along the trails.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Pass Quad Squad Association

Financial Information

January 31, 2025

Crowsnest Pass Quad Squad Association
Statement of Financial Position - As at January 31, 2025

	2025	2024
Assets		
Current		
Cash	\$ 257,803	\$ 240,069
Accounts receivable	-	63
Inventory	8,741	6,502
Note receivable	10,799	10,799
GST receivable	4,296	-
	<u>281,639</u>	<u>257,433</u>
Property, plant and equipment (note 2)	<u>51,694</u>	<u>42,465</u>
	<u><u>\$ 333,333</u></u>	<u><u>\$ 299,898</u></u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 343	\$ 280
Unearned revenue (note 3)	<u>79,882</u>	<u>100,011</u>
	80,225	100,291
Balance	<u>253,108</u>	<u>199,607</u>
	<u><u>\$ 333,333</u></u>	<u><u>\$ 299,898</u></u>

Approved on behalf of the board:

Member

Member

See accompanying notes

Crownsnest Pass Quad Squad Association

Statement of Operations

Year ended January 31, 2025

	2025	2024
Revenues		
Grants	\$ 64,573	\$ 43,674
Donations	43,997	7,148
Raffle	37,847	91,676
Casino	34,593	2,764
Membership fees	13,785	19,010
Membership raised	12,519	10,232
Clothing	4,860	6,292
Interest income	4,242	4,571
	<u>216,416</u>	<u>185,367</u>
Expenditures		
Raffle	43,678	29,610
Wages and benefits	28,510	24,338
Trail maintenance	18,391	1,512
Membership expense open/close	8,573	8,417
Rent	8,100	7,261
Clothing purchase	7,226	6,389
Insurance	6,756	6,534
Fuel and mileage	6,036	1,249
Telephone and utilities	6,006	6,010
Advertising and promotion	4,670	1,756
Bridge fabrications & field equipment	3,947	551
Office	3,165	2,258
Professional fees	1,050	1,300
Repairs and maintenance	782	5,293
Interest and bank charges	731	791
Vehicle maintenance	573	252
Casino expense	-	2,724
Amortization	14,721	14,532
	<u>162,915</u>	<u>120,777</u>
Excess of revenues over expenditures from operations	53,501	64,590
Other income		
Gain on sale of property, plant and equipment	-	145
Excess of revenues over expenditures	\$ 53,501	\$ 64,735

See accompanying notes

Crownsnest Pass Quad Squad Association

Statement of Changes in Net Assets

Year ended January 31, 2025

	Unrestricted	Restricted	Total 2025	Total 2024
Balance, beginning of year	\$ 97,706	\$ 101,901	\$ 199,607	\$ 134,872
Excess (deficiency) of revenues over expenditures	75,520	(22,019)	53,501	64,735
Balance, end of year	<u>\$ 173,226</u>	<u>\$ 79,882</u>	<u>\$ 253,108</u>	<u>\$ 199,607</u>

See accompanying notes

Crowsnest Pass Quad Squad Association

Notes to the Financial Information

January 31, 2025

1. Basis of accounting

The basis of accounting applied in the preparation of the statement of financial position of Crowsnest Pass Quad Squad Association as at January 31, 2025 and the statements of operations and changes in net assets for the year then ended is on the historical cost basis and reflects cash transactions with the addition of the following:

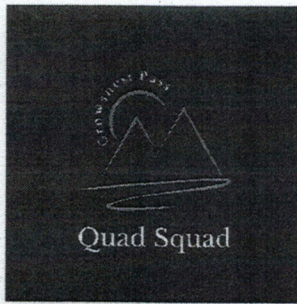
- ♦ accounts receivable less an allowance for doubtful accounts
- ♦ property, plant and equipment recorded at cost and amortized on declining balance
- ♦ accounts payable and accrued liabilities
- ♦ deferred revenue

2. Property, plant and equipment

	<u>2025</u>		<u>2024</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net</u>	<u>Net</u>
Vehicles	\$ 102,564	\$ 79,877	\$ 22,687	\$ 27,553
Office equipment	5,048	-	5,048	5,048
Furniture and fixtures	-	4,580	(4,580)	(4,463)
Computer equipment	16,504	15,235	1,269	2,683
Machinery and equipment	65,036	37,766	27,270	11,644
Total property, plant and equipment	<u>\$ 189,152</u>	<u>\$ 137,458</u>	<u>\$ 51,694</u>	<u>\$ 42,465</u>

3. Unearned revenue

	<u>2025</u>	<u>2024</u>
Raffle	\$ 79,882	\$ 41,489
Casino	-	34,593
Cows and Fish	-	5,664
CNP Municipal	-	4,000
AOHVA	-	9,895
National Trail Coalition	-	4,370
Total	<u>\$ 79,882</u>	<u>\$ 100,011</u>



Auditors' Report

To the Members of the Crowsnest Pass Quad Squad Association

We have audited the statement of financial position of the Crowsnest Pass Quad Squad Association as of January 31, 2024 and the statement of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit to the best of our knowledge and ability as members in good standing of the association.

In our opinion, these financial statements presented fairly, in all material respects, the financial position of the association as of January 31, 2024 and the results of its operations, changes in net assets and cash flows for the year then ended. The financial statements of the prior year were audited by other auditors and we do not express an opinion thereon.

Bill Sharpe
Print
Bill Sharpe
Sign

Mary Anna Missengers
Print
M. Missengers
Sign

RANDY BELLAVANCE
Print
Randy Bellavance
Sign

Date: March 25, 2025
Place: Coleman, Alberta

CNP Quad Squad		
Income Statement 02/01/2025 to 08/28/2025		
REVENUE		
Sales Revenue		
Membership Fee (Corporate) 2025	8,600.00	
Membership Fee (Family) 2025	7,600.00	
Membership Fee (Single) 2025	1,410.00	
Membership Family 2024	0.00	
Net: Memberships		17,610.00
Clothing/Licence Plates/Cards	2,331.44	
Net: Clothing, Hats, Maps		2,331.44
Season Opener	1,128.80	
Season Opener Meals 2025	430.00	
Season Wind-Up Meal 2025	525.00	
Net: Season Opener/Closer		2,083.80
Raffle 2025		47,430.00
Donations	4,744.00	
Donation Equipment	7,500.00	
Net: Donations from Volunteers		12,244.00
Freight Revenue	15.00	
Grants	4,000.00	
Grant-The Great Outdoors	0.00	
Grants- AOHVA	38,674.00	
Net: Grants		42,689.00
Interest Earned		1,565.75
Total: Income		125,953.99
TOTAL REVENUE		125,953.99
EXPENSE		
Payroll Expenses		
Wages & Salaries		14,050.00
EI Expense		322.57
CPP Expense		723.14
WCB Expense		1,613.09
Total Payroll Expense		16,708.80
General & Administrative Expenses		
Contract Work		360.00
Advertising & Promotions		3,872.20
Permits & Licenses		314.90
Insurance		6,933.00
Interest & Bank Charges	54.40	
Credit Card SC	349.39	
CC Raffle SC	328.98	
Net: Banking & CC SC		732.77
Office Supplies		458.43
Computer Maintenance		154.75
Season Opener Expenses		2,070.50
Season Closer		12.00
Raffle Expense 2025		3,421.51
Raffle prizes/licenses		24,435.60
Volunteer Recognition		100.00
Repair & Maintenance		11.00
Rent		4,725.00
Milage QS		2,463.85
Business Meals		782.86
Fuel		1,800.23
Field Equipment		3,031.62
Vehicle Maintenance		3,416.80
Telephone/Internet		982.72
Utilities		2,441.82
Freight		500.10
AGM		140.52
Donations		250.00
Clothing / Card Purchase		5,731.30
Membership Events S/O & W/O		742.19
Membership Expense		138.10
Bridge Fabrication		1,180.80
Trail Maint - QS projects		5,557.56
Total General & Admin. Expenses		76,762.13
TOTAL EXPENSE		93,470.93
NET INCOME		32,483.06
Generated On: 08/28/2025		

Crowsnest Pass Quad Squad Budget 2026 **Projected 2026**

Income

Casino	0
Raffle 2026	60000
Membership	15000
Merchandise	5000
Donations	5000
Interest	1400
Grants	5000
Riding events	5000
Fundraising	4000
AOHVA	38000
Total	138400

Expenses

Raffle	35000
Insurance + WCB	8000
Utilities	5000
Trail Maintenance	5000
Repair & Main	1500
Bridge	
Fabrication/Field	
Equip	15000
Fuel/Mileage	6000
Rent	7500
Vehicle Maintenance	3500
Merchandise	5000
Wages	25000
Advertising	2000
Office	2500
Professional	1500
Memberships	500
Interest/Bnk Chgs	1000
Permits/Licenses	350
Safety	500
Riding Events	2000
Total	126850

2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Nordic Ski Club
Organization Website	https://www.skicrowsnest.ca/
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization Since 1991, Crowsnest Nordic Ski Club has worked voluntarily to develop and maintain high-quality cross-country ski trails in the Chinook Provincial Recreation Area, in southwest Alberta. The club is a registered Alberta Non-profit Society, and is registered with the Federal Government as a charity. These lands are on the east side of Tecumseh Mountain near the continental divide. The forested, sheltered and rolling terrain found here provides for superb non-motorized winter recreation experiences for people of all skill levels. The area has fabulous well signed trails and some additional basic amenities: The club runs Learn-to-ski programs for youth of different ages and has some equipment available for loan, primarily for use by program participants. About 26 kms of skier only trails; groomed and track-set from approximately December 1st to March 31st. Primarily groomed for classic skiing, with approximately 7 km available for skate skiing on certain trails such as Mainline and Rainbow Run. About 31 kms of multi-use trails primarily for snowshoeing and fat biking – some are groomed, others are user packed. Access to the surrounding back-country. A warm up hut with wood stove. Pit toilets. Non-motorized access only. Dogs are only allowed on certain trails. Access is at the Tecumseh Parking area.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Government of Alberta - Forestry and Parks	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
Not in 2025	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Feb 14, 2025 - Category 1 Grant - \$48,000 - Operations and Maintenance Jan 16, 2024 - Category 1 Grant - \$47,000 - Operations and Maintenance
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
Audited Financials are available Oct 15th in preparation for the AGM. Once complete.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested

Category 1 Grant Request Information
\$47,076.92
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Funding will be utilized for operational labour essential to the continued success of the organization. Historically, funding was solely distributed for operational labour and maintenance for grooming the area. The CNSC recently applied and became the trail managers for the Chinook PRA, which has increased the breadth of scope for operation in the area. Funding through the Municipality is essential to the organization in order to reallocate volunteer resources to sustain the current mandate to develop and maintain high-quality cross-country ski trails in the Chinook Provincial Recreation Area.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

As of 2025-04-30

Report Type: Accrual (Paid & Unpaid)

ACCOUNT NUMBER	ACCOUNTS	30-Apr-24	30-Apr-25
	Assets		
	Cash and Bank		
A-10	Casino Account	\$1,057.57	\$8.97
A-14	Casino acct GIC	\$6,000.00	\$6,285.00
A-12	Casino Savings Account	\$2,049.08	\$12.28
A-30	Common Shares	\$1.50	\$1.57
A-20	General Account	\$3,362.01	\$227,616.97
A-22	General Savings Account		\$36,911.25
A-40	GOA Chequing Account		\$8,423.86
A-46	GOA GIC 2		\$30,000.00
A-42	GOA Grant Savings		\$1,676.05
A-24	General acct GIC	\$53,813.49	
A-22	General Savings Account	\$26,735.63	
A-80	Grooming equipment Replacement Fund	\$8,096.35	
	<i>Total Cash and Bank</i>	<i>\$101,115.63</i>	<i>\$310,935.95</i>
	Other Current Assets		
	Accounts Receivable	\$6,448.45	
	<i>Total Other Current Assets</i>	<i>\$6,448.45</i>	<i>\$0.00</i>
	Long-term Assets		
	<i>Total Long-term Assets</i>	<i>\$0.00</i>	<i>\$0.00</i>
	Total Assets	\$107,564.08	\$310,935.95
	Liabilities		
	Current Liabilities		
	Accounts Payable	\$761.07	\$31,944.74
	<i>Total Current Liabilities</i>	<i>\$761.07</i>	<i>\$31,944.74</i>
	Long-term Liabilities		
L-010	Casino deferred Income	\$9,106.65	\$6,293.97
	<i>Total Long-term Liabilities</i>	<i>\$9,106.65</i>	<i>\$6,293.97</i>
	Total Liabilities	\$9,867.72	\$38,238.71
	Equity		
	Retained Earnings		
	<i>Profit for all prior years</i>	<i>\$100,664.29</i>	<i>\$97,696.36</i>
	Profit between May 1, 2023 and Apr 30, 2024	-\$2,967.93	\$175,000.88
	<i>Total Retained Earnings</i>	<i>\$97,696.36</i>	<i>\$272,697.24</i>
	Total Equity	\$97,696.36	\$272,697.24

	CNSC 2025 trails & grooming Budget	2026 Budget	2025 Budget	2025 Actuals Jan 1 - Aug 31	2025 Forecast Sept 1 - Dec 31	2025 Variance	Budget Notes
INCOME	Equipment Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	AB Parks Funding	\$107,900.00	\$156,200.00	\$156,200.00	\$0.00	\$0.00	Second Year we secured this grant. Uncertain of future funding
	Category 1 - Municipality Funding	\$47,000.00	\$48,000.00	\$48,000.00	\$0.00	\$0.00	Change in fund spend with temporary AB grant for Grooming Labour
	Donations - Other	\$0.00	\$0.00	\$2,493.95	\$0.00	\$2,493.95	
	Membership	\$6,000.00	\$6,000.00	\$2,380.00	\$3,000.00	-\$620.00	Membership fees
	Casino - Income	\$25,000.00	\$0.00	\$447.82	\$0.00	\$447.82	
	GST Rebate	\$0.00	\$0.00	\$6,889.34	\$0.00	\$6,889.34	GST rebate held in Other Expenses
	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Income - Other	\$0.00	\$0.00	\$3,562.57	\$0.00	\$3,562.57	
TOTAL INCOME		\$185,900.00	\$210,200.00	\$219,973.68	\$3,000.00	\$12,773.68	
EXPENSE	Snowmobile Insurance & Registration	\$1,474.00	\$1,400.00	\$81.76	\$1,200.00	\$118.24	Insurance for 2 sleds Renews November each year. Registration 2 sleds
	Suzuki Truck Insurance & Registration	\$2,560.00	\$1,700.00	\$236.00	\$2,000.00	-\$536.00	
	Fuel	\$4,200.00	\$1,950.00	\$2,657.50	\$500.00	-\$1,207.50	1000 liters @ \$2.00/liter (Premium Required)
	Snowmobile Repairs	\$3,300.00	\$2,400.00	\$1,540.20	\$1,000.00	-\$140.20	\$1000/sled for yearly tune up and maintenance
	Suzuki Truck Repairs	\$2,300.00	\$1,400.00	\$0.00	\$7,000.00	-\$5,600.00	
	Misc. Grooming Equipment Repairs	\$1,084.00	\$800.00	\$0.00	\$400.00	\$400.00	Groomers, rollers & levelers, hitches
	Grooming - Yearly Replacement Allocation	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Manual Entry to allocate to Capital Savings
	Grooming Equipment - Lease	\$15,600.00	\$0.00	\$7,595.28	\$5,200.00	-\$12,795.28	Deposit and Lease payments of Grooming Equipment
	OH&S Training - Volunteers	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	Volunteer OH&S training. Groomer should have his own training certification.Snowmobile safety, chainsaw and first aid
	Tools for Equipment Maintenance	\$800.00	\$800.00	\$36.36	\$400.00	\$363.64	Mechanic tools for equipment, chain saws, trimmers, brush saws.
	Grooming Labor 4 Months, (Jan, Feb, Mar & Dec)	\$42,900.00	\$27,540.00	\$42,210.00	\$10,725.00	-\$25,395.00	
	Trail Brushing and Maintenance	\$65,000.00	\$156,200.00	\$64,681.28	\$95,400.00	-\$3,881.28	Conintgent on AB Funding
	Bookkeeper - 480 hr annually	\$11,076.92	\$0.00	\$0.00	\$2,769.60	-\$2,769.60	Jan - Dec - 40hr/month
	Operations Coordinator - 780 hr annually	\$18,000.00	\$0.00	\$0.00	\$6,000.80	-\$6,000.80	Oct - Mar 20hr/wk Apr - sept 10hr/wk
	Program Coordinator - 780 hr annually	\$18,000.00	\$0.00	\$0.00	\$6,000.80	-\$6,000.80	Oct - Mar 20hr/wk Apr - sept 10hr/wk
	Expense - Other	\$0.00	\$0.00	\$6,523.71	\$0.00	-\$6,523.71	In addition to grooming labour amount.
TOTAL EXPENSE		\$191,894.92	\$199,790.00	\$130,562.09	\$138,596.20	-\$69,368.29	Variance between Budget and Actuals
TOTAL OPERATING		-\$5,994.92	\$10,410.00			-\$56,594.61	Utilize Cat 1 Grant from 2024 (\$47k) and savings for variance
CAPITAL ALLOCATION	Grooming - Yearly Replacement Allocation	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	Money used to replace sleds, old grooming equipment as per roll over schedule. Not funded by the municipality
	TOTAL CAPITAL ALLOCATION	\$5,000.00	\$5,000.00	\$0.00		\$5,000.00	
CAPITAL SPEND	Capitla Purchase	\$0.00	\$0.00	\$22,340.99	\$0.00	-\$22,340.99	Capital grooming equipment and covered bench purchases
	TOTAL CAPITAL SPEND	\$0.00	\$0.00	\$22,340.99		-\$22,340.99	

2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Pass Powderkeg Ski Society
Organization Website	
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
Our volunteer-driven organization is dedicated to developing a vibrant ski community at the Pass Powderkeg Ski Area (Crowsnest Pass, AB) through the promotion of active lifestyles. Our mission is to create accessible and affordable opportunities for youth and families to engage in downhill snow sports to enhance their physical well-being and foster a love for the outdoors. By providing programs, skill development initiatives and events, we aim to build a stronger, healthier community where every child can participate.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
For the insurance coverage, no other application has been submitted. The Society has applied for funds for other projects from various funders.	
If you applied for and were granted funding from other sources, please list them here.	
For the insurance coverage, no other application has been submitted. The Society has applied for funds for other projects from various funders. In the past, we've received funding through businesses (Teck, NorthBack, 3 Flat Industries, Summit Home Hardware etc,) Government (Government of Alberta) and Granting Agencies (Community Foundation of Lethbridge).	
Have you performed any other fundraising projects? If yes; what and how much was raised?	

Additional Information
The society's primary focus is to raise funds to be able to administer various programs for the benefit of local users of Pass Powderkeg. Our main fundraising activities are the annual Ski Swap, BBQ events, Saturday Night Ski donations and our PPK Friends membership campaigns. Our operating budget expects fundraising activities to generate about ~\$6,000 in 2026.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 Category 1 Grant for \$2,000 towards D&O Insurance 2025 Category 3 Grant for \$1,000 towards building materials to construct a shed for our new youth equipment lending library
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
The project that the funds are being used on has not been completed yet.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$935
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
The grant would be used to cover Directors and Officers liability and event insurance.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?

Category 1 Grant Request Information
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Pass Powderkeg Ski Society

STATEMENT OF FINANCIAL POSITION

As at December 31, 2024

	2024	2023
ASSETS		
Current Assets		
Chequing Account	\$ 30,810.31	\$ 8,408.32
Savings Account	5.73	5.61
Servus Reward #1 Account	2.19	2.19
Accounts Receivable	-	-
Prepaid Expenses	-	-
Subtotal	30,818.23	8,416.12
Investments	1.57	1.50
TOTAL ASSETS	\$ 30,819.80	\$ 8,417.62
LIABILITIES		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Deferred Grant Contributions (Note 1)	21,000.00	-
Subtotal	21,000.00	-
Long-Term Liabilities	-	-
TOTAL LIABILITIES	\$ 21,000.00	\$ -
NET ASSETS		
Fund Balances		
Unrestricted Net Assets	\$ 9,819.80	\$ 8,417.62
TOTAL NET ASSETS	\$ 9,819.80	\$ 8,417.62
TOTAL LIABILITIES and NET ASSETS	\$ 30,819.80	\$ 8,417.62

Pass Powderkeg Ski Society

STATEMENT OF OPERATIONS

Year Ended December 31, 2024

	2024	2023
REVENUES		
Ski Swap	\$ 2,759.26	\$ 3,108.28
Donations	1,969.33	455.55
BBQ Profits	660.81	1,030.23
Dividends	0.07	0.08
Interest	0.12	0.12
TOTAL REVENUES	\$ 5,389.59	\$ 4,594.26
EXPENSES		
Race Gate Purchase	\$ 987.00	\$ -
PPK Nourishes Expenses	503.90	702.08
Ski Instructor Grants	1,239.07	698.20
D&O Insurance	850.00	-
Ski Swap	182.70	56.70
Miscellaneous	224.74	214.50
TOTAL EXPENSES	\$ 3,987.41	\$ 1,671.48
EXCESS OF REVENUES OVER EXPENSES	\$ 1,402.18	\$ 2,922.78
FUND BALANCE RECONCILIATION		
Fund Balances, Beginning of Year	\$ 8,417.62	\$ 5,494.84
Excess of Revenues Over Expenses	1,402.18	2,922.78
FUND BALANCES, END OF YEAR	\$ 9,819.80	\$ 8,417.62

Pass Powderkeg Ski Society

NOTES TO THE FINANCIAL STATEMENTS

Year Ended December 31, 2024

1. Deferred Grant Contributions

Deferred grant contributions represent restricted funds received from Government of Alberta in the current fiscal year that are designated for program activities to be carried out in 2026. These contributions will be recognized as revenue in the year the related expenses are incurred.

These Financial Statements have been reviewed and approved by:

Signature

Signature

Name/Position

Name/Position

Date

Date

Pass Powderkeg Ski Society

2025 Operating Budget Proposal

Ski Swap Revenues	\$ 2,800
BBQ Sales	\$ 1,800
Donations/PPK Friends	\$ 1,200
Municipality Grants (Insurance)	\$ 1,000
Municipality IT Support (2025 only)	\$ 1,250
Saturday Night Ski Donations	\$ 800
Net Inflows	\$ 8,850
PPK Nourishes Expenses	\$ 1,500
D&O Insurance	\$ 1,000
Instructor Grants	\$ 1,000
BBQ Expenses	\$ 500
Race Series Instructor Fee	\$ 400
Misc Expenses	\$ 225
Ski Swap Expenses	\$ 150
Net Outflows	\$ 4,775
Surplus/Deficit	\$ 4,075



2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Peaks to Pines Residents Association
Organization Website	www.p2pra.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Peaks to Pines Residents' Association (P2PRA), previously known as York Creek Residents Association, was established as a non-profit society in 1999. It has been a registered charity since 2017. Through volunteer efforts and fundraising, the P2PRA strives to support and enhance the quality of life for the residents of Peaks to Pines Lodge. Seniors are empowered, with care, respect and kindness, to prolong their independence and community connections. In 2023, the P2PRA expanded its mandate to provide assisted transportation to older adults (55+) and persons with mobility challenges in the community. It established the Crowsnest Cruisers Committee (CCC) to plan, implement, and evaluate the service. The CCC consists of representatives of community organizations and senior support service providers, as well as residents of the Peaks to Pines Seniors' Lodge, and other community members. The Crowsnest Cruisers service was launched in May 2024, with the goal of maintaining physical and mental health/well-being, so riders can live as independently as possible, feel connected to the larger world, and engage in activities to keep their minds alert and interested, thereby reducing the risk of isolation and loneliness. This year, the P2PRA's website www.p2pra.ca went live.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes

Additional Information
If you applied for and were denied funding from other sources, please list them here.
Community Initiatives Program Operating Grant
If you applied for and were granted funding from other sources, please list them here.
Healthy Aging Alberta Crowsnest / Pincher Creek Landfill Association Community Foundation of Lethbridge and Southwestern Alberta
Have you performed any other fundraising projects? If yes; what and how much was raised?
Since 2018, the P2PRA has raised more than \$500,000. In 2021, thanks to a CIP capital grant from the Alberta government and generous donations from more than 25 businesses and organizations, including Benga Mines/Riversdale Resources, Blairmore Lions, Canadian Royal Purple, Metis Nation of Alberta, Municipality of Crowsnest Pass, and Teck, as well as many individuals, the P2PRA purchased a 13-passenger wheelchair-accessible bus. The P2PRA manages a General Store in the Lodge, where volunteers sell snacks and toiletry items to residents and their visitors. Proceeds from the Store and other ongoing fundraising efforts, such as monthly 50/50 draws, raffles, silent auctions, recycling, social events, and cookbook/garage/yard/bake sales offset bus operating costs and keep rider fees at no cost to residents of the Lodge for Recreational outings. Donations and grants for the Crowsnest Cruisers have been received from Atlas LLP Chartered Professional Accountants, Blairmore Lions Club, Community Foundation of Lethbridge and Southwestern Alberta, Crowsnest Community Support Services Society, Crowsnest / Pincher Creek Landfill Association, Davis Dodge, HAA, Municipality of Crowsnest Pass, Public Image Co., Northback Holdings, RPM – Ritchie Parts and Mechanical, and many individuals.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 Category 1 Grant: \$5,000 for subsidies for individuals in need who access the Crowsnest Cruisers.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
The grant expenditure year has not been completed. The report will be submitted by January 31, 2026.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$26,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
The Crowsnest Cruisers exists to provide accessible, affordable, compassionate, reliable, and safe assisted transportation services for older adults (55+) and persons with mobility challenges locally throughout the Crowsnest Pass, and out-of-town to Pincher Creek, Lethbridge, and Calgary. The object is to enhance the quality of their lives by providing door-to-door transportation for medical and other appointments, shopping, community activities, and visits with family and friends. Anticipated results are that riders are better able to maintain their physical and mental health and well-being, continue to live as independently as possible, have increased opportunities to be socially engaged and connected to the community, and feel less isolation and loneliness. The Crowsnest Cruisers service began in May 2024, thanks to a grant from Healthy Aging Alberta (HAA). The P2PRA purchased a 4-passenger van with this grant and had it customized with a ramp and winch with a donation from Northback Holdings. Having two vehicles offers flexibility to better respond to some of the special needs of riders, e.g., if a wheelchair is too large for the van, the bus is used. Current Hours of Service: Monday/Wednesday/Friday: 7:30am* – 3:00pm Tuesday: 9:00am – 5:00pm Thursday: Medical appointments only. *These hours accommodate dialysis patients who undergo treatments three times a week. Attached is the Cruisers Trip Summary to August 31, 2025. It shows that more than 2,000 local rides have been provided since the service began in 2024. 70% of riders are from the community-at-large (outside of the Peaks to Pines Seniors Lodge) and about 55 unique individuals use the Cruisers each month. Rider fees for local trips are \$7.50 one-way and \$1 for each additional stop. The Crowsnest Cruisers service is affordable, being about 1/3 the cost of taxi fares. To date, we have provided an average of 5 out-of-town trips per month to Pincher Creek, Lethbridge, and Calgary. 100% of the out-of-town trips taken to date, were for medical appointments. Rider fees for out-of-town return trips are \$35 to Pincher Creek, \$100 to Lethbridge, and \$200 to Calgary. Subsidies are available for individuals who qualify, based on the criteria set by Alberta Seniors Benefits. Companions/caregivers ride free on all trips. There are currently 10 subsidized riders, 2 of whom undergo dialysis treatments 3 times/week. The average amount of subsidies paid is currently just under \$500/month with more than 1/2 of that amount incurred for these individuals. The Crowsnest Cruisers service employs a part-time driver, who schedules bookings, drives locally, and coordinates volunteer drivers and companions for out-of-town trips. The service recruits volunteer

Category 1 Grant Request Information

drivers and companions for out-of-town trips to keep operating costs as low as possible. We currently have 8 volunteer drivers/companions, who are vetted with criminal record checks, driver abstracts, first aid certificates, and other requirements. The companions ensure passengers are safe, secure, and comfortable in their seats, so the drivers can focus on driving.

The P2PRA has applied for a New Horizons for Seniors grant to expand the local transportation service to 5 days per week, increasing the hours of operation on Thursdays from 9am to 5pm. The grant will also provide a part-time Transportation Coordinator, about 25 hours/month. Responsibilities will include fund development, volunteer management, public relations/marketing, reporting and other related duties. To date, these tasks have been carried out by the Co-Leads of the Crowsnest Cruisers Committee, who also serve as Secretary and Treasurer of the P2PRA Board. Both volunteers are seniors and find that the operational aspects of the Crowsnest Cruisers are more than anticipated. This part-time Transportation Coordinator position will reduce their workload and stress level, and prevent burn-out.

In the spring of 2025, we surveyed riders and the Cruisers scored high in the areas of improving physical and mental well-being (91%), feeling more connected (82%); helping to decrease feelings of isolation and loneliness (91%); being accessible and affordable (96%); and having compassionate, kind, and competent drivers (74%). Suggestions for improvement included more hours of operation. The survey results and a summary of the Year-1 Review conducted this spring are attached and can be found on our website at www.crowsnestcruisers.com.

The following testimonials have been received in the past year:

1. Crowsnest Cruisers is a vital part of our community, offering reliable and affordable transportation when we need it most. The service is not only cost-effective, but it has the most compassionate drivers you could hope to meet. The drivers go above and beyond to ensure passengers feel safe, cared for, and supported. They genuinely care about the people they serve and their kindness shines through every ride. We're incredibly lucky to have Crowsnest Cruisers in our community. (Health Professional)

2. I am very impressed that the Crowsnest Cruisers is accommodating people that have appointments out-of-town. The driver goes above and beyond trying to help. (Seniors Lodge Resident)

3. I was very fortunate to have had the opportunity to travel with a friend to Lethbridge with Crowsnest Cruisers and found it most rewarding and stress-free! Not having to drive left me able to focus on my friend and give her my undivided attention. The driver took care of the loading and unloading of the passenger and that eased the physical aspects of transporting my friend, when using my vehicle. The ride was very comfortable for 2 passengers. The driver was very compassionate and kind, and a pleasure to travel with! (Companion)

The P2PRA Board, along with its dedicated volunteers and partners are committed to improving the quality of life of the seniors in our community. Together, we can help older adults and mobility-challenged residents of the Crowsnest Pass age in a healthy way and have the freedom to live actively, independently, and with dignity.

We thank you for your consideration.

If your request includes capital allocations, what is the estimated completion date of the project.

Category 1 Grant Request Information
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes



**Peaks to Pines
Residents Association**

PO Box 580
8633 22 Avenue Coleman AB T0K 0M0
peakstopinesresidents@gmail.com

September 22, 2025

Dear Municipality of Crowsnest Pass:

Please note that on the attached financial statement for 2024, the Statement of Operations shows the Crowsnest Cruisers expenditures of \$151,439.

This amount includes the purchase and adaptation of a van, which came to about \$90,000 and will not be a recurring operating cost.

Thank you.

Sincerely,

Rina-Jean Beech

Treasurer

Peaks to Pines Residents Association

Peaks to Pines Residents Association
Statement of Financial Position
As at December 31, 2024

Assets

Business High Yield Savings Account	5,088.07	
Casino Acct	17,265.22	
Chequing Acct	22,449.84	
Crowsnest Cruisers	88,179.10	
Bank Balance		132,982.23
GIC - Oct 26, 2025 @ 4.10%		25,000.00
GIC - Jun 20, 2025 @ 4.60%		10,000.00
		<u>167,982.23</u>

Capital Assets

Champion Bus	150,759.00	
Accumulated Depreciation	(106,805.22)	
Dodge Caravan	89,081.21	
Accumulated Depreciation	(13,362.18)	
Net Capital assets		119,672.81

Total Assets

287,655.04

Liabilities & Net Assets

Net Assets

Investment in Capital	119,672.81	
Accumulated Surplus	167,982.23	
Total Net Assets		<u>287,655.04</u>

Total Liabilities & Net Assets

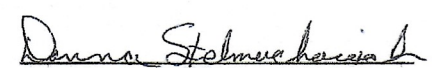
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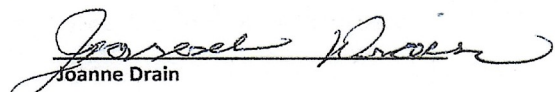
Peaks to Pines Residents Association


Michi McClung, President


Rina Beech, Treasurer

Audited: February 17, 2025

Audited By: 
Donna Stelmachovich

Audited By: 
Joanne Drain

Peaks to Pines Residents Association
Statement of Operations
For Period January 1 - December 31, 2024

Revenue	Total
50/50	827.00
Bank Interest	1,337.50
Bus Rider Fees	820.00
Casino	
Cookbooks	292.00
Crowsnest Cruisers	33,386.59
Donations	3,297.02
General Store	13,414.10
Membership	180.00
Social Events (Incl 50/50)	2,129.23
Recycling	2,607.05
Yard Sale	83.25
Total Revenue	58,373.74

Expenses	
Advertising	52.50
Bus Fuel	1,663.14
Bus Insurance & Registration	461.26
Bus Repairs/Maintenance	63.00
Casino	10,982.76
Crowsnest Cruisers	151,439.01
Directors Liab. Ins & Mbrship	130.73
General Store	8,683.66
Honorarium/Vol App	823.45
Licences & Fees	50.00
Office Supplies	124.93
Social Events	600.93
Van Insurance & Registration	771.47
Welcome Gift Bags	339.66
Total Expenses	176,186.50
Net Income	(117,812.76)

Peaks to Pines Residents Association


Michi McClung, President


Rina Beech, Treasurer

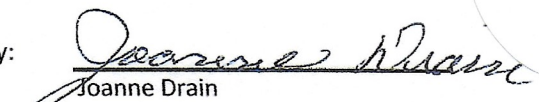
Audited:

February 17, 2025

Audited By:


Donna Stelmachovich

Audited By:


Joanne Drain



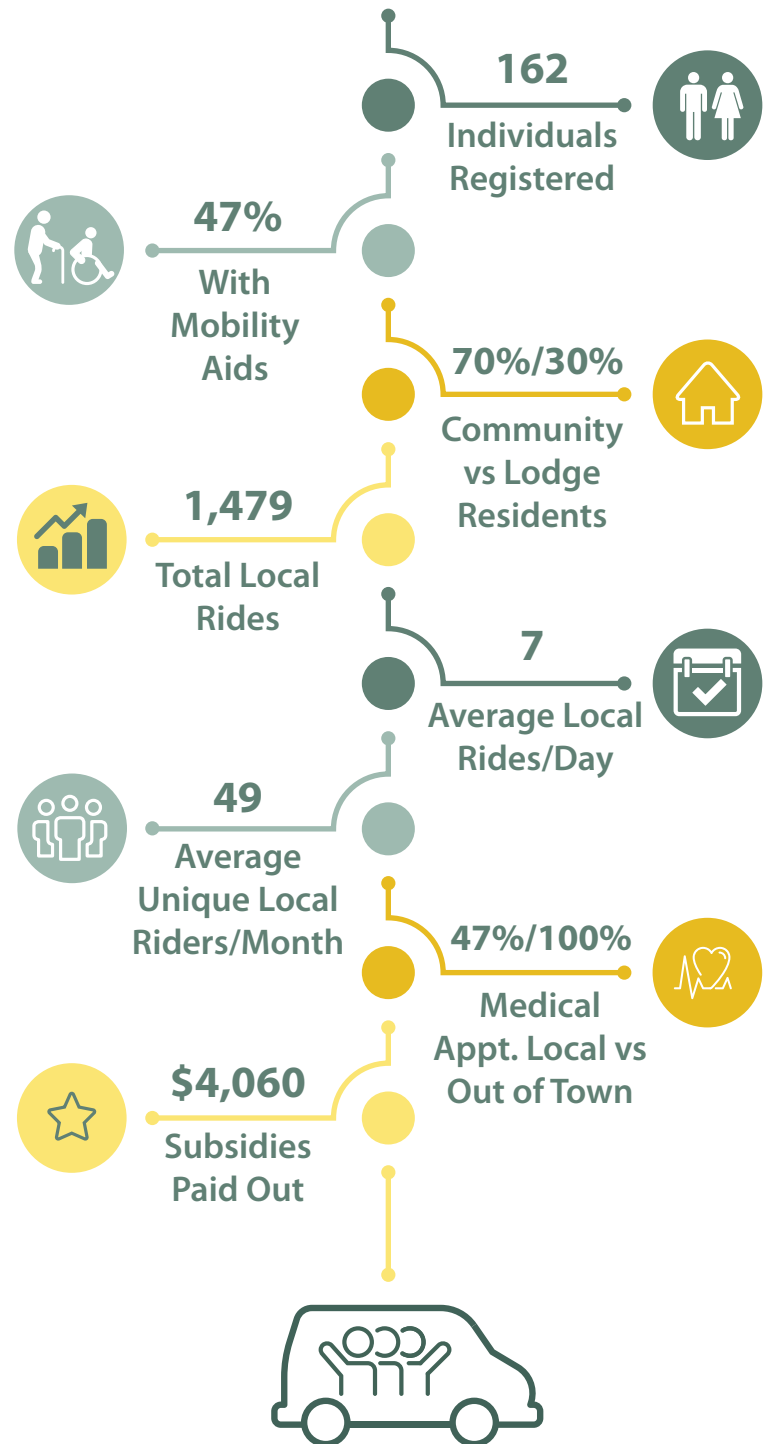
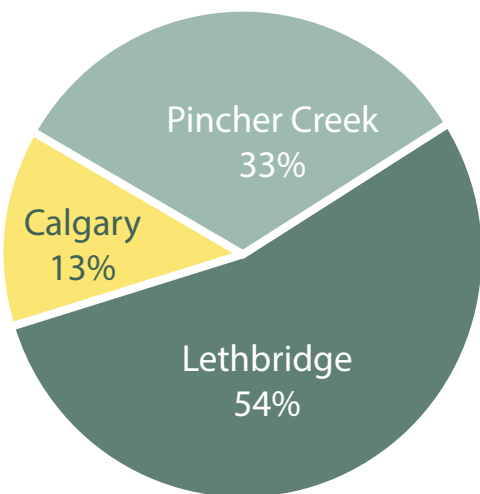
Crowsnest Cruisers Annual Report 2024 - 2025



Crowsnest Cruisers Team

1 Transportation Coordinator / Local driver
6 Volunteer Drivers / Out of Town
1 Companion

Out of Town Total Trips 61



Assisted Transportation for Older Adults and Persons with
Mobility Challenges in Our Community

Peaks to Pines Residents Association
Statement of Financial Position
As at August 31, 2025

Assets

Business Premium Savings Account	5,139.96	
Business Premium Savings Account-CC	20,105.64	
Casino Acct	15,785.62	
Chequing Acct	23,479.32	
Crowsnest Cruisers	52,448.68	
Bank Balance		116,959.22
GIC - Oct 26, 2025 @ 4.10%		25,000.00
GIC (CC) - Jun 20, 2026 @ 3.05%		10,000.00
GIC (CC) - May 20, 2026 @2.00%		10,000.00
		161,959.22

Cash on Hand - General Store		
Float	200.00	
Deposit in transit	57.00	
Float - Crowsnest Cruisers	25.00	282.00

Capital Assets

Champion Bus	150,759.00	
Accumulated Depreciation	(106,805.22)	
Dodge Caravan	89,081.21	
Accumulated Depreciation	(13,362.18)	
Net Capital assets		119,672.81

Total Assets

281,914.03

Net Assets

Investment in Capital	119,672.81	
Accumulated Surplus	162,241.22	
Total Net Assets	281,914.03	

Total Liabilities & Net Assets

281,914.03

As at Dec 31, 2024

5,088.07	
17,265.22	
22,449.84	
88,179.10	
132,982.23	
25,000.00	
10,000.00	
-	
167,982.23	

132,982.23

25,000.00

10,000.00

-

167,982.23

150,759.00

(106,805.22)

89,081.21

(13,362.18)

119,672.81

287,655.04

119,672.81

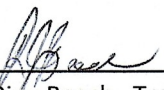
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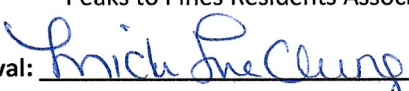
287,655.04

287,655.04

Peaks to Pines Residents Association
Statement of Operations: Cash-Basis Accounting
For Period January 1 - August 31, 2025

Revenue	Budget	YTD	2024 Actuals
Bank Interest	1,000.00	51.89	1,337.50
Casino	17,200.00	5,457.43	
Cookbooks	50.00	50.00	292.00
Crowsnest Cruisers	103,152.00	44,882.98	33,386.59
Donations	3,000.00	13,015.00	3,297.02
General Store	10,000.00	7,116.15	13,414.10
Membership	50.00	190.00	180.00
Rebates	300.00	430.68	
Rec Rider Fees	600.00	245.00	820.00
Recycling	2,400.00	1,719.05	2,607.05
Social Events & 50/50s	2,000.00	1,543.00	2,956.23
Yard Sale	-		83.25
Total	139,752.00	74,701.18	58,373.74
Expenses			
Advertising	500.00	111.30	52.50
Bank Fees	100.00	-	
Bus Fuel	1,500.00	1,911.45	1,663.14
Bus Insurance & Registration	1,200.00	-	461.26
Bus Repairs/Maintenance	2,500.00	2,187.52	63.00
Courtyard Enh/Res Amenities	12,500.00	13,068.89	10,982.76
Crowsnest Cruisers	103,152.00	50,582.15	152,210.48
Directors Liab. Ins & Mbrship	1,400.00	-	130.73
Donations	340.00	-	
General Store	9,000.00	5,181.27	9,023.32
Honorarium/Board Exp	1,000.00	115.79	823.45
Licences & Fees	110.00	25.00	50.00
Membership/Subscriptions	75.00	286.68	
Office Supplies	2,500.00	1,482.05	124.93
Social Events Supplies	1,800.00	434.07	600.93
Travel	225.00	101.65	
Wall of Thanks	250.00	255.68	
Website Maintenance	1,600.00	1,417.50	
Total	139,752.00	77,161.00	176,186.50
Net Income		(2,459.82)	(117,812.76)

Prepared by: 
Rina Beech, Treasurer
Peaks to Pines Residents Association

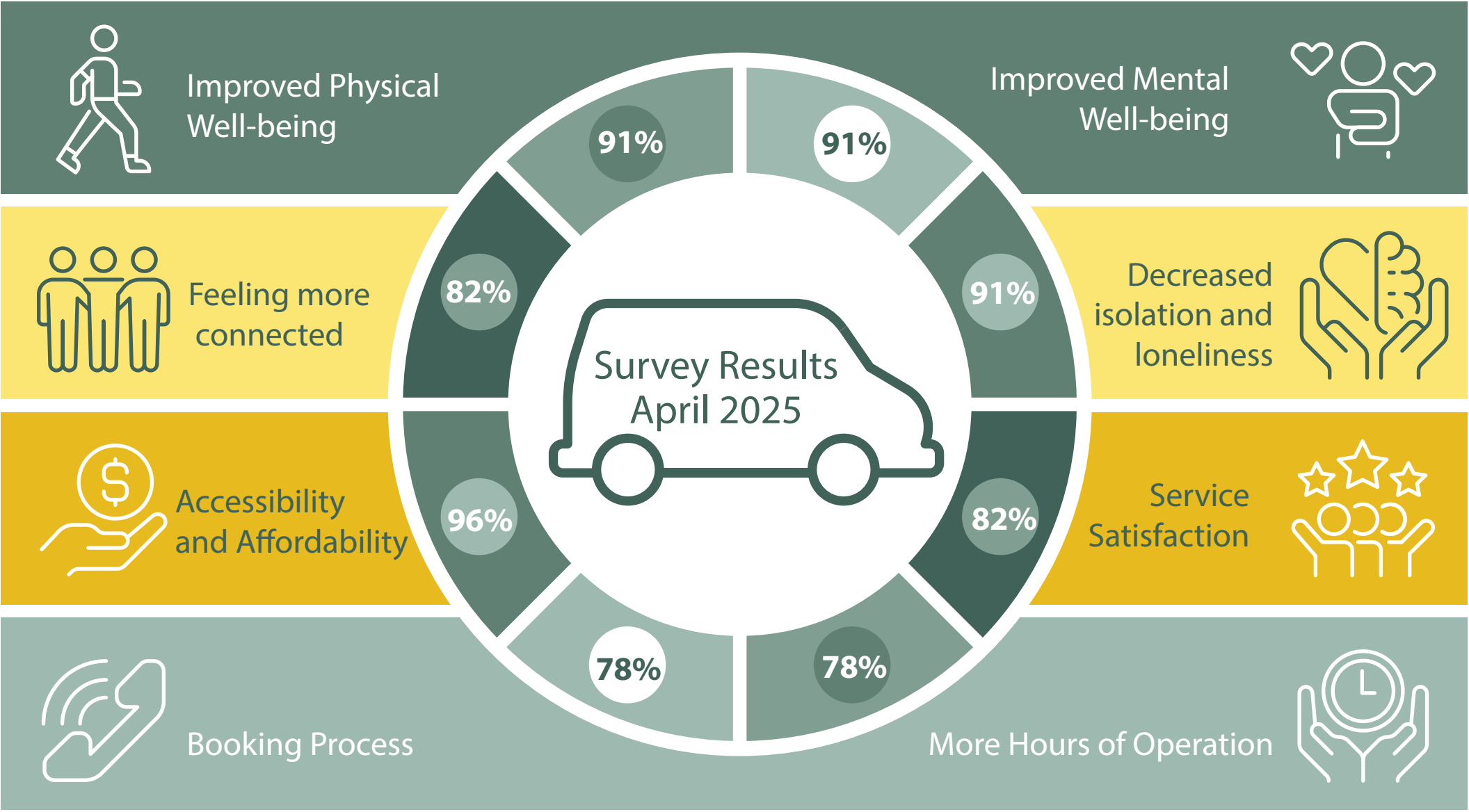
Approval: 
Michi McClung, President
Peaks to Pines Residents Association

**Peaks to Pines Residents Association
Annual Budget 2026**

Revenue	Budget 2026
Bank Interest	1,000.00
Casino	20,000.00
Crowsnest Cruisers	112,000.00
Donations	3,000.00
General Store	12,000.00
Membership	200.00
Recycling	2,500.00
Social Events & 50/50s	2,200.00
Total	152,900.00
Expenses	
Advertising	500.00
Bank Fees	100.00
Bus Fuel	3,000.00
Bus Insurance & Registration	1,200.00
Bus Repairs/Maintenance	2,900.00
Courtyard Enh/Res Amenities	15,000.00
Crowsnest Cruisers	112,000.00
Directors Liab. Ins & Mbrship	1,500.00
Donations	300.00
General Store	9,000.00
Honorarium/Board Exp	500.00
Licences & Fees	50.00
Membership/Subscriptions	300.00
Office Supplies	2,500.00
Social Events Supplies	2,000.00
Travel	250.00
Wall of Thanks	300.00
Website Maintenance	1,500.00
Total	152,900.00
Surplus/Deficit	-

CROWSNEST CRUISERS

ANNUAL BUDGET	2025	2026 with NHS
REVENUE	Budget	Budget
Community Foundation Grant	11,600	11,500
Donations	5,000	5,000
HAA Grant	58,900	27,000
Municipal Grant	5,000	26,000
New Horizons for Seniors		25,000
PTPRA Contribution	10,152	5,500
Rider Fees (Calgary)	1,500	1,000
Rider Fees (Lethbridge)	2,000	2,000
Rider Fees (Local)	8,500	8,500
Rider Fees (Pincher Creek)	500	500
Total Revenue	103,152	112,000
EXPENSES		
PERSONNEL		
Transportation Coordinator	9,000	13,000
Local Driver	56,400	67,000
Total Personnel	65,400	80,000
DIRECT SERVICES MATERIALS & SUPPLIES		
Bus: Fuel	4,800	2,500
Bus: Insurance	800	800
Bus: Registration & Parking Placard	50	50
Bus: Repairs & Maintenance	1,500	3,000
Travel	850	500
Van: Fuel	6,000	7,000
Van: Insurance	1,000	1,000
Van: Registration & Parking Placard	150	150
Van: Repairs & Maintenance	2,000	3,000
Volunteer Appreciation/Gifts	7,000	5,000
Volunteer Onboarding/Training	400	1,000
Total Materials & Supplies	24,550	24,000
ADMINISTRATIVE		
Advertising & Promotion	2,300	1,400
Bank Charges	150	100
Cellphone	1,200	1,200
Grant Writing	5,000	2,500
HAA Regional Gatherings and Summit	1,802	-
Liability Insurance & Membership	500	500
Office Supplies, Postage, Printing	1,000	1,000
Professional Development	250	300
Website Maintenance	1,000	1,000
Total Administrative	13,202	8,000
TOTAL EXPENDITURES	103,152	112,000
SURPLUS/DEFICIT	-	-



**CROWSNEST CRUISERS
SERVICE SUMMARY
2025**

AS OF AUGUST 31, 2025

REGISTERED INDIVIDUALS: 195

48% with mobility aids

Approx 70% are from the community; 30% are Lodge residents

OUT-OF-TOWN RETURN TRIPS: Average 5/month

100% medical appointments

Total To Date	84	
Lethbridge	43	51%
Pincher Creek	30	35%
Calgary	11	14%

LOCAL TRIPS: 2,189 rides to date

Average 55 unique riders/month

40% medical appointments

SUBSIDIES: \$5,085 paid to date

2026 Category 1 Grant Funding Application

Organization Information	
Name of Organization	Southwest Alberta Regional Search and Rescue Society (SARSAR)
Organization Website	www.sarsar.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization Southwest Alberta Regional Search and Rescue (SARSAR) is a group of dedicated volunteer members. Our goal is to provide our community and surrounding area with search and rescue services. This includes specialized mountain rescue, ground search and rescue, wilderness medical response and outdoor safety outreach for the community. SARSAR is 100% volunteer driven, our members are never paid and we never charge for any of the services we provide. We are available day or night, 365 days a year to respond to and assist both community members, and visitors to our area. As we have expanded our membership and rescue capacities we have acquired additional technical equipment (eg. side-by-side, rope rescue equipment, helicopter long line equipment). Having a secure location to store these items, an indoor space for some of our training, and a home-base for responses is a great asset to our organization.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
As a not-for-profit registered charity, we aggressively seek out funding options through grants for our operational and training needs. There have been minimal grant applications that have been unsuccessful, and we continue with this pursuit to support our efforts to serve our community.	

Additional Information
If you applied for and were granted funding from other sources, please list them here.
Pincher Creek Joint Council, private donations, casino (every 3 years approx.), corporate donations and grants (eg. TC Energy, Pieridae Energy), Provincial and Federal grants, SAR Alberta training and equipment grants
Have you performed any other fundraising projects? If yes; what and how much was raised?
We fundraise in the form of Casinos once every 3 years - used primarily for equipment and uniforms, as per the AGLC spending guidelines. The amounts vary, but tend to be around \$35,000 every 3 years. We are in the early stages of fundraising thru the sale of SAR branded merchandise, thought the profits will be minimal and the primary goal will be community presence, awareness and outreach.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
In 2024 we received \$11,127.50 for new member kits - uniforms, radios and personal protection equipment, as well as for some operating expenses for subscription based costs (eg. partial Starlink and inReach subscriptions). In 2025 we received \$42,976.00 for rental and upkeep expenses of the decommissioned fire hall rental, now branded (with permission as per our lease agreement) as the SAR hall.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$43,121.76
Is the amount requested for operating or capital expenditures?
Operating

Category 1 Grant Request Information
Please provide a full description of the project.
The funds will be used to continue to lease and operate the Hillcrest hall, as a home-base for SARSAR's training, operations and storage in the Crowsnest Pass. The costs are outlined in the detailed budget attached in the supporting documents.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No
Quotes for Project

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes



Financial Statements

Southwest Alberta Regional Search and Rescue Society
For the period ended August 31, 2024

Prepared on
November 3, 2024

Table of Contents

Auditors' Report.....3

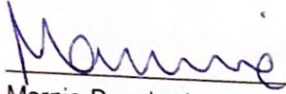
Balance Sheet4

Statement of Operations and Equity5

Notes6

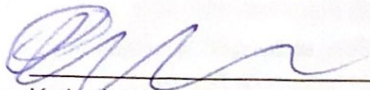
Auditors' Report

We the undersigned have audited the attached financial statements.
In our opinions these financial statements present fairly in all material respects the financial position of the Southwest Alberta Regional Search and Rescue Society as of August 31, 2024.



Marnie Desabrais

Date: 10/January/2024



Katherine Moore

Date: 10/January/2024

Balance Sheet

As of August 31, 2024

	As of Aug. 31, 2024	As of Aug. 31, 2023 (PY)	Total
ASSETS			
Current Assets			
Cash and Cash Equivalent			
ATB Casino	21,080.70	20,971.92	
ATB Chequing	60,307.28	143,857.04	
ATB GIC - Mastercard Guarantee	1,022.18	1,022.18	
ATB T-BILL SVGS 25	31,623.22	30,765.00	
Total Cash and Cash Equivalent	114,033.38	196,616.14	
Accounts Receivable (A/R)			
1210 GST receivable - Rebate filed	3,568.71	692.85	
Total Accounts Receivable (A/R)	3,568.71	692.85	
Total Current Assets	117,602.09	197,308.99	
Non-current Assets			
Property, plant and equipment			
1600 EQUIPMENT	81,281.56	69,717.56	
VEHICLES	27,779.44	3,880.54	
Total Property, plant and equipment	109,061.00	73,598.10	
Total Non Current Assets	109,061.00	73,598.10	
Total Assets	\$226,663.09	\$270,907.09	
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable (A/P)			
Accounts Payable (A/P) - USD	-0.01	-0.01	
Total Accounts Payable (A/P)	-0.01	-0.01	
Credit Card			
ATB Mastercard	360.90	184.44	
Total Credit Card	360.90	184.44	
2500 Deferred Revenue	32,687.20	113,431.91	
Total Current Liabilities	33,048.09	113,616.34	
Non-current Liabilities			
2598 Unamortized Capital Contributions	48,201.64		
Total Non-current Liabilities	48,201.64	0.00	
Total Liabilities	81,249.73	113,616.34	
Equity			
3000 Opening Bal Equity	74,463.40	74,463.40	
Retained Earnings	82,827.35	93,625.19	
Profit for the year	-11,877.39	-10,797.84	
Total Equity	145,413.36	157,290.75	
Total Liabilities and Equity	\$226,663.09	\$270,907.09	

KM MD

Statement of Operations and Equity

September 2023 - August 2024

		Total
	Sep. 2023 - Aug. 2024	Sep. 2022 - Aug. 2023 (PY)
INCOME		
4000 Municipal Grants	11,127.50	22,255.00
4100 Casino Grant	9,891.21	14,013.00
4200 Ground SAR Provincial Training Grants	8,615.25	5,404.13
4250 Other Provincial Grants	42,500.00	
4255 Federal grants	18,747.57	9,668.25
4260 Other grants	535.50	
4270 Capital contributions	5,355.74	
4300 Corporate Donations	9,335.15	14,000.00
4400 Foundations	96.00	14,500.00
4450 Service Club Donations	50.00	
4460 Private Donations	9,323.18	
4500 Bank Interest	914.98	990.35
Total Income	116,492.08	80,830.73
GROSS PROFIT	116,492.08	80,830.73
EXPENSES		
6050 Incident Expense - Unrecovered	317.48	
6100 Response Equipment	9,175.19	31,969.52
6200 Communications Capability	8,742.97	9,046.35
6300 Training	55,404.81	21,120.25
6600 Regional Commitments	150.00	150.00
6650 Legal and professional fees	4,840.00	683.75
6800 Administration	10,600.29	847.63
6865 Insurance	2,040.00	
6866 Rental		187.35
6920 Travel		699.46
6930 Uniforms	11,168.70	7,004.50
6950 Amortization Expense	22,364.00	18,154.00
6999 GST Expense	3,568.89	1,765.76
Total Expenses	128,372.33	91,628.57
OTHER EXPENSES		
Reconciliation Discrepancies-1	-2.86	0.00
Total Other Expenses	-2.86	0.00
PROFIT	\$ -11,877.39	\$ -10,797.84

KM MD

Notes

1. Assets over a value of \$5,000 are capitalized and amortized as per the board capital asset policy.
2. Unamortized capital contributions are the unspent and unamortized amounts of donations received for the purchase of capital assets. Once the asset is purchased and ready for use, the contribution is amortized into revenue over the life of the asset. The amortization of capital contributions is recorded as capital contribution revenue in the statement of operations.

Balance Sheet

Southwest Alberta Regional Search and Rescue Society

As of September 13, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1499 Undeposited Funds	\$250.00
ATB Casino	\$21,085.37
ATB Chequing	\$69,835.12
ATB GIC - Mastercard Guarantee	\$1,102.08
ATB T-BILL SVGS 25	\$16,479.75
Reserve - Equipment	\$6,150.00
Reserve - Incident	\$3,000.00
Reserve - Operating	\$14,750.00
Reserve - Radio	\$2,000.00
Unreserved T-Bill	\$4,728.93
Total for ATB T-BILL SVGS 25	\$47,108.68
Total for Cash and Cash Equivalent	\$139,381.25
Accounts Receivable (A/R)	
1200 Accounts Receivable	\$417.75
1210 GST receivable - Rebate filed	\$3,568.71
Total for Accounts Receivable (A/R)	\$3,986.46
Total for Current Assets	\$143,367.71
Non-current Assets	
Property, plant and equipment	
1600 EQUIPMENT	\$0.00
1607 Radios & inReach	\$15,613.67
1608 ACC Dep'n Radios & inReach 20%	-\$6,943.06
Avalanche Gear	\$0.00
Casino Avalanche Gear	\$0.00
1601 Original cost	\$4,110.60
1602 Depreciation 20%	-\$2,898.44
Total for Casino Avalanche Gear	\$1,212.16
Total for Avalanche Gear	\$1,212.16
Other equipment	\$0.00
1603 COST - other equipment	\$19,901.88
1604 Acc Amort - Other Equipment	-\$1,990.00
Total for Other equipment	\$17,911.88
Patient Transport Equipment	\$0.00
1605 Stretcher Yellow Jkt Basket Casino	\$2,682.78
1606 Depreciation 20%	-\$2,064.92
Total for Patient Transport Equipment	\$617.86
Rope Rescue Gear	\$0.00
Casino Rope Rescue Gear	\$0.00
1609 Original cost	\$90,711.79
1610 Depreciation 20%	-\$38,856.16

Balance Sheet

Southwest Alberta Regional Search and Rescue Society

As of September 13, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for Casino Rope Rescue Gear	\$51,855.63
Total for Rope Rescue Gear	\$51,855.63
Water Response Gear	\$0.00
1611 Casino Water Gear	\$7,368.20
1612 ACC Dep'n Swifwater Gear 20%	-\$6,354.78
Total for Water Response Gear	\$1,013.42
Total for 1600 EQUIPMENT	\$81,281.56
VEHICLES	\$0.00
1615 2007 GMC Sierra 2500 Truck	\$9,500.00
1616 ACC Dep'n Truck 30%	-\$9,320.41
1617 Briefing Trailer Trail Lite 06 Casino	\$13,342.65
1618 ACC Dep'n Briefing Trailer 20%	-\$11,802.33
1619 Trailers	\$8,616.56
1620 ACC Dep'n Equip Trailers	-\$8,138.77
1621 Sierra Command Post	\$25,000.00
1622 ACC Dep'n Sierra MCP 30%	-\$24,481.16
1623 Vehicle Asset - Side by Side	\$29,485.90
1624 ACC Dep'n Side by Side	-\$4,423.00
1625 Snowmobiles (Cost)	\$36,997.19
Equipment Trailer 2005	\$0.00
SARCAR	\$0.00
Total for VEHICLES	\$64,776.63
Total for Property, plant and equipment	\$146,058.19
Total for Non-current Assets	\$146,058.19
Total for Assets	\$289,425.90
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	\$0.00
Accounts Payable (A/P) - USD	-\$0.01
Total for Accounts Payable (A/P)	-\$0.01
Credit Card	
ATB Mastercard	\$0.00
Total for Credit Card	\$0.00
2200 GST Rebate Owing (Receivable)	-\$1,223.38
2500 Deferred Revenue	\$0.00
2510 Deferred Revenue - AGLC Casino	\$21,080.70
2520 Deferred Revenue - Ground SAR Provincial Training Grant	\$7,500.00
2530 Deferred Revenue - Other	\$10,000.00

Balance Sheet

Southwest Alberta Regional Search and Rescue Society

As of September 13, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for 2500 Deferred Revenue	\$38,580.70
2600 Cheques Not Cashed To Be Reissued	\$0.00
2700 Incident Claimable	\$0.00
2015-05-19 CNP evidence	\$0.00
2019-07-04 Boulder Run	\$0.00
2019-07-06 Lethbridge Elderly	\$0.00
2020-06-20 - Woolford PP Search	\$0.00
Total for 2700 Incident Claimable	\$0.00
Incident A/R Clearing Account	\$0.00
Total for Current Liabilities	\$37,357.31
Non-current Liabilities	
2598 Unamortized Capital Contributions	\$48,201.64
Total for Non-current Liabilities	\$48,201.64
Total for Liabilities	\$85,558.95
Equity	
3000 Opening Bal Equity	\$74,463.40
3900 Retained Earnings	\$129,403.55
Profit for the year	\$0.00
Total for Equity	\$203,866.95
Total for Liabilities and Equity	\$289,425.90

2025-2026 SARSAR Budget								
DRAFT								
	Planner	Budget	Unrestricted	CNP Donation	Casino	Municipality of CNP Grant	TC Energy	SARA
Income								
Current Income								
Municipal Grants (tentative)	Fundraise	\$65,255.00	\$22,255.00			\$43,000.00		
		\$0.00						
Corporate Donations	Fundraise							
Assured	Fundraise	\$2,200.00						\$2,200.00
Tentative	Fundraise	\$0.00						
Total	Fundraise	\$67,455.00	\$22,255.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00
Provincial Training Grant	Train	\$7,500.00						\$7,500.00
Casino Grant	Fundraise	\$0.00						
Foundations	Fundraise	\$2,500.00	\$2,500.00					
Service Club Donations	Fundraise							
Incident Donations	Fundraise	\$100.00	\$100.00					
Member Donations	Fundraise	\$0.00	\$0.00					
Incident Fees	Preplan							
Work Income	Fundraise	\$0.00	\$0.00					
Bank Interest	Treasurer	\$50.00	\$25.00		\$25.00			
Total Current Income		\$77,605.00	\$24,880.00	\$0.00	\$25.00	\$43,000.00	\$0.00	\$9,700.00
Deferrals								
Prev year remaining fund balance		\$44,361.05	\$9,274.32		\$35,086.73			
Prev year expense brought forward		\$0.00						
Defer to future years		-\$20,000.00			-\$20,000.00			
Net		\$24,361.05	\$9,274.32	\$0.00	\$15,086.73	\$0.00	\$0.00	\$0.00
Total Liquid Assets		\$101,966.05	\$34,154.32	\$0.00	\$15,111.73	\$43,000.00	\$0.00	\$9,700.00
Expense								
Technology Committee								
Radio Communications	Technology	\$500.00			\$500.00			
Active 911	Technology	\$600.00	\$600.00					
Virtual phone system (phone.com)	Technology	\$300.00			\$300.00			
Satellite Communications (InReach)	Technology	\$500.00	\$500.00					
Starlink Subscription	Technology	\$2,200.00						\$2,200.00

2025-2026 SARSAR Budget									
DRAFT									
	Planner	Budget		Unrestricted	CNP Donation	Casino	Municipality of CNP Grant	TC Energy	SARA
Website and server	Technology	\$50.00		\$50.00					
D4H Subscription	Technology	\$660.00		\$660.00					
New Satellite Messengers/Trackers	Technology								
Hillcrest Hall Project	Project	\$43,000.00					\$43,000.00		
Total	Technology	\$47,810.00		\$1,810.00	\$0.00	\$800.00	\$43,000.00	\$0.00	\$2,200.00
Membership Committee									
Advertising	Memb	\$300.00		\$300.00					
Recruitment and Retention	Memb	\$300.00		\$300.00					
Search shirts	Memb	\$0.00							
Search hats	Memb	\$0.00							
Search jackets	Memb	\$0.00							
New Member Package (Uniform jackets, radio, harness, t-shirt)	Memb	\$0.00							
Total	Memb	\$600.00		\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Training Committee									
Monthly training	Train	\$300.00		\$300.00					
Standard first aid	Train	\$0.00							
Basic Helicopter Training	Train	\$6,000.00		\$6,000.00					
Heli Sling Training	Train	\$12,500.00		\$5,000.00					\$7,500.00
Rope Rescue Course	Train	\$0.00							
SAR Basics course	Train								
Swift Water Rescue course	Train	\$0.00							
Wilderness First Aid course	Train	\$0.00							
ATV Safety course	Train	\$0.00							
Avalanche courses	Train	\$0.00							
Mantracking course	Train	\$0.00							
Team Leader course	Train	\$0.00							
Total	Train	\$18,800.00		\$11,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Preplan Committee									
Books (paper/electronic)	Preplan	\$200.00		\$200.00					
Incident Expense (unrecovered)	Preplan	\$1,000.00		\$1,000.00					

2025-2026 SARSAR Budget									
DRAFT									
	Planner	Budget		Unrestricted	CNP Donation	Casino	Municipality of CNP Grant	TC Energy	SARA
Search Manager course (external)	Train	\$0.00							
Total		\$1,200.00		\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rope Rescue Equipment (Technical Re	Technical								
CNP Specific Gear Cache (CNP SAR D	Technical								
High priority rescue equipment	Technical	\$0.00							
Medium priority rescue equipment	Technical	\$0.00							
Low priority rescue equipment	Technical								
Total	Technical	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Prevention Committee	Prevent								
Prevention	Prevent	\$0.00				\$0.00			
Total	Prevent	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrator									
For the President	Admin	\$0.00							
For the Treasurer (accounting)	Admin	\$1,700.00				\$1,700.00			
For the Secretary	Admin	\$0.00							
For the Board	Admin	\$0.00							
For the Membership Committee	Admin	\$0.00							
For the Training Committee	Admin	\$0.00							
For the Equipment Committee	Admin	\$0.00							
For the Audit Committee	Admin	\$0.00							
For the Preplan Committee	Admin	\$0.00							
For the Fundraising Committee	Admin	\$0.00							
Total	Admin	\$1,700.00		\$0.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$0.00
Regional Commitments									
SARA Membership	Admin	\$150.00		\$150.00					
Regional/Provincial Meetings	President	\$0.00							
Total		\$150.00		\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration									
Bank Services	Treasurer	\$150.00		\$150.00					
Government Services	Secretary	\$0.00		\$0.00					

2025-2026 SARSAR Budget								
DRAFT								
	Planner	Budget	Unrestricted	CNP Donation	Casino	Municipality of CNP Grant	TC Energy	SARA
Office Supplies	Secretary	\$400.00	\$400.00					
Postal Services	Secretary	\$300.00	\$300.00					
Software (Quickbooks)	Admin	\$800.00	\$800.00					
Total		\$1,650.00	\$1,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Response Equipment	Equip							
Equipment Maintenance	Equip	\$200.00			\$200.00			
Vehicle Maintenance	Equip	\$1,100.00			\$1,100.00			
Vehicle Insurance	Equip	\$1,700.00			\$1,700.00			
Response Supplies	Equip	\$150.00			\$150.00			
Sling Annual Inspection	Equip	\$1,100.00	\$1,100.00					
Total	Equip	\$4,250.00	\$1,100.00	\$0.00	\$3,150.00	\$0.00	\$0.00	\$0.00
Total Expenses		\$76,160.00	\$17,810.00	\$0.00	\$5,650.00	\$43,000.00	\$0.00	\$9,700.00
Net liquid assets		\$25,806.05	\$16,344.32	\$0.00	\$9,461.73	\$0.00	\$0.00	\$0.00
Reserves Commitments (Draws)								
Response Vehicles (OHV,Truck)	Treasurer	\$3,000.00	\$3,000.00					
Radio	Treasurer	\$0.00						
Incident	Treasurer	\$0.00						
Operating	Treasurer	\$0.00						
Boost Hook 5 year Rebuild	Treasurer	\$2,000.00	\$2,000.00					
Boost Softgoods 10 year Replacement	Treasurer	\$2,500.00	\$2,500.00					
Total		\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Liquid Assets (excluding reserves)		\$18,306.05	\$8,844.32	\$0.00	\$9,461.73	\$0.00	\$0.00	\$0.00

Hillcrest Hall Estimate - 2025-2026 Annual Operational Budget	\$	43,121.76
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Description	Quantity	Estimated Cost	Total Cost (Annually)
Monthly Rent	12	\$ 2,378.00	\$ 28,536.00
Property Taxes	1	\$ 3,200.00	\$ 3,200.00
Annual Property Insurance	12	\$ 210.00	\$ 2,520.00
Utilities - water, sewage, garbage, recycling	12	\$ 105.48	\$ 1,265.76
Heat/Power	12	\$ 300.00	\$ 3,600.00
Maintenance- General Up Keep (eg. paint, snow removal, grounds maintenance)			\$ 4,000.00

AGENDA ITEM 6

2026 CATEGORY 2 GRANT APPLICATIONS



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Bellecrest Community Association
Organization Website	https://www.bellecrest.ca/contact-us
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Bellecrest Community Association was founded in 1978 and has been bringing the residents of the Crowsnest Pass together with family friendly events, activities and volunteer opportunities. The events, activities and opportunities offered by the Bellecrest Association help to foster a sense of pride in our community, give residents a chance to make new friends and show our appreciation for this wonderful place we call home.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
At this time, we have not applied for funding from outside sources for 2026 but received corporate donations in 2025.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
In 2025, we received additional funding from corporate donations as well as the AG Society.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Category 2 Grant 2025 - \$7500 Category 2 Grant 2024 - \$7000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Bellecrest Days and the Million Lights Festival
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-06-19
Total Amount Requested
\$12,500
Please provide a report outlining the event or activity.
Bellecrest Days brings in approximately 300 - 500 people, providing a family friendly weekend event that offers volunteer opportunities, showcases local attractions, attributes and businesses, provides activities for all ages and fosters respect and love for the Crowsnest Pass. The Million Lights display and Festival shows off our community pride, by lighting up our town and providing a beautiful holiday light display to our residents. All marketing posters, as well as ads, would include the Municipality of the Crowsnest Pass as a contributor and include it's logo and a formal thank you to our sponsors posters would include the Municipality.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

BELLECREST COMMUNITY ASSOCIATION 2
Profit & Loss Standard
April 2024 through March 2025

Apr '24 - Mar 25

Ordinary Income/Expense	
Income	
BELLECREST DAYS IN COME	150.00
CONCESSION	243.35
Curling Club	1,936.70
DONA TION INCOME	1,692.05
Festival of Lights Income	2,620.00
Gov. Grants	7,500.00
Membership Dues	325.00
Silent Auction	1,614.00
VENDORS INCOME	425.00
Total Income	16,506.10
Expense	
AGM Meeting	58.80
BELLCREST DAYS	5,196.17
CANADA DAYS	275.24
Concession	249.31
Convention or Meeting Expense	57.71
Festival Lights Event	541.01
Festival of Lights	6,097.16
HALLOWEEN	364.74
Insurance	126.00
Meeting Expense	106.84
Membership Fees	75.00
MEMORIAL PARK	82.17
RAFFLE	104.80
RBC	146.20
Rent	200.00
Socials	252.84
Stage	3,412.50
Stationery	388.87
Supplies and Materials	630.96
Uncategorized Expenses	45.00
Vendors	20.00
Total Expense	18,431.32
Net Ordinary Income	-1,925.22
Net Income	-1,925.22

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Bellecrest Community Association

2026 Community Events Estimated Budget

Bellecrest Days (Fri. - Sun.), Festival of Lights

Receipts

Municipal CNP	\$	12,500.00
AGLC	\$	5,000.00
Donations	\$	5,000.00
Total Receipts	\$	22,500.00

Expenditures

Bouncy Houses	\$	6,000.00
Honorariums	\$	2,000.00
DJ Friday Night	\$	500.00
Friday night Dinner	\$	2,500.00
Food & Beverages (Volunteers)	\$	300.00
Parade Prizes and Ribbons	\$	200.00
Parade Float and Candy	\$	500.00
Advertising	\$	1,500.00
Municipal Rentals	\$	450.00
CNP Waste	\$	1,300.00
Evening Music Concert	\$	3,000.00
Licensing/Permits	\$	500.00
Security/Community Group Suppo	\$	1,000.00
Miscellaneous	\$	250.00
Total Expenditures	\$	20,000.00

Festival of Lights

Expenditures

Lights	\$	2,500.00
Total Expenditures	\$	2,500.00

Total Community Event Expenditu \$ 22,500.00



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Coleman Community Society
Organization Website	colemancommunitysociety.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
We organize Free events for the community at large, including Canada Day, the Country Market, Pumpkins in the Park, and Christmas in the Park. We also decorate Flumerfelt park and downtown Coleman. The organization has been in operation for at least twenty years.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Canadian Heritage	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
No. We have not done fundraising projects In the past. The Snack Stand that we run on Canada Day is not intended as fundraising. It is run as close to Cost as possible, as a cheap alternative to other food and beverage options.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Received Jan 2025 7500.00 Received Jan 2024 7000.00
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
Some of our events do not happen until November and December.

Category 2 & 3 Grant Request Information
Name of Event
Canada Day, Country Market, Pumpkins in the Park, Christmas in the Park
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2025-07-01
Total Amount Requested
\$7,500
Please provide a report outlining the event or activity.
Our events occur on July 1, August long weekend, Nov 1, and second Sunday in December, as well as ongoing decorating of Coleman. All our events are family oriented. Many visitors attend our events, which gives a good impression of Crowsnest Pass. Our events are all volunteer run. Some volunteers are young people, who gain valuable experience.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Audited Financial Statement for January to December 2024

COLEMAN COMMUNITY SOCIETY
BALANCE SHEET AS AT 12/31/24

CURRENT ASSETS

Servus Credit Union Chequing Account	\$ 2,589.38
Servus Credit Union Savings Account	\$ 8,887.72
Servus Credit Union Common Shares	\$ 1.60

TOTAL ASSETS

=====

\$11,478.70

=====

LIABILITIES

(Cheques not cashed in 2024)

\$ 462.97

=====

TOTAL ASSETS - LIABILITIES

\$11,015.73

EQUITY

Retained Earnings	\$15,821.12
Current Earnings(Loss)	\$ -4,805.39

TOTAL EQUITY

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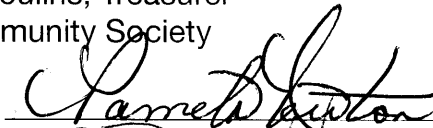
\$11,015.73

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Generate Feb 1, 2025

By Gail Des Moulins, Treasurer
Coleman Community Society

Approved by




(Print Name & Position, Sign and Date)

Audited Financial Statement for January to December 2024

COLEMAN COMMUNITY SOCIETY

INCOME STATEMENT 01/01/24 To 12/31/24

REVENUE

Memberships	\$60.00✓
AG Society Donation	\$1,500.00✓
Canadian Heritage grant (direct deposit)	\$1,500.00✓
Municipality of Crowsnest Pass Grant	\$7,000.00✓
Canada Day (Snack stand) Sales and Buy Back + float	\$1,601.90✓
Country Market - Vendors, 50/50, Food Sales and Buy Back	\$1,718.25✓
Pumpkins in the Park	\$61.00✓
Christmas in Park- hot dog stand, donations, food buyback	\$267.00✓
Miscellaneous - List attached	\$212.76✓
SUBTOTAL	\$13,920.91
Interest on Savings Acct	\$157.45✓
Servus Common Shares	\$0.08✓
TOTAL REVENUE	\$14,078.44✓

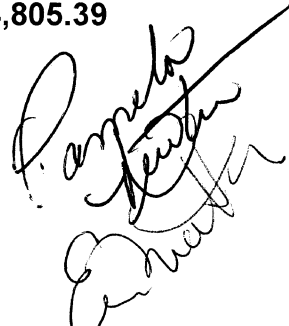
EXPENSES

Advertising - Non project specific	\$1,244.25✓
Memberships - AUMA, AG Society	\$138.00
Insurance - General, not including Christmas	\$1,025.00
Miscellaneous - other, list attached	\$3,299.71
Volunteer Appreciation	\$513.75
Project/Events	
Canada Day	\$8,104.14
Country Market	\$1,866.80
Pumpkins in the Park	\$1,095.02
Christmas in the Park	\$1,597.16
TOTAL EXPENSES	\$18,883.83

NET INCOME/LOSS

((Revenue Subtotal + Interest + Share Income) - Total Expenses))

-\$4,805.39



Estimated Budget for 2026

Canada Day \$5000

Similar to 2025, where we spent \$5377.10

Additional expenses might include additional entertainment.

Country Market \$1000

Similar to 2025, where we spent \$1226.80, income \$1078.25 mostly from Vendor fees.

We just broke even on this event, but anticipate some increase in the cost of things for next year.

Pumpkins in the Park \$500

Similar to 2024, when we spent \$1095.02. Some one time expenses.

This event has not happened for 2025 yet.

Christmas in the Park \$2000

Similar to 2024, when we spent \$1597.16, with donations of \$267.00

The insurance for the hay wagon ride seems to go up every year, as well.

In 2024 it was \$800 just for the insurance for the wagon ride. Luckily, the Ag Society helped out somewhat with this expense.

This event has not happened for 2025 yet.

Our additional estimated expenses include:

Insurance - \$1068.00. It was \$1068.00 for 2025, which went up from 2024. So, we anticipate it will increase again next year.

Memberships - Alberta Municipalities \$63.00

Ag Society \$75.00

Plants for Coleman street planters - \$200.

Website - \$200 annual charge for domain name.

Office expenses - \$100 for paper, printing, postage

Advertising - \$700 for advertising events.

We appreciate your continued support to keep our events free to all community members.



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	CNP 40
Organization Website	
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
CNP 40 offers drop-in teen events encouraging youth to be social and try new things in a safe and positive environment. Existing services, programs and events within the community are supported and promoted by CNP 40 in their efforts to build assets in children and youth. Annual events such as The Amazing Race brings awareness of the assets to youth and adults in the community. CNP 40 builds connections with the youth and community, providing volunteer and employment opportunities. CNP 40 is driven by youth ideas and efforts working directly with the community and schools.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Municipality of Crowsnest Pass FCSS Crowsnest Pass Family Blairmore Lions	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
No fundraising projects for 2026, however, we do get many other donations from many organizations in the Crowsnest Pass for this event.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024 - The Amazing Teen Race - \$8,000.00 2025 - The Amazing Teen Race - \$11,000.00
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
CNP 40 Amazing Teen Race
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-09-05
Total Amount Requested
\$8,000
Please provide a report outlining the event or activity.

Category 2 & 3 Grant Request Information

CNP 40 launched its first Amazing Teen Race in 2014 with just 10 teams and a few simple challenges that wrapped up in under 2.5 hours. Fast forward to 2025, we proudly hosted our 10th Annual Amazing Teen Race, now one of the most anticipated youth events in our community.

Although the event was cancelled in 2020 due to the COVID-19 pandemic, its momentum never stopped. Over the past decade, the Amazing Teen Race has grown into a huge success—with over 100 teen participants registered and the support of more than 100 community volunteers. This growth reflects the strong enthusiasm and support from both youth and the broader community.

Teenagers can be a tough crowd to engage, especially when encouraging them to step outside their comfort zones. Yet, year after year, participation has continued to rise and we reach full capacity for the last three years. By offering a wide variety of challenges—physical, creative, and team-based—we ensure that every teen finds something to enjoy, grow from, and be proud of.

At the heart of the Amazing Teen Race—and all CNP 40 initiatives—is a mission to build developmental assets and foster a strong sense of belonging among youth. This event creates meaningful connections between teens and their community, bringing people together in support of youth leadership, resilience, and fun.

We truly believe there's no better example of community collaboration in action. The Amazing Teen Race exemplifies what's possible when youth and adults work together toward a shared goal.

This impact would not be possible without the vital funding provided by the Municipality. Your continued support ensures that we can offer a high-quality event, year after year. We proudly showcase the Municipality in all promotional materials and media coverage as our primary supporter and partner.

Financial

Please upload your most recent financial statement

Attached

Please upload your current year financials and next year's operating budget.

Attached

Supporting information (if needed)

Attached

If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?

Yes

CNP 40			
Financial Statement			
For the Year January 1, 2024 - December 31, 2024			
ASSETS			
Bank Account - December 31, 2024	3,693.16		
Accounts Receivable	\$0.00		
Total Assests	\$3,693.16	\$3,693.16	
LIABILITES & FUND BALANCE			
Accounts Payable	\$0.00		
Total Liabilities	\$0.00	\$0.00	
Fund Balance			
Closing Balance Previous Year		10132.29	
Current Year Surplus (Deficit)		-\$6,439.13	t
Fund Balance		\$3,693.16	
Total Liabilities & Fund Balance		\$3,693.16	
This financial statement has been reviewed and approved by:			
Katherine Mertz	Name		
President	Position		
March 31, 2025	Date		
Molly MacDonald	Name		
Director	Position		
April 1, 2025	Date		

2025 Category 2 Report - Municipality of Crowsnest Pass

Completed by Stephanie Olsen

On Saturday, September 6th, we hosted our 10th annual Amazing Teen Race in Blairmore. We reached our full capacity of 100 participants, and had over 100 volunteers participating in serving breakfast, a barbeque, hosting challenges, and parent volunteers recording wait times and taking pictures. The day kicked off at 8:15 am with a volunteer meeting and breakfast provided by the Coleman Lions for all participants and volunteers. The race started at 9:30 am from the gazebo park. During this event, each team of 4 was given clues that took them around Blairmore, where they completed challenges organized by local businesses and organizations. This year's challenge hosts are listed with challenge details:

Coleman Lions - teamwork that included maneuvering a ping pong ball through pieces of piping for a distance and into a pail.

Crowsnest Candy Company - Recreate a candy bouquet.

Northback - Design Grassy Mountain after reclamation and plant reclamation trials and conduct water sampling.

The Crowsnest Pantry - Bulk weigh, Spoon egg, obstacle

Sinistra Salon - leg waxing challenge

Hillcrest Fish & Game - Recurve Bow Challenge

Crowsnest Pass Fire Rescue - Hose coupling and target, man down challenge with radio dispatch and dummy

K & M Custom Homes - Find wood pieces with measuring and follow blueprint

Scotia Bank - Scam alert Education, coin sort, infomercial

Pharmasave - Figure out a medical term and medication to treat such as hemorrhoids

Rag Bag Ladies - Making coaster and sewing a button on

Primerica - Race to freedom - calculate retirement with career choice draw

The Pantry - Bulk weigh, Spoon egg, obstacle

World of Wildflower - Massage therapy - molding muscles and applying them to a skeleton

Inflatable Bootcamp - stationed by the municipal counsellors as they reached the end of the race.

Volunteers record wait times at each station, which are deducted from the team's final time at the end of the day. Cash prizes are provided by Scotiabank and are awarded to the winners for first and second place in both junior and senior categories. There were prizes for all participants, all purchased locally. There were two Pit Stops this year: The Guided Haus provided snack and juice, and water and treat bags at the end of the race

provided by the Municipal councilors. Bagged lunches were donated by the Crowsnest Golf Club, and provided for participants, volunteers and hosts. Participants were charged \$35 for the day. Awards were presented, and a slideshow was shown at the end of the day.

We received sponsorships from the following:

Municipality of Crowsnest Pass

FCSS Crowsnest Pass Family and Community Support Services

Scotia Bank for the Cash Prizes

Blairmore Lions for the Amazing BBQ, cash donation, and providing a challenging location

Northback - cash donation

Pepsico - Chips for all participants, volunteers, and hosts

Shane Painter (Getreal Music) for a discounted rate for sound and lights

Shootin the Breeze - articles and deals on thank you piece

Pass Herald - articles and deals on thank you piece

Coleman Lions for breakfast & medals for race winners

The Pincher Creek Co-op for supplying water & pop for volunteers and participants

Randi-Lynn at Puzzlenecks for supplying a puzzle to the team for the best team photo
Crowsnest Candy for donating the candy centrepieces to the teams at the end of the day, and prizes during the awards

Rocky Mountain Optometry for a Challenge Prize

Andy Vanderplas - Have Lense Will Travel for photography during the day

Crowsnest Adventures - 10th anniversary drone picture of participants

The Municipality of Crowsnest Pass is vital in funding this event, and CNP 40 is very grateful!

See the budget comparison forecasted vs actual for 2025 below.

Amazing Teen Race Budget			
		Forecasted	Actual
		2025	2025
REVENUE			
Amazing Race Fees		3,500.00	3,500.00
Donations		4,900.00	3,100.00
Municipal Category 2		11,000.00	11,000.00
FCSS		300.00	113.52
Total Revenue		19,700.00	17,713.52
EXPENSES			
Coleman Lions Breakfast		0.00	0.00
Bagged Lunches		1,450.00	0.00
Blairmore Lions BBQ		500.00	500.00
Staff & Youth Hours		5,000.00	5,000.00
Bags & Buffs for Participants		2,000.00	1,819.13
Prizes		4,500.00	4,552.01
Rental		350.00	595.00
Supply		1,500.00	2,406.10
Office/Printing		200.00	300.00
T-shirts (10th Annual)		1,500.00	0.00
Rental Inflatable		2,000.00	1,841.28
Shane Painter		700.00	700.00
Total Expenses		19,700.00	17,713.52

	BUDGET ITEM				DESCRIPTION	Requested		Approved	TO Date	Over/Under	
INCOME											3693.16
Balance Forward											
	FCSS 2025					\$25,000.00			18,750.00		
	Program Fees					\$4,500.00			3,927.84		
	Teck Movie Funding (2 year 2026/2027)					\$10,000.00					
	Scotia					\$600.00			600.00		
	Blairmore Lions					\$1,000.00			2,000.00		
	Coleman Lions										
	Race Sponsorship					\$4,600.00					
	Northback								500.00		
	Symphony										
	Category 2 2024					\$11,000.00			11,000.00		
	Co-op Pincher Creek				Donated gift card for race supplies \$300						
TOTAL INCOME						\$56,700.00			36,777.84		36,777.84
		FCSS Funds	Other Funds Requested to be Allocated	Teck Sponsor	Program Fees				RUNNING TOTAL EXPENSES		
EXPENSES											
	Approved										
	Admin Wages Direct to Programs	8,000.00									
	Amazing Race Wages from budget		5,000.00						\$5,240.00	\$ 7,760.00	
	Program Staff Wages	3,000.00							\$3,000.00	\$ -	
	Bank Charges								\$58.50		
	Board Expenses								\$179.24		
	Movie Funding Requests	5,000.00							\$3,433.95	\$ 1,566.05	
	Insurance	2,000.00							\$2,067.00	\$ (67.00)	
	Youth Programming:										
	Program Materials	5,500.00			1,000.00				\$5,697.97	\$ 802.03	
	Amazing Race										
	Amazing Race (Blairmore Lions)		2,000.00								
	Amazing Race (Registration Fees)		3,500.00								
	Amazing Race (Scotia Bank)		600.00								
	Amazing Race (Cat 2 - 2025)		11,000.00								
	Northback		500.00								
	Total Amazing Race Budget		17,600.00								
	\$4000 to Wages for the race		-5,000.00								

CNP 40			
2026 Budget			
Income/Receipts			
FCSS 2026		\$ 21,000.00	
Grants & Donations		\$ 9,500.00	
Program Fees		\$ 4,000.00	
Total Income		\$ 34,500.00	
Expenses			
Wages		\$ 15,500.00	
Office Expenses		\$ 1,500.00	
Insurance & Memberships		\$ 2,200.00	
Youth Programming		\$ 15,300.00	
Total Expenses		\$ 34,500.00	
Year End Closing	Forecast Closing Balance	\$0.00	

Amazing Teen Race Budget

		Actual	Actual	Actual	Forecasted
		2023	2024	2025	2026
REVENUE					
Amazing Race Fees		2,919.42	3,500.00	3500	3500
Donations		2,600.00	2,280.00	3100	1500
Municipal Category 2		7,000.00	8,000.00	11000	8000
FCSS				113.52	
Total Revenue		12,519.42	13,780.00	17,713.52	13,000.00
EXPENSES					
Coleman Lions Breakfast		0.00	0.00	0.00	0.00
Bagged Lunches		592.92	1,370.80	0.00	1,400.00
Blairmore Lions BBQ		892.32	500.00	500.00	500.00
Staff & Youth Hours		3,583.00	4,000.00	5,000.00	4,000.00
Bags & Buffs for Participants		1,674.75	1,732.50	1,819.13	2,000.00
Prizes		4,402.64	4,336.96	4,552.01	4,600.00
Rental		300.00	331.50	595.00	700.00
Supply		389.06	1,410.86	2,406.10	1,400.00
Office/Printing		267.73	138.61	300.00	300.00
T-shirts (10th Annual)				0.00	0.00
Rental (10th Annual)				1,841.28	0.00
Shane Painter				700.00	700.00
Total Expenses		12,102.42	13,821.23	17,713.52	15,600.00



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Chamber of Commerce
Organization Website	cnpchamber.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Chamber of Commerce has been an active voice for the local business community since 1983, serving as a catalyst for economic growth, collaboration and community engagement. Our purpose is to support, promote, and advocate for businesses of all sizes while fostering a vibrant, resilient local economy. Through events such as Crowfest, Christmas in the Mountains, and The best of Crowsnest Gala, we showcase our regions unique character and encourage both residents and visitors to shop, dine and experience locally. The Chamber also provides resources, networking opportunities, and advocacy on behalf of our 100+ members. For the upcoming year, our overall operating budget is projected at approximately \$120,000 funded through memberships, event revenues, sponsorships, and municipal partnerships.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
Yes, the Chamber of Commerce undertakes annual sponsorship fundraising to support Crowfest. Each year, a wide range of local businesses and community partners contribute, both financially and through in-kind support. In the past year, these sponsorships totaled approximately \$18,000. Sponsorship funds typically cover enhancements such as family activities, and promotional initiatives that add to the overall experience. This steady sponsorship base demonstrates the community's commitment to Crowfest and helps ensure the festival's long-term sustainability. Grant funding, in turn, allows us to expand infrastructure and improve event delivery in ways that would not be possible through sponsorships alone.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Crowfest 2025 - \$20,000 Christmas in the Mountains 2025 - \$5,000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Crowfest
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-07-18

Category 2 & 3 Grant Request Information
Total Amount Requested
\$25,000
Please provide a report outlining the event or activity.
Crowfest is a two-day, family-friendly festival that showcases the heart of the Crowsnest Pass through live entertainment, local vendors, food trucks, beer gardens, children's activities, and a classic car show. The event has grown into one of the community's signature celebrations, drawing over 1,500 participants each day and continuing to expand each year. 1. Marketing Value & Opportunities for the Municipality The Municipality is recognized as a top-tier supporter through logo placement on all event materials, social media promotion, and live acknowledgments during the festival. With thousands of attendees and wide regional visibility, Crowfest provides the Municipality with strong marketing exposure and clear association with a vibrant, growing community event. 2. Impact & Value to the Community Crowfest is powered by volunteers from the Chamber of Commerce board, Crowfest committee, and other community groups. The event boosts the local economy by drawing visitors who support hotels, restaurants, shops, and attractions, while also giving local entrepreneurs and artists a platform to showcase their work. For residents, Crowfest creates a sense of pride, belonging, and celebration — an important opportunity for social connection and cultural expression. Its inclusive design ensures that both locals and visitors benefit socially, culturally, and economically. 3. Audience & Community Preference Crowfest is designed as a youth and family-focused event with programming for all ages. From the kids' activity zone and live entertainment for teens, to shopping, food, and music that appeal to adults, the festival intentionally brings together all generations. This intergenerational focus ensures the event remains welcoming, inclusive, and aligned with community values.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

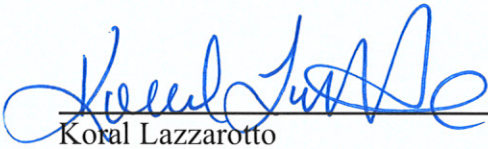
November 20, 2023

To: The Board of Directors and Membership

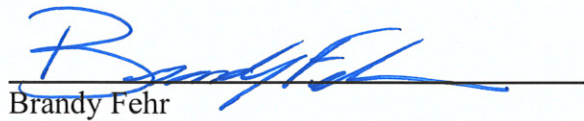
Re: Internal Audit for Crowsnest Pass Chamber of Commerce

Please be advised that on November 20, 2023, the undersigned independent members completed the annual internal audit of the books and accounting records of the Crowsnest Pass Chamber of Commerce.

The audit included an examination of internal controls, accounting records, and supporting documentation on a test basis. We did not find any material errors or omissions that would affect the accompanying balance sheet as of August 31, 2023, nor the related Profit & Loss Statement for the year-ended August 31, 2023. Due diligence has been completed as required.



Koral Lazzarotto



Brandy Fehr

Crowsnest Pass Chamber of Commerce

Balance Sheet

As of August 31, 2023

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1100 Petty Cash	200.00
1150 Scotia Bank 31369 00416 10	20,880.46
1160 Scotiabank GIC's Acct 31841589	1,775.48
11604 Scotiabank GIC - 10000001CGG72	18,722.70
11605 Scotiabank GIC - 10000001CNFRK	25,986.74
Total 1160 Scotiabank GIC's Acct 31841589	46,484.92
11603 Scotia Bank Savings	0.00
1170 Manulife Savings Account	0.00
1190 Clearing Account	0.00
1250 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$67,565.38
Accounts Receivable (A/R)	
1200 Accounts Receivable	2,660.57
2300 Payroll Liability Refund	0.00
Total Accounts Receivable (A/R)	\$2,660.57
1280 Prepaid Insurance	0.00
1300 Crowsnest Pass in Photos	0.00
1500 Office Furniture & Equipment	0.00
1510 Office Furni, Equip (bills)	11,336.20
1520 Accum. Depr. Office Furni, Equ&Com	-10,006.36
1525 Computer Equipment	2,761.94
1530 Accum Depr Computers	-2,761.94
Total 1500 Office Furniture & Equipment	1,329.84
1522 Signage	1,010.00
1523 Accum. Depreciation	-620.88
Total 1522 Signage	389.12
Uncategorized Asset	-2,359.51
Total Current Assets	\$69,585.40
Non-current Assets	
Property, plant and equipment	
1600 Tourist Hut	0.00
1650 Mobile Kiosk	0.00
Total Property, plant and equipment	\$0.00
1110 Floats	0.00
Total Non Current Assets	\$0.00
Total Assets	\$69,585.40

Crowsnest Pass Chamber of Commerce

Balance Sheet

As of August 31, 2023

	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	0.00
Total Accounts Payable (A/P)	\$0.00
Credit Card	
1080 Scotia Bank Credit Card	2,162.86
Total Credit Card	\$2,162.86
2150 GST/HST Payable	794.64
2200 Salary payable	0.00
2210 Payroll Liabilities	0.00
2220 CPP Payable	657.42
2230 EI Payable	244.50
2240 Federal and Provincial Tax Paya	318.24
Total 2210 Payroll Liabilities	1,220.16
Deferred Revenue - Municipality Lifestyle Show	3,000.00
Receiver General Suspense	0.00
Total Current Liabilities	\$7,177.66
Non-current Liabilities	
2100 Community Futures Loan	0.00
Total Non-current Liabilities	\$0.00
Total Liabilities	\$7,177.66
Equity	
3540 Opening Bal Equity	33,775.80
Retained Earnings	60,294.34
Profit for the year	-31,662.40
Total Equity	\$62,407.74
Total Liabilities and Equity	\$69,585.40

Bumpyful Nov 20, 2023
Karel Luffe Nov 20, 2023

Crowsnest Pass Chamber of Commerce

Profit and Loss

September 2022 - August 2023

	TOTAL
INCOME	
4000 Program Income	
4040 Chamber Group Insurance	3,518.99
4070 Best of Crowsnest	12,756.17
4080 Golf Tournament	2,465.00
4100 CrowFest	42,378.87
4101 Crowfest Apparel	370.00
Total 4100 CrowFest	42,748.87
4350 Meeting/AGM	1,454.00
4360 Membership	19,612.17
4700 Visitor Guide	40,140.00
Total 4000 Program Income	122,695.20
4001 Grants	-9,643.40
Sales	0.00
Sales of Product Income	0.00
Uncategorized Income	0.00
Total Income	\$113,051.80
COST OF GOODS SOLD	
5000 Program Expense	1,099.44
5070 Best of Crowsnest	8,553.78
5080 Golf Tournament	6,427.50
5100 CrowFest	31,192.34
5250 Beautification	75.00
5350 Meeting/AGM (Lunch/Afterh/Brk)	2,233.36
5360 Membership	2,133.93
5500 Marketing	979.11
5700 Visitor Guide	31,644.62
5750 Contractor Expense	6,951.80
Total 5700 Visitor Guide	38,596.42
Total 5000 Program Expense	91,290.88
Total Cost of Goods Sold	\$91,290.88
GROSS PROFIT	\$21,760.92
EXPENSES	
6000 Administration	2,020.56
6010 Advertising and Promotion	7,921.83
6050 Bank/ Merchant Service Charges	224.97
6110 Depreciation Expense	429.74
6200 Membership	65.00
6300 Insurance	2,180.00
6400 Management Fee	173.25
6500 Office Lease (Xerox)	997.50
6510 Office Supplies	3,033.51
6550 Printing and Reproduction	419.93
6600 Rent	5,666.25

Crowsnest Pass Chamber of Commerce

Profit and Loss

September 2022 - August 2023

	TOTAL
6650 Repair and Maintenance	
6655 Office Repairs/ Maintenance	180.00
Total 6650 Repair and Maintenance	180.00
6800 Telephone and Communication	1,090.11
6880 Utilities	86.00
6900 Wages Expense	96.58
6910 Wages	25,271.17
6920 CPP	1,313.26
6930 EI	487.50
6950 WCB	415.00
Total 6900 Wages Expense	27,583.51
Total 6000 Administration	52,072.16
6840 Tourist Hut General Expenses	0.00
6999 Uncategorized Expenses	0.00
7009 Bank Service Charges	186.84
Advertising/Promotional	164.41
QuickBooks Payments Fees	1,078.67
Total Expenses	\$53,502.08
OTHER EXPENSES	
8060 Other Expense	-78.76
Total Other Expenses	\$ -78.76
PROFIT	\$ -31,662.40

B. Smith
Nov 20, 2023

Karen Luff
Nov 20, 2023

Crowsnest Pass Chamber of Commerce Budget FY24

	Total	
	Budget FY24	Budget FY23
Income		
4000 Program Income		
4040 Chamber Group Insurance	4,000.00	5,160.00
4070 Best of Crowsnest	13,500.00	10,000.00
4080 Golf Tournament	3,500.00	5,000.00
4090 Contractor's Guide		1,500.00
4100 CrowFest	45,000.00	
4101 Crowfest Apparel	1,000.00	
Total 4100 CrowFest	\$ 46,000.00	\$ 0.00
4350 Meeting/AGM	1,500.00	250.00
4360 Membership	22,000.00	22,000.00
4600 Lifestyle Show		30,000.00
4700 Visitor Guide	43,000.00	33,000.00
Total 4000 Program Income	\$ 133,500.00	\$ 106,910.00
4001 Grants	0.00	75,000.00
4950 Interest Income	0.00	1,400.00
Sales	0.00	
Sales of Product Income	0.00	
Uncategorized Income	0.00	
Total Income	\$ 133,500.00	\$ 183,310.00
Cost of Goods Sold		
5000 Program Expense	0.00	
5070 Best of Crowsnest	8,500.00	8,500.00
5080 Golf Tournament	6,500.00	4,000.00
5100 CrowFest	30,000.00	
5250 Beautification	75.00	75.00
5350 Meeting/AGM (Lunch/Afterh/Brk)	2,500.00	1,200.00
5360 Membership	2,000.00	2,000.00
5500 Marketing	250.00	
5600 Lifestyle Show	0.00	30,000.00
5700 Visitor Guide	33,000.00	25,000.00
5750 Contractor Expense	7,000.00	5,000.00
Total 5700 Visitor Guide	\$ 40,000.00	\$ 30,000.00
Total 5000 Program Expense	\$ 89,825.00	\$ 75,775.00
Total Cost of Goods Sold	\$ 89,825.00	\$ 75,775.00
Gross Profit	\$ 43,675.00	\$ 107,535.00
Expenses		
6000 Administration	1,500.00	1,500.00
6010 Advertising and Promotion	1,500.00	12,000.00

6050 Bank/ Merchant Service Charges	300.00	1,200.00
6110 Depreciation Expense	800.00	800.00
6200 Membership	200.00	200.00
6300 Insurance	0.00	
6305 Business Insurance	2,700.00	2,700.00
Total 6300 Insurance	\$ 2,700.00	\$ 2,700.00
6350 Interest Expense	0.00	20.00
6400 Management Fee	0.00	
6500 Office Lease (Xerox)	0.00	
6510 Office Supplies	2,000.00	2,250.00
6540 Postage	250.00	500.00
6550 Printing and Reproduction	500.00	
6600 Rent	6,000.00	10,000.00
6650 Repair and Maintenance		
6655 Office Repairs/ Maintenance	250.00	
Total 6650 Repair and Maintenance	\$ 250.00	\$ 0.00
6800 Telephone and Communication	1,200.00	1,800.00
6880 Utilities	100.00	
6900 Wages Expense		
6910 Wages	25,000.00	70,000.00
6920 CPP	1,216.68	4,165.00
6930 EI	487.50	1,596.00
6950 WCB	500.00	500.00
Total 6900 Wages Expense	\$ 27,204.18	\$ 76,261.00
Total 6000 Administration	\$ 44,504.18	\$ 109,231.00
6840 Tourist Hut General Expenses	0.00	
6999 Uncategorized Expenses	0.00	
7009 Bank Service Charges	500.00	356.00
Advertising/Promotional	0.00	
QuickBooks Payments Fees	1,500.00	500.00
Total Expenses	\$ 46,504.18	\$ 110,087.00
Net Operating Income	-\$ 2,829.18	-\$ 2,552.00
Net Income	-\$ 2,829.18	-\$ 2,552.00

Budget summary

Crowfest Festival - Annually in July



Budget area	2026 Budget	2025 Actual	Difference
Income	75,500.00	59,668.00	15,832.00
Operating expenses	53,200.00	48,365.15	4,834.85
Balance (income minus expenses)	22,300.00	11,302.85	20,666.85

Budget overview



Income



Income	2026 Budget	2025 Actual	Difference
Sponsorships**	50,000.00	37,150.00	12,850.00
Liquor Sales	15,000.00	15,000.00	0.00
Apparel Sales	4,000.00	2,253.00	1,747.00
Market Registrations	2,500.00	2,175.00	325.00
Car Show Registrations	1,500.00	1,240.00	260.00
Food Truck Registrations	2,500.00	1,850.00	650.00
Total income	75,500.00	59,668.00	15,832.00

**We have optimistically set our 2026 Crowfest budget to grow our festival by approximately 26.5% compared to last year's actual income. The attached chart illustrates our planned budget for 2026 alongside the actuals from 2025, highlighting our goals for income, operating expenses, and overall balance. I have ensured the "entertainment" budget piece is set at \$25k as this is what we are asking for in the Crowfest grant. This growth reflects our commitment to expanding the festival and investing in its continued success.

Event Expenses



Expenses	2026 Budget	2025 Actual	Difference
Stage Entertainment**	15,000.00	13,436.00	1,564.00
Kid Entertainment**	8,000.00	5,110.00	2,890.00
Other Entertainment - Games**	2,000.00	1,162.00	838.00
Beer Garden costs	12,000.00	12,051.00	-51.00
Tent Rentals	3,000.00	3,077.94	-77.94
Crowfest/Car Show Apparel	4,000.00	3,909.75	90.25
Insurance	1,100.00	1,025.00	75.00
Event Security	3,200.00	3,175.20	24.80
Municipal rentals	2,500.00	2,514.00	-14.00
Building Materials & Supplies	2,000.00	2,016.09	-16.09
Event Advertising	200.00	178.48	21.52
Car Show Awards	200.00	195.46	4.54
Waterline Damage Repair	0.00	514.23	-514.23
			0.00
Total operating expenses	53,200.00	48,365.15	4,834.85

**We have optimistically set our 2026 Crowfest budget to grow our festival by approximately 26.5% compared to last year's actual income. The attached chart illustrates our planned budget for 2026 alongside the actuals from 2025, highlighting our goals for income, operating expenses, and overall balance. I have ensured the "entertainment" budget piece is set at \$25k as this is what we are asking for in the Crowfest grant. This growth reflects our commitment to expanding the festival and investing in its continued success.



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Chamber of Commerce
Organization Website	cnpchamber.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Chamber of Commerce has been an active voice for the local business community since 1983, serving as a catalyst for economic growth, collaboration and community engagement. Our purpose is to support, promote, and advocate for businesses of all sizes while fostering a vibrant, resilient local economy. Through events such as Crowfest, Christmas in the Mountains, and The best of Crowsnest Gala, we showcase our regions unique character and encourage both residents and visitors to shop, dine and experience locally. The Chamber also provides resources, networking opportunities, and advocacy on behalf of our 100+ members. For the upcoming year, our overall operating budget is projected at approximately \$120,000 funded through memberships, event revenues, sponsorships, and municipal partnerships.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
Yes. For the 2024 Christmas in the Mountains event, the Chamber raised approximately \$2,500 in local sponsorships and in-kind contributions from participating businesses. We anticipate achieving a similar level of support this year once our sponsorship campaign begins, as local businesses continue to see strong value in being part of this community tradition. In addition, the Chamber contributes significant in-kind support through staff time, volunteer hours, and event coordination to ensure the success and continued growth of the event.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 Crowfest \$20,000 for entertainment 2025 Christmas in the Mountains \$5,000 for marketing, decorations, and entertainment
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Christmas in The Mountains
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2025-11-27
Total Amount Requested

Category 2 & 3 Grant Request Information
\$8,000
Please provide a report outlining the event or activity.
Christmas in the Mountains is a two-evening community celebration designed to bring residents and visitors together in the heart of the Crowsnest Pass. The event features sleigh rides, tree lighting, caroling, local shopping promotions, and festive activities that highlight the character of our mountain community. 1. Marketing Value & Opportunities for the Municipality The Municipality will be prominently recognized as a top-level supporter throughout the event. This includes: • Logo placement on all promotional materials (posters, social media, Chamber website). • Acknowledgment during event announcements and tree-lighting ceremonies. • Association with an initiative that enhances local tourism and community pride during the shoulder season. By partnering with the Chamber on this event, the Municipality strengthens its visibility as a community-builder and leader in promoting local culture and economic growth. 2. Impact & Value to the Community Christmas in the Mountains is one of the few winter-season community-wide events, drawing 500+ attendees over two evenings. The event relies heavily on volunteer contributions from Chamber board members, the Crowsnest Pass Volleyball Club, and other local organizations, demonstrating strong grassroots involvement. The initiative supports the local economy by encouraging residents and visitors to shop locally during the holiday season, directly benefiting small businesses. Beyond the economic value, it fosters a sense of belonging and pride, especially important during the darker winter months. The event enhances social well-being, reduces isolation, and strengthens intergenerational connections by offering activities everyone can enjoy. 3. Audience & Community Preference Christmas in the Mountains is designed as a family-friendly event, welcoming children, youth, parents, and grandparents alike. From sleigh rides for young children to shopping promotions for adults, the event intentionally spans generations, making it an inclusive celebration that prioritizes youth and family engagement while still appealing to the broader community.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached

Financial
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Statement of Activity

Crowsnest Pass Chamber of Commerce

September 1, 2024-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4000 Program Income	0
4040 Chamber Group Insurance	2,885.24
4050 Christmas in the Mountains	6,897.52
4070 Best of Crowsnest	15,431.25
4080 Golf Tournament	3,320.00
4100 CrowFest	\$52,926.61
4101 Crowfest Apparel	2,418.50
4103 Crowfest Beer Gardens	9,190.00
Total for 4100 CrowFest	\$64,535.11
4350 Meeting/AGM	490.00
4360 Membership	19,774.78
4700 Visitor Guide	37,040.00
Total for 4000 Program Income	\$150,373.90
Sales	547.73
Unapplied Cash Payment Income	200.25
Total for Income	\$151,121.88
Cost of Goods Sold	
5000 Program Expense	0
5050 Christmas in the Mountains	4,959.79
5070 Best of Crowsnest	14,747.49
5080 Golf Tournament	3,530.76
5100 CrowFest	\$30,602.99
5101 Crowfest Apparel	3,909.75
5102 Crowfest Entertainment	5,192.33
5103 Crowfest Beer Gardens	14,794.96
Total for 5100 CrowFest	\$54,500.03
5350 Meeting/AGM (Lunch/Afterh/Brk)	3,001.53
5360 Membership	100.00
5500 Marketing	148.58
5700 Visitor Guide	27,035.68
Total for 5000 Program Expense	\$108,023.86
Total for Cost of Goods Sold	\$108,023.86
Gross Profit	\$43,098.02
Expenses	
6000 Administration	\$622.19
6010 Advertising and Promotion	1,041.25
6050 Bank/ Merchant Service Charges	2,359.17
6100 Conference and Registration	1,600.00
6200 Membership	2,144.81
6300 Insurance	\$733.20
6305 Business Insurance	1,670.00
Total for 6300 Insurance	\$2,403.20
6350 Interest Expense	209.24

Statement of Activity
Crowsnest Pass Chamber of Commerce
September 1, 2024-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
6510 Office Supplies	1,637.22
6540 Postage	229.20
6600 Rent	7,680.00
6650 Repair and Maintenance	0
6655 Office Repairs/ Maintenance	216.66
6658 Office Equip Repairs/ Maintenan	614.38
Total for 6650 Repair and Maintenance	\$831.04
6800 Telephone and Communication	830.68
6900 Wages Expense	\$67.40
6950 WCB	102.35
Total for 6900 Wages Expense	\$169.75
Total for 6000 Administration	\$21,757.75
7009 Bank Service Charges	467.92
Advertising/Promotional	613.98
Payroll Expenses	\$158.55
Taxes	2,361.51
Wages	32,269.22
Total for Payroll Expenses	\$34,789.28
QuickBooks Payments Fees	1,952.81
Total for Expenses	\$59,581.74
Other Income	
Other Expenses	
Reconciliation Discrepancies	-856.01
Total for Other Expenses	-\$856.01
Profit	-\$15,627.71



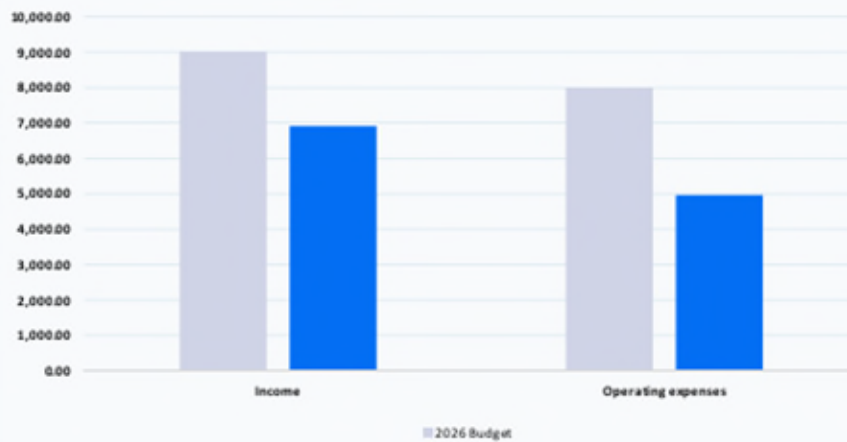

Budget summary

Christmas In The Mountains -
Annually in November



Budget area	2026 Budget	2024 Actual	Difference
Income	9,000.00	6,897.52	2,102.48
Operating expenses	8,000.00	4,959.29	3,040.71
Balance (income minus expenses)	1,000.00	1,938.23	5,143.19

Budget overview



Income



Income	2026 Budget	2024 Actual	Difference
Sponsorships	9,000.00	6,897.52	2,102.48
Total income	9,000.00	6,897.52	2,102.48

Event Expenses



Expenses	2026 Budget	2024 Actual	Difference
Stage Entertainment	500.00	300.00	200.00
Decorations	2,500.00	759.21	1,740.79
Fire Pits, Wood, Propane	2,000.00	1,476.92	523.08
Sleigh Rides	2,000.00	1,481.00	519.00
Window Painter	600.00	500.00	100.00
Advertising	400.00	442.16	-42.16
Total operating expenses	8,000.00	4,959.29	3,040.71

2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Chamber of Commerce
Organization Website	cnpchamber.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Chamber of Commerce has been an active voice for the local business community since 1983, serving as a catalyst for economic growth, collaboration and community engagement. Our purpose is to support, promote, and advocate for businesses of all sizes while fostering a vibrant, resilient local economy. Through events such as Crowfest, Christmas in the Mountains, and The best of Crowsnest Gala, we showcase our regions unique character and encourage both residents and visitors to shop, dine and experience locally. The Chamber also provides resources, networking opportunities, and advocacy on behalf of our 100+ members. For the upcoming year, our overall operating budget is projected at approximately \$120,000 funded through memberships, event revenues, sponsorships, and municipal partnerships.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
No, we have not performed other fundraising projects. The Visitors Guide is sustained entirely through advertising sales, ensuring it remains a business-driven initiative that directly reflects and supports the local business community. However, with rising production costs, it is increasingly challenging to keep advertising rates affordable, which is why additional support is so valuable in maintaining accessibility for all businesses.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 Crowfest, \$20,000 for entertainment purposes. 2025 Christmas in the Mountains \$5,000 to enhance decorations and overall experience for the public.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Pass Visitors Guide
Activity Type
Other initiatives, projections and activities deemed eligible by Council (Please explain)
If you chose "Other" above, please explain the event activity here.
The Crowsnest Pass Visitors Guide is not a charitable event, but rather an ongoing initiative designed to support and strengthen the local business community. It serves as a comprehensive resource for both residents and visitors, showcasing local businesses, attractions, and community services. By distributing over 15,000 printed copies throughout the region and providing a full online version, the guide helps drive traffic to local businesses, promotes tourism, and enhances community pride. It is a practical, marketing-focused tool that directly benefits our business community while also highlighting the Crowsnest Pass as a vibrant destination.

Category 2 & 3 Grant Request Information
When will this event/activity take place?
2026-03-10
Total Amount Requested
\$8,000
Please provide a report outlining the event or activity.
The Crowsnest Pass Visitors Guide is a long-standing initiative designed to promote the community, support the local business sector, and encourage tourism. With over 15,000 copies printed annually and distributed throughout the Crowsnest Pass, as well as high-traffic locations across Alberta, British Columbia, and Saskatchewan, the guide provides extensive marketing value to both participating businesses and the Municipality. The Municipality is featured with a premium showcase page, highlighting community amenities and helping direct visitors to local attractions and services. The impact of the guide is significant. It connects residents, visitors, and businesses, driving economic activity, strengthening community pride, and positioning the Crowsnest Pass as a vibrant destination. Feedback from businesses, locals, and tourists has been overwhelmingly positive, with strong appreciation for both the printed and online versions. This initiative is inclusive of the entire community, benefiting businesses across all sectors, and is valued by both residents and families visiting the area.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Statement of Activity

Crowsnest Pass Chamber of Commerce

September 1, 2024-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4000 Program Income	0
4040 Chamber Group Insurance	2,885.24
4050 Christmas in the Mountains	6,897.52
4070 Best of Crowsnest	15,431.25
4080 Golf Tournament	3,320.00
4100 CrowFest	\$52,926.61
4101 Crowfest Apparel	2,418.50
4103 Crowfest Beer Gardens	9,190.00
Total for 4100 CrowFest	\$64,535.11
4350 Meeting/AGM	490.00
4360 Membership	19,774.78
4700 Visitor Guide	37,040.00
Total for 4000 Program Income	\$150,373.90
Sales	547.73
Unapplied Cash Payment Income	200.25
Total for Income	\$151,121.88
Cost of Goods Sold	
5000 Program Expense	0
5050 Christmas in the Mountains	4,959.79
5070 Best of Crowsnest	14,747.49
5080 Golf Tournament	3,530.76
5100 CrowFest	\$30,602.99
5101 Crowfest Apparel	3,909.75
5102 Crowfest Entertainment	5,192.33
5103 Crowfest Beer Gardens	14,794.96
Total for 5100 CrowFest	\$54,500.03
5350 Meeting/AGM (Lunch/Afterh/Brk)	3,001.53
5360 Membership	100.00
5500 Marketing	148.58
5700 Visitor Guide	27,035.68
Total for 5000 Program Expense	\$108,023.86
Total for Cost of Goods Sold	\$108,023.86
Gross Profit	\$43,098.02
Expenses	
6000 Administration	\$622.19
6010 Advertising and Promotion	1,041.25
6050 Bank/ Merchant Service Charges	2,359.17
6100 Conference and Registration	1,600.00
6200 Membership	2,144.81
6300 Insurance	\$733.20
6305 Business Insurance	1,670.00
Total for 6300 Insurance	\$2,403.20
6350 Interest Expense	209.24

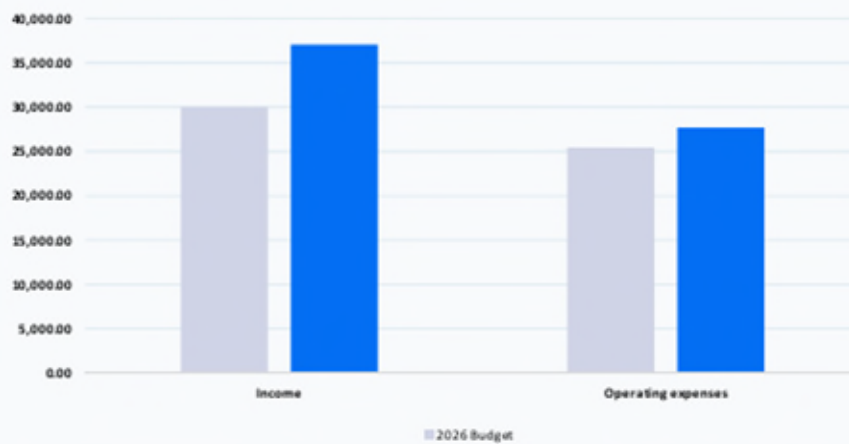
Budget summary

Visitor Guide - Annually in Jan/Feb



Budget area	2026 Budget	2025 Actual	Difference
Income	30,000.00	37,040.00	-7,040.00
Operating expenses	25,400.00	27,676.53	-2,276.53
Balance (income minus expenses)	4,600.00	9,363.47	-9,316.53

Budget overview



Income



Income	2026 Budget	2025 Actual	Difference
Advertisement Sales	30,000.00	37,040.00	-7,040.00
			0.00
Total income	30,000.00	37,040.00	-7,040.00

Event Expenses



Expenses	2026 Budget	2025 Actual	Difference
Honorarium for cover picture	200.00	200.00	0.00
Media Design, Edit and Print	22,000.00	20,662.28	1,337.72
Digital Magazine Design and Post	200.00	175.25	24.75
Ad Sales Commision/Overtime	2,000.00	5,889.00	-3,889.00
Shipping fees	1,000.00	750.00	250.00
Total operating expenses	25,400.00	27,676.53	-2,276.53



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Chamber of Commerce
Organization Website	cnpchamber.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Chamber of Commerce has been an active voice for the local business community since 1983, serving as a catalyst for economic growth, collaboration and community engagement. Our purpose is to support, promote, and advocate for businesses of all sizes while fostering a vibrant, resilient local economy. Through events such as Crowfest, Christmas in the Mountains, and The best of Crowsnest Gala, we showcase our regions unique character and encourage both residents and visitors to shop, dine and experience locally. The Chamber also provides resources, networking opportunities, and advocacy on behalf of our 100+ members. For the upcoming year, our overall operating budget is projected at approximately \$120,000 funded through memberships, event revenues, sponsorships, and municipal partnerships.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
Yes, we have secured some small sponsorships to help enhance the event experience by providing entertainment and complimentary caricature drawings from a cartoonist. However, the majority of the event is funded through ticket sales. Support from the Municipality for the venue and plaques is a significant help, as it allows us to keep ticket prices affordable and ensure broad participation from our local business community.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024 - Best of Crowsnest Gala \$2,500 to cover the cost of the plaques awarded to winners. 2025 - Crowfest \$20,000 for entertainment purposes.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Best of Crowsnest Gala
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-10-17
Total Amount Requested
\$5,000

Category 2 & 3 Grant Request Information
Please provide a report outlining the event or activity.
The Best of Crowsnest is an annual celebration of excellence within our local business community. The event recognizes outstanding businesses and individuals across a variety of categories, shining a spotlight on the hard work and dedication that fuel our local economy. With strong attendance from business owners, staff, and community members, the evening creates valuable opportunities for networking, collaboration, and relationship-building. Marketing value for the Municipality comes from being associated with a high-profile, positive community event that reinforces the importance of supporting local enterprise. The event strengthens community pride, encourages excellence, and helps ensure that businesses of all sizes feel valued and supported.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Statement of Activity

Crowsnest Pass Chamber of Commerce

September 1, 2024-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4000 Program Income	0
4040 Chamber Group Insurance	2,885.24
4050 Christmas in the Mountains	6,897.52
4070 Best of Crowsnest	15,431.25
4080 Golf Tournament	3,320.00
4100 CrowFest	\$52,926.61
4101 Crowfest Apparel	2,418.50
4103 Crowfest Beer Gardens	9,190.00
Total for 4100 CrowFest	\$64,535.11
4350 Meeting/AGM	490.00
4360 Membership	19,774.78
4700 Visitor Guide	37,040.00
Total for 4000 Program Income	\$150,373.90
Sales	547.73
Unapplied Cash Payment Income	200.25
Total for Income	\$151,121.88
Cost of Goods Sold	
5000 Program Expense	0
5050 Christmas in the Mountains	4,959.79
5070 Best of Crowsnest	14,747.49
5080 Golf Tournament	3,530.76
5100 CrowFest	\$30,602.99
5101 Crowfest Apparel	3,909.75
5102 Crowfest Entertainment	5,192.33
5103 Crowfest Beer Gardens	14,794.96
Total for 5100 CrowFest	\$54,500.03
5350 Meeting/AGM (Lunch/Afterh/Brk)	3,001.53
5360 Membership	100.00
5500 Marketing	148.58
5700 Visitor Guide	27,035.68
Total for 5000 Program Expense	\$108,023.86
Total for Cost of Goods Sold	\$108,023.86
Gross Profit	\$43,098.02
Expenses	
6000 Administration	\$622.19
6010 Advertising and Promotion	1,041.25
6050 Bank/ Merchant Service Charges	2,359.17
6100 Conference and Registration	1,600.00
6200 Membership	2,144.81
6300 Insurance	\$733.20
6305 Business Insurance	1,670.00
Total for 6300 Insurance	\$2,403.20
6350 Interest Expense	209.24

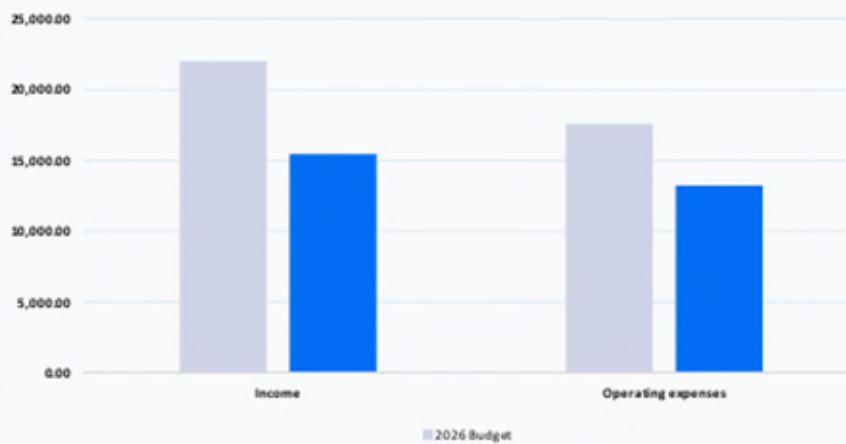
Budget summary

The Best of Gala - Annually in
October



Budget area	2026 Budget	2024 Actual	Difference
Income	22,000.00	15,431.00	6,569.00
Operating expenses	17,550.00	13,217.62	4,332.38
Balance (income minus expenses)	4,450.00	2,213.38	10,901.38

Budget overview



Income



Income	2026 Budget	2024 Actual	Difference
Sponsorships	9,000.00	4,720.00	4,280.00
ticket sales	10,000.00	7,700.00	2,300.00
Liquor Sales	3,000.00	3,011.00	-11.00
Total income	22,000.00	15,431.00	6,569.00

Event Expenses



Expenses	2026 Budget	2024 Actual	Difference
Facility Rental	1,500.00	1,430.00	70.00
Event Insurance	750.00	410.40	339.60
Liquor License	100.00	100.00	0.00
Awards	2,500.00	2,201.18	298.82
Entertainment	1,500.00	2,050.00	-550.00
Food	7,500.00	4,320.00	3,180.00
Liquor/Bar Service	2,500.00	1,318.52	1,181.48
Decorations	1,000.00	1,340.27	-340.27
Advertising	200.00	47.25	152.75
Total operating expenses	17,550.00	13,217.62	4,332.38



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Consolidated High School
Organization Website	https://www.crowsnesthighschool.ca/
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
This event is put on by Crowsnest Consolidated High School for their yearly graduation which has always taken place at the Coleman Sports Complex. In 2025 we moved the event from May, which it had previously always been to June moving forward. Graduates fundraise to help cover costs of decorations and supplies.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
Senior Supper Dinner - \$5000.00 Graduation Bottle Drive \$6000.00	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024 Grant \$4000 - cover costs of arena rental, curtains and stage 2023 Grant \$4000 - Cover costs of arena rental, curtains and stage
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Consolidated High School Grauation 2026
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-06-19
Total Amount Requested
\$4,000
Please provide a report outlining the event or activity.
This event is for our communities graduation class. This is a open to the public event. This grant allows our students to not have to worry about the arena rental with the funds they are able to fundraise. This event is for graduates of CCHS, parents, family, community members.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

**GRADUATION 2025
Financial Statement**

Operational Funds – Carry Forward	\$ 2000.00
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Revenue

Grad Banquet	12,638.23
Fundraising Bottle Drive	8325.05
Senior Supper Donations	6062.00
Grad Levy	4325.02
Community Grant	4000.00

Total Revenue	<u>\$35,350.30</u>
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Expenditures

Grad Hot Lunch	267.67
Arena Rental	3198.64
Graduation Student Gifts	3177.00
Grad Lunch – Bottle Drive	91.15
Banquet Dinner	13,016.43
Decorations	7514.97
Hoodies	2905.76
Cap and Gown Flowers	283.50
Ceremony Photographer	1000.00
Cap and Gown Programs	27.87
Valedictorian Gift	429.07
Photo Booth Rental	200.00
Dry Clean / Press Chair Covers	3071.25
Spring Break - plants	647.80
Banquet Caterer Servers	550.00
Misc. Grad Supplies	1121.83
FNMI Honorarium	500.00
Guest Speaker Gift	190.97
Fun Awards	286.85
Pizza Lunch for Fun Awards	200.00

Total Expenditures	<u>\$ 38,680.76</u>
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Expenditures over Revenue	\$ -3330.46
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Transfer from Grad Legacy	\$ 5330.46
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Starting Operating Funds 2025-26	\$2000.00
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2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Curling Club
Organization Website	
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The goal of the Crowsnest Curling Club, in partnership with its members, is to promote the sport of curling at all levels of the organization by providing opportunities for all members to develop personal excellence. I'm not certain on how long we have been an organization in our current form, but the CNP has hosted the Bunny Bonspiel since 1947. The budget for both the organization, and the Bunny Bonspiel is attached below.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
To be honest, really unsure about whether we have ever applied for and been denied funds.	
If you applied for and were granted funding from other sources, please list them here.	
A number of years ago we applied for some sort of recreation grant to support community youth curling. It was a small grant (less than \$10,000). I'm unsure who the source was, but I believe it was a provincial entity.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
None.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Apparently we applied for (and were perhaps granted?) funding over 10 years ago, but no one could give me specific details on this.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

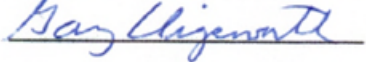
Category 2 & 3 Grant Request Information
Name of Event
Bunny Bonspiel
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-04-03
Total Amount Requested
\$7,000
Please provide a report outlining the event or activity.
See attached letter from the president.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.

Crowsnest Curling Club
Statement of Financial Position - As at June 30, 2024

	2024	2023
Assets		
Current		
Cash	\$ 60,597	\$ 58,019
Term deposits	118,577	115,592
	<u>179,174</u>	<u>173,611</u>
Property, plant and equipment	22,568	28,259
	<u>\$ 201,742</u>	<u>\$ 201,870</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 1,100	\$ 2,108
GST payable	862	297
	<u>1,962</u>	<u>2,405</u>
Unrestricted	185,162	159,303
Restricted-Casino	14,618	40,162
	<u>199,780</u>	<u>199,465</u>
	<u>\$ 201,742</u>	<u>\$ 201,870</u>

Approved on behalf of the board:

Member

by 1/25

Member

01 Aug 2025

See accompanying note
2

Crownsnest Curling Club

Statement of Operations

Year ended June 30, 2024

	2024	2023
Revenues		
Bar sales	\$ 43,217	\$ 38,237
Bonspiels	32,128	22,818
Memberships	18,601	16,101
Advertising	6,655	4,693
50/50 draws	5,508	3,448
Apparel and equipment	4,510	3,528
Interest	4,087	2,819
Bar and ice rental	1,333	6,762
Nevada	1,248	1,199
Floats returned	840	714
Casino	-	33,787
	<u>118,127</u>	<u>134,106</u>
Expenditures		
Bonspiels	44,573	25,924
Lease	30,662	30,435
Bar expense	10,573	14,953
Office	8,071	5,910
Amortization	5,691	7,131
Repairs and maintenance	4,535	10,875
Insurance	4,462	4,332
League	3,776	3,396
SACA expense	2,414	1,367
Professional fees	1,200	1,200
Interest and bank charges	734	457
Executive windup	662	-
Advertising and promotion	240	1,196
Nevada	119	926
Casual labour	100	200
Casino	-	3,340
	<u>117,812</u>	<u>111,642</u>
Excess of revenues over expenditures	<u>\$ 315</u>	<u>\$ 22,464</u>

See accompanying note

Crowsnest Curling Club
Statement of Changes in Net Assets

Year ended June 30, 2024

	Unrestricted	Restricted- Casino	Total 2024	Total 2023
Balance, beginning of year	\$ 159,303	\$ 40,162	\$ 199,465	\$ 177,001
Excess (deficiency) of revenues over expenditures	25,859	(25,544)	315	22,464
Balance, end of year	<u>\$ 185,162</u>	<u>\$ 14,618</u>	<u>\$ 199,780</u>	<u>\$ 199,465</u>

See accompanying note

Crowsnest Curling Club
Balance Sheet As at 03-31-25

ASSET

Current Assets

Cash in Bank - Scotia 392	82,488.92	
Nevada - Servus	2,075.21	
Casino - Scotia 717	3,232.65	
Servus Rewards	45.75	
Servus Shares	3.07	
Servus - Jr Account 230	2,213.12	
Servus GIC #14 (mat Mar 2027)	35,586.82	
Servus GIC #13 (Mat. May 2026)	34,509.42	
High Yield Savings	17,992.42	
GIC 2 Years #16 (Mat. Apr 2026)	32,921.95	
Accounts Receivable	316.00	
Floats	900.00	
Total Receivable		212,285.33
Total Current Assets		212,285.33

Capital Assets

Curling Rocks	66,420.55	
Accum. Amort. - Curling Rocks	-52,387.47	
Net - Curlings Rocks		14,033.08
Ice King	18,467.87	
Accum. Amort. -Ice King	-15,522.00	
Net -Ice King		2,945.87
Paint Boom System	2,772.72	
Accum Amort - Paint Boom Syst...	-2,752.40	
Net - Paint Boom System		20.32
Computer	1,633.49	
Accum Amort - Computer	-1,369.70	
Net - Computer		263.79
Fixtures & Equipment	12,392.21	
Accum Amort - Fixtures & Equip...	-7,087.75	
Net - Fixtures & Equipment		5,304.46
Total Other Non-Current Assets		22,567.52

TOTAL ASSET **234,852.85**

LIABILITY

Current Liabilities

Accounts Payable		7,833.67
Account Payable 2023		1,100.00
Curling AB Payable		85.00
GST/HST Charged on Sales	3,596.93	
GST/HST Paid on Purchases	-2,290.40	
GST/HST Owing (Refund)		1,306.53
Total Current Liabilities		10,325.20

TOTAL LIABILITY **10,325.20**

EQUITY

Retained Earnings

Retained Earnings - Previous Year	199,779.67	
Current Earnings	24,747.98	
Total Retained Earnings	224,527.65	

TOTAL EQUITY **224,527.65**

LIABILITIES AND EQUITY **234,852.85**

Printed On: 04-10-25

Crowsnest Curling Club
Income Statement 07-01-24 to 03-31-25

REVENUE

Sales Revenue

League Registration	14,569.54
Event Registrations	28,171.44
Locker Rentals	133.34
Other Income	270.00
Drop In	1,097.13
Equipment & Apparel Revenue	2,593.42
Lounge Rental Income	1,187.63
Bar Revenue	23,321.31
Advertising Revenue	8,600.00
Bar Tips	22.50
50/50 Revenue	1,917.50
Sponsorship	450.00
Ticket Revenue	447.62
Miscellaneous Income	-300.00

Net Sales 82,481.43

Other Revenue

Interest Revenue	2,659.55
Total Other Revenue	<u>2,659.55</u>

TOTAL REVENUE 85,140.98

EXPENSE

Cost of Goods Sold

Purchases - Liquor	11,241.95
Purchases - Bar Supplies	949.99
Net Purchases	<u>12,191.94</u>

Total Cost of Goods Sold 12,191.94

Payroll Expenses

Contract Labour	550.00
Ice Maintenance	2,018.08
Total Payroll Expense	<u>2,568.08</u>

General & Administrative Expe...

Accounting & Legal	1,250.00
Subscriptions/Memberships	134.33
Apparel/Equipment Purchase	2,643.95
Advertising & Promotions	260.00
Cable/TV/Internet	326.25
Interest & Bank Charges	367.63
AGLC Raffle Costs	801.10
Photocopy costs & Office Supplies	237.13
Office Supplies Expenses	254.11
Postage	56.53
Licenses & Permits	250.00
Cash Over/Short	-0.02
2024/2025 Locker Acquisition	2,045.80
Volunteer Appreciation	420.00
Lease Payments	20,707.22
Repairs & Maintenance	1,674.99
Misc Expense	1,572.83
Water	30.00
Cash Prizing Expense	3,670.00
Club Supplies	1,723.23
Prize Expenses	492.06
Entertainment	800.00
Meals Expense	5,915.84

Total General & Admin. Expen... 45,632.98

TOTAL EXPENSE 60,393.00

NET INCOME 24,747.98

Crowsnest Curling Club
Activities Income Summary 07-01-24 to 06-30-25

Ac...	Account Name	Revenue	Expense
00 - General			
4005	Locker Rentals	133.34	
4006	Other Income	270.00	
4009	Drop In	219.05	
4010	Equipment & Apparel Revenue	2,593.42	
4020	Advertising Revenue	8,600.00	
4099	Miscellaneous Income	-300.00	
4475	Interest Revenue	2,659.55	
5200	Purchases - Liquor		8,666.60
5203	Purchases - Bar Supplies		827.93
5442	Ice Maintenance		2,018.08
5651	Accounting & Legal		1,250.00
5654	Subscriptions/Memberships		134.33
5655	Apparel/Equipment Purchase		2,643.95
5661	Advertising & Promotions		260.00
5662	Cable/TV/Internet		383.25
5691	Interest & Bank Charges		220.62
5695	AGLC Raffle Costs		801.10
5696	Photocopy costs & Office Supplies		237.13
5700	Office Supplies Expenses		254.11
5701	Postage		56.53
5702	Licenses & Permits		250.00
5709	Cash Over/Short		-0.02
5723	2024/2025 Locker Acquisition		2,045.80
5760	Lease Payments		31,060.53
5770	Repairs & Maintenance		1,692.08
5858	Misc Expense		1,572.83
5933	Water		30.00
5950	Club Supplies		1,723.23
5954	Prize Expenses		131.23
5974	Meals Expense		800.00
		<u>14,175.36</u>	<u>57,059.31</u>
REVENUE minus EXPENSE		-42,883.95	
01 - Mixed League			
4003	League Registration	8,950.49	
4009	Drop In	9.52	
4014	Bar Revenue	11,538.47	
4051	50/50 Revenue	1,330.00	
5441	Contract Labour		60.00
5691	Interest & Bank Charges		103.41
5954	Prize Expenses		389.91
		<u>21,828.48</u>	<u>553.32</u>
REVENUE minus EXPENSE		21,275.16	
02 - Seniors			
4003	League Registration	5,619.05	
4009	Drop In	811.42	
4014	Bar Revenue	1,023.33	
5691	Interest & Bank Charges		2.76
5974	Meals Expense		1,034.15
		<u>7,453.80</u>	<u>1,036.91</u>
REVENUE minus EXPENSE		6,416.89	
03 Tuesday Night Curling			
4009	Drop In	57.14	
4014	Bar Revenue	287.61	
		<u>344.75</u>	<u>0.00</u>
REVENUE minus EXPENSE		344.75	
04 - Sunday Stirling			
4014	Bar Revenue	300.00	
Printed On: 04-10-25			

Crowsnest Curling Club
Activities Income Summary 07-01-24 to 06-30-25

Ac...	Account Name	Revenue	Expense
5691	Interest & Bank Charges		0.52
		300.00	0.52
REVENUE minus EXPENSE		299.48	
08 - Space Rentals			
4012	Lounge Rental Income	1,187.63	
4014	Bar Revenue	1,158.09	
5441	Contract Labour		70.00
5691	Interest & Bank Charges		0.28
		2,345.72	70.28
REVENUE minus EXPENSE		2,275.44	
09 - Other Events			
4004	Event Registrations	571.43	
4014	Bar Revenue	236.19	
4051	50/50 Revenue	97.50	
5691	Interest & Bank Charges		1.56
5941	Cash Prizing Expense		360.00
5974	Meals Expense		311.00
		905.12	672.56
REVENUE minus EXPENSE		232.56	
10 - Bunny Bonspiel			
4004	Event Registrations	18,457.17	
4067	Sponsorship	600.00	
5200	Purchases - Liquor		3,000.00
5203	Purchases - Bar Supplies		35.96
5954	Prize Expenses		1,368.92
		19,057.17	4,404.88
REVENUE minus EXPENSE		14,652.29	
11 - Shamrock Bonspiel			
4004	Event Registrations	5,485.70	
4014	Bar Revenue	5,415.24	
4051	50/50 Revenue	490.00	
4080	Ticket Revenue	400.00	
5203	Purchases - Bar Supplies		70.17
5441	Contract Labour		290.00
5691	Interest & Bank Charges		22.54
5731	Volunteer Appreciation		420.00
5941	Cash Prizing Expense		1,860.00
5961	Entertainment		400.00
5974	Meals Expense		2,773.45
		11,790.94	5,836.16
REVENUE minus EXPENSE		5,954.78	
12 - Doubles Bonspiel			
4004	Event Registrations	1,733.33	
4014	Bar Revenue	1,852.86	
4048	Bar Tips	22.50	
4080	Ticket Revenue	47.62	
5203	Purchases - Bar Supplies		51.89
5691	Interest & Bank Charges		11.26
5941	Cash Prizing Expense		640.00
5961	Entertainment		400.00
5974	Meals Expense		864.00
		3,656.31	1,967.15
REVENUE minus EXPENSE		1,689.16	

Printed On: 04-10-25

Crowsnest Curling Club
Activities Income Summary 07-01-24 to 06-30-25

Ac...	Account Name	Revenue	Expense
13 - Jan 11 Bonspiel			
4004	Event Registrations	1,600.00	
4014	Bar Revenue	1,025.24	
5441	Contract Labour		130.00
5691	Interest & Bank Charges		4.64
5941	Cash Prizing Expense		810.00
5974	Meals Expense		834.54
		<u>2,625.24</u>	<u>1,779.18</u>
REVENUE minus EXPENSE		846.06	
14 - Miners			
4004	Event Registrations	323.81	
4014	Bar Revenue	484.28	
5200	Purchases - Liquor		120.00
5691	Interest & Bank Charges		4.04
5974	Meals Expense		98.70
		<u>808.09</u>	<u>222.74</u>
REVENUE minus EXPENSE		585.35	

Crowsnest Curling Club
Statement of Financial Position - As at June 30, 2025

	2025	2024
Assets		
Current		
Cash	\$ 69,262	\$ 60,597
Term deposits	<u>122,053</u>	<u>118,577</u>
	191,315	179,174
Property, plant and equipment	<u>18,028</u>	<u>22,568</u>
	<u><u>\$ 209,343</u></u>	<u><u>\$ 201,742</u></u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 1,058	\$ 1,100
GST payable	<u>228</u>	<u>862</u>
	1,286	1,962
Unrestricted	200,623	185,162
Restricted-Casino	<u>7,434</u>	<u>14,618</u>
	208,057	199,780
	<u><u>\$ 209,343</u></u>	<u><u>\$ 201,742</u></u>

Approved on behalf of the board:

_____ Member

_____ Member

See accompanying note
2

Crowsnest Curling Club

Statement of Operations

Year ended June 30, 2025

	2025	2024
Revenues		
Bar sales	\$ 53,647	\$ 43,217
Bonspiels	28,032	32,128
Memberships	17,933	18,601
Advertising	8,915	6,655
50/50 draws	6,250	5,508
Interest	3,702	4,087
Apparel and equipment	2,593	4,510
Sponsorship	1,850	-
Nevada	1,626	1,248
Bar and ice rental	1,131	1,333
Floats returned	-	840
	<u>125,679</u>	<u>118,127</u>
Expenditures		
Bonspiels	34,178	44,573
Lease	31,061	30,662
Bar expense	21,777	10,573
Office	6,415	8,071
Insurance	4,568	4,462
Casual labour	4,469	100
Repairs and maintenance	4,204	4,535
League	1,866	3,776
SACA expense	1,632	2,414
Professional fees	1,250	1,200
Interest and bank charges	712	734
Nevada	470	119
Advertising and promotion	260	240
Executive windup	-	662
Amortization	4,540	5,691
	<u>117,402</u>	<u>117,812</u>
Excess of revenues over expenditures	<u>\$ 8,277</u>	<u>\$ 315</u>

See accompanying note

Crowsnest Curling Club
Statement of Changes in Net Assets

Year ended June 30, 2025

	Unrestricted	Restricted- Casino	Total 2025	Total 2024
Balance, beginning of year	\$ 185,162	\$ 14,618	\$ 199,780	\$ 199,465
Excess (deficiency) of revenues over expenditures	15,461	(7,184)	8,277	315
Balance, end of year	<u>\$ 200,623</u>	<u>\$ 7,434</u>	<u>\$ 208,057</u>	<u>\$ 199,780</u>

See accompanying note
4

Crownsnest Curling Club 2025/2026 Budget

	2025/26 Budget	2024/25 Spending	
Revenue			
⇒ AGLC Revenue	9,000.00	9,292.32	
⇒ Sponsorship and Advertising Revenue	11,000.00	10,764.87	
⇒ Rental Revenue	1,200.00	1,131.43	
⇒ League Revenue	18,000.00	17,932.91	
⇒ Event Revenue	28,000.00	28,031.90	
⇒ Equipment Sales Revenue	2,500.00	2,593.42	
⇒ Bar Revenue	50,000.00	52,230.79	
⇒ Interest Revenue	3,000.00	3,701.74	
TOTAL Revenue	122,700.00	125,679.38	
EXPENSES			
⇒ Advertising	300.00	260.00	
⇒ AGLC Expenses	800.00	801.10	
⇒ Amortization	3,785.37	4,539.74	
⇒ Insurance	4,600.00	4,568.00	
⇒ Bank Charges	800.00	712.21	
⇒ Bar Expenses	23,000.00	21,776.82	
⇒ Memberships	1,700.00	1,632.00	
⇒ Office Expenses	7,000.00	4,689.17	
⇒ Events	35,000.00	34,178.39	
⇒ Professional Fees	1,250.00	1,250.00	
⇒ Lease	31,464.63	31,060.83	
⇒ General Supplies	2,000.00	1,865.70	
⇒ Repairs and Maintenance	6,000.00	5,599.26	
⇒ Contract Labor and Volunteer Appreciation	5,000.00	4,468.71	
TOTAL EXPENSES	122,700.00	117,401.93	
Net Profit (Loss)	0.00	8,277.45	

**Crowsnest Curling Club
2025-2026 Bunny Bonspiel Budget**

	2025/26 Budget	2024/25 Spending	
Revenue			
⇒ AGLC Revenue	5,000.00	5,198.50	
⇒ Sponsorship and Advertising Revenue	1,850.00	1,850.00	
⇒ Event Revenue	17,500.00	18,133.36	
⇒ Bar Revenue	25,000.00	25,567.47	
TOTAL Revenue	49,350.00	50,749.33	
EXPENSES			
⇒ Entertainment	1,500.00	1,125.00	
⇒ Food	7,000.00	6,932.97	
⇒ Shuttle	600.00	600.00	
⇒ Prizing	12,500.00	12,197.65	
⇒ Bank Charges	50.00	127.23	
⇒ Bar Expenses	11,000.00	10,651.91	
⇒ Office Expenses	100.00	95.23	
⇒ Contract Labor and Volunteer Appreciation	2,600.00	2,581.19	
TOTAL EXPENSES	35,350.00	34,311.18	
Net Profit (Loss)	14,000.00	16,438.15	

September 23, 2025

To whom this may concern,

To receive a grant from the Municipality would be a wonderful benefit for the 2026 Bunny Bonspiel, which will be held April 2-5, 2026. The Bunny bonspiel has been a long standing community event since 1947, although we are only celebrating 77 years.

The Bunny bonspiel is our largest event which allows us to raise funds to cover certain aspects of our operating costs. The monies raised help cover some of our day to day costs of running a Curling rink, paying bills and most certainly assisting with paying our rent. Over the years we have been successful in providing a chartered bus to bring our participants back to their accommodations safely and have reduced drinking and driving incidences.

Costs are increasing as you well know, and we are asking for some assistance through the grant process you are offering. We would be looking to cover our costs of the chartered bus, which is approximately \$700.00. We would also ask for assistance in the cost of meals. We typically serve 250 plates to participants and guests at the curling club, last year our cost was \$7,000.00 .

Any assistance you can provide us through this grant process will be greatly appreciated.

Sincerely,

Teresa-Jane Snider

President and Bunny bonspiel Co-ordinator



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Economic Development Society
Organization Website	cnpheritagefest.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Heritage Festival is a weekend long event that showcases the extraordinary history of Crowsnest Pass. It shares the stories of the people, places, and architecture of the area through free tours and culturally enriching experiences. The weekend of events engages and educates residents of Crowsnest Pass' history and heritage resources and increases tourism traffic to the community. The Crowsnest Pass Doors Open was originally a segment of Doors Open Alberta, a major tourism initiative that engages communities in their unique heritage. It is part of an international, national, and provincial program that showcases Alberta's and the Crowsnest Pass' architectural heritage and human history. This is done through heritage hikes, architectural tours, historic building tours, and town tours.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Building Communities Through Arts and Heritage Elk Valley Resources Northback	

Additional Information
CNP Ag. Society Crowsnest Adventures
Have you performed any other fundraising projects? If yes; what and how much was raised?
No.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 - \$7000 Facility rental, advertising, musicians & artists 2024 - \$7000 Facility rental, advertising, musicians & artists
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
2026 21st Annual Crowsnest Pass Heritage Festival
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-07-30
Total Amount Requested
\$7,000

Category 2 & 3 Grant Request Information
Please provide a report outlining the event or activity.
Attached

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Economic Development Board Society
Balance Sheet As at 31/12/2024

ASSET

Current Assets		
Chequing Bank Account	15,794.39	
Total Cash		15,794.39
Total Current Assets		15,794.39
TOTAL ASSET		15,794.39

LIABILITY

Current Liabilities		
Account Payable (JE)		794.18
Total Current Liabilities		794.18
TOTAL LIABILITY		794.18

EQUITY

Owners Equity		
Fund Balance- Previous Year		14,062.05
Current Earnings		938.16
Total Fund Balance		15,000.21
TOTAL EQUITY		15,000.21
LIABILITIES AND EQUITY		15,794.39

Economic Development Board Society
Income Statement 01/01/2024 to 31/12/2024

REVENUE

Revenue	
Doors Open	21,635.00
Total Other Revenue	<u>21,635.00</u>
TOTAL REVENUE	<u>21,635.00</u>

EXPENSE

General & Administrative Expe...	
Doors Open & Heritage Festival	20,565.96
Interest & Bank Charges	130.88
Total General & Admin. Expen...	<u>20,696.84</u>
TOTAL EXPENSE	<u>20,696.84</u>
NET INCOME	<u><u>938.16</u></u>

Economic Development Board Society

Comparative Income Statement

	Actual 01/01/2024 to 31/12/2024	Actual 01/01/2023 to 31/12/2023
REVENUE		
Revenue		
Doors Open	21,635.00	19,617.05
Total Other Revenue	21,635.00	19,617.05
TOTAL REVENUE	21,635.00	19,617.05
EXPENSE		
General & Administrative Expe...		
Doors Open & Heritage Festival	20,565.96	20,432.84
Interest & Bank Charges	130.88	114.73
Total General & Admin. Expen...	20,696.84	20,547.57
TOTAL EXPENSE	20,696.84	20,547.57
NET INCOME	938.16	-930.52



**Crowsnest Pass Heritage Festival
20th Annual Report
July 31 – August 4, 2025
Final Report**

The Crowsnest Pass Heritage Festival organizing committee are pleased to report that our 20th annual event was a huge success again this year. A lot of our events throughout the weekend seen a record number in attendance due to weather, unfortunately this also played a part in some events needing to move location or even cancel. We would like to thank all our community partners and sponsors that helped to make this event such a big success. We had 54 partners and sponsors participated this year. Throughout the Crowsnest Pass 45 different activities were offered in person as well as virtual events. Over 8,000 people, Crowsnest Pass residents and visitors to our community, participated in the events.

An incredible amount of volunteer time goes into the planning and executing of this event, and the organizing committee would like to once again extend its thanks to all those members of our community who took time to participate. We believe, as always, that we provided an experience of our beautiful landscapes, architecture, unique history, arts, music and culture here in Crowsnest Pass.

We were very pleased this year to have sponsorship from several organizations including: Ministry of Arts, Culture and Status of Women, Alberta Historical Resources Foundation, Northback, Municipality of the Crowsnest Pass, Community Futures – Crowsnest Pass, Canadian Heritage, Elk Valley Resources, Crowsnest Adventures, National Motor Coach and the Crowsnest Pass Agricultural Society. These sponsors helped us successfully market our event and support local musicians, artisans and theatrical performers.

Once again, job well done and let's start making plans for next year's Crowsnest Pass Doors Open and Heritage Festival, which will be our 21st year. We are exploring great new themes, so we can continue to celebrate our Heritage and welcome visitors to do the same. If your business, society, organization or group would like to participate in the 2026 event, please contact Brandy Fehr at Community Futures Crowsnest Pass 403-562-8858, or by email at bfehr@albertacf.com.

2025 Partners

1. Frank Slide Interpretive Centre
2. Crowsnest Museum and Archives
3. Crowsnest Historical Society
4. Alberta Provincial Police Barracks
5. Nature Conservancy of Canada
6. Heritage Crowsnest
7. Blairmore Lions
8. Bellevue Underground Mine
9. Crowsnest Pottery Club
10. Coleman Community Society
11. Coleman Seniors
12. Groves Music
13. Crowsnest Pass Pool
14. Sentinel Summit #26
15. Crowsnest Pass Allied Arts Association and Public Art Gallery
16. Grand Union Hotel
17. Royal Canadian Legion – Coleman #9
18. Yellowstone to Yukon
19. Crowsnest Conservation Society
20. Several Crowsnest Pass Artist's Studios
21. Crowsnest Community Market
22. Ministry of Arts, Culture and Status of Women
23. Community Futures Crowsnest Pass
24. Crowsnest Cando Society
25. Crowsnest Pass Agricultural Society
26. Crowsnest Heritage Youth Theatre Company
27. Leitch Collieries Provincial Historic Site 29 29. 28.
Crowsnest Heritage Initiative
29. Ian Mackenzie
30. Country Encounters
31. Crowsnest Pass Agricultural Society
32. Canadian Heritage
33. Northback
34. Municipality of the Crowsnest Pass
35. Alberta Historic Resource Foundation
36. Elk Valley Resources
37. Crowsnest Adventures
38. Crowsnest Symphony
39. Several Musicians throughout Crowsnest Pass
40. The Roxy Theatre
41. Crowsnest Pass Golf Club
42. The Pass Beer Co.
43. The Green Hill Hotel
44. Italian Hall
45. Nature Conservancy of Canada

- 46.** Red Ravens Performing Arts
- 47.** National Motor Coach
- 48.** Stephanie Hamilton
- 49.** Ophelias
- 50.** Crowsnest Pass Golf Club
- 51.** Gushul Studios
- 52.** The Polish Hall
- 53.** The Rum Runner
- 54.** Tuesday's Bookshop

**Attendance numbers for 2025
Crowsnest Pass Doors Open and Heritage Festival events:**

2025	Crowsnest Pass Doors Open numbers	
	In-person Attendance	Notes
Launch event MDM	110	
App Building numbers	350	
APP Escape Room	24	
Bellevue Mine	844	
Public Art Gallery	203	
Crowsnest Museum	350	
Leitch Collieries	550	
Frank Slide Centre	1081	
Tuesday's Bookshop	10	
Pottery Club	600	
Coleman Country Market	700	
Grand Union	70	
Coleman Cemetery tour	20	
Hillcrest Cemetery Tour	18	
Self-guided tours	200	
Studio tours	215	
Historic Bus Tour	48	
Lions BBQ/Train Rides	-	Cancelled due to rain
Boardwalk Talks Frank Slide	75	
Frank Slide Guided Hike	20	
Coleman Legion #9	145	
Crowsnest Golf Club	48	
Gushul Studio	40	
Crowsnest Community Market-Kidsfest	650	
Booze and Bars Tour	63	
Seniors Spaghetti Dinner	60	
Kidsfest Public Swim	200	
The Pass Beer Co	500	
Nature Conservancy Hike	8	
Crowsnest Conservation Bird Walks	12	
Masonic Hall	39	
Nature Conservancy Walk	8	
Y2Y Conservation Presentation	64	
Museum Discovery Day	75	
The Green Hill	150	
Bandstand Event	73	
Ophelia's	36	
Oldman Watershed	300	
TOTAL	7959	

2025 Crowsnest Pass Doors Open & Heritage Festival Budget

Income	ACTUAL
Carry Over from 2024	2601.82
BCAH- Federal Grant	10400
Municipality of Crowsnest Pass	7000
CNP Ag Society	850
Northback	2000
Elk Valley Resources	3000
CNP Adventures	250
Donations	169
Total	26270.82

Expenses	
Highway Banners	105
Highway Signs	250
Brochure Printing Costs	850

Advertising

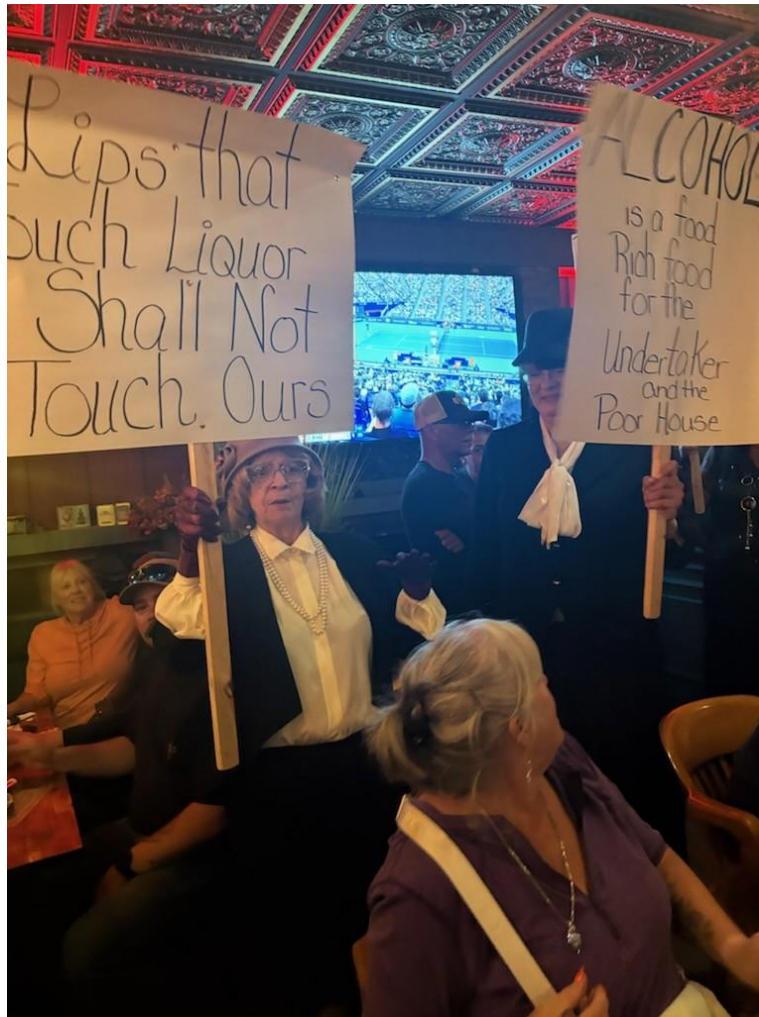
New Country SouthWest	500
Pass Herald	1000
Shootin the Breeze	800
Facebook Ads	203.67

Vignettes- Youth Theatre Company

Writers Fee	1200
Actor Honorariums	520
Directors Fee	1000
Musician Fee	600
Costumes	84

Musicians Showcases	7500
Bus Rental	255.06
Launch Event Venue	400
Launch Food	975
Launch Beverages	31.25
Launch Reception music	300
Launch Bartending/cleanup	350
Launch Insurance	506.4
Bandstand Chairs/Electrical	200
Bandstand Insurance	338.4
Indigenous Dancers	750
Honorarium Blessing	250
Volunteer Appreciation	750
Curling Rink for CCS	412
Food for Historic Downtown Coleman Tour	600
Theatrical Story Tellers throughout Community	1350
Cheques	198.77

Total	22279.55
FINAL	3991.27





ATTENTION: VENUE CHANGED

YOUTH SHOWCASE

MUSICAL PERFORMANCES BY:

RECIEVER | THE STEEL | THE BYZANTINES



AUG 3 2025 AT 2-4 PM

Polish Hall in Coleman
www.crowsnesterheritage.ca
 Proudly sponsored by Crowsnest Pass Heritage Festival



Crowsnest Pass Heritage Festival Artist Studio Tour - Saturday, Aug 2 1PM - 5PM



CNP Public Art Gallery
 14737 - 20 Ave, Frank
 403.562.2218
 Current Exhibition:
 POSTCARDS FROM
 THE PACIFIC
 MARK THIBEAULT

BLANCA Handmade Jewelry
 @CNP Public Art Gallery
 Fine Art/Silver/Gems

Tarryn Louise Art
 @CNP Public Art Gallery
 Fine Art/Metalwork

k.wood.art
 @CNP Public Art Gallery
 Fine Art

Tony Partridge
 7626 - 17 Ave, Coleman
 Fine Art

GUSHUL STUDIO
 resident artist:
 Nancy Valladares
 13301 - 19 Ave, Blairmore
 Fine Art

The Launstein Family
 Wildlife Art Gallery
 12323 - 20 Ave, Blairmore
 Fine Art/Photography

Heather Fletcher
 8310 - 27 Ave, Coleman
 403.563.3278
 Fine Art/Pottery

Crowsnest Pass Pottery Club
 8702 - 22 Ave, Coleman
 Coleman Sportsplex
 Pottery sale: 9am - 3pm





Food & Tunes 2025 SCHEDULE

JULY 31ST - AUGUST 4TH

THU. JUL. 31		
Crowsnest Community Market 13019 20 Ave, Blairmore (Gazebo Park)	3 pm - 7 pm	Mudlarker
Tuesday's Book Store 2462 213 St, Bellevue	3 pm - 4 pm	Krysta MacDonald
Ophelia's 2501 213 St, Bellevue	4 pm - 6 pm	Sid Marty
Pass Beer 10801 20 Ave, Blairmore	5 pm - 8 pm	Kevin Smith
Polish Hall 1406 82 St, Coleman	7 pm - 9 pm	Heritage Launch Event
The Grand Union 7719 17 Ave, Coleman	9 pm - Late	The Grand Band
FRI. AUG. 1		
Country Market in Coleman NEW LOCATION - Crowsnest Curling Rink 8702 22 nd Ave.	10 am - 4 pm	Mackinley Mallard
Spaghetti Supper 7801 - 18 Ave, Coleman	4 pm - 6 pm	Elidh Bowie
Pass Beer 10801 20 Ave, Blairmore	3 pm - 6 pm	Lani Folkard Band
Rum Runner Speak Easy Lounge 7902 20 Ave Coleman	5 pm - 7 pm	Terra Dawn Hazelton
Coleman Legion No. 9 7831 17 Ave, Coleman	2 pm - 4 pm	Last Call
The Grand Union 7719 17 Ave, Coleman	7 pm - 9 pm	Crowsnest River Band
	9 pm - LATE	The Grand Band
SAT. AUG. 2		
Crowsnest Golf Course 90 Golf Course Road, Blairmore	6 pm - 8 pm	Larry Whan
Blairmore Bandstand NEW LOCATION - CROWSNEST PASS POLISH HALL 1406 82 St, Coleman	2 pm - 4 pm	Jerrhan First Charger (World Champion Hoop Dancer)
The Greenhill 12326 20 Ave, Blairmore	8 pm - LATE	Youth Showcase The Byzantines Receiver The Steel + more guests
Pass Beer 10801 20 Ave, Blairmore	5 pm - 8 pm	Rockslide
SUN. AUG. 3		
Pass Beer 10801 20 Ave, Blairmore	5 pm - 8 pm	SUPER COMMUNITY JAM
MON. AUG. 4		

www.cnpheritagefest.ca

20TH Annual CROWSNEST PASS HERITAGE FESTIVAL

LEGENDS & LYRICS July 31 - August 4, 2025



FOOD & TUNES

KIDSFEST

DISCOVERY DAYS AT THE MUSEUM

ESCAPE THE BARRACKS

CROWSNEST COUNTRY MARKET

Indigenous Hoop Dancing

HERITAGE YOUTH THEATRE PERFORMANCE

LIONS BBQ & MINI TRAIN RIDES

GUIDED CEMETERY TOURS

ARTIST STUDIO TOURS

UNDERGROUND MINE TOURS

GUIDED HIKES

SCAN ME



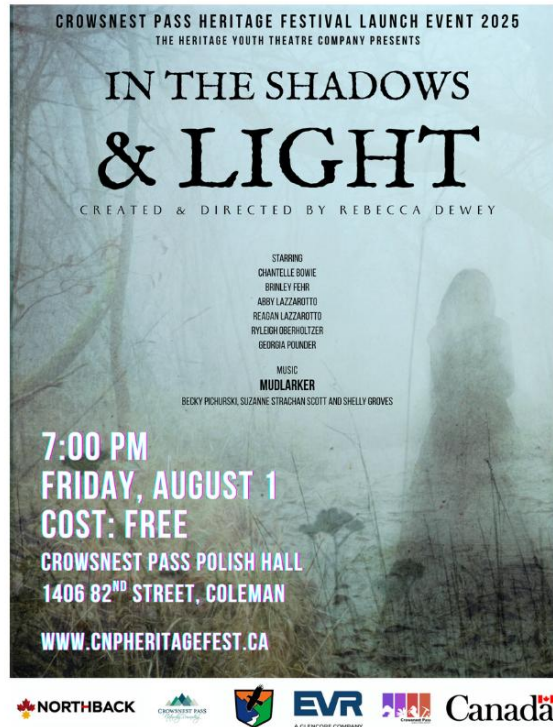
WWW.CNPHERITAGEFEST.CA

Presented as part of the Crowsnest Pass Heritage Festival Launch Event 2025

The Heritage Youth Theatre Company performs 'In the Shadows and Light' inspired by this year's theme; Legends and Lyrics. Stories told through a tapestry of songs & literary excerpts inspired by our history, legends, and landscapes.

Dramatic, thought-provoking. Bringing history to life!



Starring in alphabetical order: Chantelle Bowie, Brinley Fehr, Abby Lazzarotto, Reagan Lazzarotto, Ryleigh Oberholtzer, and Georgia Pounder.

Featuring



MUDLARKER

Singer Song-Writers

Becky Pichurski, Suzanne Strachan Scott, and Shelly Groves.



2026 Crowsnest Pass Doors Open & Heritage

Income	BUDGET
Carry Over from 2025	3991.27
BCAH- Federal Grant	10400
Municipality of Crowsnest Pass	7000
CNP Ag Society	850
Northback	2000
Elk Valley Resources	3000
CNP Adventures	250
Total	27491.27

Expenses

Highway Banners	300
Highway Signs	300
Brochure Printing Costs	1000

Advertising

New Country SouthWest	1000
Pass Herald	1000
Shootin the Breeze	800
Facebook Ads	250

Vignettes- Youth Theatre Company

Writers Fee	1500
Actor Honorariums	550
Directors Fee	1200
Musician Fee	600
Costumes	200

Musicians Showcases	7500
Bus Rental	500
Launch Event Venue	400
Launch Food	800
Launch Beverages	200
Launch Reception music	300
Launch Bartending/cleanup	350
Launch Insurance	520
Bandstand Chairs/Electrical	200
Bandstand Insurance	400
Indigenous Dancers	2000
Honararium Blessing	500
Volunteer Appreciation	750
Food for Historic Downtown Coleman Tour	600
Theatrical Story Tellers throughout Community	1500
Total	25220

FINAL 2271.27



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Agricultural Society
Organization Website	
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pas Agricultural Society ha been in operation since 1973. It encourages and supports improvements in agriculture and in the quality of life of persons living in our community. Promoting programs and events based on community needs. We like to collaborate with other community groups to promote community events and attract others to our community.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
We approach businesses throughout the community and surrounding area for sponsorship to help with expenses.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2023-\$2000 2024 - \$2000 however we did not use the full funding as the event was cancelled days before due to weather conditions, no snow coverage.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

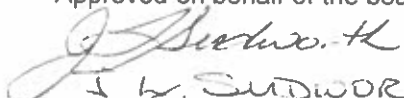
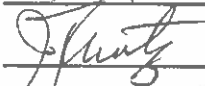
Category 2 & 3 Grant Request Information
Name of Event
The Pole and Spur - Skijoring
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-03-07
Total Amount Requested
\$2,000
Please provide a report outlining the event or activity.
The Pole and Spur attracts spectators from across Southern Alberta and western BC. We have over 40 volunteers and many community groups involved to host this community event on an annual basis for 8 years. The event is for all ages, families and anyone who likes to cheer on cowboys and skiers. we have over 600 spectators and depending on the weather we always expect more each year when Mother Nature cooperates.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Pass Agricultural Society
Statement of Financial Position - As at August 31, 2024

	2024	2023
Assets		
Current		
Cash (note 3)	\$ 69,618	\$ 44,564
Accounts receivable (note 4)	-	35,639
	<u>69,618</u>	<u>80,203</u>
Property, plant and equipment (note 5)	<u>4,008</u>	<u>5,037</u>
	<u><u>\$ 73,626</u></u>	<u><u>\$ 85,240</u></u>
Liability		
Deferred revenue (note 6)	\$ 50,059	\$ 47,310
Unrestricted net assets	19,559	31,923
Net assets invested in capital	<u>4,008</u>	<u>6,007</u>
	<u>23,567</u>	<u>37,930</u>
	<u><u>\$ 73,626</u></u>	<u><u>\$ 85,240</u></u>

Approved on behalf of the board:


J. L. SUDWORTH Member

Joanne Trotz Member

Crownsnest Pass Agricultural Society

Statement of Operations

Year ended August 31, 2024

	2024	2023
Revenues		
Government Grants	\$ 23,939	\$ 24,539
Clinic	1,725	2,870
Memberships	465	915
Agricultural Activity	-	1,150
Interest income	-	26
Casino	-	3,565
	<u>26,129</u>	<u>33,065</u>
Expenditures		
Rodeo	9,350	6,825
Community initiatives	6,812	2,975
Clinic	4,615	8,921
Agricultural Activities & Programs	3,672	4,908
Turtle mountain riding club sponsorship	3,000	3,000
Insurance	2,865	2,810
Casino Expenses	3,675	1,780
Professional fees	2,573	2,468
Board Development	1,455	2,797
Amortization	1,029	1,030
Awards and Sponsorships	900	-
Memberships	350	300
Office	196	191
Donations	-	2,000
Advertising and promotion	-	1,260
Repairs and maintenance	-	518
	<u>40,492</u>	<u>41,783</u>
Deficiency of revenues over expenditures	<u><u>\$ (14,363)</u></u>	<u><u>\$ (8,718)</u></u>

See accompanying notes
Subject to review dated January 27, 2025

Crowsnest Pass Agricultural Society
Statement of Changes in Net Assets

Year ended August 31, 2024

	Unrestricted net assets	Net assets invested in capital	Total 2024	Total 2023
Balance, beginning of year	\$ 32,893	\$ 5,037	\$ 37,930	\$ 46,648
Deficiency of revenues over expenditures	(14,363)	-	(14,363)	(8,718)
Amortization	1,029	(1,029)	-	-
Balance, end of year	<u>\$ 19,559</u>	<u>\$ 4,008</u>	<u>\$ 23,567</u>	<u>\$ 37,930</u>

See accompanying notes
Subject to review dated January 27, 2025

Pole & Spur 2026								
					March 7 2026			
Revenues								
Team Registrations (\$50/team)				\$1,750.00	(35 team estimate)			
50/50 Raffle				\$300.00				
Spectators (\$10/adult)				\$6,000.00	Estimate 600 spectators			
Beer Gardens				\$4,000.00				
<i>Sponsorship</i>				\$5,000.00				
Municipality				\$2,000.00				
InKind:								
CrowSnow								
Country Vets								
Ag Society								
KRA								
Alberta Rocks								
Cowboy Country								
				\$19,050.00				
Expenses								
Insurance				\$1,800.00				
Liquor & Beer Garden Costs				\$3,500.00				
Honorarium to Better Chance				\$600.00	Volunteer Group Beer Gardens			
Liquor License				\$200.00				
Beer Garden Supplies				\$250.00	IGA & pass beverages			
Portapotties				\$1,200.00				
Fuel				\$750.00				
Prize Monies				\$3,400.00	(80% payout, \$2,000 added)			
Cowboy Curling Prizes				\$500.00				
Materials (ropes, snow fences, etc)				\$550.00				
Announcer (fee and/or room costs)				\$350.00				
Speaker System & Music				\$400.00				
Volunteer Meals				\$100.00				
Donation for First Aid				\$500.00				
Fastest Time Prizes				\$850.00	Fast Time 5 Categories & Best Dressed			
Straw				\$200.00				
Bus Shuttle Rental				\$800.00				
Advertising				\$1,000.00				
Highway Sign				\$100.00				
Trophies/Prizes				\$1,500.00				
Videography				\$500.00				
Misc								
				\$19,050.00				

2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Dance Festival Society
Organization Website	
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization Our mission is to provide opportunities for personal enjoyment, empowerment, and the development of self-esteem through the art of dance. As a society, we believe that every individual dancer benefits from the collective support and efforts of our community. Through the Crowsnest Pass Dance Festival Society, we actively fundraise to help offset the financial barriers associated with participation in dance. This includes supporting competition fees, class fees, and other program costs. In addition, we provide resources that contribute to the well-being and experience of our dancers, such as bottled water at the studio, group meals during the year, and year-end recognition through a wrap-up gift or celebratory activity, such as a pool party. By reducing costs and fostering a supportive environment, we ensure that more youth in our community can access the benefits of dance—building confidence, discipline, creativity, and teamwork skills that extend well beyond the studio.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
es. In addition to our annual gala, we organize and participate in a variety of fundraisers throughout the year. For example, our most recent bottle drive raised just over \$5,000, showcasing both the generosity of our community and the dedication of our volunteers. We also contributed volunteer hours at Crowfest, which further strengthened our community presence and connections. Upcoming and ongoing initiatives include: Growing Smiles Winter Greenery (late October/early November for December 1 delivery) Crowsnest Coffee and Kernels Popcorn (end of January for February delivery) Spring Flowers (end of March for May/June delivery) FlipGive and Mabel's Labels (ongoing year-round) Landfill Cleanup (early spring, date to be determined) In addition, we are continuously exploring opportunities to add new fundraisers throughout the year. These efforts—combined with the commitment of our volunteers and strong support from the community—provide steady, reliable fundraising opportunities that complement the success of our annual gala.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024- \$1500 given to support covering the rental of MDM for the Gala Event
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Arabian Nights An evening with the stars Gala
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-03-21
Total Amount Requested
\$1,500
Please provide a report outlining the event or activity.
The Annual Dance Gala is a cornerstone event for the Crowsnest Pass Dance Festival Society and the local community. Each spring, dancers of all ages come together to showcase their talents in a live performance for family, friends, and residents. The gala highlights solos, duos, trios, and group pieces, giving younger dancers valuable stage experience while allowing the community to celebrate the hard work and dedication of all participants. From a marketing perspective, the gala is a well-recognized and highly anticipated community tradition. It consistently sells out, drawing attendees from across the municipality and surrounding areas. This visibility helps strengthen the cultural identity of the Crowsnest Pass, while also promoting the municipality as a vibrant, family-friendly community that values youth engagement and the arts. The value to the community extends beyond the performance itself. The gala fosters pride, connection, and celebration within the Crowsnest Pass. It creates opportunities for residents to gather, support local youth, and enjoy an evening of live entertainment in a welcoming environment. The event is family-oriented, designed to include children, parents, grandparents, and community members of all ages. By providing an inclusive, accessible, and celebratory experience, the Annual Dance Gala contributes to the cultural richness of the Crowsnest Pass while highlighting the talent and commitment of its young people.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.

Financial
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CNP Dance Festival Society

Balance Sheet As at 01/07/2025

ASSET

Current Assets

Chequing Bank Account	4,202.84	
Total Cash		4,202.84
Accounts Receivable	0.00	
Total Receivable		0.00
Total Current Assets		4,202.84

Inventory Assets

Capital Assets		0.00
Leasehold Improvements		0.00
Office Furniture & Equipment	0.00	
Accum. Amort. -Furn. & Equip.	4,183.34	
Net - Furniture & Equipment		4,183.34
Vehicle	0.00	
Accum. Amort. -Vehicle	0.00	
Net - Vehicle		0.00
Building	0.00	
Accum. Amort. -Building	0.00	
Net - Building		0.00
Land		0.00
Total Capital Assets		4,183.34

Other Non-Current Assets

Computer Software		0.00
Goodwill		0.00
Incorporation Cost		0.00
Total Other Non-Current Assets		0.00

TOTAL ASSET		8,386.18
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LIABILITY

Current Liabilities

Accounts Payable		0.00
Import Duty Clearing		0.00
Bank Loan - Current Portion		0.00
Bank Advances		0.00
Visa Payable	0.00	
MasterCard Payable	0.00	
American Express Payable	0.00	
Other Credit Card Payable	0.00	
Total Credit Card Payables		0.00
Corporate Taxes payable		0.00
Vacation payable		0.00
EI Payable	0.00	
CPP Payable	0.00	
Federal Income Tax Payable	0.00	
Total Receiver General		0.00
WCB Payable		0.00
User-Defined Expense 1 Payable		0.00
User-Defined Expense 2 Payable		0.00
User-Defined Expense 3 Payable		0.00
User-Defined Expense 4 Payable		0.00
User-Defined Expense 5 Payable		0.00
Deduction 1 Payable		0.00
Deduction 2 Payable		0.00
Deduction 3 Payable		0.00
Deduction 4 Payable		0.00
Deduction 5 Payable		0.00
GST Charged on Sales	0.00	
GST Charged on Sales - Rate 2	0.00	
GST Paid on Purchases	0.00	
GST Payroll Deductions	0.00	
GST Adjustments	0.00	
ITC Adjustments	0.00	
GST Owing (Refund)		0.00

Printed On: 16/10/2008

CNP Dance Festival Society

Balance Sheet As at 01/07/2025

Prepaid Sales/Deposits	0.00
Total Current Liabilities	0.00
Long Term Liabilities	
Bank Loans	0.00
Mortgage Payable	0.00
Loans from Owners	0.00
Total Long Term Liabilities	0.00
TOTAL LIABILITY	0.00
EQUITY	
Owners Equity	
Owners Contribution	0.00
Owners Withdrawals	0.00
Retained Earnings - Previous Year	8,152.27
Current Earnings	233.91
Total Owners Equity	8,386.18
TOTAL EQUITY	8,386.18
LIABILITIES AND EQUITY	8,386.18

CNP Dance Festival Society

Income Statement 01/09/2024 to 01/07/2025

REVENUE

Sales Revenue

Event Volunteering	400.00
Operating Revenue from Fund R...	686.42
Bottle Drive	2,146.45
Poinsettias	6,307.00
Program Ads/Flowers	0.00
Mablels Labels, Scentsy, Other	0.00
Purdys Chocolate	0.00
Gala Event	4,436.50
Coffee/Tea	0.00
Moms Pantry	0.00
Spring Flowers (Blue Mouse)	6,675.00
Landfill Fundraiser	420.00
Grant	1,500.00
Gala - Tickets Sales	9,162.40
Gala Sponsorship	9,800.00
Gala Silent Auction Proceeds	4,393.79
Gala Liquor Sales	0.00
Kernals Popcorn	3,162.50
Gala - meals	0.00
Pumpkin Patch	0.00
PC Rodeo Market	52.40

Net Sales	49,142.46
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Other Revenue

Freight Revenue	0.00
Miscellaneous Revenue	541.04

Total Other Revenue	541.04
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Crowfest Fundraising

Crowfest	500.00
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Crowfest Total	500.00
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TOTAL REVENUE	50,183.50
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EXPENSE

Cost of Goods Sold

Kernals Fundraiser	2,030.60
Gala Event	0.00
Concession Supplies	43.98
Poinsettias	2,751.19
Coffee/Tea	0.00
Spring Flowers (Blue Mouse)	5,785.00
Year end / Programs	0.00
Moms Pantry	0.00
Flowers	0.00

Total Cost of Goods Sold	10,610.77
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General & Administrative Expe...

Gala - Location rental	1,690.00
Advertising & Promotions	50.00
Gala - Advertising	840.00
Gala Expense - Decorations	818.74
Gala - Teacher Hours	0.00
Gala Expense - Sound/Music	1,207.50
Gala expense - misc items	524.69
Gala Expense - Meals	5,613.78
Gala - liquor	756.25
Insurance	613.00
Interest & Bank Charges	191.70
Office Supplies	0.00
Bottle Drive	0.00
Water	424.05
CNP Chamber membership	0.00
Licencing	50.00
Festival Fee Reimbursement	23,324.00

Printed On: 16/10/2008

CNP Dance Festival Society
Income Statement 01/09/2024 to 01/07/2025

Miscellaneous Expenses	322.71
Student meals	0.00
Studio Supplies	0.00
TPDS	2,596.65
Teacher Student Gifts	315.75
Athletic Therapist	0.00
Volunteer Cost	0.00
Total General & Admin. Expen...	39,338.82
TOTAL EXPENSE	49,949.59
NET INCOME	233.91

Jade Drewniak

Jade Drewniak, Treasurer

Kelsie Simpson

Kelsie Simpson, President

[illegible]



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Health Foundation
Organization Website	www.cnphealth.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Health Foundation endeavors to support a client-focused, quality health system that is accessible and sustainable to the Crowsnest Pass and surrounding areas. Together, through collaboration with donors who make investments in healthcare, we will strive to advance patient care and the wellness of our community.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
Our annual golf tournament was held September 4. This year's proceeds will go towards purchasing a vein finder and other needed medical equipment.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Last year we received \$5,000 from the Municipality, which went towards purchasing a ceiling lift to be used in Continuing Care.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Pass Health Foundation Annual Golf Tournament
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-09-10
Total Amount Requested
\$5,000
Please provide a report outlining the event or activity.
Our annual golf tournament offers sponsorships that include hole signs, banners, advertising, etc.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.

Financial
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CROWSNEST PASS HEALTH FOUNDATION
Statement of Financial Position
As at March 31, 2025
(Unaudited)

	2025	2024
	\$	\$
ASSETS		
Current		
Cash and cash equivalents	854,357	760,707
Accounts receivable and accrued interest	<u>11,339</u>	<u>5,834</u>
	865,696	766,541
Non-Current		
Non-current cash and investments	<u>160,890</u>	<u>160,890</u>
TOTAL ASSETS	<u><u>1,026,586</u></u>	<u><u>927,431</u></u>
LIABILITIES AND FUND BALANCES		
Current		
Accounts Payable and accrued liabilities	<u>-</u>	<u>(101)</u>
Fund Balances		
General fund	685,586	606,559
Restricted fund	180,110	160,083
Endowment fund	<u>160,890</u>	<u>160,890</u>
	<u>1,026,586</u>	<u>927,532</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>1,026,586</u></u>	<u><u>927,431</u></u>

Approved by the Board:

Trustee

Trustee

CROWSNEST PASS HEALTH FOUNDATION
Statement of Operations and Changes in Fund Balances
For the twelve month period ended March 31, 2025
(Unaudited)

	General Fund		Restricted Fund		Endowment Fund	
	2025	2024	2025	2024	2025	2024
	\$	\$	\$	\$	\$	\$
Revenues:						
Donations	3,859	55,975	3,633	3,856	-	-
Fundraising projects	105,036	66,082	22,515	14,130	-	-
Interest	5,463	5,242	-	-	-	-
Subsidies	6,000	11,000	-	-	-	-
	<u>120,358</u>	<u>138,299</u>	<u>26,148</u>	<u>17,986</u>	<u>-</u>	<u>-</u>
Expenses:						
Donation disbursements - Alberta Health Services						
Crowsnest Pass Health Centre site	1,754	40,891	3,364	16,913	-	-
Fundraising costs	29,004	26,405	2,538	5,395	-	-
General expenses	10,574	6,685	219	345.00	-	-
	<u>41,332</u>	<u>73,981</u>	<u>6,121</u>	<u>22,653</u>	<u>-</u>	<u>-</u>
Excess of revenues over expenses	79,026	64,318	20,027	(4,667)	-	-
Fund balances, beginning of year	606,560	542,241	160,083	164,750	160,890	160
Fund balances, end of year	<u>685,586</u>	<u>606,560</u>	<u>180,110</u>	<u>160,083</u>	<u>160,890</u>	<u>160</u>

CROWSNEST PASS HEALTH FOUNDATION
Statement of Cash Flows
For the twelve month period ended March 31, 2025
(Unaudited)

	Total 2025 \$	Total 2024 \$
Operating activities:		
Excess of revenues over expenses	99,053	59,651
Change in non-cash operating working capital:		
Accounts receivable and accrued interest	(5,505)	(2,547)
Accounts Payable and accrued liabilities	<u>101</u>	<u>(101)</u>
Net increase in cash and cash equivalents	93,649	57,003
Current cash and cash equivalents, beginning of year	<u>760,707</u>	<u>703,704</u>
Current cash and cash equivalents, end of year	<u><u>854,356</u></u>	<u><u>760,707</u></u>



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Crowsnest Pass Music Festival Society
Organization Website	crowsnestpassmusicfestival.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
Crowsnest Pass Music Festival is a charitable organization with a music education mandate, that runs entirely on sponsorship from local and area donors. The festival provides an opportunity for local music students to share their talents and abilities with the members of our community. About 160 students participate each year with several entries, plus school groups from all schools, including Pincher Creek. Over 700 people attend the sessions during festival from our community and 300 people join us for our final showcase concert. Festival is celebrated 100 years in 2025!

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
Merchandise sale is planned for fundraising. Also anticipating donations from our regular festival donors. There are no music festival grants available to us from Alberta Music Festival Association. We are starting our year with a seed of just under \$9,000.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2025 - \$4,000 for Music Festival Centennial Celebrations
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Pass Music Festival 2026
Activity Type
Other initiatives, projections and activities deemed eligible by Council (Please explain)
If you chose "Other" above, please explain the event activity here.
Crowsnest Pass Music Festival is an annual event in our community to support local and area music students. Festival runs for two weeks, and all festival sessions are open to the general public, and culminates in a final showcase concert. March 16 - 27, 2026
When will this event/activity take place?
2026-03-16
Total Amount Requested
\$2,730
Please provide a report outlining the event or activity.
1. Municipal logo is displayed on all advertising, social media posts, website, as a major sponsor 2. Music Festival is 100 years old. It has always operated on a volunteer base. It is a unique annual event in our community, supporting local and area music students, having a lasting impact on their musical education journey. 3. This event is designed for children/youth/teen participation. General public of all ages are welcome as audience members.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CNP MUSIC FESTIVAL YEAR END FINANCIAL STATEMENT July 1, 2024 – June 30, 2025

Budget v. Actuals

Receipts	2024-2025	Budget	%
Admissions/passes	\$1,600.75	1,200	133.40%
Final Concert	\$1,860.00	1,400	132.86%
Grants	\$6,300.00	2,000	450.00%
Raffle Tickets	\$665.00	800	83.13%
Bank Interests		0	
Donations	\$8,033.00	4,000	200.83%
Fundraising(program sales)	\$3,535.00	5,500	64.27%
Local Festival Entry Fees	\$5,835.20	4,500	129.67%
Prov. Fest. Entry Contributions	\$418.75	600	69.79%

Total Receipts

\$28,247.70 20,000 141.24%

Expenses

Adjudicator Accomodation	\$1,030.05	1,500	68.67%
Adjudicator Fees	\$3,000.00	2,500	120.00%
Adjudicator Travel	\$3,279.92	3,800	86.31%
Advertising	\$2,521.75	500	504.35%
AMFA AGM expenses	\$461.20	400	115.30%
AMFA AGM Member Travel (\$0.5/km)	\$513.00	550	93.27%
AMFA Festival Dues	\$350.20	300	116.73%
AMFA Meeting Registrations	\$110.00	200	55.00%
50/50 Raffle payout	\$332.50	400	83.13%
AMFA Trophy Maintenance	\$45.00	37	121.62%
Bank Charges	\$195.51	125	156.41%
Final Concert	\$2,822.08	430	656.30%
Fundraising Expense	\$2,005.49	6,200	32.35%
Hospitality	\$1,424.59	1,200	118.72%
Insurance	\$1,021.00	1,100	92.82%
National Scholarships		250	0.00%
Office Supplies	\$2,357.10	800	294.64%
Piano Tune/Fix	\$1,879.50	750	250.60%
Postage	\$337.69	97	348.13%
Provincial Entry Fees	\$1,025.00	1,200	85.42%
Ribbons/Trophies	\$429.67	400	107.42%
Scholarships Junior	\$400.00	500	80.00%
Intermediate	\$750.00	750	100.00%
Senior	\$1,500.00	1,250	120.00%
Software License Fee	\$275.00	250	110.00%
Equipment Purchase			

Total Expenses

\$28,066.25 25,489 110.11%

Net Profit (-Loss)

\$181.45 -5,489

Balance Forward 2023-24

\$8,624.83

\$8,806.28

**CNP MUSIC FESTIVAL
PROPOSED YEARLY BUDGET FOR 2025-2026**

Receipts

Donations	4,000
Admissions/Passes	1,200
Final Concert Admissions	1,200
Local Festival Entry Fees	4,500
Provincial Festival Entry Fees Contributions	600
50/50 Raffle	500
Fundraising program sales/concert/merch etc.	2,000
Bank Interest	0
Grants	2,730
Total Receipts	16,730

Expenses

Advertising	1,200
Adjudicators' Fees	2,500
Adjudicators' Travel \$0.50/km	1,200
Adjudicators' Accommodation	1,500
AMFA Festival Dues	350
AMFA Trophy Maintenance	40
AMFA Meeting registrations	200
AMFA AGM member expenses	400
AMFA AGM member travel \$0.50/km	500
50/50 Raffle payout	250
Bank Charges	180
Fundraising Expense	400
Final Concert	250
Hospitality Meals	1,100
Insurance	1,100
Trophies	500
Scholarships Junior	500
Intermediate	750
Senior	1,250
National & Provincial Scholarships	250
Office Supplies/Equipment	1,100
Piano Tune/fix	1,600
Postage	100
Provincial Festival Entry Fees	1,000
Software License Fee	275
Total Expenses	18,495

CNP MUSIC FESTIVAL 2026
Income/Expense statement – proposed grant expenditure

EXPENSES:

New Festival Banners	\$830.00
Piano Move – Compass Church	\$900.00
Adjudicator Fees	\$2,500.00
Total expenses	\$4,230.00

INCOME:

Category 2 Municipal Grant	\$2,730.00
Merch Sales	\$1,000.00
50/50 Raffle	<u>\$500.00</u>
Total Fundraising Income	\$4,230.00

**Category 2 Grant used for New Festival
Banners, Piano Move and \$1,000
towards Adjudicator Fees.**



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Kananaskis Pro Rodeo Association
Organization Website	https://kraprorodeo.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The KRA exists to encourage and facilitate the sport of rodeo and the western lifestyle in our area to our youth and residents. The KRA does this through holding an annual pro rodeo, organizing various western/horsemanship clinics, mini rodeo series, community rides and supporting youth in their rodeo and volunteer ventures. The KRA has been in operation for 40 years.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
The KRA partakes in the AGLC Casino fundraiser which occurs every 3-4 years, although those funds can only be used for specific reasons. The KRA members also volunteer to bartend for local organizations in form of donation return.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024- 29,000 (KRA Pro Rodeo) 2025- 30,000 (KRA Pro Rodeo)
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Kananaskis Pro Rodeo
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-04-24
Total Amount Requested
\$30,000
Please provide a report outlining the event or activity.
The Municipality has been a wonderful supporter of the KRA many years, including having a flag flown during our grand entry riders debut at the beginning at the rodeo and in the middle of the performance. The impact of the KRA is significant because this is an event that those of all ages and families can enjoy, and most recently we have also included opening up the curling lounge with a live stream for those who may want to watch but have a hard time sitting in the bleachers. In 2026 we hope to have a live stream set up over at the assisted living facility for those who cannot make it over to the venue. This event also brings many of the local community groups together such as the Lions Clubs, Crow Snow Riders, Quad Squad to name a few. It is important to the KRA that we use and purchase local as much as we possibly can. Ordering liquor through local liquor stores and cups, pop, etc. through a

Category 2 & 3 Grant Request Information
local vendor.
Attendance over the past 4 years has been at capacity, so we strive to make the experience a great one for those who can attend. We have been tracking visitation through online ticket sales over the past years, and we have noticed a trend increased local attendance but also attendance from neighbouring communities that would generally require a place to stay, eat and enjoy in the Crowsnest Pass while attending the rodeo.

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Kananaskis Rodeo Association
Consolidated Statement of Operations
For the year ended June 30, 2025
(Unaudited - Notice to Reader)

	2025	2024
Revenue		
	\$	
Rodeo events	32,239	50,082
Rodeo Dance	52,597	56,584
Rodeo Tickets	44,625	39,705
Sponsors	91,775	98,989
Municipality of Crowsnest Pass Grant	30,000	29,000
Casino and 50/50 Revenue	6,438	10,851
Interest	224	134
Membership	1,490	770
	<u>259,388</u>	<u>286,116</u>
Expenses		
Stock fees	38,738	37,876
Rodeo expenses	92,700	84,953
Rodeo payouts	48,849	47,921
Rodeo Dance	40,838	40,093
Rent	27,517	27,261
Advertising and promotion	4,661	9,562
Dues and memberships	0	40
Donations	3,250	2,334
Professional fees	1,800	1,500
Insurance	1,895	5,800
Repairs and maintenance	8,252	4,603
Office	5,629	4,075
Interest and bank charges	416	577
	<u>274,546</u>	<u>266,596</u>
(Deficiency) excess of revenue over expenses	<u>-15,157</u>	<u>19,520</u>

Kananaskis Rodeo Association
Pro Rodeo Event – May 2, 3 & 4 2025
Formal Completion Report – Community Grant Funding

Contact: Joe Trotz
Cell Phone: 403-563-0115
Mailing Address: PO Box 402, Coleman, AB, T0K 0M0
Email Address: joetrotz@telus.net
Name of Event: 2026 Kananaskis Professional Rodeo
Type of Funding: Category 2

The 2025 Kananaskis Pro Rodeo was an immense community success, selling out all three days of tickets, including having great attendance at the free slack performance Friday morning and the Junior/Senior Rodeo (for locals) on Saturday morning. The Pro Rodeo Clown Dennis Halstead was able to attend the local senior center to visit some residents, and see the elementary school students, along with some wonderful local Trick Riders.

A major highlight for the 2025 rodeo, was that we were able to start the (hopeful) tradition of hosting Wild Pony Races. The Wild Pony Races are for kids ages 4-14 who join as a team to wrangle some very wild miniature ponies. This was a huge crowd pleaser, and we are committed to bringing it back for all three days of the KRA in 2026.

This event is not only significant because of its economic impact on the community, bringing in restaurant, hotel, gas and recreational spend from visitors, but it has become such a celebrated event in the springtime for locals. Our longest supporters are our local community, and the KRA is so thankful for this. It also gives the KRA great pleasure to be able to give back to various community organizations, such as volunteering for the SunDog Festival, contributions/support to the Turtle Mountain Riding Club and The Roxy Theater Project. The KRA also does its best to always offer the local community groups (Lions, Swim Club, Snow Riders, Quad Squad, and more) the opportunity to volunteer for donations for our various positions, such as bar, clean up, security, and concession.

In 2025 the Municipality gave the KRA \$30,000.00, and because of that, the KRA was able to pay for the facility rental (cost \$27,517.01) and contribute to the costs of animal feed (\$3,375.00). The KRA is extremely appreciative of the Community Grant Funding Model, and there is a very good chance we would not be able to host such a wonderful event without it.

Kindly,

Laura McKinnon
Secretary – KRA

	2024	2024	2025	2025	2026	2026
	Actuals	Budget	Budget	Actuals	Budget	Actuals
Rodeo Expenses						
Insurance						
Foster Park Insurance	700	800	850	700	850	
Crowsnest Insurance	3,300	5,200	3,600			
Tractor Insurance	-	-	-		-	
Liability Insurance				1195	1500	
Facility						
Coleman Complex Rent	27,110	28,500	29,500	27517.01	31,000	
Co-op Fencing	3,994	-	-	15435	-	
Daryll Grahan Gate Work	609	-	-		-	
Production						
Announcer - Brett Gardner	4,725	4,500	5,200	4725	5,200	
Pick Up Man - Jason Resch	2,000	2,500	2,750	2500	2,750	
Pick Up Man - Darcy McKin	2,000	2,500	2,750	2500	2,750	
Clown - Dennis Holstead	4,410	4,500	5,000	4410	5,000	
Bulll Fighter - Chase Keely	1,400	1,500	1,750	1500	1,750	
Bull Fighter - Connor Larrve	1,400	1,500	1,750	1500	1,750	
CPRA Fees	5,001	5,200	5,500	5084.55	5,500	
CPRA Contestants	43,531	47,000	50,000	46385	55,000	
Sports Medicine	3,250	3,500	3,700	3450	3,700	
Vet - Todd Baker	1,890	2000	2,100	1785	2,100	
Big Screen	13,645	13,750	14,000	14185.5	16,000	
Ryan Pietrucki Sound	4,350	4,500	4,750	4670	5,000	
Pearl Kersey Ladies Bronc	-	-	-		-	
Bike Race Bicycles	300	350	375		375	
Mutton Busting Ribbons &	588	-	150		150	
Wild M Photos	504	-	550		-	
MPB Photo	350	-	-		-	
Clayton McKinnon Video	500	-	-		-	
Rodeo Queen	400	-	-	511.23	600	
Livestock Fees & Associated						
Lazy 2 Ranch	3,806	2,750	4,000	4252.5	4,400	
Laura Dingreville	500	700	700	700	800	
Kesler	30,045	29,000	32,000	32000	35,000	
Animal Feed	2,850	3,700	3,700	3000	3,700	
Shavings	225	-	300		300	
Phil Maloff Grain	450	-	500	375	500	
Maynard Bird				2000	2300	
General Operating						
First Student	630	650	650	630	650	
Junior Rodeo	1,050	1,200	1,300	1206.66	1,300	
CNP Waste - Portapotties	756	750	850	756	850	

Pass Beverages - Cups	688	700	750	754.48	750	
Crowsnest Cando	-	-	-		-	
Coleman Huskey	-	-	-		-	
Sea-Can	300	-	-	4315.16	-	
Misc	-	-	-		-	
South Canadian Rockies To	79	-	100		100	
Cabaret						
Party King Bull	2,106	2,200	2,350	2106.3	2,350	
Band	6,875	20,000	10,000	7150	10,000	
A&B Liquor	14,198	16,000	17,000	12730.65	17,000	
Band Meal	448	500	500	387.81	500	
Piikani Security Services	2,151	2,200	2,300	2268	2,500	
Coyote Creek Band	800	800	-		-	
AGLC Liquor License	600	600	600	600	700	
Contractor Costs						
BCMI	4,349	3,000	5,000	4000	5,000	
Kanata	1,190	1,500	1,500	1395.5	1,650	
Trotz Bros Wrist Bands	342	-	-	341.84	-	
Jordan Glaicar Purse	400	400	-		-	
Dixie Edge Photo	2,500	-	-		-	
Dixie Edge Deposit On Post	600	-	-		-	
Dixie Edge Posters	927	-	-		-	
Blairmore Lions	1,250	1,300	1,450	1300	1,450	
Quad Squad	1,750	1,700	2,000	1700	2,000	
Coleman Christian Centre	250	250	300	250	300	
Crowsnest Pass Skateboard	-	-	-		-	
Member Costs						
Pro Serve	26	-	-	393.75	-	
IGA - Pop & Water	968	350	700		700	
Limber Pine - Wrap Up Din	777	400	550			
Dirt In/Dirt Out	-	2,000	2,000	2254.49	2,500	
Murray McKaskill	55	-	-		-	
Grand Entry						
Western Stockman	3,350	4,200	4,300	3465	4,300	
Flags & Banners	198	300	350	420	450	
Pincher Creek Ag Society -	50	-	50	70	100	
Chaps	3,675	3,675	-		-	
Badge Raffle						
Purchase Badges	-	-	-		-	

[illegible]

Advertising

CJDR FM

Stingray Radio

Shootin the Breeze

Stingray Radio CJDR

CFBZ-FM

Pass Herald

Copy Magic

Posters

Community Futures

Sponsorship

Tracey Linderman

Kim Lewis

Totals

Kananaskis Rodeo Assoc. Expenses	2026	2025
50/50 Tickets	4000	4000
Advertising	\$5,400	\$5,000
Animal Stock	45,000.00	33,000.00
Badge Supplies	\$ 600.00	\$ 600.00
Band for Dance	10,000.00	5,000.00
Bartending	0.00	1,250.00
Bull Fighter	2,500.00	2,500.00
CFR Tickets	3,600.00	3,600.00
Clothing - Grant Entry Participants	\$ 700.00	\$ 700.00
Clown	4,300.00	4,200.00
CPRA Approval Fees	0.00	5,500.00
Dance Tickets	\$ 650.00	\$ 600.00
Decorations for Dance	600.00	500.00
Event Prizes	2,500.00	2,000.00
Jr. Amateur Rodeo Prizes	\$ 1,000.00	\$ 700.00
Judges	2,500.00	2,500.00
Liability Insurance	\$ 3,000.00	\$ 5,235.00
Liquor and Supplies	20,000.00	12,000.00
MD of Crowsnest Pass	31,000.00	33,000.00
Mechanical Bull	2,300.00	2,100.00
Miscellaneous Expenses (repairs)	\$ 15,000.00	\$ 2,200.00
Parking Attendants (4 days)	1,500.00	1,500.00
Portable Toilets	\$ 750.00	\$ 700.00
Program Preparation	3,000.00	5,300.00
Purse Payouts	52,000.00	43,606.00
Rodeo Set-Up and Take-Down	2,700.00	2,000.00
Rodeo Announcer	4,350.00	4,200.00
Rodeo Prizes	6,000.00	5,500.00
Rooms for Rodeo Judges/Entertainers	4,800.00	4,700.00
Security and Clean-Up	\$ 2,200.00	\$ 1,500.00
Sound System+ Big Screen	16,300.00	16,300.00
Sponsorship Supplies	6,500.00	6,500.00
Sports Medicine	\$ 3,400.00	\$ 3,400.00
Student Tickets for Rodeo	\$ 600.00	\$ 600.00
Supplies for Animals	\$ 2,000.00	\$ 3,000.00
Veterinarian	1,500.00	1,500.00
Wrist Bands	\$ 600.00	\$ 600.00
	\$262,850	\$227,091
Kananaskis Rodeo Assoc. Income	Budget 2026	Budget 2025
50/50 Tickets	5,000.00	8,000.00
Badges	1,500.00	2,400.00
Raffle		5,000.00
Beer Store	12,500.00	10,000.00
Rodeo Cabaret	\$ 40,000.00	\$ 20,000.00
Dance Tickets	0.00	8,000.00
Grant from MD of Crowsnest Pass	31,000.00	29,000.00
Mechanical Bull	500	500
VIP Room	1500	2500
Program Sales	1000	1000
Rodeo Proceeds from the Door	\$ 45,000.00	\$ 28,000.00
Fees from Riders	19000	19000
Sponsorship Donations	\$ 95,000.00	\$ 70,000.00
	\$ 252,000.00	\$ 203,400.00



2026 Category 2 Grant Funding Application

Organization Information	
Name of Organization	Sole Survivor Trail Race
Organization Website	https://www.solesurvivortrail.ca/
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Sole Survivor Trail Race in Crowsnest Pass is a family-friendly event designed to celebrate the beauty of the local trails while fostering a sense of connection among runners of all ages and abilities. More than just a race, it's a community gathering that promotes outdoor adventure, encourages a deeper connection to nature, and highlights the unique charm of Crowsnest Pass. With locally sourced prizes and support from area businesses, the event also serves as a platform to showcase and support the vibrant local economy.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Elk Valley Resources - \$1500 Northback - \$1500	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
No	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2024- \$2000 2025- \$2000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Sole Survivor Trail Race
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2026-07-18
Total Amount Requested
\$2,000
Please provide a report outlining the event or activity.
Attached

Financial
Please upload your most recent financial statement
Attached
Please upload your current year financials and next year's operating budget.

Financial
Attached
Supporting information (if needed)
Attached
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

2025 Sole Survivor**Income****2025** As of September 22, 2025

Bank Balance	\$3,819.14
Registration	\$8,443.00
Sponsorship	\$5,600.00
Total	\$17,862.14

Expenses

Event Insurance	\$648.77
Directors Insurance	\$866.00
Catering	\$4,105.50
Electricity	\$0.00
food	\$236.13
beer	\$301.20
Timing	\$913.50
Top finisher mugs and medals at	\$950.00
T-shirts	\$3,956.67
Porta-potties	\$346.50
Website fees	\$380.99
First Aid Kits	\$7.49
Supplies	\$29.19
Bags of Ice	\$31.74
Volunteer appreciation gifts	\$612.48
Social media boost	\$62.98
Stickers	\$34.01
appreciation gift (timers)	\$335.24
special event license	\$25.00
Fun Runs	\$47.22
Committee meeting	\$26.27
Donation (SPCA)	\$300.00
Total	\$ 14,216.88



Sole Survivor Trail Race 2025

23 Years Running

July 19th, 2025

Final Report

The Sole Survivor Trail Race is a non-profit organization dedicated to getting people out running/walking the beautiful PPK trails! We are a committee of volunteers, passionate about continuing this community legacy and exposing locals and visitors to our trails. We pride ourselves in being able to showcase our community through providing a wrap up meal, refreshments, donated prizes, etc. all sourced from local businesses. This year our race aligned with Crowfest which gave it that extra push of exposure and we were able to communicate to our racers all the extra events happening throughout the community that day in hopes of them spending more time in Crowsnest Pass. For more details about our race, visit www.solesurvivor.ca.

This year we welcomed over 182 racers on July 19th, made up of families and individuals from both southern Alberta and southeastern British Columbia. Our 45 volunteers were gifted with barbeque sauce handcrafted by a local supplier – Rebels Barbeque.

We believe that this is an excellent opportunity to promote family fun, personal health and fitness and showcase our community spirit.

2025 Partners/Sponsors

• Sinister Sports • Municipality of Crowsnest Pass • The Pass Beer Co. • Elk Valley Resources • Northback • The Pantry Coop • spry • Turtle Mountain Pharmacy • The Brick • Limber Pine Smokehouse • Glamping Resorts	• Minotaur • Crowsnest Pass Golf club • Runners Soul • Crowsnest Counselling Services • A&B Liquor Store • wild photo smug mug • IGA Blairmore • Heather Fletcher Pottery • Greg's Liquor Store • The Veggie Guy • Rebel Badass BBQ
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2026 Sole Survivor**Income****2025**

Carry Over	\$3,819.14
Registration	\$8,500.00
Sponsorship	\$5,000.00

Total \$17,319.14

Expenses

Event Insurance	\$700.00
Directors Insurance	\$900.00
Catering	\$4,000.00
Electricity	\$0.00
food	\$250.00
beer	\$300.00
Timing	\$1,500.00
Top finisher mugs and medals ar	\$1,000.00
T-shirts	\$4,000.00
Porta-potties	\$350.00
Website fees	\$400.00
First Aid Kits	\$0.00
Supplies	\$29.19
Bags of Ice	\$50.00
Volunteer appreciation gifts	\$700.00
Social media boost	\$150.00
Stickers	\$50.00
appreciation gift (timers)	\$0.00
special event license	\$25.00
Fun Runs	\$300.00
Committee meeting	\$200.00
Donation (SPCA)	\$300.00

Total \$ 15,204.19

AGENDA ITEM 7

DEPARTMENT INITIATIVES

2026 Department Initiatives

Initiative #	Initiative Name	Department	2026		One Time Allocation	Priority
			Operating Amount	Capital Amount		
I01-2026	Ice Plant Mechanical Upgrades	Community Services	\$ 26,000	\$ -	Yes	Required
I03-2026	Outdoor Pickle Ball Courts	Community Services	\$ 173,000	\$ -	Yes	Optional
I09-2026	Sportsplex - Front Entrance Automatic Sliding Doors	Development & Trades	\$ -	\$ 50,000	Yes	Optional
I10-2026	Sportsplex - Replace Six Interior Doors	Development & Trades	\$ -	\$ 25,000	Yes	Required
I12-2026	Sportsplex - Water Heater and Storage Tank	Development & Trades	\$ -	\$ 60,000	Yes	Required
I15-2026	Library Elevator	Development & Trades	\$ -	\$ 435,000	No	Optional
I16-2026	New Financial Software	Finance	\$ 100,000	\$ -	No	Required
I17-2026	Water Mains and Services - Leak Detection	Operations	\$ 25,000	\$ -	No	Required
I18-2026	Manhole Grouting - Infiltration & Inflow (I&I) Prevention	Operations	\$ 15,000	\$ -	No	Required
I19-2026	Sanitary System - CIPP Lining Increase	Operations	\$ -	\$ 100,000	No	Optional
I21-2026	Nuisance Grounds - Detailed Phase II ESAs	Development & Trades	\$ -	\$ 375,000	Yes	Required
I22-2026	Fire Training Complex Improvements	Protective Services	\$ -	\$ 30,000	Yes	Optional
I23-2026	Big Bounce Event	Community Services	\$ 12,000	\$ -	No	Optional
I24-2026	Pass Powderkeg Rental Equipment Replacement	Pass Powderkeg Ski Hill	\$ -	\$ 40,000	No	Required
I27-2026	Water/Wastewater Operators - Gas Monitors	Operations	\$ 10,000	\$ -	No	Required
I28-2026	Asphalt Maintenance - Hot-Patch Equipment	Operations	\$ -	\$ 125,000	No	Optional
I29-2026	Guard Rail - Cable and Conventional	Operations	\$ 50,000	\$ -	No	Optional
I30-2026	Blairmore Pump House Control and Communication Upgrade	Operations	\$ -	\$ 45,000	Yes	Required
I32-2026	Sentinel Reservoir Replacement	Operations	\$ -	\$ 7,600,000	Yes	Required
Total			\$ 411,000	\$ 8,885,000		

2026 Department Initiative

Initiative Name	I01-2026 – Ice Plant Mechanical Upgrades
Submitted By	██████████
Department	Community Services
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$26,000	-	-
Capital Costs	-	-	-
Full-Time Employee(s) Required			
One-Time Allocation?	Yes		

Initiative Objective:
Upgrade the ice plant equipment due to manufacturing maintenance suggestions.
Which Strategic Goal is this initiative aligned with:
Planning
Background:
Regular replacement and maintenance is required for consistent performance of the ice plant. There are two items to upgrade: 1. An overhaul of the second ammonia compressor. This compressor requires maintenance about every four years. Rebuilding the compressor is about \$18,000, compared to purchasing a new compressor for \$60,000-\$100,000. Overhauling the compressor will extend the life and ensure top performance and safety. 2. Replacement of the arena main brine pump motor. This is to be replaced every 5 years, according to the manufacturing recommendations. Replacement before failure avoids breakdowns and loss of ice.
Proposed Implementation Strategy
Have our service contractor rebuild it during the summer of 2026.
Performance Measurement and Reporting
Cascade.

2026 Department Initiative

Initiative Name	I03-2026 - Outdoor Pickle Ball Courts
Submitted By	██████████
Department	Community Services
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$173,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Provide four (4) outdoor pickle ball courts for the Community.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Planning
Background:
During a Recreation Board meeting, a group came forward and asked if it was possible to retrofit an area for dedicated pickle ball courts. After investiagtion, the best spot would be the Flumerfelt Park tennis and basketball court area. The tennis court and basketball court will not be removed, but will also be updated. The project includes; - Removing all of the fencing - Resurfacing the entire area - Putting the fencing back up (the fencing is only a few years old and is in excellent condition) - Installing permanent nets for the tennis court and four pickle ball courts - Painting lines for the tennis court, four pickle ball courts and the basketball court Pickle ball is a growing sport in the Crowsnest Pass. There are several programs hosted indoors year-round, which operate near or at capacity. Within those programs, an advanced league has started and is building traction. A 2025 budget department initiative was to retrofit the Coal and Coke Park in Hillcrest for pickle ball courts.

With a budget of \$65,000 that was deferred to 2026. This initiative (<i>I32-2025 Outdoor Pickle Ball Court Initiative</i>) can be cancelled as the recreation board recommendation was for multiple courts at a site.
Proposed Implementation Strategy
Hire a contractor to remove the chain link fence, repave the surface, reinstall the fence, install nets and apply lines.
Performance Measurement and Reporting
We would update public and meet with the pickle ball group asking for this.



2026 Department Initiative

Initiative Name	I09-2026 - Sportsplex - Front Entrance Automatic Sliding Doors
Submitted By	
Department	Development & Trades
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$50,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
The 2 double door entrances to the curling rink and the double door entrance to the arena are nearing the end of their life cycle and need to be replaced.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Facility Enhancement
Background:
The current doors appear to be original to the building. Replacement parts for the locks are no longer available. If the doors are going to be replaced, automatic sliding doors should be the first choice because it provides more efficient (hands-free) public access.
Proposed Implementation Strategy
Obtain quotes. Award the project to the vendor with the most desirable quote. Oversee the project to completion.
Performance Measurement and Reporting
Satisfactory completion in a timely manner.

2026 Department Initiative

Initiative Name	I10-2026 - Sportsplex - Replace Six Interior Doors
Submitted By	
Department	Development & Trades
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$25,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Replacing the six doors will ensure Fire Code and Health & Safety compliance.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Due Diligence, Liability management, Public Safety
Background:
Some of the doors inside the Sportsplex are fire-rated or are fire emergency exit doors, and if they do not operate correctly they fail the annual fire safety inspection. There are two double doors and four single doors that need to be replaced in 2026, because the doors and/or frames are damaged, and the hardware on the doors are failing and replacement parts are no longer available.
Proposed Implementation Strategy
Procurement of supplies and oversight to completion.
Performance Measurement and Reporting
Satisfactory completion in a timely manner.

2026 Department Initiative

Initiative Name	I12-2026 - Sportsplex Water Heater and Storage Tank
Submitted By	
Department	Development & Trades
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$60,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Ensure that there is sufficient hot water supply for all users in the Sportsplex.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Facility Enhancement
Background:
In 2024 the Community Services Manager reported that there is insufficient hot water supply in the Sportsplex. It appears that this is mainly in the winter and may be caused when staff uses hot water to melt snow in the Olympia room snow melt pit. It is proposed to install a new larger water heater with an additional storage tank to enhance hot water supply.
Proposed Implementation Strategy
Procurement of supplies and oversight to completion.
Performance Measurement and Reporting
Satisfactory completion in a timely manner.

2026 Department Initiative

Initiative Name	I14-2026 – Increased Monitoring of Nuisance Grounds
Submitted By	
Department	Development & Trades
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$5,000	\$60,000	\$60,000
Capital Costs	-	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Compliance with provincial legislation regarding Alberta Environment and Protected Areas (APEA) for two Areas of Potential Environmental Concern (APECs) that the Municipality owns.
Which Strategic Goal is this initiative aligned with:
Due Diligence, Liability management, Public Safety
Background:
In 2022 the Municipality initiated an investigation into former nuisance grounds in its jurisdiction to comply with the Matters Related to Subdivision and Development Regulation (Alberta Regulation 84/2022) regarding setback distances from closed landfills. Four sites were identified, sufficient data was collected in 2023 and 2024 to enable the Municipality's environmental consultant to recommend a setback distance variance for the two sites that the Municipality owns (Hillcrest and Old Sartoris). Provincial legislation requires that the Municipality as the landowner undertake on-going monitoring and reporting to AEPA for four years, to enter into a long-term management plan or a remediation strategy. Monitoring and reporting started in 2025 and must be continued to 2028. (original budget in 2026 is \$50,000; 2027 budget \$35,000; 2028 budget \$35,000) AEPA approved an extension until September 2026 for a detailed Phase II Environmental Site Assessment for the Old Sartoris site - this is the topic of a separate Budget Initiative <i>I21-2026 Nuisance Grounds – Detailed</i>

Phase II ESA's (Old Sartoris and Hillcrest).

The provincial government owns the other two sites. The provincial government has not responded to Municipal inquiries of the Province's intent to investigate these sites for a possible setback distance variance, or provide funding to the Municipality to undertake the investigations.

Proposed Implementation Strategy

The Municipality's environmental consultant is familiar with the project and has built a rapport with AEPA. The consultant provided a workplan for monitoring in 2026 and 2027. It is prudent to retain the same environmental consultant to undertake the on-going monitoring in 2026, 2027, and 2028 and complete the reporting to AEPA.

Performance Measurement and Reporting

Satisfactory completion in a timely manner.

2026 Department Initiative

Initiative Name	I15-2026 - Library Elevator
Submitted By	
Department	Development & Trades
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	\$3,000	\$3,000
Capital Costs	\$435,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Install an elevator in the Library to provide barrier-free access.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Facility Enhancement
Background:
In 2024 the Library Board retained an architect to conceptually design the addition of an elevator to the library for barrier-free access, and develop an opinion of probable cost. The Library Board paid for the architect's fee (\$3,400). The opinion of probable cost is \$435,000 (see breakdown below). The details are provided in the attached letter from the Crowsnest Community Library dated August 19, 2025. At the time the Library Board indicated that they would pursue and obtain federal and/or provincial grants to fund the construction project, in addition to requesting Municipal funding. The Library Board now requests that the Municipality fund the project, and that the Municipality take the lead in pursuing the federal/provincial grants to support Municipal funding. The Librarian indicated that she is available to work with the Municipality to explore those funding options. Based on current experience with pursuing federal/provincial grants for another project (i.e. Building Condition Assessment), the pursuit of federal/provincial grant funding may take several months or the better part of a year for approval, before a project can start with design, tender documents, tender issuance and award, and construction. From this perspective it seems more appropriate to pursue the grant funding

first, and when that is obtained in 2026, then request Municipal supplemental funding in the 2027 Municipal Budget, to commence the tendering and construction in 2027.

The construction cost is estimated at \$380,000 and the consulting fees at \$55,000 for a total cost estimate of \$435,000.

Once installed, the elevator will require an annual permit and inspection from Alberta Elevating Devices & Amusement Rides Safety Association (AEDARSA). The cost of the permit and inspection is \$400.

To maintain the elevator in an operating condition will require that it is serviced by a qualified technician twice a year, and that any deficiencies identified during the AEDARSA inspection are repaired. Experience with the elevators at the MDM and Sportsplex over the past five years indicate that the cost of the servicing and repairs could be approximately \$2,600 per year (higher in some years and lower in other years). It is probable that the first year servicing and repairs after construction completion would be under warranty from the contractor, and that the servicing and repair expenses in the Operating Budget would have to be added in 2027 / 2028.

Proposed Implementation Strategy

1. In the 2026 Municipal Budget (likely to be carried forward to the 2027 budget) obtain in-principle approval for Municipal funding in the amount of \$110,000 up to \$220,000 (25% to 50% of the probable cost) dependent on securing at least 50% and preferably 75% federal/provincial funding.

2. In 2026 - with the assistance of the Librarian, apply for federal and/or provincial grant funding with the request that funding is advanced in 2027.

3. Once grant funding is approved in 2026, ratify Municipal funding for the balance, if necessary in the 2027 Municipal Budget.

4. In 2027, or late in 2026 as soon as all sources of funding are confirmed, retain an architect to prepare the construction drawings and tender documents, issue the tender, and review the bids received.

5. Award the contract.

6. The architect will oversee the construction to completion.

Note: it would be prudent to use the architect that has been involved in this project to date.

Performance Measurement and Reporting

Satisfactory completion in a timely manner.

2026 Department Initiative

Initiative Name	I16-2026 - New Financial Software
Submitted By	██████████
Department	Finance
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$100,000	\$100,000	\$100,000
Capital Costs	-	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Mandatory replacement of our current financial system, GP Dynamics. The financial system is an integral part of the administration and financial operations at the Municipality, since it includes functions related to finance, taxes, utilities, payroll, human resources, inventory, assets, business licenses, animal licenses, etc.
Which Strategic Goal is this initiative aligned with:
Economics and Viability
Background:
GP Dynamics has announced the software will come to end of life in 2029 and be discontinued. Therefore, we need to find and implement a new financial software before the end of life. Administration has identified options for new financial softwares, which we are currently exploring and attending demos. Through discussions with other municipalities and the software providers, the estimated timeline for full conversion is between 2 years and 3 years. This is time consuming since the system involves all of our revenues, expenses, customers data, GIS data, licenses, etc. The forecasted budget includes hiring a contractor for needs assessment, implementation assistance, data transitioning, full system set up, and training for employees.
Proposed Implementation Strategy
2026: Planning Stage. Researching different software options, costs, and resource allocations needed.

Planning will also include issuing a Request for Information (RFI). Complete a needs assessment utilizing a 3rd party contractor.

2027: Transitioning Stage. Begin the work needed to transition to a new financial software. This includes archiving data, migrating data to the new system, learning the new processes, and training staff.

2028: Implementation Stage. Fully implement the new financial software and ensure it is running smoothly.

Performance Measurement and Reporting

Cascade. Minimal down time.

2026 Department Initiative

Initiative Name	I17-2026 - Water Mains and Services - Leak Detection
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$25,000	\$25,000	\$25,000
Capital Costs	-	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Water conservation is important as the municipal water licences have a finite amount of water that can be drawn from groundwater aquifers. The water loss within the pipeline network needs to be identified. Previously, a third-party contractor who specializes in leak detection tested a segment of existing pipelines.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability
Background:
Currently evaluating water loss reduction from repairs in Bellevue. Water loss causes strain on all components within the water system, resevoir use, pumps, distribution lines, etc.
Proposed Implementation Strategy
Hire third-party contractor on a multi-year program to identify leaks.
Performance Measurement and Reporting
Water conservation has been evident with each service or main line that is repaired further reducing our usage and/or lost volumes.

2026 Department Initiative

Initiative Name	I18-2026 - Manhole Grouting - Infiltration & Inflow (I&I) Prevention
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$15,000	\$15,000	\$15,000
Capital Costs	-	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Due to high water table and underground water streams, the sanitary network has continual I&I effects in regional manholes. The manhole grouting will reduce groundwater from entering the sanitary system. The areas to be treated will be monitored for proximity effects, as groundwater is unpredictable.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Asset Management
Background:
Approximately 20+ manholes in the Crowsnest Pass have been inspected for excessive I&I, with substantial groundwater pouring in through barrel seams and cracks.
Proposed Implementation Strategy
Grout 2 manholes per year in select locations and monitor proximity effects. As groundwater is unpredictable, this will allow year-to-year evaluations of each area for I&I.
Performance Measurement and Reporting
Reduction of groundwater into the sanitary system should allow less processing as it is mixed with regular domestic sanitary waste entering the system and requires continual treatment.

2026 Department Initiative

Initiative Name	I19-2026 - Sanitary System - CIPP Lining Increase
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$100,000	\$100,000	\$100,000
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Increase funding for sanitary system lining for ageing infrastructure. Increase funding based on a large infrastructure deficit.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Asset Management
Background:
The sanitary system (CIPP) lining was proposed as a multi-year program to address aging infrastructure that has exceeded its expected useful life. Previous budget year of 2025 allotted funding of \$300,000 per year. In a full review of current assets and meterage of pipelines the municipality has 40,000 lineal meters of clay tile (VCT), 10,000 lineal meters of concrete or unknown pipe, and 25,000 meters of PVC. The PVC pipe is in very good condition and has an expected life of 50+ years, therefore not needing the CIPP lining. The current program is only funded for 1,000 meters per year and will take 40 years to complete. The risk of failure is high during that time, increasing the potential cost impact. The cost of lining and video inspection is about \$300 per meter. CIPP lining extends the lifespan of existing buried infrastructure and reduces the need for full replacement. Full asset replacement has a 2-5 times greater cost implication, CIPP lining is a reduced cost point.
Proposed Implementation Strategy

Increase funding based on a preventative maintenance strategy.

Performance Measurement and Reporting

CIPP lining has an expected useful life of 50-75 years, depending on preventative maintenance and deterioration factors.

VCT is similar at 75 years, most of which is at or exceeded expected useful life.

2026 Department Initiative

Initiative Name	I21-2026 - Nuisance Grounds - Detailed Phase II ESAs (Old Sartoris and Hillcrest)
Submitted By	
Department	Development & Trades
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$375,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Compliance with provincial legislation and Alberta Environment and Protected Areas requirements.
Which Strategic Goal is this initiative aligned with:
Due Diligence, Liability management, Public Safety
Background:
In 2022 the Municipality initiated an investigation into former nuisance grounds in its jurisdiction to comply with the Matters Related to Subdivision and Development Regulation (Alberta Regulation 84/2022) regarding setback distances from closed landfills. Four sites were identified. Sufficient data was collected in 2023 and 2024 to enable the Municipality's environmental consultant to recommend a setback distance variance for the two sites that the Municipality owns (Hillcrest and Old Sartoris). Provincial legislation requires that the Municipality as the landowner undertake on-going monitoring and reporting to Alberta Environment and Protected Areas (AEPA) for four years to enter into a long-term management plan or a remediation strategy. Monitoring and reporting started in 2025 and must be continued to 2028. AEPA reviewed the Municipality's submissions and required a detailed Phase II Environmental Site Assessment for the Old Sartoris APEC by September 05, 2026. The consultant provided a workplan and budget for detailed Phase II ESAs for both Old Sartoris and Hillcrest (expected to be an AEPA requirement).

Proposed Implementation Strategy
The Municipality's environmental consultant is familiar with the project and has build a rapport with AEPA. The consultant provided a workplan for the Phase II ESAs. It is prudent to retain the same environmental consultant to undertake the Phase II ESAs in conjunction with the on-going monitoring and reporting to AEPA in 2026, 2027, and 2028.
Performance Measurement and Reporting
Satisfactory completion in a timely manner.

2026 Department Initiative

Initiative Name	I22-2026 - Fire Training Complex Improvements
Submitted By	██████████
Department	Protective Services
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$30,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Enhancement to public safety through training equipment and materials.
Which Strategic Goal is this initiative aligned with:
Public Safety
Background:
1. Fire services is looking to construct a concrete vehicle extrication training pad in the Training Complex, located in Hillcrest. The concrete pad will support heavy equipment and provide a defined place to hone critical vehicle extrication skills. 2. There is a need to transition the existing training sea can into a fire prop that has doors, windows, and hatches. This would enable firefighters to practice strategies and tactics for a number of emergency response functions. 3. Purchase of a mini sea can to store training equipment, materials such as shovels, brooms, ignition equipment, and burnable pallets.
Proposed Implementation Strategy
1. Selection of a company to construct and finish a concrete training pad. 2. Selection of a company to design and construct the alterations for the existing sea can. 3. Locate and purchase a quality used mini sea can.

Performance Measurement and Reporting
1. Performance to be measured by successful project management, resulting in an appropriate vehicle extrication training pad. 2. Performance to be measured by creating a finished product that results in meaningful firefighter training. 3. Performance to

2026 Department Initiative

Initiative Name	I23-2026 - Big Bounce Event
Submitted By	██████████
Department	Community Services
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$12,000	\$12,000	\$12,000
Capital Costs	-	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Community event that encourages community engagement and social well being of community members.
Which Strategic Goal is this initiative aligned with:
Quality of Life
Background:
In 2024, this event was submitted as a new initiative and was approved for the 2025 budget. The Big Bounce Event was held on August 16, 2025 as a pilot project and was a huge success despite the poor weather and venue change. The weather called for rain, and the event was moved indoors to the MDM center. The event was well attended, and public feedback was very positive.
Proposed Implementation Strategy
Big Bounce Event to be planned for summer 2026, bounce castles for 2026 will include water slides. This is a free event for community members. People of all ages are encouraged to attend and participate.
Performance Measurement and Reporting
Performance will be measured by attendance and public feedback.

2026 Department Initiative

Initiative Name	I24-2026 - Pass Powderkeg Rental Equipment Replacement
Submitted By	
Department	Pass Powderkeg
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	\$9,000	\$9,000
Capital Costs	\$40,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
This initiative will update the current life cycle replacement plan for ski and snowboard equipment rented to guests of Pass Powderkeg.
Which Strategic Goal is this initiative aligned with:
Economics and Viability
Background:
The \$40,000 capital purchase of rental equipment in 2026 will enable administration to replace 8+ year old equipment. The \$9,000 increase to the operating budget per year will create an 8 year replacement cycle. The current budget allocates \$6,000 per year towards rental equipment. The \$6,000 replaces equipment that breaks each year and allows for a couple purchases towards lifecycling. However, the amount is not keeping up to the age of the equipment since several large equipment purchases were from 2015 to 2018. By adding another \$9,000 per year (total of \$15,000 per year operational costs), this will create an effective life cycle to keep the equipment safe and functional. Rental equipment is typically used for 5-8 years before being replaced. However, some of our equipment is over 10 years old. Frequency of replacement depends on frequency of use, snow conditions year to year and the policy of the rental shop. Pass Powderkeg would be well suited for an 8 year replacement life cycle, due

to the size of the hill and usage.

The Pass Powderkeg Staff have done a great job keeping equipment in the best shape they can, but the age of equipment cannot be denied.

The ski hill rental equipment is made up of 180 skis and 50 snowboards, with 230 ski boots and 50 snowboard boots and numerous helmets. Some days throughout the year, the ski hill has had to turn customers away due to high rental numbers.

Proposed Implementation Strategy

\$40,000 will replace approximately 30% of the current rental equipment.

\$15,000 per year will then be applied annually to replace the remaining 70% of equipment over the next 7 years. This would be a phased approach to creating an 8 year replacement lifecycle for rental equipment.

Performance Measurement and Reporting

Rental equipment will be continuously inspected and maintained. A log book will track tune-ups and repairs to each item.

2026 Department Initiative

Initiative Name	I27-2026 - Water/Wastewater Operators - Gas Monitors
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$10,000	\$1,000	\$1,000
Capital Costs	-	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Purchase 3 individual gas monitors for water/wastewater operators to wear during work in and around chemicals and released gas.
Which Strategic Goal is this initiative aligned with:
Quality of Life, Workplace Safety
Background:
Operators are mobile and are frequently exposed to fumes from chemicals or released gases in numerous locations. To ensure the safety of employees in regular work situations, the monitors will provide a warning system for unknown hazards that may occur. Each monitor requires upgrading and maintenance each year, and typically lasts 5-10 years.
Proposed Implementation Strategy
Purchase of gas monitors to be worn by staff. Year to year, there will be a cost for inspection and testing of devices.
Performance Measurement and Reporting
Safety of staff in conducting daily work. Staff are exposed to numerous hazards and the monitors will provide warning of areas of concern.

2026 Department Initiative

Initiative Name	I28-2026 - Asphalt Maintenance - Hot-Patch Equipment
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$125,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Improving asphalt maintenance with equipment capital purchase of hot patch equipment and infrared heater (see attached photos). Aging infrastructure requires multiple approaches to continually address road conditions. The operations department uses multiple different tools and practices to address road conditions including both hot and cold asphalt repair methods. The hot patch trailer will be another tool to use in addressing the deterioration of roads, namely “pothole” repairs.
Which Strategic Goal is this initiative aligned with:
Quality of Life,Economics and Viability,Asset Management & Preventative Maintenance
Background:
Continual concerns on paved road network have been at the forefront of council and administration initiatives over the last several years. To address the ongoing challenge, operations has researched different equipment and tools to provide a better level of service for smaller scale asphalt maintenance. The hot patch trailer with infrared heater allows existing road defects to be reconditioned by heating the existing asphalt mat (2' X 4') for it to be reworked and extra material added. Once reworked it can be compacted by plate tamper to a smooth finish. These types of asphalt treatments are longer term repairs

compared to cold mix patching.
Proposed Implementation Strategy
A combination of asphalt maintenance practices including hot mix patching, cold mix and contractor paver laid materials. Hot mix patches traditionally last 10X longer than cold mix patching.
Performance Measurement and Reporting
Continued road surface improvement. Patches will be longer lasting versus cold mix patching material.



2026 Department Initiative

Initiative Name	I29-2026 - Guard Rail - Cable and Conventional
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	\$50,000	\$50,000	\$50,000
Capital Costs	-	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	No		

Initiative Objective:
Continual replacement of existing guard rail that is either in need of replacement or damaged.
Which Strategic Goal is this initiative aligned with:
Asset Management & Preventative Maintenance
Background:
Due to sloped areas adjacent to roadways, guard rail is continually in need of replacement and is often damaged
Proposed Implementation Strategy
Field-level analysis of areas for replacement or repair
Performance Measurement and Reporting
Road safety and reduced high-incident accidents

2026 Department Initiative

Initiative Name	I30-2026 - Blairmore Pump House Control and Communication Upgrade
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$45,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Address progressive technology upgrades required for operation of water and wastewater infrastructure network automated controls. Install a new Programmable Logic Controller (PLC) and cell modem to replace the outdated PLC and radio that controls the Blairmore Pumphouse and connects to SCADA. With the upgrade, the PLC program will also be updated to the new standards that have been implemented at other sites (Frank WWTP, Bellevue Pump House).
Which Strategic Goal is this initiative aligned with:
Quality of Life
Background:
The existing Programmable Logic Controller (PLC) is outdated technology. It also limits that any updates to the programming are required in person, not remotely.
Proposed Implementation Strategy
Initiate proposal with engineering consultant (MPE) to procure new equipment and complete installation and programming. Install a new (PLC) and cell modem to replace the outdated PLC and radio that controls the Blairmore

Pumphouse and connects to Supervisory Control and Data Acquisition (SCADA). With the upgrade, the PLC program will also be updated to the new standards that have been implemented at other service sites.

Performance Measurement and Reporting

Once installed and in operation, the initiative will have been successful.

2026 Department Initiative

Initiative Name	I32-2026 - Sentinel Reservoir Replacement
Submitted By	
Department	Operations
Council Decision	
Assigned To	

Financial Impact	2026	2027	2028
Operational Costs	-	-	-
Capital Costs	\$7,600,000	-	-
Full-Time Employee(s) Required	-		
One-Time Allocation?	Yes		

Initiative Objective:
Sentinel Reservoir is end of life and requires council decision on continued service level options.
Which Strategic Goal is this initiative aligned with:
Economics and Viability, Asset Management
Background:
Sentinel reservoir provides non-potable water for fire suppression and industrial businesses. Currently the reservoir is leaking large volumes of water from the side walls. Reservoir was inspected in 2024 with exposed rebar evident on the inside and substantial debris in the basin. 2025 budget included engineering design for a replacement. 2025 sealant product was attempted as an application to the leaks on the exterior, but were unsuccessful.
Proposed Implementation Strategy
Several potential solutions have been proposed by Stantec. Recommendation: Expansion of service area from Coleman for \$7.6 million for a pipeline – Water has been previously

considered to service future industrial and residential property west of Coleman. Administration can explore grants for the project.

Water for Life application provides a percentage of funding for the proposed project, amount is variable depending on the grant funding program.

Alternatives:

Replace in kind existing reservoir structure - a replacement of the existing structure with an estimated cost of \$3.4 million. This would entail bringing the reservoir in alignment with fire protection standards.

Supply cisterns to local users – cisterns could be installed for the current non-potable water users in the Sentinel industrial park. This is the lowest cost point at \$858,000, which includes demolition of current reservoir.

Expansion of service area from Coleman with groundwater wells and treatment on site for \$10.6 million – Water has been previously considered to service future industrial and residential property west of Coleman.

Performance Measurement and Reporting

Water reservoir failure is imminent. Replacement will reduce risk of no water for fire suppression in industrial park.