



## MUNICIPALITY OF CROWSNEST PASS

### MINUTES

#### Special Budget Meeting

Thursday, August 18, 2022

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A special budget meeting of the Council of the Municipality of Crowsnest Pass was held in Council chambers on Thursday, August 18, 2022.

**Council Present:** Mayor Blair Painter, Councillors: Doreen Glavin, Glen Girhiny, Lisa Sygutek, Dean Ward, Vicki Kubik

**Council Absent:** Dave Filipuzzi

**Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Brian McCulloch, Director of Finance  
Trent Smith, Manager of Community Services  
Gord Gosse, Manager of Transportation  
Katherine Seleski, Manager Pass Powderkeg Ski Hill  
Johan van der Bank, Manager of Development and Trades  
Sasha Lassey, Recording Secretary

**Administration Absent:**

Jesse Fox, Manager of Protective Services  
Kristin Ivey, Manager of Corporate Services  
Derek Shaw, Manager of Utilities

**CALL TO ORDER**

Mayor Blair Painter called the meeting to order at 11:00 am.

## **ADOPTION OF AGENDA**

B01-2022-08-18: *Councillor Glavin moved to adopt the agenda as presented. Carried*

## **2023 COUNCIL INITIATIVES**

Administration presented the 2023 Council budget initiatives as submitted for discussion to determine if administration should consider them as part of the 2023 budget.

### **CI-1-2023: Gazebo Park Beautification**

- Administration recommended hiring a professional landscape architect to assist with the concept before proceeding.

Council advised Administration to proceed with the planning stage of this initiative for consideration in the 2023 budget.

### **CI-2-2023: Community Electronic Signage (Municipal Office)**

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

### **CI-3-2023: Water Feature in Front of Municipal Office**

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

### **CI-4-2023: Beautification**

- Purchase additional self-watering planters and plants for beautification within the community

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

#### **CI-5-2023: Gazebo Park Expansion**

Withdrawn as is a similar initiative to CI-1-2023

#### **CI-6-2023: Dust Suppression**

- Discussion on increasing dust suppression budget to address highly travelled gravel road areas, with special consideration for roads that have through access to forestry lands, specifically the Adanac to the cattle guard, and Knowles flats road.

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

#### **CI-7-2023: Bylaw Enforcement**

- Discussion on hiring an additional peace officer to address growing concerns and enforcement with land use bylaw non-compliance

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

#### **CI-8-2023: New Development Position**

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

#### **CI-9-2023: Multi Use Facility**

- Would utilize \$3.8 million in new facility reserves and a combination of grants and borrowing to fund the balance
- Facility to include library, gymnastics, climbing wall, indoor soccer and meeting rooms
- Administration recommended to proceed with a design phase in 2023

Council advised Administration to proceed with investigating the design for this initiative for consideration in the 2023 budget.

#### **CI-10-2023: Municipal Office Building**

- Discussion on a developing a 5-year plan to build a new municipal office to accommodate all administrative staff and services

Council advised Administration to proceed the planning stage for this initiative for consideration in the 2023 budget.

*B02-2022-08-18: Mayor Painter made a motion for a brief break for lunch at 12:05pm. Carried*  
Mayor Painter reconvened the meeting at 12:37 pm.

#### **CI-11-2023: Close the Frank Road to All Motorized Vehicles**

- Consider gaiting the road at both ends to limit access to foot traffic, bicycles and emergency access

Council advised Administration to proceed with investigating methods of slowing down the traffic on the old Frank Road instead of a closure as a consideration in the 2023 budget.

#### **CI-12-2023: Annexation**

- Discussion on the potential to annex land to expand the footprint of the Municipality of Crowsnest Pass; very cumbersome process to annex

Council advised Administration to withdraw this initiative for consideration in the 2023 budget.

#### **CI-13-2023: Completion of a Walking Path Between Bellevue and Frank**

- A current path exists; however, it requires some improvements
- Discussion on creating a paved path through the slide along the old Frank Road and exploring options for connecting the paths

Council advised Administration to proceed with this initiative along the old Frank Road as well as other trail enhancements for consideration in the 2023 budget.

**CI-14-2023: Bellevue Water Park**

Council advised Administration to withdraw this initiative for consideration in the 2023 budget.

**CI-15-2023: Climate Action/Energy Efficiency**

- Hire a person to look at energy initiatives utilizing a grant program offered by the province
- Administration advised that the grant funding has already been accessed for energy related projects without hiring a position

Council advised Administration to withdraw this initiative for consideration in the 2023 budget.

**CI-16-2023: Public Washroom/Coleman Walking Trail**

- Discussion on deciding on a location for the public washroom building along the walking trail in Coleman

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

**CI-17-2023: Marketer/Event Coordinator**

- Hire a marketer/event coordinator to assist groups to help market and host events
- Increasing external and internal communications about events

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

**CI-18-2023: Road Repairs - Patching**

- Additional funding for road repairs as a service enhancement
- Council requested an additional \$100,000 per year be allocated for road patching

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

**CI-19-2023: Economic Development Driver (Tax Incentive Policy)**

- Create a policy that utilizes tax incentives for economic growth; possibly revise the existing policy

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

**CI-20-2023: Housing Strategy**

- Develop a plan for promoting new affordable housing developments

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

**CI-21-2023: Walking Trails**

Withdrawn as is a similar initiative to CI-13-2023

**CI-22-2023: Beautification**

Withdrawn as is a similar initiative to CI-4-2023

**CI-23-2023: Man Van**

- Council suggested investigating if the event can be coordinated with a Red Cross Blood Drive and/or mobile mammogram

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

**CI-24-2023: Gazebo Park**

Withdrawn as is a similar initiative to CI-1-2023

**CI-25-2023: Noxious Weeds**

- To assist in addressing the abundance of noxious weeds in our community

- Increase the budget allocation by \$50,000

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

#### **CI-26-2023: Spring Community Barbecue**

- Council discussed allocated money for a Community Spring BBQ and support for neighbourhood block parties
- Council suggested allocating \$20,000 towards community BBQ events

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

#### **CI-27-2023: 2 New Sani Dumps**

- Council recommended improving the existing sani-dump location in Blairmore

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

#### **CI-28-2023: Bellevue/Hillcrest Ball Diamonds**

- Council discussed the value in extending or completing the facility
- Council requested Administration to investigate some other potential uses for the land

Council advised Administration to withdraw this initiative for consideration in the 2023 budget.

#### **CI-29-2023: Support for Attainable Housing**

Withdrawn as is similar initiative as CI-20-2023

#### **CI-30-2023: Economic Development Plan**

- Have strategic plan, require an economic development plan to execute the strategy
- Council requested that Administration consult with 13 Ways on next steps for implementation of strategic plan

Council advised Administration to proceed with consultation for this initiative for consideration in the 2023 budget.

**CI-31-2023: Gazebo Park**

Withdrawn as is similar initiative as CI-1-2023

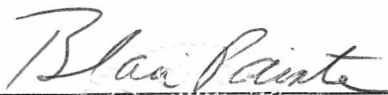
**CI-32-2023: Road Repairs – Curb to Curb**

- Council requested an additional \$100,000 per year to be allocated for more extensive road repairs in areas that have been identified

Council advised Administration to proceed with this initiative for consideration in the 2023 budget.

**ADJOURN**

**B03-2022-08-18:** Motion by Councillor Sygutek to adjourn the meeting at 2:14 pm. Carried

  
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Date: September 27, 2022

**Blair Painter**

**Mayor**

  
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Date: October 4, 2022

**Patrick Thomas**

**Chief Administrative Officer**