

## **Municipality of Crowsnest Pass**

### **Council Meeting Minutes**

**Tuesday, May 27, 2025**

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A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, May 27, 2025.

**Council Present:**

Mayor Blair Painter, Councillors: Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

**Council Absent:** Vicki Kubik

**Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Kristin Colucci, Deputy Chief Administrative Officer  
Brian McCulloh, Director of Finance  
Sally Turner, Manager of Finance  
Jeremy Wickson, Director of Development, Engineering & Operations  
Johan Van Der Bank, Manager of Development and Trades  
Trent Smith, Manager of Community Services  
Laken McKee, Recording Secretary

### **CALL TO ORDER**

Mayor Painter called the meeting to order at 1:00 pm.

### **IN CAMERA**

**01-2025-05-27:** Councillor Ward moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act at 1:01 pm.

### **Reconvene**

Mayor Painter convened the In Camera meeting at 1:02 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

**02-2025-05-27:** Councillor Ward moved that Council come out of In Camera at 1:13 pm  
Carried

### **Reconvene**

Mayor Painter reconvened meeting at 1:14 pm

**ADOPTION OF AGENDA**

**Additions:**

**Dedicated Reserves – Councillor Sygutek 10.b)**

**Discussion on Trail Master Plan – Councillor Sygutek 10.c)**

**Move Item 3.b to Item 10.d)**

- a. Minutes of the Crowsnest Pass Senior Housing Board of March 25, 2025 – Councillor Glavin

**Personal Privacy - Remuneration- FOIP Act Section 17 – Councillor Sygutek 11.c)**

**03-2025-05-27:** Councillor Sygutek moved to adopt the agenda as amended.  
Carried

**CONSENT AGENDA**

**04-2025-05-27:** Councillor Glavin moved that Council approve the following Consent Agenda items as amended.  
Carried

**3.a**

**Minutes of the Family and Community Support Services Advisory Committee of March 24, 2025.**

THAT Council accept the minutes of the Family and Community Services Advisory Committee of March 24, 2025, as information.

**3.c**

**Minutes of the Crowsnest Pass Senior Housing Board of March 31, 2025.**

THAT Council accept the minutes of the Crowsnest Pass Senior Housing Board of March 25, 2025, as information.

**3.d**

**Crowsnest Pass Community Library Board Audit.**

THAT Council accept the Crowsnest Pass Community Library Board Audit, as information.

3.e

**STARS Ally Impact Report 2024.**

THAT Council accept the STARS Ally Impact Report 2024, as information.

**ADOPTION OF MINUTES**

**05-2025-05-27:** Councillor Ward moved to adopt the Minutes of the Council Meeting of May 6, 2025 as presented.

Carried

**PUBLIC HEARINGS**

None

**DELEGATIONS**

**Yellowstone to Yukon Conservation Initiative Update – Tim Johnson and Brynn McLellan**

Tim Johnson, Landscape Connectivity Specialist and Brynn McLellan with Y2Y was in attendance to provide Council with an update on work in our area.

**Crowsnest Cando – Donald Budgen, Treasurer and Building Committee Chair.**

Donald Budgen, Treasurer and Building Committee Chair was in attendance on behalf of Crowsnest Cando to give Council a detailed presentation on why Council should support the Letter of Support Request that was received from the Society at the beginning of May.

**Recess**

Mayor Painter called for a short recess at 2:33 pm

**Reconvene**

Mayor Painter reconvened the meeting at 2:38 pm

**REQUESTS FOR DECISION**

**Bylaw 1226, 2025 – LUB Amendment**

**06-2025-05-27:** Councillor Girhiny moved first reading of Bylaw 1226, 2025.

Carried

**Bylaw 1227, 2025 – Southmore Phase 2 ASP**

**07-2025-05-27:** Councillor Ward moved first reading of Bylaw 1227, 2025.  
Carried

**Bylaw 1228, 2025 – LUB Amendment Southmore Phase 2 Rezoning**

**08-2025-05-27:** Councillor Filipuzzi moved first reading of Bylaw 1228, 2025.  
Carried

**Service Areas Update**

**09-2025-05-27:** Councillor Sygutek moved to accept the Service Areas Update, as presented.  
Carried

**Recess**

Mayor Painter called for a short recess at 3:58 pm

**Reconvene**

Mayor Painter reconvened the meeting at 4:06 pm

**2024 Surplus Report**

**10-2025-05-27:** Councillor Girhiny moved to accept the 2024 Surplus Report, as presented.  
Carried

**Approval to Pursue Funding and Complete a Greenhouse Gases Reduction Pathway Feasibility Assessment of 15 Municipal Facilities**

- 11-2025-05-27:** Councillor Ward moved that Council approves the Greenhouse Gases Reduction Pathway Feasibility Assessment of 15 Municipal Facilities by the Sustainable Projects Group, proposed to be fully funded by a combination of grants from the Federation of Canadian Municipalities and the Alberta Ecotrust.
1. Council approves pursuing the Federation of Canadian Municipalities (FCM) Green Municipal Fund (GMF) grant to support a GHG Reduction Pathway Feasibility Study.
  2. Council approves proceeding with the completion of the study, including engaging qualified consultants if funding is secured.

Carried

### **COUNCIL MEMBER REPORTS**

Councillor Sygutek attended the Municipal Historic Resource Board meeting on behalf of Councillor Kubik and found the meeting very insightful.

- Councillor Sygutek mentioned that there is a Star Creek Grand Opening. It is a trail walk, members of PRAC have been invited to attend and extended the invitation out to her fellow councillors. They have done phenomenal work up there and said that if anyone is available to go and support the Grand Opening it will be a great event.

Councillor Glavin attended the Interagency meeting for FCSS out at the PEAKS Campus with Councillor Sygutek and Councillor Filipuzzi.

- PEAKS has received a grant and plans to build on and add accommodation. Councillor Glavin said the work that they have done out there is amazing.
- Councillor Glavin expressed that it would be great if the province would invest into providing municipal infrastructure out at the campus.
- Attended the South Canadian Rockies Tourism night at the Old Man Brewing.
  - Discussed challenges that each Municipality is having with lack of infrastructure or providing infrastructure and lack of funding for tourism.
- Attended the South Canadian Rockies Tourism Operators Presentation out at the Heritage Museum.
  - There was a presentation on all-season resorts and the legislation that came in for all season resorts.
  - This is aiming towards existing resorts, but they are looking at new crown land for new resorts and how that will affect tourism operators.
    - BC has all season resorts that are further advanced than we are in Southern Alberta.
    - Recommended that Council keep this on their radar to make sure that these all-season resorts don't affect our tourism operators and don't stagnate their operations.
- Attended the West Fraser Open-House (Previously known as Spray Lakes)
  - West Fraser brought up that they are Hazardous Fuel Reduction Program and it will be centered around the Crowsnest Pass, Bragg Creek and One Hill.
    - This program will be brought in to reduce fuel reduction around the communities.



Councillor Filipuzzi attended the Peaks to Pines, Senior Housing meeting on Thursday and is happy to report that things are going well over there.

- Councillor Filipuzzi explained that the Peaks to Pines Facility and the Senior Housing Board are working well together and it's a great thing to see.
- Expressed that the facility is starting to fill up and running well.

Councillor Ward attended the Interagency meeting at the PEAKS Campus and is amazed at all the hard work that has been put into that facility to make it what it is today.

- PEAKS have received a large grant from the Province. PEAKS is certified as a college, so PEAKS has college status now which has opened the door to a lot more funding and grant opportunities.
  - They have big plans out at PEAKS and the team there is excited for what's going to come in the future.
- Attended the South Canadian Rockies Tourism night at the Old Man Brewing.
  - They spoke a lot on how tourism is going to take off this summer with how many Canadians are traveling within Alberta because of everything that is going on down south of the border.
  - Speaking to a few of the tourist operators, the biggest challenge they face is housing for their staff.

Councillor Girhiny attended the book launch for the Museum for the Gushul.

- Book launch was well attended by locals and a few Universities also attended.
- The book is interesting and well produced. Councillor Girhiny recommends anyone interested in reading it, does.

#### **PUBLIC INPUT PERIOD**

- Mindy Pawluck – Nuisance land in Blairmore.
- Brent Koinberg – Tourism in Crowsnest Pass and in Alberta

#### **COUNCILLOR INQUIRIES AND NOTICE OF MOTION**

##### **10.a OHV Bylaw Review – Councillor Sygutek**

Councillor Sygutek brought up that she was approached by Brent Koinberg, Owner of Crowsnest Adventures about the possibility of reviewing the OHV Bylaw in the future.

- 12-2025-05-27:** Councillor Sygutek moved that Council accept the letter received from Brent Koinberg, as information.  
Carried

**10. b Dedicated reserves – Councillor Sygutek**

Councillor Sygutek brought up that she would like to have a discussion in the next few months about the Dedicated Reserves that is supposed to be for a field house and recreation. Councillor Sygutek doesn't see the Municipality being able to own a field house in the near future, but we do have recreation projects that will have an impact on this community, that we could use out of that funding model. The old Albert Stella had an indoor skate park and would like to look at the possibility of using the funds from the dedicated reserves to help fund a project like a new skateboard park and completion of the ball/soccer complex in Hillcrest.

Councillor Sygutek would like to open that Reserved Funding and would like to dedicate a portion of that funding to finishing the ball/ soccer complex in Hillcrest and finishing the Skateboard Park. Council asked Administration to please come back with some numbers and where the best bang for their buck would be on those different projects.

**10.c – Trail master plan – Councillor Sygutek**

Councillor Sygutek asked for an update on the Trail Master Plan. Administration is currently working on the Trail Master Plan and working with the Province to complete it.

**10.d – 3b moved Minutes of the Crowsnest Pass Senior Housing Board of March 25, 2025 – Councillor Glavin**

**13-2025-05-27:** Councillor Sygutek moved that Council accept the minutes from the Crowsnest Pass Senior Housing Board, as information.  
Carried

**IN CAMERA**

**14-2025-05-27:** Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 5:01 pm:

- a. Personal Privacy - Board Member Applications – FOIP Act Section 17
- b. Personal Privacy – Letter Received for Mayor and Council – FOIP Act Section 17
- c. Personal Privacy – Remuneration- FOIP Act Section 17

Carried

**Reconvene**

Mayor Painter convened the In Camera meeting at 5:05 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

**15-2025-05-27:** Councillor Sygutek moved that Council come out of In Camera at 5:15 pm.  
Carried

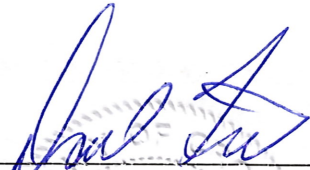

**16-2025-05-27:** Councillor Sygutek moved that Council appoint Iradele Plante as a member of the Parks and Recreation Advisory Committee for the remainder of the term.  
Carried

**17-2025-05-27:** Councillor Sygutek moved that Council accept the letter received for Mayor and Council, as information.  
Carried

**ADJOURNMENT**

**18-2025-05-27:** Councillor Filipuzzi moved to adjourn the meeting at 5:17 pm.

Carried

  
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Dave Filipuzzi  
Deputy Mayor  
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Patrick Thomas  
Chief Administrative Officer