

Municipality of Crowsnest Pass

Council Meeting Minutes

Tuesday, May 6, 2025

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, May 6, 2025.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Colucci, Deputy Chief Administrative Officer
Brian McCulloh, Director of Finance
Jeremy Wickson, Director of Development, Engineering & Operations
Laken McKee, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Changes:

Move Item 3.f to Item 10.a)

- a. Letter from Jade Legroulx – Councillor Sygutek

Update on Skateboard Park 10.b)

- b. Update on skateboard park – Councillor Sygutek

Move Item 3.d to Item 10.c)

- c. Request for a Letter of Support for the Revive the Roxy Project - Mayor Painter

MPC Discussion 10.d)

- d. Discussion on MPC – Councillor Girhiny

Discussion on Garbage and Wildlife Interactions in Hillcrest 10.e)

- e. Discussion on garbage and wildlife interactions in Hillcrest – Councillor Kubik

01-2025-05-06: Councillor Sygutek moved to adopt the agenda as amended.
Carried

CONSENT AGENDA

02-2025-05-06: Councillor Girhiny moved that Council approve the following Consent Agenda items as amended.
Carried

3.a

Chinook Arch Regional Library System 2024 Impact Reports and Audited Financial Statements

THAT Council accept the Chinook Arch Regional Library System 2024 Impact Report and Audited Financial Statements, as information.

3.b

Chinook Arch Regional Library System – Board Report of April 3, 2025

That Council accept the Chinook Arch Regional Library System Board Report of April 3, 2025, as information.

3.c

Minutes of the Municipal Planning Commission of March 26, 2025

That Council accept the Minutes of the Municipal Planning Commission of March 26, 2025, as information.

3.d

Letter of Support to Premier Danielle Smith regarding Invasive Species and Boat Decontamination

THAT Council accept the letter of support and moves that Administration sends the letter to Premier Danielle Smith.

3.e

Letter Received from Trevor Miller, Superintendent of Fish and Wildlife Enforcement Services

THAT Council accept the letter received from Trevor Miller, Superintendent of Fish and Wildlife Enforcement Services, as information.

3.f

Category 3 Grant Request – Cartwright Cares

THAT Council decline the Category 3 Grant Request in the amount of \$1000 for Cartwright Cares.

3.g

Environmental Appointments

THAT Council appoint Taylor Keba and Grace Thomas as a: Weed Inspector, Soil Conservation Officer; and Agricultural Pests Inspector

ADOPTION OF MINUTES

03-2025-05-06: Councillor Ward moved to adopt the Minutes of the Council Meeting of April 15, 2025, as presented.
Carried

PUBLIC HEARINGS

None

DELEGATIONS

CNP Quad Squad

Crowsnest Pass Quad Squad President, Gary Clark and Gerry Kramer, Director of Crowsnest Pass Quad Squad were in attendance to provide Council with an update about work and projects in our area.

EVR Update on Fording River Extension Project

Rory O'Connor, Director of Indigenous & Government Affairs and Dan Myck, Director of FRX Project were in attendance on behalf of Elk Valley Resources to provide an update to Council on the Fording River Extension Project.

Recess

Mayor Painter called for a short recess at 7:45 pm

Reconvene

Mayor Painter reconvened the meeting at 7:48 pm

MNP Presentation of 2024 Audited Financial Statements

The auditing firm of MNP were in attendance to provide Council with the annual financial statements for the Municipality of Crowsnest Pass.

REQUESTS FOR DECISION

2024 Audited Financial Statements

- 04-2025-05-06:** Councillor Ward moved that Council approve the 2024 audited financial statements as presented by the external auditors MNP.
Carried

Recess

Mayor Painter called for a short recess at 8:06 pm

Reconvene

Mayor Painter reconvened the meeting at 8:12 pm

BYLAW 1223, 2025 – South Bellevue Infrastructure Replacement Borrowing Bylaw

- 05-2025-05-06:** Councillor Ward moved first reading of Bylaw 1223, 2025.
Carried

2025 Q1 Financial Report

- 06-2025-05-06:** Councillor Girhiny moved that Council accept the 2025 Q1 Financial Report, as information.
Carried

Alberta SW Annual General Meeting – Confirmation of Attendance

- 07-2025-05-06:** Councillor Sygutek moved that Councillor Ward, Councillor Sygutek, Councillor Glavin and Councillor Filipuzzi attend the Alberta SW 2025 AGM on June 4, 2025, at the Remington Carriage Museum in Cardston.
Carried

Parade Attendance

Council discussed attending as many parades across Southern Alberta as possible this summer.

COUNCIL MEMBER REPORTS

- Councillor Glavin attended the Volunteer Appreciation Supper and expressed her gratitude to the staff that went above and beyond to make the night wonderful.
 - Great entertainment

- Great turnout and an overall great time!
- Councillor Kubik attended the RhPAP meeting.
 - RhPAP is looking to present a Delegation to Council
 - Struggling to keep staff in our healthcare facilities which is a side effect of the housing crisis that the Crowsnest Pass is seeing.
 - We are at risk of losing our Healthcare Facilities due to a shortage of staff.
- Councillor Sygutek attended the RhPAP meeting. RhPAP is coming to present to Council on June 24th, 2025.
 - RhPAP is struggling with staffing at Peaks to Pines, Long Term Care Facility, Acute Care and both Clinics are facing these challenges.
 - Looking into the possibility of per capita funding to help retain and recruit Healthcare workers
 - Spoke on how some Residents have phoned her expressing concern about the look of the Bellevue Campground and families living their full time. We are in a housing crisis and those people have nowhere else to go and it's incredibly important that they have somewhere to live. Everyone deserves to have a home.
- Councillor Girhiny attended the Volunteer Appreciation Supper.
 - Expressed how wonderful of an evening it was and that the entertainment was a huge hit!
 - Kudos to the Community Services Staff and all their hard work!
- Councillor Ward attended the Volunteer Appreciation Night.
 - Expressed his gratitude for Manager of Protective Services and Fire Chief, Jesse Fox and his staff on the fire department, they did a really great job to show appreciation to two senior members who each have served our community for 50 years each.
 - Spoke on the housing crisis that the Crowsnest Pass is facing.
 - Expressed that Senior Administration at Peaks to Pines have employees living in their basement due to not having anywhere else to live.
 - Expressed how crucial accommodation is and that everyone deserves a place to call home.
- Councillor Filipuzzi encouraged the community to come and listen to the RhPAP presentation that is being hosted by community members, volunteers, doctors, patients and neighbors on June 24th and hear firsthand the troubles our community is facing with housing and healthcare staff.

PUBLIC INPUT PERIOD

None

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

10.a 3.f Letter from Jade Legroulx – Councillor Sygutek

08-2025-04-15: Councillor Sygutek moved that Council send Jade Legroulx a letter back, thanking her for her letter and letting her know that the road closure is a public safety issue for the people living below.
Carried

10.b Update on Skateboard Park – Councillor Sygutek – Notice of Motion

Councillor Sygutek advised Administration that she would like an update on the Skateboard Park and would like to have a conversation in the future regarding the funding of money from the sale of the electrical department. The money that is currently sitting in there for future recreation and there is a lot of recreation that this Council would like to see in our community. Councillor Sygutek would like to discuss the use of the reserves that are dedicated to a field house and would like to see the money being used for activities and projects such as the Skateboard Park.

10.c 3.d Request for a Letter of Support for the Revive the Roxy Project - Mayor Painter

09-2025-04-15: Councillor Sygutek moved that Administration reach out to Crowsnest Cando to come present to Council on why they should support this request.
Carried

10.d 3.h Municipal Planning Commission Committee Discussion - Councillor Girhiny

Councillor Girhiny brought up that he has some concerns about a Councillor sitting as the Chairperson on the Municipal Planning Commission Committee. Councillor Girhiny asked Council if they would be interested in having a more in-depth conversation regarding fellow Council members thoughts on that.

10.e Notice of Motion - Discussion on Garbage and Wildlife Interactions in Hillcrest – Councillor Kubik

Councillor Kubik expressed that she has had some concerns brought to her attention from residents on Evergreen Drive in Hillcrest. Councillor Kubik has brought up the idea of community bins for those people that may be shift workers, short term rentals or visiting Bed & Breakfasts. Councillor Kubik expressed that the garbage is a problem and asked her fellow Councillors their thoughts on the issue.

IN CAMERA

10-2025-05-06: Councillor Glavin moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 9:25 pm:

- a. Economic Interests of the Public Body – Land Sales Application - FOIP Act Section 25
- b. Economic Interests of the Public Body – Land Sales Application - FOIP Act Section 25
- c. Economic Interests of the Public Body – Land Sales Application - FOIP Act Section 25
- d. Confidential Evaluations – CAO – FOIP Act Section 19

Carried

Reconvene

Mayor Painter convened the In Camera meeting at 9:35 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

11-2025-05-06: Councillor Filipuzzi moved that Council come out of In Camera at 10:31 pm.
Carried

12-2025-05-06: Councillor Kubik moved that Council accept the offer for the NW junction of 18 Street and 69 Avenue in West Coleman at a rate of \$2.65 per ft². Subject to the following conditions:

- 1. The applicant is responsible for all costs relating to the required Road Closure registration and any re-designation of land use.
- 2. The applicant is responsible for all costs associated with the subdivision, consolidation, surveying and legal requirements, including the legal cost of the Municipality, if any, in respect to the land transaction.

3. That this transaction must be completed by December 30, 2025, with the possibility of an extension granted by the CAO, and subject to the conditions being commenced with reasonable diligence.

Carried

13-2025-05-06: Councillor Kubik moved that Council accept the offer to purchase a portion of the road allowance east of Lot 19, Block 13, Plan 4590AL at a rate of \$3.06 per ft². Subject to the following conditions:

1. The applicant is responsible for all costs relating to the required Road Closure registration and any re-designation of land use.
2. The applicant is responsible for all costs associated with the subdivision, consolidation, surveying and legal requirements, including the legal cost of the Municipality, if any, in respect to the land transaction.
3. That this transaction must be completed by December 30, 2025, with the possibility of an extension granted by the CAO, and subject to the conditions being commenced with reasonable diligence.

Carried

14-2025-05-06: Councillor Sygutek moved that Council accept the offer to purchase a portion of the road allowance between 6318-22 Avenue and 6402- 22 Avenue, Coleman at a rate of \$3.78 per ft². Subject to the following conditions:

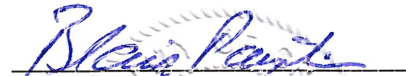
1. The applicant is responsible for all costs associated with the closure of the subject road to public travel.
2. The applicant is responsible for all costs associated with redistricting the subject lands to a suitable land use district.
3. The applicant is responsible for all costs relating to connecting the subject lands to all available services to municipal standards.
4. The applicant is responsible for all subdivision and survey costs relating to this transaction.
5. The applicant is responsible for all legal costs including the legal costs of the Municipality, if any.
6. The Municipality's intention to sell the property for a price that is below market value shall be advertised pursuant to section 70 of the Municipal Government Act as an incentive for economic development.

Defeated

ADJOURNMENT

15-2025-05-06: Councillor Filipuzzi moved to adjourn the meeting at 10:33 pm.

Carried

A blue ink signature of Blair Painter, written in a cursive style, positioned above a horizontal line.

Blair Painter
Mayor

A blue ink signature of Patrick Thomas, written in a cursive style, positioned above a horizontal line. A faint circular official seal is visible in the background.

Patrick Thomas
Chief Administrative Officer

