



MINUTES - MUNICIPAL HISTORIC RESOURCES ADVISORY COMMITTEE
March 20, 2023, at 2:00 pm
Council Chambers, Coleman Municipal Office

PRESENT: Chairman Fred Bradley
Board Member Howard Vandenhoeft
Board Member Don Budgen
Board Member Gaston Aubin
Board Member Glen Girhiny
Development Officer Katherine Mertz
Municipal Representative Johan van der Bank

ABSENT: Vicki Kubik (apology)
Public at Large Board Members (2) Vacant
Brad Edmundson

1. CALL TO ORDER

Chairman Fred Bradley called the meeting to order at 2:03 pm

2. ADOPTION OF AGENDA

MOTION by Howard Vandenhoeft to adopt the agenda, with the addition of the following item:

- a. Façade Improvements in the Historic Commercial Areas Overlay District.

CARRIED

3. ADOPTION OF MINUTES

MOTION by Don Budgen to adopt the minutes of November 21, 2022, as presented.

CARRIED

4. CONSENT AGENDA

- 4.1 Inquiry re. Historic Resource De-designation. The Advisory Committee reviewed an inquiry received about the de-designation process. It was agreed by consensus that Administration should advise the person who inquired as follows:
 - (a) What is the reason for de-designation?
 - (b) Did the landowner receive any provincial grants during the time that the building has been designated as a Municipal Historic Resource?
 - (c) Is a change of use of the building anticipated?
 - (d) Is a change of ownership anticipated?
 - (e) Are changes, renovation or improvements to the building anticipated?



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- (f) The landowner should send a letter to Municipal Council, in which the above matters are addressed, and in which a request is made to repeal the bylaw by which the building was designated as a Municipal Historic Resource.
 - (g) The Municipal Council will consider first reading of the repeal bylaw, and will consult with the Municipal Historic Resource Advisory Committee.
- 4.2 Bellevue Main Street Design. There was an inquiry regarding the timeline for the design and construction process, how this may affect business operations during construction, and how the Municipal Historic Resource Advisory Committee would be involved in the public consultation process specifically with a view to the proposed streetscape design. Glen Girhiny informed the Advisory Committee that the timeline appears to be for the late summer or fall of 2023.

5. REQUEST FOR DECISIONS

5.1 Development Permits

- (a) DP2023-006 - 6953 18 Avenue (addition to a single-family dwelling in the Coleman National Historic Site of Canada).

MOTION by Don Budgen that the Advisory Committee has no concerns.

CARRIED

- (b) DP2023-040 - 12919 20 Avenue (yoga studio in an existing building).

MOTION by Howard Vandenhoeft that the Advisory Committee has no concerns.

CARRIED

- (c) DP2023-044 - 22833 6 Avenue (demolition of home in inventory).

MOTION by Don Budgen that the Advisory Committee recommends that, considering that this house is a typical 1910 miner's cabin that is worthy of some form of preservation, the Municipal Planning Commission consider discussing with the applicant and/or adding the following items as conditions to the Development Permit:

- i. to take photographs of the interior and the exterior of the building (the exterior with 360° video if possible).
- ii. Obtain 3D digital photogrammetry or laser scanning of the building dimensions (by drone).

The applicant for the development permit could contact the Crowsnest Museum for assistance with these matters.

CARRIED



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(d) DP2023-035 – fascia/wall signs.

MOTION by Howard Vandenhoeft that the Advisory Committee has no concerns.

CARRIED

5.2 Advisory Committee Membership Vacancies – member-at-large.

MOTION by Howard Vandenhoeft that the Advisory Committee move into camera at 15:25 pm.

CARRIED

MOTION by Gaston Aubin that the Advisory Committee move out of camera at 15:40 pm.

CARRIED

MOTION by Don Budgen to recommend to the Municipal Council to accept and support the applications from Myriah Sagrafena and Bruce Nimmo for Public at Large members of the Municipal Historic Resources Advisory Committee.

CARRIED

6. ROUND TABLE DISCUSSION

6.1 Heritage Designation Plaque and compliance with Municipal corporate logo standards. Fred Bradley advised that he was unable to contact Brad Edmundson regarding the plaque design template. It was resolved to inquire with Kim Uhersky, Document Management Clerk, if she could assist with the template design within the Municipal corporate logo standards. It was noted that this item has been on the agenda for close to 18 months without resolution.

6.2 The Advisory Committee received for information that the Blairmore Bandstand has been declared a Provincial Historic Resource.

6.3 The Advisory Committee received for information that the 120th Anniversary of Frank Slide is scheduled for April 29th. It is a commemorative ceremony open to the public and is being planned by Crowsnest Heritage Initiative and the Frank Slide Interpretive Centre.

6.4 Façade Improvements in the Historic Commercial Areas Overlay District. There appears to be some confusion as to whether or not a renovation or maintenance of the façade of a building in the Historic Commercial Areas Overlay District is exempted in



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Schedule 3 of the land Use Bylaw from the requirement to obtain a development permit. Johan van der Bank clarified that under the wording of the current land use bylaw, such work is not exempted. While the land use bylaw wording allows the Development Officer to exercise discretion in this matter, it appears that some clarification in a future land use bylaw amendment may be required to exempt renovation or maintenance work if such work will maintain the original / present exterior façade in terms of structure, colours and materials and/or will not change the character defining elements of a building listed in the three-phase Heritage Inventory.

It was agreed that Administration will send a letter to all landowners in the Historic Commercial Areas Overlay District with relevant extracts from the land use bylaw (e.g. DP referral requirements, Schedule 3 exemptions, Schedule 4 standards, Schedule 6 parking requirements). The letter must explain the clarification herein provided. All Advisory Committee Members shall also receive the same letter for their information.

7. NEXT MEETING DATE

- Monday, April 24, 2023, at 2:00 PM in Council Chambers, Municipal Office.

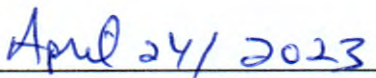
8. ADJOURNMENT

MOTION by Gaston Aubin to adjourn the meeting at 3:45 pm

CARRIED

Approved by:


Fred Bradley, Chair


Date