

**Municipality of Crowsnest Pass**

**Council Meeting Minutes**

**Tuesday, June 6, 2023**

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A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, June 6, 2023.

**Council Present:**

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Lisa Sygutek, and Dean Ward

**Council Absent:**

Councillor Girhiny

**Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Kristin Ivey, Deputy Chief Administrative Officer  
Brian McCulloch, Director of Finance  
Johan van der Bank, Manager of Development and Trades  
Bonnie Kawasaki, Recording Secretary

**CALL TO ORDER**

Mayor Painter called the meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

**01-2023-06-06:** Councillor Ward moved to adopt the agenda as presented.

Carried

**CONSENT AGENDA**

**02-2023-06-06:** Councillor Kubik moved that Council approve the following Consent Agenda items as presented without debate:

**3.a**

**Minutes of the Family and Community Support Services Advisory Committee of April 24, 2023**

THAT Council accept the Minutes of the Family and Community Support Services Advisory Committee of April 24, 2023 as information.

**3.b**

**Minutes of the Municipal Planning Commission of April 26, 2023**

THAT Council accept the Minutes of the Municipal Planning Commission of April 26, 2023 as information.

**3.c**

**MD of Pincher Creek - Letter to the Minister of Environment and Protected Areas Regarding Watercraft Inspection Stations**

THAT Council accept the MD of Pincher Creek - Letter to the Minister of Environment and Protected Areas Regarding Watercraft Inspection Stations as information and to direct Administration to write a letter in support of reopening the watercraft inspection station.

**3.d**

**Invitation to Bellecrest Days Parade on June 17, 2023**

THAT Council participate in the Bellecrest Days Parade on June 17, 2023 with the new float and discuss who would be available to attend.

Carried

**ADOPTION OF MINUTES**

**03-2023-06-06:** Councillor Filipuzzi moved to adopt the Minutes of the Council Meeting of May 30, 2023 as presented.

Carried

**PUBLIC HEARINGS**

**Bylaw 1149, 2023 - Land Use Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern Overlay District) - Public Hearing**

Mayor Painter declared the Public Hearing opened at 7:01 pm for Bylaw 1149, 2023 - Land Use Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern Overlay District).

Patrick Thomas, Chief Administrative Officer provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Mayor Painter invited members of the public to speak in favor of or in opposition to Bylaw 1149, 2023.

Mayor Painter noted there were no members of the public present to speak at the hearing and declared the public hearing closed at 7:02 pm.

**Bylaw 1150, 2023 - Safety Codes Permit Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern) - Public Hearing**

Mayor Painter declared the Public Hearing opened at 7:03 pm for Bylaw 1150, 2023 - Safety Codes Permit Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern).

Patrick Thomas, Chief Administrative Officer provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Mayor Painter invited members of the public to speak in favor of or in opposition to Bylaw 1150, 2023.

Mayor Painter noted there were no members of the public present to speak at the hearing and declared the public hearing closed at 7:04 pm.

**Bylaw 1151, 2023 - Land Use Bylaw Amendment re. Delegation of Authority - Public Hearing**

Mayor Painter declared the Public Hearing opened at 7:05 pm for 1151, 2023 - Land Use Bylaw Amendment re. Delegation of Authority.

Patrick Thomas, Chief Administrative Officer provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Mayor Painter invited members of the public to speak in favor of or in opposition to Bylaw 1151, 2023.

Mayor Painter noted there were no members of the public present to speak at the hearing and declared the public hearing closed at 7:06 pm.

**DELEGATIONS**

**RCMP Quarterly Update - Sergeant Randy Guinchard**

Sergeant Randy Guinchard of the Crowsnest Pass RCMP detachment was in attendance to present Council with the 4th quarter update from 2022.

**REQUESTS FOR DECISION**

**Bylaw 1149, 2023 - Land Use Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern Overlay District) - Second and Third Readings**

**04-2023-06-06:** Councillor Filipuzzi moved second reading of Bylaw No. 1149, 2023 Land Use Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern Overlay District).

Carried

**05-2023-06-06:** Councillor Sygutek moved third and final reading of Bylaw No. 1149, 2023 Land Use Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern Overlay District).

Carried



**Bylaw 1150, 2023 - Safety Codes Permit Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern)- Second and Third Readings**

**06-2023-06-06:** Councillor Glavin moved second reading of Bylaw 1150, 2023 - Safety Codes Permit Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern).

Carried

**07-2023-06-06:** Councillor Filipuzzi moved third and final reading of Bylaw 1150, 2023 - Safety Codes Permit Bylaw Amendment re. Nuisance Grounds (Areas of Potential Environmental Concern).

Carried

**Bylaw 1151, 2023 - Land Use Bylaw Amendment re. Delegation of Authority - Second and Third Readings**

**08-2023-06-06:** Councillor Ward moved second reading of Bylaw 1151, 2023 - Land Use Bylaw Amendment re. Delegation of Authority as amended to include accessory buildings in NUA 1.

Carried

**09-2023-06-06:** Councillor Glavin moved third and final reading of Bylaw 1151, 2023 - Land Use Bylaw Amendment re. Delegation of Authority as amended to include accessory buildings in NUA 1.

Carried

**Subdivision Endorsement Extension Request 2021-0-084 (Prairie Sky - Havens)**

**10-2023-06-06:** Councillor Ward moved that Council approves the subdivision extension request for Subdivision 2021-0-084 (Prairie Sky - Havens) for a period of 12 months to June 06, 2024.

Carried

**Cypress Land Services Request for Concurrence on Behalf of Rogers for Installation of a Telecommunications Tower in the Sentinel Industrial Park**

**11-2023-06-06:** Councillor Kubik moved that Administration write a letter indicating that Council is not in concurrence with Rogers Tower Proposal W6576 location and to request further information with respect to the effects that a telecommunication tower has on people, fish and wildlife, and the overall disruption of the natural beauty in our community.

Carried

**Cartwright Estates Cold Roll Additional Funding**

**12-2023-06-06:** Councillor Sygutek moved that Council approves additional funding from the Road Reserve in the amount of \$22,000 for the Cartwright Estates Cold Roll project.

Carried

**13-2023-06-06:** Councillor Ward moved to direct Administration to proceed to also do cold roll on 22 Avenue in Blairmore and to allocate the \$100,000 that was set aside for curb to curb in addition to up to \$50,000 from the road reserve to fund this project.

Carried

**Preliminary Work for Skate Park Concept Design**

**14-2023-06-06:** Councillor Ward moved that Council approve funding in the amount of \$6,600.00 for survey and geotechnical services for the Skate Park Concept Design to be funded from the Green Space Reserve.

Carried

**West Coleman Storm Upgrades Contract Award**

**15-2023-06-06:** Councillor Filipuzzi moved that Council ratifies the award of the West Coleman Storm Upgrades to East Butte Contracting Ltd. for \$846,563.00 with \$80,000 of additional funding from the Road Reserve.

Carried

**COUNCIL MEMBER REPORTS**

Council reports since the May 30, 2023 meeting of Council:

- Councillor Glavin
  - Attended the Community BBQ and noted that attendance was excellent
    - Noted that the BBQ was a good opportunity to help foster partnerships between the Municipality and other agencies
- Councillor Ward
  - Received really good feedback on the roller skating event
- Councillor Kubik
  - Went to the reopened Chinook Lake day use area
    - Encountered some wildlife resulting in a call to Alberta Environment
    - Noted that the response from the officer was excellent
- Mayor Painter
  - Went to Chinook Lake and observed the work that was completed over the past year while the area was closed
    - He was disappointed that there were not more sites added or expansion of sites for bigger units

**PUBLIC INPUT PERIOD**

None

**COUNCILLOR INQUIRIES AND NOTICE OF MOTION**

None

**IN CAMERA**

**16-2023-06-06:** Councillor Filipuzzi moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 8:51 pm:

- a) Economic Interests of the Public Body – Property Tax Exemptions - FOIP Act Section 25
- b) Personal Privacy – Board Member Resignation - FOIP Act Section 17
- c) Economic Interests of the Public Body - Land Purchase Application - FOIP Act Section 25

Carried

**Reconvene**

Mayor Painter convened the In Camera meeting at 9:00 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

**17-2023-06-06:** Councillor Sygutek moved that Council come out of In Camera at 9:31 pm.

Carried

**18-2023-06-06:** Councillor Kubik moved that Council grants the Community Fitness Connection's request for property tax exemption status.

Defeated

**19-2023-06-06:** Councillor Glavin moved that Council accept the resignation from Frank DeGroot from the Agriculture Services Board, and direct Administration to write a letter of thank you for service and to commence advertising to fill the vacancy.

Carried

**20-2023-06-06:** Councillor Ward moved that Council accept the offer to purchase a portion of 207 Street north of 23rd Avenue in Bellevue, subject to the following conditions:

1. That the price be \$1.25 per square foot.



2. The minimum size of the proposed lot must be at least 4500 sf to comply with the R-1 Residential district of the Municipal Land Use Bylaw.
3. That the existing gas line be relocated in a manner acceptable to Atco Gas at the expense of the applicant.
4. That the existing overhead power line be relocated in a manner acceptable to Fortis Alberta at the expense of the applicant
5. That the fees to close a road allowance (\$1,000) and the fee to amend the land use bylaw (\$800) be paid within 90 days of the date approval is granted by the Municipality.
6. That all required survey costs are the responsibility of the applicant.
7. That all required legal costs, including the legal costs of the municipality, if any, are the responsibility of the applicant
8. That all required subdivision costs are the responsibility of the applicant.
9. That the applicant commence construction of an approved single family dwelling on the site within two years of the date the parcel transfers to the applicant.
10. That all costs relating to deep and shallow infrastructure connections are the responsibility of the applicant.
11. That the Municipality reserve the option to purchase the property back from the applicant at 50% of the purchase price, in the event that the applicant does not commence construction of a single family dwelling within two years of the date of the transfer of the parcel to the applicant.
12. That this project be completed by January 30, 2023.

Carried

**21-2023-06-06:** Councillor Filipuzzi moved that Bylaw 792, 2010 be brought back to Council for review.

Carried


#### **ADJOURNMENT**

**22-2023-06-06:** Councillor Filipuzzi moved to adjourn the meeting at 9:33 pm.

Carried



Blair Painter  
Mayor



Patrick Thomas  
Chief Administrative Officer