



Box 600
 Crowsnest Pass, Alberta
 T0K 0E0
 Phone: 403-562-8833
 Fax: 403-563-5474

Date Received (stamp)

Tax Roll:

Encroachment Agreement/Discharge of Caveat/Condo Certificate Application Form

	Applicant Information	Owner Information
Name:		
Phone:		
Email:		
Date Requested:		

Address of Property

Civic Address:			
Legal Description:	Lot(s):	Block:	Plan:

Encroachment Agreement, Discharge of Caveat or Condominium Certificate

Encroachment Agreement

- In house: \$100 application fee + \$200 agreement fee (___ Paid In Full)
- Lawyer: \$100 application fee + \$100 agreement fee (___ Partial Payment ___ Paid In Full)
- Photos Submitted (Date-Stamped Photos of all Encroaching Areas)**

Discharge of Caveat (Full or Partial)

- Full: \$75
- Partial: \$75

Certificate of Local Authority (Condominium) Fee

- _____ (# units) x \$40 per unit = \$ _____

Office Use Only

- Registered with Development Department
- Paid in full (In-House)
- Invoiced for balance (Lawyer initiated)
- Title Registration Confirmed by Development
- Tax Roll File (Scanned and Filed)

The personal information provided in this application is collected in accordance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected will be used for Encroachment Agreements, discharging Caveats, or Condo Certificates. The information in this application may be available to the public upon request. If you have any questions about the collection or use of your personal information, please contact the Municipality's FOIP Coordinator at 403-562-8833.