

MUNICIPALITY OF CROWSNEST PASS

AGENDA

Special Budget Meeting

Municipal Office – Council Chambers

8502 19 Avenue, Coleman, Alberta

Thursday, August 18, 2022 at 11:00 am

(Budget Packages can be viewed at

https://www.crowsnestpass.com/municipalgovernment/council/meeting-packages-minutes)

- 1. CALL TO ORDER
- 2. ADOPTION OF AGENDA
- 3. 2023 COUNCIL INITIATIVES
- 4. ADJOURN

Next Budget Deliberation Meeting September 15, 2022, at 9 am at the Municipal Office –

Council Chambers

• 2023 Budget Department Initiatives

2023 Budget Council Initiative Requests
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Initiative	Initiative Name	Amount
CI-1-2023	Gazebo Park Beautification	\$50 to 100 thousand dollars
CI-2-2023	Community Electronic signage	less than \$100,000
CI-3-2023	Water feature in from of Municipal Office	\$25,000.00
CI-4-2023	Beautification	
CI-5-2023	Gazebo Park expansion	
CI-6-2023	Dust suppression	\$10,000.00
CI-7-2023	Bylaw enforcement	\$90,000.00
CI-8-2023	New Development position	\$90,000.00
CI-9-2023	Multi Use Facility	\$3.8 million Reserves + 5 million borrowing/grants
CI-10-2023	Municipal Office Building	\$1000000 per year for 5 years
CI-11-2023	Close the Frank Road to all motorized vehicles	
	Annexation	
CI-13-2023	Completion of a walking path between Bellevue and Frank	
CI-14-2023	Bellevue Water Park	\$350,000.00
	Climate Action/Energy efficiency	
	Public Washroom/Coleman walking trail	
	Marketer/Event Coordinator	
	Road Repairs	
	Economic Development Driver	
	Housing Strategy	
	Walking Trails	
	Beautification	
CI-23-2023		\$5,000.00
	Gazebo Park	
	Noxious Weeds	
	Spring community barbecue	
	2 new sani dumps	
	Bellevue/Hillcrest Ball Diamonds	\$1,000,000.00
	Support for Attainable Housing	\$1,500,000.00
	Economic Development Plan	\$100,000.00
CI-31-2023	Gazebo Park	\$1,500,000.00



Initiative Name	CI-1-2023 Gazebo Park Beautification	
Department		
Council Decision		
Assigned To		

Financial Impact	2023	2024	2025
Expenditure Increase	\$50 to 100 thousand dollars		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:
If the land in Blairmore is acquired (Gazebo) I would like to discuss doing some work there.
Which Strategic Goal is this initiative aligned with:
Beautification
Background:
Proposed Implementation Strategy
Performance Measurement and Reporting



Initiative Name	CI-2-2023 Community Electronic signage	
Department		
Council Decision		
Assigned To		

Financial Impact	2023	2024	2025
Expenditure Increase	less than \$100K		
FTE			
Funding (Savings)			
One-Time Allocation			

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Initiative	Objective:

Electronic sign in front of the main Office

- Business retention and attraction
- Tourism
- Safe Community (fire, emergency response, weed removal)
- Services for Seniors
- Family and Community Support Services
- Active Living (recreational program offerings, trail system)
- Transparency and communication
- Community Engagement
- Arts and Culture
- Beautification

Background:



Initiative Name	CI-3-2023 Water feature in front of Municipal Office
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$25K		
FTE			
Funding (Savings)			
One-Time Allocation			



Initiative Name	CI-4-2023 Beautification
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			



Initiative Name	CI-5-2023 Gazebo Park expansion	
Department		
Council Decision		
Assigned To		

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			

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initiative	Objective:

beautify Gazebo Park and add year round washroom facilities

Which Strategic Goal is this initiative aligned with:

- Infrastructure (roads, sidewalks, water, sewer)
- Business retention and attraction
- Tourism
- Services for Seniors
- Community Engagement
- Arts and Culture
- Community and population growth
- Beautification

Backgro	ound
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Proposed Implementation Strategy



Initiative Name	CI-6-2023 Dust suppression
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$10K		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiativ	/e ()hie	ctiv	e:

increase out dust suppression budget to address Adanac and other highly treaveled areas

- Infrastructure (roads, sidewalks, water, sewer)
- Business retention and attraction
- Tourism
- Quiet Neighbourhoods (property standards, bylaw enforcement)
- Community and population growth

Beautification
Background:
Proposed Implementation Strategy
Performance Measurement and Reporting



Initiative Name	CI-7-2023 Bylaw enforcement
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$90K		
FTE	1		
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Add a Bylaw enforcement position to deal with only enforcement and tourist homes

Which Strategic Goal is this initiative aligned with:

- Business retention and attraction
- Tourism
- Safe Community (fire, emergency response, weed removal)
- Quiet Neighbourhoods (property standards, bylaw enforcement)
- Transparency and communication
- Community Engagement
- Community and population growth
- Beautification

Background:			

Proposed Implementation Strategy



Initiative Name	CI-8-2023 New Development position		
Department			
Council Decision			
Assigned To			

Financial Impact	2023	2024	2025
Expenditure Increase	\$90K		
FTE	1		
Funding (Savings)			
One-Time Allocation			

Initiative Objective:				
Add another Development position to increase efficiencies				
Which Strategic Goal is this initiative aligned with:				
 Business retention and attraction Tourism Quiet Neighbourhoods (property standards, bylaw enforcement) Community and population growth 				
Background:				
Proposed Implementation Strategy				
Performance Measurement and Reporting				



Initiative Name	CI-9-2023 Multi Use Facility
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$3.8 million in new facility reserve 5 million borrowing or any grants that could be accessed		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:		
Facility that would house gymnastics, climbing wall, indoor soccer, meeting rooms		
Which Strategic Goal is this initiative aligned with:		
 Business retention and attraction Tourism Community and population growth 		
Background:		
Proposed Implementation Strategy		



Initiative Name	CI-10-2023 Municipal Office Building
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$1000000 per year for 5 years		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:
Devise a 5 year plan towards building new municipal offices such as acquiring land, and seeking proposals for engineering and construction with an eye toward having all municipal staff and services under one roof.
Which Strategic Goal is this initiative aligned with:
 Infrastructure (roads, sidewalks, water, sewer) Community and population growth
Background:
Proposed Implementation Strategy
Troposed implementation strategy
Performance Measurement and Reporting



Performance Measurement and Reporting

Initiative Name	CI-11-2022 Close the Frank Road to all motorized vehicles except emergency traffic. Foot traffic and bicycles would be allowed. Locked gate.			
Department				
Council Decision				
Assigned To				
Financial Impact	2022	2023	2024	
Expenditure Increase	\$			
FTE				
Funding (Savings)				
One-Time Allocation				
Initiative Objective:				
Two new locked swing gates located one at Frank Industrial Park and the other just past the Hillcrest gymkana grounds with signage indicating road closed to motorized traffic.				
Which Strategic Goal is this initiative aligned with:				
 Tourism Safe Community (fire, emergency response, weed removal) Active Living (recreational program offerings, trail system) 				
Background:				
Proposed Implementation Strategy				



Initiative Name	CI-12-2023 Annexation
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Look toward annexing land (Crown, MD of Pincher Creek, MD Ranchlands) or the purchase of land from Benga mining in order to expand the foot print of the Crowsnest Pass and to implement more control over land useage.

- Business retention and attraction
- Tourism
- Quiet Neighbourhoods (property standards, bylaw enforcement)
- Active Living (recreational program offerings, trail system)
- Community and population growth

Background:
Proposed Implementation Strategy



Initiative Name	CI-13-2023 Completion of a walking path between Bellevue and Frank
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:		
possibly paved, gravel would be fine, but a way to keep bicycles and walkers off of the highway		
Which Strategic Goal is this initiative aligned with:		
 Infrastructure (roads, sidewalks, water, sewer) Tourism Active Living (recreational program offerings, trail system) Beautification 		

Background:

Proposed Implementation Strategy

Performance Measurement and Reporting



Initiative Name	CI-14-2023 Bellevue Water Park
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$350,000		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:			
Consider developing a water park for the families at the east end of the Crowsnest Pass.			
Which Strategic Goal is this initiative aligned with:			
 Infrastructure (roads, sidewalks, water, sewer) Active Living (recreational program offerings, trail system) Community and population growth 			
Background:			
Proposed Implementation Strategy			
Performance Measurement and Reporting			



Initiative Name	CI-15-2023 Climate Action/Energy efficiency
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE	1		
Funding (Savings)			
One-Time Allocation			

Initiative Objective:
Pincher hired a person to look at energy initiatives (80% funded by province on a 1 year contract) already identified a number of projects that increase energy efficiency and have less than a two year payback.
Which Strategic Goal is this initiative aligned with:
Infrastructure (roads, sidewalks, water, sewer)
Background:
Proposed Implementation Strategy
Performance Measurement and Reporting



Initiative Name	CI-16-2023 Public Washroom/Coleman walking trail		
Department			
Council Decision			
Assigned To			

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Council has previously discussed this location. This area needs to be a priority before any additional area's are approved.

- Infrastructure (roads, sidewalks, water, sewer)
- Tourism
- Active Living (recreational program offerings, trail system)
- Community Engagement
- Community and population growth
- Beautification

Background:	
Proposed Implementation Strategy	



Initiative Name	CI-17-2023 Marketer/Event Coordinator		
Department			
Council Decision			
Assigned To			

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE	1		
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Market the community, Assist non profit groups to host events, for a fee provide assistance to for profit based groups to market and host events.

- Tourism
- Active Living (recreational program offerings, trail system)
- Community Engagement
- Arts and Culture
- Community and population growth

Community and population growth
Background:
Proposed Implementation Strategy
Performance Measurement and Reporting



Initiative Name	CI-18-2023 Road Repairs
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE			
Funding (Savings)			
One-Time Allocation			

Additional funding for road repairs, instead of refilling the same pot holes year after year.	
	-

Which Strategic Goal is this initiative aligned with:

- Infrastructure (roads, sidewalks, water, sewer)
- Tourism

Initiative Objective:

• Safe Community (fire, emergency response, weed removal)

Community and population growth
Background:
Proposed Implementation Strategy
Performance Measurement and Reporting



Initiative Name	CI-19-2023 Economic Development Driver	
Department		
Council Decision		
Assigned To		

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Tax Incentives policy used as a tool for economic growth. A policy that's simple clear and encourages quick growth. (Five year tax holiday for any commercial growth completed within two years)

Which Strategic Goal is this initiative aligned with:

- Business retention and attraction
- Tourism
- Community and population growth

Background:

Proposed Implementation Strategy

Performance Measurement and Reporting



Initiative Name	CI-20-2022 Housing Strategy	
Department		
Council Decision		
Assigned To		

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Develop a plan for promoting and taking advantage of housing opportunities. All of our neighbors in the Elk Valley have a housing committee, Teck is involved with all of them. We need to work on affordable housing, there is also a tremendous need for accommodation for people that only stay in the area for their four work days.

- Business retention and attraction
- Family and Community Support Services
- Community Engagement
- Community and population growth

Background:	
Proposed Implementation Strategy	



Initiative Name	CI-21-2023 Walking Trails	
Department		
Council Decision		
Assigned To		

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Continue to enhance and maintain our walking trails. Look for opportunities for additional growth. Can we tie into parks, facilities, down towns etc?

Which Strategic Goal is this initiative aligned with:

- Infrastructure (roads, sidewalks, water, sewer)
- Business retention and attraction
- Tourism
- Active Living (recreational program offerings, trail system)
- Community Engagement
- Community and population growth
- Beautification

Background:			

Proposed Implementation Strategy



Initiative Name	CI-22-2023 Beautification
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			

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Initiativa	Objective:

Continue with more planters, picnic tables in front of the office are well used.

- Business retention and attraction
- Tourism
- Active Living (recreational program offerings, trail system)
- Community Engagement
- Community and population growth

Beautification
Background:
Proposed Implementation Strategy
Performance Measurement and Reporting



Initiative Name	CI-23-2023 Man Van
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	Approx \$5000		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

We are Canada's first and only mobile men's health clinic, offering free PSA (Prostate Specific Antigen) blood testing for men aged 40-80 throughout Calgary and rural southern Alberta. One in nine men in Canada will be affected by prostate cancer. When detected early it is very treatable. A PSA blood test from your family doctor or a quick trip to the MAN VAN can aid in early detection. Service is not offered in this form by AHS and is not eligible under FCSS

- Safe Community (fire, emergency response, weed removal)
- Services for Seniors
- Community Engagement

Background:	
Proposed Implementation Strategy	



Initiative Name	CI-24-2023 Gazebo Park
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE			
Funding (Savings)			
One-Time Allocation			

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In	itiati	VA C	۱hi۵	ctive:

When the park is acquired turn this area into a central hub for families in Blairmore

- Business retention and attraction
- Tourism
- Active Living (recreational program offerings, trail system)
- Community Engagement
- Arts and Culture
- Community and population growth
- Beautification

Background:	
Proposed Implementation Strategy	



Initiative Name	CI-25-2023 Noxious Weeds
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

The municipality has an abundance of noxious weeds. Can the municipality enhance our program in cooperation with private land owners?

- Tourism
- Safe Community (fire, emergency response, weed removal)
- Active Living (recreational program offerings, trail system)
- Community Engagement
- Beautification

• Beautification
Background:
Proposed Implementation Strategy
Performance Measurement and Reporting



Initiative Name	CI-26-2023 Spring community barbecue
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$TBA		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

The fall community barbecue was a tremendous success involved a lot of people in our community who don't normally come out for an event. Can we duplicate this in the spring?

- Business retention and attraction
- Tourism
- Family and Community Support Services
- Community Engagement
- Arts and Culture
- Beautification

Background:
Proposed Implementation Strategy



Initiative Name	CI-27-2023 2 New Sani Dumps			
Department				
Council Decision				
Assigned To				
Financial Impact	2023	2024	2025	
Expenditure Increase	ς .			

Financial Impact	2023	2024	2025
Expenditure Increase	\$		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

As recreation traffic increases in our community, it becomes increasingly important to provide services to prevent unauthorized dumping of sewage. I am submitting this request to consider the installation of at least one and possibly two sani dumps. I suggest that one space may be be located at the base of the Kananaskis road.

Which Strategic Goal is this initiative aligned with:

- Infrastructure (roads, sidewalks, water, sewer)
- Tourism

Background:

Proposed Implementation Strategy

Performance Measurement and Reporting



Initiative Name	CI-28-2023 Bellevue/Hillcrest Ball Diamonds
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$1,000,000		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

I would like to see us finish the complex complete with an outdoor amphitheater. It's part of our tourism/economic driver.

- Tourism
- Active Living (recreational program offerings, trail system)
- Community Engagement
- Arts and Culture
- Community and population growth
- Beautification

Background:
Proposed Implementation Strategy



Initiative Name	CI-29-2023 Support for Attainable Housing
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$1,500,000		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

Other then selling land to developers on the condition that a portion of the project be attainable housing, how can we better support creating attainable (partnerships, investment, priority in development reviews, tax breaks). Partnership with the province.

- Infrastructure (roads, sidewalks, water, sewer)
- Business retention and attraction
- Safe Community (fire, emergency response, weed removal)
- Quiet Neighbourhoods (property standards, bylaw enforcement)
- Services for Seniors
- Family and Community Support Services
- Community and population growth
- Beautification

Background:			



Initiative Name	CI-30-2023 Economic Development Plan
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$100,000		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

How do we execute the new strategic plan? We need the next level of planning to come up with the how to implement the plan.

- Infrastructure (roads, sidewalks, water, sewer)
- Business retention and attraction
- Tourism
- Safe Community (fire, emergency response, weed removal)
- Quiet Neighbourhoods (property standards, bylaw enforcement)
- Services for Seniors
- Family and Community Support Services
- Active Living (recreational program offerings, trail system)
- Transparency and communication
- Community Engagement
- Arts and Culture
- Community and population growth
- Beautification



Initiative Name	CI-31-2023 Gazebo Park
Department	
Council Decision	
Assigned To	

Financial Impact	2023	2024	2025
Expenditure Increase	\$1,500,000		
FTE			
Funding (Savings)			
One-Time Allocation			

Initiative Objective:

We need to acquire the space and turn it in a multi use green space (concerts, seating, farmers markets) a beautiful community space for congregation. Shade, trees, seating areas.

- Infrastructure (roads, sidewalks, water, sewer)
- Business retention and attraction
- Tourism
- Safe Community (fire, emergency response, weed removal)
- Services for Seniors
- Family and Community Support Services
- Community Engagement
- Community and population growth
- Beautification

Background:		