

MUNICIPALITY OF CROWSNEST PASS  
MUNICIPAL PLANNING COMMISSION MINUTES  
WEDNESDAY, December 21, 2022

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**PRESENT:** Justin Ames, Chair (Virtually via Teams Video)  
Gaston Aubin, Vice Chair  
Dave Filipuzzi, Member  
Dean Ward, Member

**ADMINISTRATIVE:** Katherine Mertz, Development Officer  
Kim Kozak, Development Officer  
Johan Van Der Bank, Manager of Development & Trades  
Sasha Lassey, Assistant Development Officer – Recording Secretary

**ABSENT:** Kevin Bergeron, Member  
Don Montalbetti, Member

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**1. CALL TO ORDER & BOARD INTRODUCTIONS**

Meeting called to order by Justin Ames at 2:18 p.m.

**2. ADOPTION OF AGENDA**

2.1 Additions/Deletions

Deletion – 6.2 DP2022-191 - 101 Southmore Drive, Blairmore (Lot 44 Block 1, Plan 0812254)

**MOTION** by Dave Filipuzzi to adopt the agenda of December 21, 2022, as amended.

**CARRIED**

**3. CONSENT AGENDA**

**4. ADOPTION OF MINUTES**

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**MOTION** by Dean Ward to adopt the minutes of November 23, 2022, as presented.

**CARRIED**

**5. SUBDIVISION APPLICATIONS**

**5.1 2022-0-166** – Lot 44, Block 1, Plan 081 2254 and part of Lot 51MR, Block 1, Plan 0812254 all within NE1/4 34-7-4-W5M / Municipality of Crowsnest Pass

**MOTION** by Dave Filipuzzi to:

*Approve Subdivision file 2022-0-166 with the resolution provided. Let the record reflect that board Chair, Justin Ames, verbally delegated his signing authority for the meeting of December 21, 2022, to Vice-Chair, Gaston Aubin for the purpose of signing the subdivision application resolution 2022-0-166.*

**CARRIED**

**6. DEVELOPMENT PERMIT APPLICATIONS**

**6.1 DP2022-171 - 3605 18 Avenue, Coleman (Lot 1-3 Block 1 Plan 8210039)**

**MOTION** by Dean Ward to:

Approve DP2022-171 for an "Alternative/renewable energy, commercial/industrial" (Rooftop Solar Panels) (Discretionary use) to be developed in three phases, with conditions as identified by Alternative A in the MPC request for decision package.

**CARRIED**

**6.2 DP2022-194 - 11311 19 Avenue, Blairmore (Lot 28 Block 2 Plan 951 1777)**

**MOTION** by Dave Filipuzzi to:

Approve DP2022-194, for a Secondary Suite (within the Single-Family dwelling) (Discretionary use) with a 134% variance of the maximum floor area, with conditions as identified by Alternative A in the MPC request for decision package.

**CARRIED**

**7. BYLAW AMENDMENTS**

**8. APPEALS**

**8.1 Discussion/Feedback RE: Tourist Home Appeal Decisions**

Development Officer, Katherine Mertz reported to the Municipal Planning Commission board members on the recent Tourist Home Appeals that were heard before the December 8, 2022, Subdivision and Development Appeal Board.

***MOTION** by Gaston Aubin to accept the report as information.*

**CARRIED**

**9. ROUND TABLE DISCUSSIONS**

**9.1 ORRSC Periodical Winter 2022 – Wildfire Resilience**

***MOTION** by Gaston Aubin to accept the correspondence from ORRSC as information.*

**CARRIED**

**10. NEXT MEETING**

10.1 Next Meeting, Wednesday, January 25, 2023, at 2:00 PM

Council Chambers, Municipal Office

**10. IN CAMERA**

**11. ADJOURN**



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**MOTION** by Dave Filipuzzi to adjourn the meeting at 2:54 p.m.

**CARRIED**

**Approved By:**

  
\_\_\_\_\_  
**Chairperson**

22 FEB 23  
\_\_\_\_\_  
**Date**

  
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**Manager of Development and Trades**

March 22, 2023  
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**Date**