



**Parks & Recreation Advisory Committee Meeting Minutes**

**Municipality of Crowsnest Pass  
Monday February 5, 2024 – 4:30 PM  
MDM Community Centre**

**Chairperson:** Randi Lynn Rinaldi

**Secretary:** Tracey Linderman

**Present:** Randi Lynn Rinaldi – Chairperson  
Kevin Bergeron – Vice Chairperson  
Heather Davis - Member at Large  
Vacant – Member at Large  
Vacant – Member at Large  
Glen Girhiny – Council Representative  
Lisa Sygutek – Council Representative  
Trent Smith – Manager of Community Services  
Tracey Linderman – Recreation Programmer

**Absent:**

**1.0 Call to Order**

H. Davis called the meeting to order at 4:36pm.

**#24-01 MOVED BY: H. Davis**

Moved to nominate Randi Lynn Rinaldi as the Chairperson for the Parks and Recreation Advisory Committee. Randi Lynn accepts the nomination.

**CARRIED**

**#24-02 MOVED BY: H. Davis**

Moved to nominate Kevin Bergeron as the Vice Chairperson for the Parks and Recreation Advisory Committee. Kevin Bergeron accepts the nomination.

**CARRIED**

**2.0 Adoption of Agenda**

**#24 - 03 MOVED BY: G. Girhiny**

That the meeting agenda be adopted.

**CARRIED**

**3.0 Adoption of Minutes**

**#24-04 MOVED BY: K. Bergeron**

To approve the minutes dated October 23, 2024.

**CARRIED**

**4.0 Correspondence**

None

**5.0 Delegations**

None

**6.0 Business Arising out of Minutes**

**6a) Presentation to Council**

Due to meeting cancellations at the end of 2023 H. Davis did not attend council to present an update from the Committee. In discussion the Committee would like to present to council however will plan for September.

**#24-05 MOVED BY: K. Bergeron**

To continue with presentation to revisit update in May 2024 and plan to update council in September 2024 if deemed appropriate.

**CARRIED**

**6b) Recruitment Letter**

The recruitment letter to advertise for vacant board members has been submitted for approval to advertise. Would like the letter sent to community groups and public for interest.

**6c) Outdoor Skate Area**

Discussed triats of the Outdoor Skating Rink. The weather has not been favorable to complete the rink at this time and suggestions were included in report.

**#24-06      MOVED BY:      D. Davis**

The Municipality suspend service for this year and to revisit the future of the outdoor rink after a planning session and board priorities are decided.

**CARRIED**

**7.0   Parks & Recreation Reports**

Bellecrest Playground Report – Reviewed the plans of the playground that will be installed in July 2024.

**#24-07      MOVED BY:      H. Davis**

The Parks and Recreation Advisory Committee accepts the report as information.

**CARRIED**

**8.0   New Business**

**8a) Brain Storm Session**

Reviewed the Committee Priority Plan and updated the information as projects have been completed. Will discuss action plans after the Trails Master Plan is completed. R.L. Rinaldi will formalize the information from the discussion, and revisit in February 2024 meeting.

**#24-08      MOVED BY:      K. Bergeron**

The Parks and Recreation Advisory Committee accepts as information.

**CARRIED**

**9.0   Public Input Period**

**10.0   In Camera**

**10a) Committee Application**

**#24-09      MOVED BY:      L. Sygetuk**

To go “In Camera” to discuss Committee Application at 6:22pm.

**CARRIED**

**#24-10      MOVED BY:      H. Davis**

To go “Out of In Camera” at 6:28pm.

**CARRIED**

**#24-11      MOVED BY:      H. Davis**

To recommend to Council to accept the application of J. Desaunoy as a committee member of the Parks and Recreation Advisory Committee.

**CARRIED**

**11.0    Adjournment**

**#24-12      MOVED BY: K. Bergeron**

That the meeting be adjourned at 6:28pm. Next meeting scheduled for February 26.

**CARRIED**

  
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Chairperson