



Crowsnest Pass FCSS Funding Guidelines

Family and Community Support Services (FCSS) is a partnership between the Province of Alberta and a Municipality or Metis Settlement that develops locally driven initiatives to enhance the social well-being of individuals, families, and community through prevention.

To obtain FCSS funding, programs must fit within the Municipality of Crowsnest Pass and the Family & Community Support Services Act and Regulations. These programs must:

- a) Enhance the social well-being of individuals, families and community through prevention and contribute to at least one of the following outcomes:

Individuals: Outcome 1:	Families: Outcome 1:	Community: Outcome 1:
Individuals experience social well-being	Healthy functioning within families	The community is connected and engaged
Individuals Outcome 2:	Families: Outcome 2	Community: Outcome 2:
Individuals are connected with others	Families have social supports	Community social issues are identified and addressed.
Individuals Outcome 3:		
Children & Youth develop positively		

- b) Projects funded under the program must be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.
- c) Do one or more of the following:
- help people to develop independence, strengthen coping skills and become more resistant to crisis;
 - help people (the public) to develop an awareness of social needs;
 - help people to develop interpersonal and group skills which enhance constructive relationships among people;
 - help people and communities to assume responsibility for decisions and actions which affect them;
 - provide supports that help sustain people as active participants in the community.

Program focus must address at least one of the following:

1. Promote and encourage active engagement in community
2. Foster a sense of belonging
3. Promote social inclusion
4. Develop and maintain healthy relationships
5. Enhance access to local supports
6. Develop and strengthen skills that build resilience

Projects must provide services with at least one of the following goals:

- Improved social well-being of individuals
- Improved social well-being of families
- Improved social well-being of communities

Eligible groups:

- Non-profit groups registered under the Society's Act or a registered charity
- Local chapter of a provincial or federal non-profit group

Provincial Prevention Priorities:

Priority may be given to projects that address one or more of the provincial prevention priorities:

- Homelessness and housing insecurity
- Mental health and addictions
- Employment
- Family and sexual violence across the lifespan
- Aging well in community

Services provided under the program MUST NOT:

- provide primarily for the recreation needs or leisure time pursuits of individuals; (if a project has a recreational component to it, but the main outcome of the project are preventative social outcomes, then it can be considered).
- offer direct assistance, including money, food, clothing, or shelter, to sustain an individual or family; be primarily rehabilitative in nature (e.g. recovery) or duplicate services that are ordinarily provided by a government or government agency (e.g. health, education, justice, safety).

Prohibited Costs:

- Purchase of land or buildings
- Construction or renovation of a building
- Purchase of motor vehicles
- Any costs required to sustain an organization that do not relate to direct service delivery under the program
- Municipal property taxes and levies
- Payments to a member of a board or committee

Note: staff costs and/or supplies/equipment needed to run a program are applicable.

The above guidelines must be kept in mind when completing your application. If you are unsure if your program qualifies, please contact the FCSS Programmer before you apply.

Application Procedure: Organization complete application and then the application is reviewed by the Crowsnest Pass FCSS Advisory Committee.

1. Applicants may be requested to make a presentation about their project/program.
2. Applications are reviewed and evaluated based on the FCSS funding criteria and input from the FCSS Advisory Committee based on community needs and priorities.
3. Funding recommendations are then forwarded to Municipal Council for final funding approval.
4. Organizations will be contacted once funding recommendations have been approved.

Conditions of Funding:

1. Funding received from the Municipality of Crowsnest Pass - Family and Community Support Services program must provide preventative (primary and secondary) social programs that directly benefit its residents.
2. All funds must be spent by December 31st of the funding year.
3. Outcomes must be measured, and data included in a Year End Final Report by January 31st following each year of funding.
4. Outcome Measures must be selected from the Family and Community Support Services Measures Bank – request from FCSS Programmer if you don't already have one.
5. Successful applicants will be required to sign a Funding Agreement with Crowsnest Pass Family and Community Support Services. This agreement will include details of payment, financial and program reporting and other funding conditions.

Application Deadline and Submission: **The application deadline: July 31st at 4:30pm.**

If you require further clarification, please email or call Kim Lewis - kim.lewis@crowsnestpass.com or 403.563-2207.

***Note: Late applications will not be accepted.**