

**MUNICIPALITY OF CROWSNEST PASS**  
**BYLAW NO. 1222, 2025**  
**Amending the Procedure Bylaw**

**BEING** a bylaw of the Municipality of Crowsnest Pass in the Province of Alberta for the purpose of amending the Procedure Bylaw No. 1041, 2020

**WHEREAS** the Municipality of Crowsnest Pass adopted Bylaw No. 1041, 2020, being the Procedure Bylaw, to regulate the proceedings of council and council committees;

**AND WHEREAS** the Municipality of Crowsnest Pass deems it advisable to amend the Procedure Bylaw;

**AND WHEREAS** pursuant to section 191 of the *Municipal Government Act* a council is authorized to amend a bylaw;

**NOW THEREFORE** the Council of the Municipality of Crowsnest Pass in the Province of Alberta enacts as follows:

1. This Bylaw may be cited as "Bylaw No 1222, 2025 Amending the Procedure Bylaw."

2. That this Bylaw shall amend the Procedure Bylaw as follows:

2.1 By adding at the end of Section 12.1 as follows:

"..... except as provided for in Section 24.7."

2.2 By amending Section 24.1 (c) as follows:

"members of the public in attendance at the Council meeting who wish to speak to the item may present, following the telephonic communications submissions."

2.3 By renumbering Section 24 (c) through (f) to Section 24 (d) through (g).

2.4 By adding in Section 24.1 (c) as follows:

"24.1 (c) Administration will call each member of the public which registered for electronic verbal submission."

2.5 By adding in Section 24.7 as follows:

"24.7 Verbal submissions may be made by electronic means utilizing telephonic communications (telephone). Any member of the public may register to participate by telephonic communications by providing their full name and contact number to the contact identified in the public hearing notice by the advertised public hearing submission date. During the public hearing, Administration will dial the provided phone number, from Council Chambers, ask the speaker their name and address for the record, along with a brief

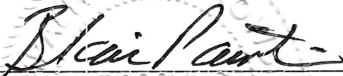
explanation of the nature of their interest in the matter, and then provide them with 5 minutes to present their position. At the end of their presentation, the call will be ended. A phone number will only be dialed once and if there is no answer, Council will move onto the next speaker. If, during the allotted time, the call drops during the allotted time, or the connection is poor, Administration will make one attempt will be made to reconnect with the speaker, prior to moving onto the next speaker. Speakers will not have the opportunity to hear the entire public hearing through telephonic communications they will only be able to make submissions."

3. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.
4. This Bylaw shall come into force and effect when it has received third reading and has been duly signed.

READ a **first** time in council this 15<sup>th</sup> day of April 2025.

READ a **second** time in council this 15<sup>th</sup> day of April 2025.

READ a **third and final** time in council this 15<sup>th</sup> day of April 2025.

  
Blair Painter  
Mayor  
Patrick Thomas  
Chief Administrative Officer