



MUNICIPALITY OF CROWSNEST PASS

SPECIAL BUDGET MEETING MINUTES

Thursday, November 30, 2023

A special budget meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers Community Centre on Thursday, November 30, 2023

Council Present:

Mayor Blair Painter, Councillors: Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, Dean Ward, Vicki Kubik

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Ivey, Deputy Chief Administrative Officer
Brian McCulloch, Director of Finance
Trent Smith, Manager of Community Services
Jesse Fox, Manager of Protective Services
Johan van der Bank, Manager of Development and Trades
Dana Johnson, Manager of Human Resources
Jason Kindrat, Temporary Assistant Operations Manager
Bonnie Kawasaki, Recording Secretary

Administration Absent:

Katherine Seleski, Manager of Pass Powderkeg Ski Area
Gord Gosse, Manager of Transportation

CALL TO ORDER

Mayor Blair Painter called the meeting to order at 9:00 am.

ADOPTION OF AGENDA

Additions

- 5a.) Paving of 22 Avenue and Other Unpaved R-1 Streets – Mayor Painter
- 5b.) RV Dumping Stations – Mayor Painter

B01-2023-11-30: Councillor Kubik moved to adopt the agenda as amended.
Carried

ADOPTION OF MINUTES

Adoption of the Minutes of August 17, 2023

B02-2023-11-30: Councillor Girhiny moved to adopt the minutes of August 17, 2023, as presented.

Carried

Adoption of the Minutes of October 12, 2023

B03-2023-11-30: Councillor Ward moved to adopt the minutes of October 12, 2023, as presented.

Carried

Paving of 22 Avenue and Other R-1 Areas

Mayor Painter advised that he would like to add complete paving of 22 Avenue in Spring of 2024 for consideration with this budget process due to complaints and concerns with the end result.

Council will defer discussion of paving R-1 Areas until all roads are identified, and prioritized for each budget year in the capital budget and updated numbers are available.

RV Dumping Station

Mayor Painter recommended that the old RV Dumping Stations are not decommissioned, and that the Municipality should consider keeping at least one of the old ones.

B04-2023-11-30: Councillor Ward moved that Council go in Camera for the purpose of discussion of the following confidential matter under the Freedom of Information and the Protection of Privacy Act at 9:30 am:

- a. Personal Privacy – Personnel – FOIP Act Section 17

Carried

B05-2023-11-30: Councillor Sygutek moved that Council come out of In Camera at 9:37 am.

Carried

DRAFT BUDGET PRESENTATION

CAO, Patrick Thomas presented the 2024 Municipal Budget, and projections for 2025 and 2026. Administration reviewed the agenda including the 2024 draft base operating budget, individual department base budget changes, Administration's recommended budget, 2024 Grant Applications, 2024 initiatives, 2024 draft capital budget which includes the long-term debt and reserve schedule. Finally, an overview of property tax impacts and utility impacts.

AMENDMENT TO 2024 INITIATIVES

Council held discussion regarding amending the funding source for two approved initiatives in order to avoid servicing through debt the MDM, Windows, Doors and Fascia project. It was proposed to reduce the Gazebo Park allocation from the Millrate Stabilization Fund to \$350k for 2024 and re-allocate the balance of \$650k to the MDM project.

B06-2023-11-30: Councillor Ward moved to reduce \$650k from the one-million-dollar Gazebo Park budget in 2024 thus reducing the budget to \$350k and re-allocate the \$650k to the MDM Windows, Doors, and Fascia project for 2024.

Carried

2024 OPERATING BUDGET

B07-2023-11-30: Councillor Ward moved to approve the 2024 Operating Budget as amended with the 2025 and 2026 Operating Budget projections as presented.

Carried

2024/2025 CAPITAL BUDGET

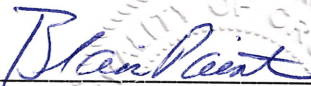
B08-2023-11-30: Councillor Sygutek moved to approve the 2024 Capital Budget as amended and the 2025 Capital Budget as presented.

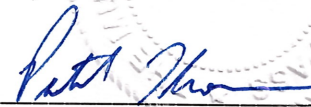
Carried

ADJOURN

B09-2023-11-30: Motion by Councillor Filipuzzi to adjourn the meeting at 1:37 pm.

Carried


Blair Painter
Mayor


Patrick Thomas
Chief Administrative Officer