

**Municipality of Crowsnest Pass**

**Council Meeting Minutes**

**Tuesday, March 14, 2023**

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A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, March 14, 2023.

**Council Present:**

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

**Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Kristin Ivey, Deputy Chief Administrative Officer  
Brian McCulloch, Director of Finance  
Johan van der Bank, Manager of Development and Trades  
Bonnie Kawasaki, Recording Secretary

**CALL TO ORDER**

Mayor Painter called the meeting to order at 1:00 pm.

**ADOPTION OF AGENDA**

**Additions:**

**In Camera**

- a) Personal Privacy - Ag Fieldman Position – Section 17 - Councillor Glavin

**01-2023-03-14:** Councillor Filipuzzi moved to adopt the agenda as amended.

Carried

**CONSENT AGENDA**

**02-2023-03-14:** Councillor Glavin moved that Council approve the following Consent Agenda items as presented without debate:

**3.a**

**Minutes of the Crowsnest Pass Senior Housing Board of January 23, 2023**

THAT Council accept the Minutes of the Crowsnest Pass Senior Housing Board of January 23, 2023 as information.

**3.b**

**Alberta SW Board Minutes of February 1, 2023 and March Bulletin**

THAT Council accept the Alberta SW Board Minutes of February 1, 2023 and March Bulletin as information.

**3.c**

**Minutes of the ORRSC Board of Directors Meeting of December 1, 2022**

THAT Council accept the Minutes of the ORRSC Board of Directors Meeting of December 1, 2022 as information.

Carried

**ADOPTION OF MINUTES**

**Minutes of the Council Meeting of March 7, 2023**

**03-2023-03-14:** Councillor Girhiny moved to adopt the Minutes of the Council Meeting of March 7, 2023 as presented.

Carried

**PUBLIC HEARINGS**

None

**DELEGATIONS**

**Proposal for a Community Outdoor Rink - Stacy Kozak**

Stacy Kozak was in attendance to present information to Council regarding a proposal for Council to consider installing a community outdoor rink.

**04-2023-03-14:** Councillor Sygutek moved that Administration and the Parks and Recreation Advisory Committee work through the process with Stacy Kozak to explore the viability of installing an outdoor rink.

Carried

**REQUESTS FOR DECISION**

**Bylaw 1132, 2022 - Land Use Bylaw Amendment: rezone a portion of Lot 1MR Block 3 Plan 8311587 from Recreation & Open Space RO-1 to Grouped Country Residential GCR-1, and a portion of NW 21-7-3-W5M from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1- First Reading**

**05-2023-03-14:** Councillor Ward moved first reading of Bylaw 1132, 2022 - Land Use Bylaw Amendment: rezone a portion of Lot 1MR Block 3 Plan 8311587 from Recreation & Open Space RO-1 to Grouped Country Residential GCR-1, and a portion of NW 21-7-3-W5M from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1.

Carried

**Bylaw 1144, 2023 - Land Use Bylaw Amendment: rezone Lot 9, Block 22, Plan 6808CU (8521 20 Avenue, Coleman) from Retail Commercial C-1 to Drive-In Commercial C-2 - First Reading**

**06-2023-03-14:** Councillor Kubik moved first reading of Bylaw 1144, 2023 - Land Use Bylaw Amendment: rezone Lot 9, Block 22, Plan 6808CU (8521 20 Avenue, Coleman) from Retail Commercial C-1 to Drive-In Commercial C-2.

Carried

**Revise Policy 2000-04 - Disposal of Municipal Lands and Reserves**

**07-2023-03-14:** Councillor Ward moved that Council approves the revised Policy 2000-05 Disposal of Municipal Lands and Reserves with the addition of a clause that no improvements are to be made to the leased land unless mutually agreed to by the lease agreement parties.

Carried

**Policy Repeals**

**08-2023-03-14:** Councillor Glavin moved that Council repeals the following policies:

- Policy DV-003 - MPC Orientation (December 7 2004); and
- Policy 2007-01 - CNL-001 - Location of Highway Signs; and
- Policy 2007-01 - CNL-001.01 - Location of Third-Party Business Signs
- Policy DV-007 - Policy to Deal with Leased Lands

Carried

**Service Areas Update**

**09-2023-03-14:** Councillor Sygutek moved that Council accept the Service Areas Update for information.

Carried

**Procedure Bylaw**

**10-2023-03-14:** Councillor Ward moved that Administration amend the Procedure Bylaw to not allow electronic participation in meetings.

Carried

**COUNCIL MEMBER REPORTS**

None

**PUBLIC INPUT PERIOD**

None

**COUNCILLOR INQUIRIES AND NOTICE OF MOTION**

**IN CAMERA**

**11-2023-03-14:** Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act at 2:31 pm:

- a) Personal Privacy - Ag Fieldman Position – Section 17 - Councillor Glavin

Carried

**Reconvene**

Mayor Painter convened the In Camera meeting at 2:33 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

**12-2023-03-14:** Councillor Sygutek moved that Council come out of In Camera at 3:36 pm.

Carried

**13-2023-03-14:** Councillor Filipuzzi moved that a letter is sent to the Agriculture Services Board in response to their letter.

Carried

**ADJOURNMENT**

**14-2023-03-14:** Councillor Filipuzzi moved to adjourn the meeting at 3:37 pm.

Carried



Blair Painter  
Mayor



Patrick Thomas  
Chief Administrative Officer