

Municipality of Crowsnest Pass Library Board
Regular Board Meeting
Tuesday January 24th, 2023
Crowsnest Community Library
Meeting room

Minutes

Attendance: Diane deLauw (Library Manager), Erin Matthews (Chair), Margaret Thomas (Vice Chair), Nicole Stafford (Secretary), Doreen Glavin (Municipal Council Rep), Gale Comin (Treasurer), and John Hucik . **Absent:** Lisa Sygutek (Municipal Council Rep)
Guest: Julie Dempsey

1. Call to Order- Erin called the meeting to order at 1:51pm.

2. Adoption of Agenda - January 24th, 2023

Nicole made a motion to adopt the agenda. Erin seconded. Motion carried.

3. Adoption of Minutes - November 29th, 2022

Gale made a motion to adopt the minutes. Erin seconded. Motion carried.

4. Business arising from minutes:

a. Approval of changes to policy section 1.6 Doreen motioned to approve changes to policy section 1.6. John seconded. Motion carried.

5. Librarians report (attached) Erin motioned to accept reports as presented . Gale seconded. Motion carried.

6. PLSB Annual Report (for approval) Nicole motioned to approve the PLSB Annual Report. Erin Seconded. Motion carried.

7. Site improvements

a. Removal of trees

b. Progress of flower gardens

Discussion about the 2 trees at the front of the Library and the flowerbeds.

Action item: Diane will check with Yohan to see who is responsible for the trees, and request that they be assessed for possible removal.

Action item: Erin will check with the Ag Society to see if they can help with the costs of materials, and some of the work involved in maintaining the flowerbeds.

8. Policy Review section 2.1

Nicole motioned to make changes to Policy Review section 2.1 as suggested by Diane. Margaret seconded. Motion carried.

8. Meeting Adjournment

Erin made a motion to adjourn the meeting at 2:44 pm.

Next regular meeting date is February 28th, 2023 at 1:30pm.

Approved _____ Date _____

Librarians Report
January 24, 2023

Programming

- Regular programs currently running - BRAT Pack, Switch it Up, Intro to D&D, and D&D.
- Rean is going to Kids Kollege on January 27th for a special Literacy Day visit.
- Movie Nights
 - 40 DA teen movie nights moving to monthly instead of bi-monthly.
 - 29 attended in January.
 - First family movie matinee Jan 7. (Will run first Saturday of each month).
 - 38 attended.
- Family Literacy event is "Family Trivia Night" January 27th, 2023.
 - Open to all ages

Makerspace activities

- Decorate paper Christmas trees.
- Build your own catapult and launch a Ping-Pong ball.
- Sensory balls made of water beads and balloons.
- Straws and Connectors from Chinook Arch regional programming kit.

Chinook Arch

- New website should be available in April.
- Increased Regional Programming kits available for loan.
- Conference – Back to the Future taking place March 3rd.
- Have received another grant for Digital Literacy co-ordinator to offer computer classes.
- Received a grant to purchase SAD (Seasonal Affective Disorder) lamps. We entered a draw and were selected to receive one. It will be available for loan.
- Received a grant to purchase new 2 Smarthubs for all Libraries. This includes the cost of data for 2 years. They will try for another grant in 2 years, otherwise the monthly cost of data will fall to the Libraries.

Friends of the Library

- Have agreed to cover the following costs:
 - New shelf for Boardgames.
 - Cushions for movie night seating.
 - BluRay Player for movie nights.
 - 2023 movie licence.

Staff training

- Diane and Rean attending Library conference March 3rd.

FCSS donation

- FCSS donation of \$500 towards Mental Health resources has arrived, and purchases are being made.

Memorial donations

- Discussion with Fantin's Funeral Home, resulted in them suggesting that we create a card they could put on display as they like to encourage local memorial donations.
- Cards have been created and dropped off. They will let me know if they run out.



Crowsnest Pass Municipal Library

Annual Report 2022



The library had **2,405** open hours in 2022!



974 members used a card from our library



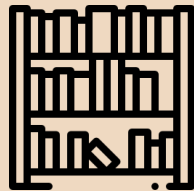
16,150 people walked through our doors last year



In addition to **28,421** website visits



The library added **1,459** new items last year



Bringing the total collection to **17,595**



There were **4,911** downloads of e-Content



Contributing to a total of **46,737** checkouts!



We lent our items to libraries outside of our system **8,267** times



Our services are delivered by **3** dedicated staff



And some amazing volunteers



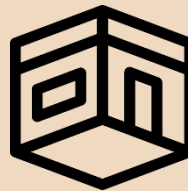
The library has **5** public computers



And brought in **7,388** items upon patron request



We answered **5,550** reference questions



And our meeting spaces were booked **52** times



They were used **1870** times!



We offered **82** programs



Children's programs and



Multi-generational programs



1,959 people attended in total!



And our Wi-Fi had **3,232** connections!