

Municipality of Crowsnest Pass

Council Meeting Minutes

Tuesday, April 15, 2025

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, April 15, 2025.

Council Present:

Councillors: Mayor Blair Painter, Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny Lisa Sygutek and Dean Ward

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Colucci, Deputy Chief Administrative
Brian McCulloch, Director of Finance Officer
Trent Smith, Manager of Community Services
Jesse Fox, Manager of Protective Services and Fire Chief
Sally Turner, Manager of Finance
Jeremy Wickson, Director of Development, Engineering & Operations
Laken McKee, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 1:00 pm.

ADOPTION OF AGENDA

Changes:

Move Item 3.e to Item 10.a)

- a. Letter received from Fortis Alberta – Councillor Ward

Additions:

Councillor Inquiries and Notice of Motion

- b. Notice of Motion - Speed Bumps - Mayor Painter
- c. Notice of Motion – Engine Brake Bylaw – Mayor Painter

01-2025-04-15: Councillor Girhiny moved to adopt the agenda as amended.

Carried

CONSENT AGENDA

02-2025-04-15: Councillor Glavin moved that Council approve the following Consent Agenda items as amended:

3.a

Minutes of the Crowsnest Pass Senior Housing Board of February 18, 2025

THAT Council accept Minutes of the Crowsnest Pass Senior Housing Board of February 18, 2025 , as information.

3.b

Minutes of the Municipal Planning Commission of February 26, 2025

THAT Council accept the Minutes of the Municipal Planning Commission of February 26, 2025, as information.

3.c

Letter received from Honourable, Ric McIver, Minister of Municipal Affairs

THAT Council accept the letter received from Honourable, Ric McIver, Minister of Municipal Affairs, as information.

3.d

Letter received from Honourable, Joseph Schow, Minister of Tourism and Sport of Alberta

THAT Council accept the letter received from Honourable, Joseph Schow, Minister of Tourism and Sport of Alberta, as information.

ADOPTION OF MINUTES

03-2025-04-15: Councillor Filipuzzi moved to adopt the Minutes of the Council Meeting of April 1, 2025 as presented.

Carried

PUBLIC HEARINGS

Bylaw 1217, 2025 - Land Use Bylaw Amendment - Redesignate Lot 49, Block 1, Plan 081 2254 from Comprehensive Ski Village (CSV) to Recreation and Open Space (RO-1)

Mayor Painter declared the Public Hearing opened at 1:02 pm for Bylaw No. 1217, 2025

Patrick Thomas, Chief Administrative Officer, provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Mayor Painter called for members of the public to speak in favor or opposition to Bylaw 1217, 2025.

Mayor Painter declared the public hearing closed at 1:04 pm.

Bylaw 1220 – Road Closure

Mayor Painter declared the Public Hearing opened at 1:05 pm for Bylaw No. 1220 2025

Patrick Thomas, Chief Administrative Officer, provided a brief overview of the bylaw and read into the record that there were two written submissions received prior to the due date.

Mayor Painter called for members of the public to speak in favor or opposition to Bylaw 1220, 2025.

Wendy Valley – Opposed

Mayor Painter declared the public hearing closed at 1:10 pm.

DELEGATIONS

Livingstone Range School Division – Update on LRSD's work within the Municipality

Livingstone Range School Division Board Members were in attendance and provided Council an update on their work within the Crowsnest Pass.

Recess

Mayor Painter called for a short break at 2:01 pm.

Reconvene

Mayor Painter reconvened the meeting at 2:09 pm.

Northback Update – Mike Young, CEO

Mike Young, CEO of Northback was in attendance and provided an update to Council regarding Selenium Management.

REQUESTS FOR DECISION

Bylaw 1215, 2025 – Fees, Rates and Charges Bylaw – Second and Third Reading

04-2025-04-15: Councillor Ward moved second reading of Bylaw 1215, 2025.
Carried

05-2025-04-15: Councillor Glavin moved third and final reading of Bylaw 1215.
Carried

Bylaw 1216, 2025 – 2025 Property Tax Rates Bylaw – Second and Third Reading

Reconvene

Mayor Painter reconvened the meeting at 3:18 pm.

06-2025-04-15: Councillor Ward moved second reading of Bylaw 1216, 2025 as amended to reduce the mill rate equivalent to the inflation component for 2025 and to be distributed equally across all classes.
Carried

07-2025-04-15: Councillor Ward moved third and final reading of Bylaw 1216, 2025.
Carried

Bylaw 1217, 2025 - Land Use Bylaw Amendment - Redesignate Lot 49, Block 1, Plan 081 2254 from Comprehensive Ski Village (CSV) to Recreation and Open Space (RO-1) – Second and Third Reading

08-2025-04-15: Councillor Filipuzzi moved second reading of Bylaw 1217, 2025.
Carried

09-2025-04-15: Councillor Glavin moved third and final reading of Bylaw 1217, 2025.
Carried

Bylaw 1219, 2025 - Municipal Reserve Designation Bylaw - designate Lot 49, Block 1, Plan 081 2254 as "Municipal Reserve" – Second and Third Reading

10-2025-04-15: Councillor Filipuzzi moved second reading of Bylaw 1219, 2025.
Carried

11-2025-04-15: Councillor Girhiny moved that Council move third and final reading of Bylaw 1219, 2025.
Carried

Recuse:

Mayor Painter and Councilor Kubik recused themselves at 3:25 pm, due to not being present at the Public Hearing for Bylaw 1221, 2025.

Bylaw 1221 2025 - Redesignate the lands legally described as: A. A portion of NW¼ 21-7-3-W5M, containing ±0.76 ha (1.9 acres), from "Recreation & Open Space – RO-1" to "High Density Residential – R-3", and Lot 35, Block 2, Plan 831 1587, containing 0.38 ha (0.9 acres), from "Non-

Urban Area – NUA-1” to “Medium Density Residential – R-2A”, as shown on Schedule ‘A’ Option C attached hereto and forming part of this bylaw.

B. Lot 15, Block 7, Plan 111 2697, containing ±2.19 ha (5.4 acres), from “Recreation & Open Space – RO-1” to “High Density Residential – R-3”, as shown on Schedule ‘B’ attached hereto and forming part of this bylaw.– Second and Third Reading

12-2025-04-15: Councillor Ward moved second reading of Bylaw 1221, 2025; with lot 35 being amended to be zoned as R-2A.
Carried

13-2025-04-15: Councillor Sygutek moved third and final reading of Bylaw 1221, 2025.
Carried

Recorded Vote:

In Favour: Councillor Sygutek, Councillor Ward, Councillor Filipuzzi
Opposed: Councillor Girhiny, Councillor Glavin.

Returned:

Mayor Painter and Councillor Kubik returned at 4:05 pm.

Reconvene:

Mayor Painter reconvened the meeting at 4:06 pm.

Bylaw 1222, 2025 – Amending the Procedure Bylaw – First Reading

14-2025-04-15: Councillor Sygutek moved first reading of Bylaw 1222, 2025.
Carried

15-2025-04-15: Councillor Ward moved second reading of Bylaw 1222, 2025.
Carried

16-2025-04-15: Councillor Glavin moved that Council consider moving third and final reading of Bylaw 1222, 2025.
Carried

17-2025-04-15: Councillor Ward moved third and final reading of Bylaw 1222, 2025.
Carried

Service Areas Update

18-2025-04-15: Councillor Girhiny moved to accept the Service Areas Update, as presented.
Carried

Bellevue Infrastructure Approval

19-2025-04-15: Councillor Filipuzzi moved that Council directs Administration to proceed with design and construction of the 30 Ave (Mohawk Meadows) road & infrastructure, the 224 Street water & sanitary, and the Bellevue South discharge project in 2025; and that Council directs Administration to add the North Loop, Secondary Supply Main, and 30 Ave Water projects to the 2026 Capital Plan and proceed with engineering design in 2025 to be funded from the Debenture and Reserves.
Carried

COUNCIL MEMBER REPORTS

Mayor Painter

- Attended the Highway 3 Twinning Development Association AGM.
 - Northback is a new member in the organization.
 - Discussed licensing and how it is handed out to newcomers to Canada.
- Attended the tax presentation put on by the Municipality with Chris Snelgrove our local assessor of Benchmark Assessments.
 - Expressed that there wasn't a huge turnout, but he was happy to see that some residents attended it, as well as Municipal staff.
 - Mr. Snelgrove explained how assessments work, how taxes are applied with those assessments and had a good understanding by the end of the presentation how the tax process works.

Councillor Glavin

- Attended a virtual meeting with Alberta Municipalities.

Topics discussed:

 - Infrastructure deficits, Municipalities, Initiatives for Mental Health in communities and Candidate Training Resources
Alberta Municipalities will be putting out for the upcoming election.

PUBLIC INPUT PERIOD

None

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

10.a 3.e Introduction to FortisAlberta's PSPS – Council Brief – Councillor Ward

10.b Notice of Motion – Speed Bumps and Engine Brake Bylaw – Mayor Painter

10.c Notice of Motion – Engine Brake Bylaw – Mayor Painter

IN CAMERA

21-2025-04-15: Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 5:15 pm:

- a. Economic Interests of the Public Body – Land Sales Application - FOIP Act
Section 25
- b. Economic Interests of the Public Body – Land Sales Application – FOIP Act
Section 25

Carried

Reconvene

Mayor Painter convened the In Camera meeting at 5:26 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

22-2025-04-15: Councillor Filipuzzi moved that Council come out of In Camera at 5:38 pm.
Carried

23-2025-04-15: Councillor Glavin moved that Council counter offers for the sale of the undeveloped lane west of 22914, 22922 & 22926 - 6 Avenue, Hillcrest at a rate of \$11.70 per ft². With the following conditions:

1. That the landowner of 22926 - 6 Ave resolve the garage encroachment into Block OT, Plan 9052ED through either an encroachment agreement application approved by the municipality, a completed purchase of the subject lands, or removal of the structure.
2. That the landowners west of the closed lane be contacted with the approved offer and provided a 30-day period to accept or refuse the offer to purchase portions of the closed lane, and further that the landowner of 22925 - 5 Ave resolve the garage encroachments into Block OT, Plan 9052ED through either an encroachment agreement application approved by the municipality, a completed purchase of the subject lands, or removal of the structures.
3. That the applicants are responsible for all cost associated with the subdivision, consolidation, surveying, and legal requirements, including the legal cost of the Municipality, in respect of this land transaction.

4. That this transaction must be completed by December 30, 2025, with the possibility of an extension granted by the CAO, and subject to the conditions being commenced with reasonable diligence.

Carried

24-2025-04-15: Councillor Sygutek moved that Council accepts the offer to purchase the portion of undeveloped lane south of Lot 15, Block 19, Plan 0413471, at a rate of \$0.50 per ft².

1. That the applicants are responsible for all cost associated with the road closure, subdivision, consolidation, surveying, and legal requirements, including the legal cost of the Municipality, in respect of this land transaction.
2. That this transaction must be completed by October 30, 2025.

Defeated

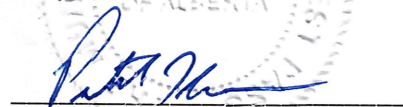
ADJOURNMENT

25-2025-04-15: Councillor Filipuzzi moved to adjourn the meeting at 5:41 pm.

Carried



Blair Painter
Mayor



Patrick Thomas
Chief Administrative Officer