



Municipality of Crowsnest Pass

Council Meeting Minutes

Tuesday, April 25, 2023

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, April 25, 2023.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

Administration Present:

Patrick Thomas, Chief Administrative Officer
Brian McCulloch, Director of Finance
Johan Van der Bank, Manager of Development and Trades
Bonnie Kawasaki, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Additions:

In Camera

- d) Business Interests of a Third Party – Library - FOIP Act Section 16 - Councillor Sygutek

01-2023-04-25: Councillor Filipuzzi moved to adopt the agenda as amended.

Carried

CONSENT AGENDA

02-2023-04-25: Councillor Girhiny moved that Council approve the following Consent Agenda items as presented without debate:

3.a

Minutes of the Agriculture Service Board of January 11, 2023

THAT Council accept the Minutes of the Agriculture Service Board of January 11, 2023 as information.

3.b

Alberta SW Board Minutes and April Bulletin

THAT Council accept the Alberta SW Board Minutes and April Bulletin as information.

3.c

Minutes of the ORRSC Executive Committee of January 12, 2023

THAT Council accept the Minutes of the ORRSC Executive Committee of January 12, 2023 as information.

Carried

ADOPTION OF MINUTES

03-2023-04-25: Councillor Glavin moved to adopt the Minutes of the Council Meeting of April 18, 2023 as presented.

Carried

PUBLIC HEARINGS

Bylaw 1116, 2022 - Land Use Bylaw Amendment re. Minimum Floor Area for Single-family Dwelling in R-1 and GCR-1 - Public Hearing

Mayor Painter declared the Public Hearing opened at 7:02 pm for Bylaw 1116, 2022 - Land Use Bylaw Amendment re. Minimum Floor Area for Single-family Dwelling in R-1 and GCR-1.

Patrick Thomas, Chief Administrative Officer provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Mayor Painter invited members of the public to speak in favor of or in opposition to Bylaw 1116, 2022.

Mayor Painter noted there were no members of the public present to speak at the hearing and declared the public hearing closed at 7:03 pm.

Bylaw 1132, 2022 - Land Use Bylaw Amendment: rezone a portion of Lot 1MR, Block 3, Plan 8311587 from Recreation & Open Space RO-1 to Grouped Country Residential GCR-1, and a portion of NW 21-7-3-W5M from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1 - Public Hearing

Mayor Painter declared the Public Hearing opened at 7:04 pm for Bylaw 1132, 2022 - Land Use Bylaw Amendment: rezone a portion of Lot 1MR, Block 3, Plan 8311587 from Recreation & Open Space RO-1 to Grouped Country Residential GCR-1, and a portion of NW 21-7-3-W5M from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1 - Public Hearing.

Patrick Thomas, Chief Administrative Officer provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Mayor Painter invited members of the public to speak in favor of or in opposition to Bylaw 1132, 2022.

Mayor Painter noted there were no members of the public present to speak at the hearing and declared the public hearing closed at 7:05 pm.

DELEGATIONS

BDO - Presentation of 2022 Audited Financial Statements

Laina Verhoef, CPA, CA – Senior Manager and Dillon Ascione, CPA - Senior Accountant of BDO Canada LLP were in attendance to present the findings of the 2022 Municipal Audit.

REQUESTS FOR DECISION

2022 Audited Financial Statements

04-2023-04-25: Councillor Sygutek moved to accept the consolidated 2022 Financial Statement dated December 31, 2022 as presented by the Municipal Auditors BDO LLP.

Carried

Bylaw 1116, 2022 - Land Use Bylaw Amendment re. Minimum Floor Area for Single-family Dwelling in R-1 and GCR-1 - Second and Third Readings

05-2023-04-25: Councillor Ward moved second reading of Bylaw 1116, 2022 - Land Use Bylaw Amendment re. Minimum Floor Area for Single-family Dwelling in R-1 and GCR-1 as amended.

Carried

06-2023-04-25: Councillor Glavin moved that Administration provide a report to Council in a year's time indicating the number of permits that were not approved or could not be varied at the Development or Municipal Planning Commission level or were further appealed to the Subdivision and Development Appeal Board; in order to monitor the effects of this bylaw.

Defeated

07-2023-04-25: Councillor Filipuzzi moved third and final reading of Bylaw 1116, 2022 - Land Use Bylaw Amendment re. Minimum Floor Area for Single-family Dwelling in R-1 and GCR-1 as amended.

Carried

Bylaw 1132, 2022 - Land Use Bylaw Amendment: rezone a portion of Lot 1MR, Block 3, Plan 8311587 from Recreation & Open Space RO-1 to Grouped Country Residential GCR-1, and a portion of NW 21-7-3-W5M from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1 - Second and Third Reading

08-2023-04-25: Councillor Girhiny moved second reading of Bylaw 1132, 2022 - Land Use Bylaw Amendment: rezone a portion of Lot 1MR, Block 3, Plan 8311587 from Recreation & Open Space RO-1 to Grouped Country Residential GCR-1, and a portion of NW 21-7-3-W5M from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1.

Carried

09-2023-04-25: Councillor Ward moved third and final reading of Bylaw 1132, 2022 - Land Use Bylaw Amendment: rezone a portion of Lot 1MR, Block 3, Plan 8311587 from Recreation & Open Space RO-1 to Grouped Country Residential GCR-1, and a portion of NW 21-7-3-W5M from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1.

Carried

Bylaw 1140, 2023 - Fees, Rates and Charges Bylaw - Second and Third Reading

10-2023-04-25: Councillor Kubik moved second reading of Bylaw 1140, 2023 - Fees, Rates and Charges Bylaw as amended.

Carried

11-2023-04-25: Councillor Filipuzzi moved third and final reading of Bylaw 1140, 2023 - Fees, Rates and Charges Bylaw as amended.

Carried

Wolfstone Subdivision Update

12-2023-04-25: Councillor Sygutuk moved that Administration proceed with the engineering design for the Wolfstone Subdivision deficiencies project to be funded from the Wolfstone security deposit.

Carried

13-2023-04-25: Councillor Sygutuk moved that Administration write a letter to the property owners in the Wolfstone Subdivision advising of the plan to proceed with the engineering design to rectify the deficiencies.

Carried

Alberta SW - Regional NRCAN Energy Efficiency Grant Support

14-2023-04-25: Councillor Sygutek moved that Council approve that the Municipality participate in a regional NRCAN Energy Efficiency Grant application.

Carried

Alberta SW - Regional Housing Development

15-2023-04-25: Councillor Ward moved that Administration provide Council's response to the five questions for the Alberta SW Regional Housing Development proposal.

Carried

COUNCIL MEMBER REPORTS

Council reports since the April 18, 2023 meeting of Council:

- Councillor Girhiny
 - Advised that MHRAC is changing the meetings to Wednesday morning at 9:00 am
- Councillor Glavin
 - Attended the Volunteer Appreciation Event
 - Noted that an excellent job was done by Staff and Administration, and that the catering and entertainment were great
- Councillor Sygutek
 - Attended the Parks and Recreation Advisory Committee
 - A sub-committee was formed for the outdoor skating rink proposal
 - The sub-committee will work with Trent to do a study, and evaluate the project, initial comments were very comprehensive and really interesting
 - Councillor Sygutek is excited for the information to come back to Council

PUBLIC INPUT PERIOD

None

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

None

IN CAMERA

16-2023-04-25: Councillor Glavin moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 10:39 pm:

- a) Economic Interests of the Public Body – Land Purchase Application - FOIP Act Section 25
- b) Economic Interests of the Public Body – Land Purchase Application - FOIP Act Section 25
- c) Economic Interests of the Public Body – Application to Lease Municipal Lands - FOIP Act Section 25
- d) Business Interests of a Third Party – Library - FOIP Act Section 17

Carried

Reconvene

Mayor Painter convened the In Camera meeting at 10:41 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

17-2023-04-25: Councillor Sygutek moved that Council come out of In Camera at 11:41 pm.

Carried

18-2023-04-25: Councillor Ward moved that Council accepts the offer to purchase Lot 25, Block 17, Plan 6808CU, subject to the following conditions:

1. That the applicant is responsible for all costs associated with the land survey, subdivision and consolidation of the subject parcel with the title to Lots 1 and 2, Block 2, Plan 4292JK.
2. That the purchase price be \$44,900 plus GST.
3. That the applicant is responsible for all legal costs associated with this transaction, including the legal costs of the Municipality, if any.
4. That this transaction be completed by August 31, 2023.

Carried

19-2023-04-25: Councillor Ward moved that Council accept the request to purchase approximately 20 feet of a portion of East Hillcrest Drive and Adanac Road.

Defeated

20-2023-04-25: Councillor Filipuzzi moved that Council approves the application to lease Lot 11, Block 6 Plan 820L for a 30-month period beginning May 1, 2023 and ending October 31 2025 to Crowsnest Cando for the purpose of a construction marshallling area which will include parking and materials storage for construction purposes subject to the following conditions:

1. That all applicable taxes are paid by the applicant.
2. That all legal fees relating to the lease of said lands are the responsibility of the applicant.
3. There shall not be any improvements made to leased land unless mutually agreed to by the parties to the lease agreement.
4. The lease fee shall be \$1,200 annually plus GST.
5. The lessee shall be responsible to complete all applicable steps relative to obtaining a development permit at no cost to the Municipality.

6. The applicant must not close any public roadway without first obtaining Municipal approval.

Defeated

21-2023-04-25: Councillor Ward moved that Crowsnest Cando brings back a detailed plan of all work on Municipal property around the building for the entire scope of the project.

Carried

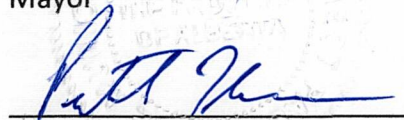
ADJOURNMENT

22-2023-04-25: Councillor Filipuzzi moved to adjourn the meeting at 11:47 pm.

Carried



Blair Painter
Mayor



Patrick Thomas
Chief Administrative Officer