



Municipality of Crowsnest Pass
Organizational Meeting of Council Minutes
Tuesday, October 22, 2024

An Organizational meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Thursday, October 22, 2024.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward.

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Ivey, Deputy Chief Administrative Officer
Brian McCulloch, Director of Finance
Jeremy Wickson, Interim Director of Development, Engineering & Operations
Bonnie Kawasaki, Recording Secretary

CALL TO ORDER

Mayor Blair Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

ORG 01-2024-10-22: Councillor Glavin moved to adopt the agenda as presented.

Carried

2024-2025 Deputy Mayor Schedule

ORG 02-2024-10-22: Councillor Ward moved to adopt the 2024-2025 Deputy Mayor Schedule as presented.

Carried

November/December 2024	Councillor Lisa Sygutek
January/February 2025	Councillor Glen Girhiny
March/April 2025	Councillor Doreen Glavin
May/June 2025	Councillor Dave Filipuzzi
July/August 2025	Councillor Vicki Kubik
September/October 2025	Councillor Dean Ward

Council Committee Appointments

ORG 03-2024-10-22: Councillor Ward moved to approve the 2024-2025 Council Committee Appointments as presented.

Carried

Internal Committees – 2024-2025

Community Marketing Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Glavin
Crowsnest Community Library Board*	Bylaw 1027, 2019	Councillors Glavin & Sygutek
Crowsnest Pass Senior Housing Board*	Bylaw 1028, 2019 and Ministerial Order H:091/95 with amending Ministerial Order H:021/2022	Councillors Filipuzzi & Ward
Emergency Management Committee	Bylaw 1026, 2019	Mayor Painter, & Councillors Sygutek, Girhiny, & Ward
Family & Community Support Services Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Ward
Municipal Historic Resources Advisory Committee	Bylaw 1055, 2020	Councillors Girhiny & Kubik
Municipal Planning Commission*	Bylaw 1042, 2020	Councillors Filipuzzi & Ward
Parks & Recreation Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Girhiny

Mayor is named Ex Officio on all Boards & Committees except designated by *

External Organizations – 2024-2025

Alberta SouthWest Regional Alliance	Mayor Painter
Alberta Municipalities (AM)	Mayor Painter
Chinook Arch Library Board	Councillor Glavin
Chinook Intermunicipal Subdivision and Development Appeal Board	Councillor Girhiny
CNP ECC Committee – Community Futures/ Chamber of Commerce/Council	Mayor Painter, Councillors Girhiny & Kubik
Crowsnest/Pincher Creek Landfill Association*	Councillors Ward, Glavin, & Filipuzzi
Forest Management Plan Public Advisory Committee	Councillor Kubik
Highway 3 Twinning Development Association	Mayor Painter
Intermunicipal Development Plan Committee MCNP & MD of Pincher Creek	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Intermunicipal Development Plan Committee MCNP & MD of Ranchlands	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Management Negotiating Committee	Mayor Painter & Councillor Ward
Mayors & Reeves of Southwest Alberta	Mayor Painter
Oldman River Regional Services Commission*	Councillors Ward & Filipuzzi
Pass Powderkeg Ski Society	Councillor Girhiny
Regional Airport Committee	Councillors Kubik & Girhiny
RhPAP Committee	Councillor Glavin, Sygutek, & Kubik
Rural Municipalities of Alberta (RMA)	Mayor Painter
Elk Valley/Crowsnest Pass Communities of Interest Advisory Initiative Committee	Councillor Ward

2025 Council Meeting Dates

ORG 04-2024-10-22: Councillor Sygutek moved to approve the 2025 Schedule of Council Meeting Dates as presented.

Carried

2025 Schedule of Council Meetings

Approved October 22, 2024

JANUARY

14 - COUNCIL - 7:00 pm
21 - COUNCIL - 1:00 pm

FEBRUARY

4 - COUNCIL - 7:00 pm
11 - COUNCIL - 1:00 pm

MARCH

4 - COUNCIL - 7:00 pm
11 - COUNCIL - 1:00 pm

APRIL

1 - COUNCIL - 7:00 pm
15 - COUNCIL - 1:00 pm

MAY

6 - COUNCIL - 7:00 pm
27 - COUNCIL - 1:00 pm

JUNE

10 - COUNCIL - 7:00 pm
24 - COUNCIL - 1:00 pm

JULY

8 - COUNCIL - 7:00 pm
15 - COUNCIL - 1:00 pm

AUGUST

19 - COUNCIL - 7:00 pm
21 - SPECIAL BUDGET MEETING - 1:00 pm
26 - COUNCIL - 1:00 pm

SEPTEMBER

9 - COUNCIL - 7:00 pm
16 - COUNCIL - 1:00 pm

OCTOBER

7 - COUNCIL - 7:00 pm
16 - SPECIAL BUDGET MEETING - 9:00 am
28 - ORGANIZATIONAL MEETING OF COUNCIL - 7:00 pm
28 - COUNCIL - 7:30 pm

NOVEMBER

4 - COUNCIL - 7:00 pm
25 - COUNCIL - 1:00 pm

DECEMBER

4 - SPECIAL BUDGET MEETING - 9:00 am
9 - COUNCIL - 7:00 pm
11 - SPECIAL BUDGET MEETING - 9:00 am
16 - COUNCIL - 1:00 pm

Please note this schedule is subject to change - Current updates can be viewed on the Municipal Website

<http://www.crowsnestpass.com/municipal-government/council/meeting-packages-minutes>

IN CAMERA

ORG 05-2024-10-22: Councillor Girhiny moved that Council go In Camera for the purpose of discussion of matters of Personal Privacy under the FOIP Act Section 17 at 7:18 pm:

- Personal Privacy – Expiration of Terms and or Resignation of Board Members – *FOIP Act Section 17*
- Personal Privacy – Board Member Applications – *FOIP Act Section 17*

Carried

RECONVENE

Mayor Painter convened the In Camera meeting at 7:19 pm. Patrick Thomas, Chief Administrative Officer, and Bonnie Kawasaki, Executive Assistant remained in attendance to provide advice to Council.

OUT OF IN CAMERA

ORG 06-2024-10-22: Councillor Glavin moved that Council come out of In Camera at 7:39 pm.

Carried

Expiration of Terms and or Resignation of Board Members

ORG 07-2024-10-22: Councillor Filipuzzi moved that Council accept the notifications provided by board members who are not renewing terms and to direct Administration to write letters thanking each member for their service.

Carried

Susan Demchuk CPSH

Randi Lynn Rinaldi PRAC

Crowsnest Pass Senior Housing Board

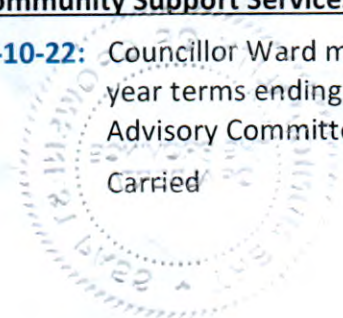
ORG 08-2024-10-22: Councillor Girhiny moved that Council re-appoint Marlene Anctil to a 3-year term ending on December 31, 2027, on the Crowsnest Pass Senior Housing Board with the term commencing January 1, 2025 and to direct Administration to advertise to fill the remaining vacancy .

Carried

Family and Community Support Services Advisory Committee

ORG 09-2024-10-22: Councillor Ward moved that Council re-appoint Cathy Painter and Mirjam Thielen to 3-year terms ending December 31, 2027, on the Family and Community Support Services Advisory Committee with the terms commencing January 1, 2025.

Carried



Crowsnest Pass Community Library Board

ORG 10-2024-10-22: Councillor Glavin moved that Council re-appoint John Hucik and Gail Comin to 3-year terms ending December 31, 2027, on the Crowsnest Pass Community Library Board with the terms commencing January 1, 2025.

Carried

Municipal Planning Commission

ORG 11-2024-10-22: Councillor Kubik moved that Council appoint Glenn Smith to 1-year term ending on December 31, 2025 on the Municipal Planning Commission with the term commencing January 1, 2025.

Carried

Pass Powderkeg Ski Society

ORG 12-2024-10-22: Councillor Girhiny moved that Council re-appoint Doug Dalton and appoint Teyel Strandquist to 3-year terms ending December 31, 2027, on the Pass Powderkeg Ski Society with terms commencing January 1, 2025.

Carried

Parks and Recreation Advisory Committee


ORG 13-2024-10-22: Councillor Filipuzzi moved that Council re-appoint Nicole Olivier to 3-year term ending December 31, 2027, on the Parks and Recreation Advisory Committee with the term commencing January 1, 2025.

Carried

ADJOURNMENT

ORG 14-2024-10-22: Councillor Filipuzzi moved to adjourn the meeting at 7:43 pm.

Carried



Blair Painter
Mayor



Patrick Thomas
Chief Administrative Officer