

Municipality of Crowsnest Pass

Council Meeting Minutes

Tuesday, September 9, 2025

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, September 9, 2025.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek and Dean Ward

Council Absent:

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Colucci, Deputy Chief Administrative Officer
Brian McCulloh, Director of Finance
Sally Turner, Manager of Finance
Jeremy Wickson, Director of Development, Engineering & Operations
Johan Van Der Bank, Manager of Development and Trades
Laken McKee, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Additions:

10.b – Hillcrest Clear Cutting – Councillor Sygutek

10.c – Council Information Session – Councillor Ward

11.b – Privileged Information – Legal - ATIA Section 32 – Councillor Ward

01-2025-09-09: Councillor Glavin moved to adopt the agenda as amended.
Carried

CONSENT AGENDA

3.a

Minutes of the Municipal Planning Commission of July 23, 2025.

That Council accept the Minutes of the Municipal Planning Commission of July 23, 2025, as information.

3.b

Minutes of the Municipal Planning Commission of August 12, 2025.

That Council accept the Minutes of the Municipal Planning Commission of August 12, 2025, as information.

3.c

Minutes of the Municipal Historic Advisory Committee of July 21, 2025.

That Council accept the Minutes of the Municipal Historic Advisory Committee of July 21, 2025, as information.

02-2025-09-09: Councillor Girhiny moved that Council approve the following Consent Agenda items as presented.
Carried

ADOPTION OF MINUTES

03-2025-09-09: Councillor Ward moved to adopt the Minutes of the Council Meeting of August 26, 2025, as presented.
Carried

PUBLIC HEARINGS

None

DELEGATIONS

Former Agricultural Services Board

Megan Evans, Dale Paton and Kathy Wiebe former members of the Agricultural Services Board were in attendance to present a Delegation to Council regarding their concerns regarding an Agricultural Services Board.

REQUESTS FOR DECISION

Bylaw 1202, 2024 – Repeal Bylaw 941, 2015

04-2025-09-09: Councillor Ward moved first reading of Bylaw 1202, 2024.
Carried

05-2025-09-09: Councillor Filipuzzi moved second reading of Bylaw 1202, 2024.
Carried

06-2025-09-09: Councillor Ward moved that Council consider moving third and final reading of Bylaw 1202, 2024.
Carried Unanimously

07-2025-09-09: Councillor Glavin moved third and final reading of Bylaw 1202, 2024.
Carried

Bylaw 1218, 2025 – Redesignate Lot 15, Block 30, Plan 6808CU from R-1 to R-2A

08-2025-09-09: Councillor Girhiny moved first reading of Bylaw 1218, 2025.
Carried

Bylaw 1239, 2025 – LUB Amendment - Redesignate all that portion of 133 Street shown as Area 'A' on Plan , containing ±0.125 ha (0.31 acres), from no zoning (closed road) to "Residential R-1"

09-2025-09-09: Councillor Sygutek moved first reading of Bylaw 1239, 2025.
Carried

Bylaw 1240, 2025 – Bear Valley Area Structure Plan (NE-8-7-3-W5M)

10-2025-09-09: Councillor Filipuzzi moved first reading of Bylaw 1240, 2025.
Carried

Bylaw 1241, 2025 – Land Use Bylaw Amendment - redesignate the NE-8-7-3-W5M from "Non-Urban Area NUA-1" to "Grouped Country Residential - GCR-1" pursuant to the Bear Valley Area Structure Plan (Bylaw 1240, 2025)

11-2025-09-09: Councillor Ward moved first reading of Bylaw 1241, 2025.
Carried

Bylaw 1242, 2025 – LUB amendment and subdivision conceptual scheme - redesignate and subdivide Byron Hills lands in Hillcrest

12-2025-09-09: Councillor Glavin moved first reading of Bylaw 1242, 2025.
Carried

Bylaw 1243, 2025 Land Use Bylaw Amendment - redesignate an 8.0 ha (20 acres) portion of the NE¼ 18-8-4-W5M from "Non-Urban Area NUA-1" to "Grouped Country Residential - GCR-1"

13-2025-09-09: Councillor Ward moved first reading of Bylaw 1243, 2025.
Carried

Bylaw 1244, 2025 Land Use Bylaw Amendment - establish the "Reduced Impact Housing – RIH" district, and redesignate Lot 1, Block 40, Plan 9813593 from "Non-Urban Area - NUA-1" to "Reduced Impact Housing – RIH"

14-2025-09-09: Councillor Sygutek moved first reading of Bylaw 1244, 2025.
Carried

2026 Annual Franchise Fees

15-2025-09-09: Councillor Glavin moved that Council maintains the current franchise fee rates for both ATCO Gas (25%) and Fortis Alberta (16%) for 2026.
Carried

COUNCIL MEMBER REPORTS

- Councillor Glavin attended the Community BBQ on September 4th.
 - Kudos to the Blairmore Lions Club for a job well done!
 - Wonderful turnout despite the weather.
- Councillor Glavin, Councillor Ward and Councillor Girhiny attended The Amazing Teen Race on September 6th.
 - The teens were amazing!
 - Councillor Glavin and Councillor Ward competed in the boot camp!
 - It was a great event for everyone of all ages.
- Councillor Filipuzzi and Councillor Ward attended the Dino Days Parade in Cowley on September 6th.
 - Well attended parade for such a small town.
- Councillor Ward attended the Community BBQ on September 4th.

- Councillor Ward also attended the ORRSC Meeting on the evening of September 4th and reported that according to their Draft Budget for 2026, ORRSC will be increasing their rates.
 - 14% increase on the membership rates and 12% on the GIS rates.
 - The rate increases will impact the Municipality approximately \$25,000 - \$30,000
 - Their projections show for 2027 is a 7% increase.
 - Encourages future Council to have discussions about the Municipality's ORRSC membership further.
- Councillor Ward also mentioned the wonderful turnout at the Cowley parade.
 - For a small community they do a great job putting on events and are well supported by the community.
- Mayor Painter attended the Community BBQ on September 4th.
 - Blairmore Lions cooked up 1200 hamburgers and 800 hotdogs!
 - Very well attended despite the cooler weather.
- Councillor Sygutek attended the Community BBQ on September 4th and mentioned that she enjoyed seeing so many new faces in our community.
 - Incredible turnout
 - Loved seeing the amount of new young families that have moved into this community, it's awesome to see!
- The Amazing Teen Race recognized the Municipality with a plaque for their 10 Year Anniversary and the municipalities continued contributions to ensure that they are able to put on this event for the youth of our community.
 - 100 grade 7- 12 students participated in The Amazing Teen Race.
 - 1 grade 6 student ran the whole race just to be a part of the event.

PUBLIC INPUT PERIOD

Ken Allred - Advocating for the Crowsnest Pass Skateboard Park
Henry Koopman – Development concerns
Jay Wickens – Hillcrest logging concerns

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

10.a Tree Removal – Councillor Sygutek

16-2025-09-09: Councillor Sygutek moved that Council remove the three trees located on the corner of 13302 16 Ave in Blairmore.

Defeated

10.b – Hillcrest Clear Cutting – Councillor Sygutek

10.c – Council Information Session – Councillor Ward

IN CAMERA

17-2025-08-19: Councillor Ward moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Access to Information Act and to take a short recess at 8:22 pm:

- a. Confidential Evaluations - CAO – ATIA Section 22
- b. Privileged Information – Legal - ATIA Section 32

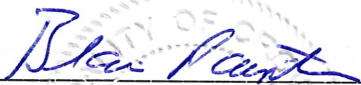
Reconvene

Mayor Painter convened the In Camera meeting at 8: 36 pm. Patrick Thomas, Chief Administrative Officer and Kristin Colucci, Deputy Chief Administrative Officer in attendance to provide advice to Council.

18-2025-08-19: Councillor Sygutek moved that Council come out of In Camera at 9:41 pm.
Carried

ADJOURNMENT

19-2025-09-09: Councillor Filipuzzi moved to adjourn the meeting at 9:42 pm.
Carried



Blair Painter
Mayor



Patrick Thomas
Chief Administrative Officer