

Municipality of Crowsnest Pass

Council Meeting Minutes

Tuesday, July 15, 2025

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, July 15, 2025.

Council Present:

Councillors: Mayor Blair Painter, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

Council Absent: Vicki Kubik

Administration Present:

Patrick Thomas, Chief Administrative Officer
Brian McCulloh, Director of Finance
Sally Turner, Manager of Finance
Jeremy Wickson, Director of Development, Engineering & Operations
Trent Smith, Manager of Community Services
Laken McKee, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 1:00 pm.

ADOPTION OF AGENDA

Additions:

10.b – Noise Bylaw – Councillor Sygutek

10.c – Clear Cutting Bylaw – Councillor Sygutek

10.d- Skate Park Funding – Councillor Sygutek

10.e Ag Services Board – Mayor Painter

11.d Information Regarding Municipal Facilities – Councillor Ward

01-2025-07-15: Councillor Glavin moved to adopt the agenda as amended.
Carried

CONSENT AGENDA

None

ADOPTION OF MINUTES

02-2025-07-15: Councillor Girhiny moved to adopt the Minutes of the Council Meeting of July 8, 2025, as presented.
Carried

PUBLIC HEARINGS

None

DELEGATIONS

Northback – Mike Young, CEO

Mike Young, CEO of Northback was in attendance to present Council with an update regarding the Grassy Mountain Coal Project.

South Canadian Rockies Tourism Association

Melisa Stefaniw, Destination Management Coordinator and Erin Fairhurst, Special Projects were in attendance on behalf of South Canadian Rockies Tourism Association presenting to Council the status of South Canadian Rockies (SCR) plans, opportunities to collaborate and informed Council of the creation of the Tourism Advisory Committee, the upcoming request for appointed Council members to that Committee and what that committee will undertake.

REQUESTS FOR DECISION

Bylaw 1191, 2024 – Road Closure Bylaw

03-2025-07-15: Councillor Ward moved first reading of Bylaw 1191, 2024.
Carried

Bylaw 1192, 2024 – Road Closure Bylaw

04-2025-07-15: Councillor Glavin moved first reading of Bylaw 1192, 2024.
Carried

Bylaw 1204, 2024 – Road Closure Bylaw

05-2025-07-15: Councillor Girhiny moved second reading of Bylaw 1204, 2024.

Carried

06-2025-07-15: Councillor Filipuzzi moved third and final reading of Bylaw 1204, 2024.
Carried

Bylaw 1224, 2025 – Borrowing Bylaw 30 Avenue Bellevue Infrastructure

07-2025-07-15: Councillor Filipuzzi moved second reading of Bylaw 1224, 2025.
Carried

08-2025-07-15: Councillor Ward moved third and final reading of Bylaw 1224, 2025.
Carried

Bylaw 1226, 2025 – Land Use Bylaw Amendment

Recuse

Mayor Painter and Councillor Girhiny left Council Chambers at 1:35 pm because they were not present at the Public Hearing for Bylaw 1226, 2025.

09-2025-07-15: Councillor Sygutek moved second reading of Bylaw 1226, 2025, with an amendment to remove “Tourist accommodation- large, as permitted use in the NUTAR District”
Carried

10-2025-07-15: Councillor Sygutek moved third and final reading of Bylaw 1226, 2025.
Carried

Returned

Mayor Painter and Councillor Girhiny returned at 2:11 pm

Recess

Mayor Painter called for a short recess at 2:11 pm

Reconvene

Mayor Painter reconvened the meeting at 2:15 pm

Bylaw 1230, 2025 – Road Closure Bylaw

11-2025-07-15: Councillor Filipuzzi moved first reading of Bylaw 1230, 2025.
Carried

Bylaw 1231, 2025 – LUB Amendment - Redesignate the lands legally described as Lot 5, Block 1, Plan 921 1271, containing ±2.02 ha (5.0 acres), from “Drive-In Commercial – C-2” to “Non-Urban Tourism Accommodation and Recreation – NUTAR”

12-2025-07-15: Councillor Ward moved first reading of Bylaw 1231, 2025.
Carried

Bylaw 1232, 2025 – LUB Amendment - Redesignate the lands legally described as Area 'B', Plan 2110634 containing ±0.57 ha (1.41 acres) from “Comprehensive Mixed Use – CM-1” to “High Density Residential – R-3”

13-2025-07-15: Councillor Girhiny moved first reading of Bylaw 1232, 2025.
Carried

Bylaw 1235, 2025 – Road Closure Bylaw

14-2025-07-15: Councillor Glavin moved first reading of Bylaw 1235, 2025.
Carried

Bylaw 1236, 2025 – LUB Amendment - Redesignate: A) Portions of the NE¼ 17-7-3-W5M, containing ±6.03 ha (14.90 acres), from “Non-Urban Area – NUA-1” to “Grouped Country Residential – GCR-1”, and B) Portions of the NE¼ 17-7-3-W5M, containing ±3.06 ha (7.56 acres), from “Non-Urban Area – NUA-1” to “Recreation and Open Space – RO-1”

15-2025-07-15: Councillor Girhiny moved first reading of Bylaw 1236, 2025.
Carried

Bylaw 1238, 2025 – Local Improvement Bylaw – 30 Avenue Bellevue Infrastructure

16-2025-07-15: Councillor Ward moved second reading of Bylaw 1238, 2025.
Carried

17-2025-07-15: Councillor Filipuzzi moved third and final reading of Bylaw 1238, 2025.
Carried

Service Areas Update

18-2025-07-15: Councillor Ward moved that Council accept the Service Areas Update, as information.
Carried

Budget 2026 Calendar and Development Guidelines

19-2025-07-15: Councillor Glavin moved that Council approve the Budget 2026 Calendar and the Budget 2026 Development Guidelines.
Carried

Policy Review: 1900-02 Municipal Password Policy

20-2025-07-15: Councillor Filipuzzi moved that Council approve Policy 1900-02 Municipal Password Policy.
Carried

Invitation to Council to visit Crown Mountain

21-2025-07-15: Councillor Ward moved that Council reach out to Dave Baines with NWP Coal about setting up a tour for Council to visit Crown Mountain on July 30th.
Carried

COUNCIL MEMBER REPORTS

None

PUBLIC INPUT PERIOD

Henry Koopman - Logging in Hillcrest
Mindy Pawluck - Process of passing Bylaws
Monica Zyla – RhPAP Committee

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

10.a RhPAP – ARCH Committee of Council – Councillor Sygutek

22-2025-07-15: Councillor Sygutek moved that Council creates a Committee of Council called ARCH (Attraction N Retention Committee for Healthcare) and that Administration comes back with a bylaw, terms of reference and begin creating the committee.
Carried

Recess

Mayor Painter called for a short recess at 3:30 pm

Reconvene

Mayor Painter reconvened the meeting at 3:39 pm

10.b – Noise Bylaw – Councillor Sygutek

23-2025-07-15: Councillor Filipuzzi moved that Council bring back the Noise Bylaw for review and possible changes.
Carried

10.c – Clear Cutting Bylaw – Councillor Sygutek

24-2025-07-15: Councillor Ward moved that Administration comes back with information regarding logging trees on large parcels of private land.
Carried

10.d- Skate Park Funding – Councillor Sygutek

25-2025-07-15: Councillor Sygutek moved that Administration comes back with the balance of the Dedicated Reserves from the utility sale, how much interest has been gained over that period of time and how much it would cost for the Municipality to fully fund the Skateboard Park.
Carried

10.e Ag Services Board – Mayor Painter

26-2025-07-15: Councillor Sygutek moved that Council consider bringing back the AG Services Board and invite members of the old AG Services Board to come and present to Council.
Carried

IN CAMERA

27-2025-07-08: Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Access to Information Act and to take a short recess at 4:02 pm:

- a. Economic Interests of the Public Body – Land Sale Purchase – ATIA Section 30
- b. Economic Interests of the Public Body – Land Sale Application – ATIA Section 30
- c. Economic Interests of the Public Body – Land Sale Application – ATIA Section 30
- d. Economic Interests of the Public Body – Information Regarding Municipal Facilities – ATIA Section 34

Reconvene

Mayor Painter convened the In Camera meeting at 4:10 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

28-2025-07-15: Councillor Sygutek moved that Council come out of In Camera at 4:43 pm.
Carried

29-2025-07-15: Councillor Filipuzzi moved that Council approves the purchase agreement with Byron Hills Resources and Byron Creek Collieries for lands adjacent to the Municipal parcel known as the Passburg Pit for \$300,000 utilizing the Land Sale Reserve.
Carried

30-2025-07-15: Councillor Sygutek moved that Council accept the offer to purchase Lot 1, Block 22, Plan 820L, for the purchase price of \$43,500. Subject to the following conditions:

1. That the applicant acquires a Real Property Report and resolves any encroachments from Lot 2, Block 22, Plan 820L into Lot 1, Block 22, Plan 820L, to the satisfaction of the Municipality by agreeing that the Municipality enters into an encroachment agreement with the owner of Lot 2, Block 22, Plan 820L prior to the transfer of the subject property.
2. That the applicant is responsible for all costs associated with engineering, servicing, and legal requirements, including the legal costs of the Municipality, in respect of this land transaction.
3. That this transaction is completed by June 30, 2026.

Carried

31-2025-07-15: Councillor Sygutek moved that Council counteroffer the proposed offer to purchase the undeveloped lane north of 2214 - 212 Street, Bellevue, for \$13.02 per ft². Subject to the following conditions:

1. The cost per square foot be increased to the deemed market value of \$13.02/ ft², based on the assessed land value of the parcel to which the undeveloped lane will be consolidated with.
2. That the municipality provides an opportunity (30-days) to the other landowner to the north of the lane (Roll Number 3014400) to purchase the north half of the lane at the rate listed above. If the landowner to the north is not interested, the applicant could purchase the entire width of the lane.
3. That the applicant(s) are responsible for all cost associated with the road closure, subdivision, surveying, and legal requirements, including the legal cost of the Municipality, in respect of this land transaction.


4. That this transaction be completed by June 30, 2026.

Carried

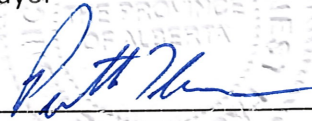
ADJOURNMENT

32-2025-07-15: Councillor Filipuzzi moved to adjourn the meeting at 4:44 pm.

Carried



Blair Painter
Mayor



Patrick Thomas
Chief Administrative Officer