

Crowsnest Pass ***Agriculture & Environmental Services***



AGRICULTURE SERVICE BOARD MEETING

January 11, 2023, 5:00 pm

Municipal Office – Council Chambers

8502 19 Avenue, Coleman Alberta

ATTENDANCE:

Kathy Wiebe	Chair
Dale Paton	Vice-Chair
Frank DeGroot	Board Member
Megan Evans	Board Member
Dave Filipuzzi	Councillor
Vicki Kubik	Councillor
Doreen Glavin	Councillor
Jesse Fox	Manager of Protective Services
Sasha Lassey	Recording Secretary

ABSENT:

Melisa Atkinson	Board Member
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CALL TO ORDER

Chair, Kathy Wiebe called the meeting to order at 5:01 pm.

ADOPTION OF AGENDA

Additions

NEW BUSINESS: ASB Strategic Plan and 2023 Meeting Schedule

ASB-01-2023-01-11 Motion made by Dale Paton to adopt the agenda as amended. Carried.

ADOPTION OF MINUTES

Adoption of Agriculture Services Board Minutes from November 23, 2022.

ASB-02-2023-01-11 Motion made by Megan Evans to adopt the minutes of November 23, 2022, as presented. Carried.

OLD BUSINESS

IST (In-Service Training)

- The board reviewed an In-Service Training Update from Grace O'Leary

ASB-03-2023-01-11 Motion made by Megan Evans to accept the update on the In-Service Training as presented. Carried.

NEW BUSINESS

Update from December 16, 2022, ASB Town Hall

- Chair, Kathy Wiebe presented her notes from the December 16, 2022, ASB Town Hall Meeting virtual meeting for the board to review as information.
- Discussion regarding potential well-sites that may be impacted by invasive weeds; the board may contact Alberta Environment and Parks to see if there are any abandoned wells within the municipal boundaries

ASB-04-2023-01-11 Motion made by Councillor Glavin to accept the notes provided on behalf of Kathy Wiebe from the December 16, 2022, ASB Town Hall as presented. Carried.

Appeal Committee Appointments

- Discussion was held on whether there would be a requirement for the Municipality to have an independent appeal board pursuant to the Agricultural Pests Act and the Weed Control Act as there are concerns with potential bias as members of the board sitting on an appeal board
- Manager of Protective Services, Jesse Fox gave an update to the board that the current Agricultural Services Bylaw 1020, 2018 may already address appeal procedures adequately, however he will seek to confirm and verify these details with Doug Macaulay, Acting Director and Manager of Agriculture Services Boards.

ASB-05-2023-01-11 Motion made by Councillor Filipuzzi to table this item for a future meeting until more information can be gathered by administration. Carried.

Letter of Recommendation

- The board reviewed and discussed a draft letter as prepared for Council on behalf of the Agricultural Services Board regarding the employment status of the Agricultural Fieldman position

- Suggestions were made by members of the board to amend the verbiage of the sections of the draft letter before submitting

ASB-06-2023-01-11 Motion made by Megan Evans for Chair, Kathy Wiebe and member, Megan Evans to review and make amendments to the draft letter as per the discussion to then be recirculated to the entire board for feedback before it is forwarded to Council. Carried.

ASB Strategic Plan and 2023 Meeting Schedule

- The board discussed plans to work on a strategic plan for the Agricultural Services Board over the next few months to be held as a workshop with informal roundtable discussion
- Manager of Protective Services, Jesse Fox will investigate providing a recording secretary to organize and document the discussion
- Discussion on the 2023 meeting schedule was held; resume regular ASB meetings in April once the Ag Fieldman is reinstated

ASB-07-2023-01-11 Motion made by Councillor Filipuzzi to resume regular Agricultural Service Board meetings in April to be held on the third Wednesday of each month. Carried.


NEXT MEETING

Workshop for ASB Strategic Plan: TBD

ASB-08-2023-01-11 Motion made by Councillor Kubik to have the next Agricultural Services Board meeting on April 19, 2023, at 5:00pm. Carried.

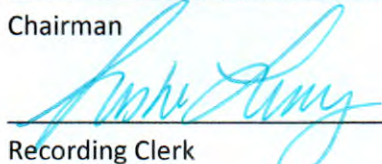
ADJOURNMENT

ASB-09-2023-01-11 Motion made by Dave Filipuzzi to adjourn the meeting at 6:18pm. Carried.



Chairman

Date: April 19, 2023



Recording Clerk

Date: April 19, 2023