

## **Municipality of Crowsnest Pass**

### **Council Meeting Minutes**

**Tuesday, July 11, 2023**

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A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, July 11, 2023.

#### **Council Present:**

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

#### **Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Brian McCulloch, Director of Finance  
Bonnie Kawasaki, Recording Secretary

#### **CALL TO ORDER**

Mayor Painter called the meeting to order at 1:00 pm.

#### **ADOPTION OF AGENDA**

**01-2023-07-11:** Councillor Glavin moved to adopt the agenda as presented.

Carried

#### **CONSENT AGENDA**

**02-2023-07-11:** Councillor Ward moved that Council approve the following Consent Agenda items as presented without debate:

##### **3.a**

##### **Minutes of the Municipal Planning Commission of May 24, 2023**

THAT Council accept the Minutes of the Municipal Planning Commission of May 24, 2023 as information.

##### **3.b**

##### **Minutes of the Crowsnest Pass Community Library Board of May 23, 2023**

THAT Council accept the Minutes of the Crowsnest Pass Community Library Board of May 23, 2023 as information.

**3.c**

**MD of Willow Creek - Letter of Support to Re-open Watercraft Inspection Station**  
THAT Council accept the MD of Willow Creek - Letter of Support to Re-open Watercraft Inspection Station as information.

**3.d**

**Bylaw 1154, 2023 - Land Use Bylaw text amendment to add "Fitness Centre" as a discretionary use in the Industrial (I-1) District - First Reading**

THAT Council move first reading of Bylaw 1154, 2023 - Land Use Bylaw text amendment to add "Fitness Centre" as a discretionary use in the Industrial (I-1) District.

Carried

**ADOPTION OF MINUTES**

**Minutes of the Council Meeting of July 4, 2023**

Councillor Ward noted that the adjournment time was incorrect and requested a correction.

**03-2023-07-11:** Councillor Ward moved to adopt the Minutes of the Council Meeting of July 4, 2023 as amended.

Carried

**PUBLIC HEARINGS**

None

**DELEGATIONS**

None

**REQUESTS FOR DECISION**

**Bylaw 1155, 2023 - Amendment to the Procedure Bylaw - First Reading**

**04-2023-07-11:** Councillor Ward moved first reading of Bylaw 1155, 2023 Amendment to the Procedure Bylaw.

Defeated

**Service Areas Update**

**05-2023-07-11:** Councillor Glavin moved that Administration write a letter to the provincial department that oversees the bathrooms at the Crowsnest Lake pullout to request that they are opened for the season.

Carried

**06-2023-07-11:** Councillor Sygutek moved that Council accept the Service Areas Update for information.

Carried

**Budget 2024 Calendar and Development Guidelines**

**07-2023-07-11:** Councillor Filipuzzi moved that Council approve the Budget 2024 Calendar and the Budget 2024 Development Guidelines with an amendment by Councillor Ward to amend the inflation rate to be set at 3% for 2024.

Carried

**Regional Growth Statistics**

**08-2023-07-11:** Councillor Sygutek moved that Council accepts the Regional Growth Statistics report as information.

Carried

**COUNCIL MEMBER REPORTS**

None

**PUBLIC INPUT PERIOD**

- Yvonne Zink – Coleman

Read a letter into the record on behalf of the residents of West Coleman regarding concerns about increased traffic on 17<sup>th</sup> Avenue in West Coleman

Mayor Painter requested that she provide a copy of the letter to Council.

**COUNCILLOR INQUIRIES AND NOTICE OF MOTION**

None

**IN CAMERA**

**09-2023-07-11:** Councillor Filipuzzi moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 2:23 pm:

- a) Business Interests of a Third Party - Shift REI Update - FOIP Act Section 16
- b) Personal Privacy – Request for Extension To Commence Construction - FOIP Act Section 17

Carried

**Reconvene**

Mayor Painter convened the In Camera meeting at 2:32 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

**10-2023-07-11:** Councillor Sygutek moved that Council come out of In Camera at 3:37 pm.

Carried

**11-2023-07-11:** Councillor Filipuzzi moved that Council grant the request for a 12-month extension to condition #5 to February 4th, 2025 Block OT, Plan 3380T subject to the following conditions:

1. That the applicant commences construction of a single-family residence within three years of the date the title is transferred to the applicant.
2. That if the applicant does not commence construction of a single-family residence within the three-year time frame, the Municipality reserves the option to purchase the lot back from the applicant at 50% of the purchase price.

Carried

**12-2023-07-11:** Councillor Ward moved that Administration proceeds with Land acquisitions as discussed.

Carried

**ADJOURNMENT**

**13-2023-07-11:** Councillor Filipuzzi moved to adjourn the meeting at 3:38 pm.

Carried

A blue ink signature of Blair Painter, written in a cursive style, positioned above a horizontal line.

Blair Painter  
Mayor

A blue ink signature of Patrick Thomas, written in a cursive style, positioned above a horizontal line.

Patrick Thomas  
Chief Administrative Officer