



**MUNICIPALITY OF CROWSNEST PASS**

**MINUTES**

**Special Budget Meeting**

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**Thursday, September 15, 2022**

A special budget meeting of the Council of the Municipality of Crowsnest Pass was held in Council chambers on Thursday, September 15, 2022.

**Council Present:** Mayor Blair Painter, Councillors: Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, Vicki Kubik

**Council Absent:** Councillor Ward

**Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Brian McCulloch, Director of Finance  
Jesse Fox, Manager of Protective Services  
Johan van der Bank, Manager of Development and Trades  
Katherine Seleski, Manager Pass Powderkeg Ski Hill  
Trent Smith, Manager of Community Services  
Gord Gosse, Manager of Transportation  
Bonnie Kawasaki, Recording Secretary

**Administration Absent:**

Kristin Ivey, Manager of Corporate Services  
Derek Shaw, Manager of Utilities

**CALL TO ORDER**

Mayor Blair Painter called the meeting to order at 9:03 am.

**ADOPTION OF AGENDA**

**Amendments:**

**Adjourn**

Move Number 5 Adjourn, to number 6 on the agenda – Patrick Thomas, Chief  
Administrative Officer

**Additions:**

**In Camera**

5. Add In Camera as number 5  
5.a Advice From Officials - Org Review – FOIP Act Section 24 - Patrick Thomas, Chief  
Administrative Officer

*B01-2022-09-15: Councillor Glavin moved to adopt the agenda as amended. Carried*

**ADOPTION OF MINUTES OF AUGUST 18, 2022**

*B02-2022-09-15: Councillor Girhiny moved to adopt the minutes as presented. Carried*

**2023 DEPARTMENT INITIATIVES - REQUIRED**

**I02-2022 NIT Play Structure**

*B03-2022-09-15: Councillor Glavin moved that Administration retain for consideration in the  
2023 budget, initiative I02-2022 NIT Play Structure in the amount of \$105,000. Carried*

**I03-2023: MDM rental curtains**

*B04-2022-09-15: Councillor Sygutek moved that Administration retain for consideration in the  
2023 budget, initiative I03-2023 MDM rental curtains in the amount of \$30,000. Carried*

**I10-2023: CPO Patrol Unit**

*B05-2022-09-15: Councillor Filipuzzi moved that Administration retain for consideration in the  
2023 budget, initiative I10-2023 CPO Patrol Unit in the amount of \$80,000. Carried*

**I15-2022: Laserfiche Custom AP Workflow Build**

**B06-2022-09-15:** *Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, initiative I15-2022 Laserfiche Custom AP Workflow Build in the amount of \$18,000. Carried*

**I30-2023: Coleman Fire Hall Furnaces and Unit Heater**

**B07-2022-09-15:** *Councillor Glavin moved that Administration retain for consideration in the 2023 budget, initiative I30-2023 Coleman Fire Hall Furnaces and Unit Heater in the amount of \$17,000. Carried*

**I34-2023: Sportsplex Hot Water Tanks and Furnace**

**B08-2022-09-15:** *Councillor Filipuzzi moved that Administration retain for consideration in the 2023 budget, initiative I34-2023 Sportsplex Hot Water Tanks and Furnace in the amount of \$7,000. Carried*

**I40-2023: Lodge Decks**

**B09-2022-09-15:** *Councillor Girhiny moved that Administration retain for consideration in the 2023 budget, initiative I40-2023 Lodge Decks in the amount of \$62,000. Carried*

**I46-2023: Hillcrest Fire Hall - Furnace and Unit Heaters**

**B10-2022-09-15:** *Councillor Filipuzzi moved that Council defer initiative I46-2023 Hillcrest Fire Hall – Furnace and Unit Heaters for further discussion at a future meeting. Carried*

**I49-2023: Update Community Trail Master Plan**

**I52-2023: Transportation Master Plan (Roads)**

**I53-2023: Facility Master Plan**

*B11-2022-09-15: Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, the master plan initiatives in the amount of \$250,00 each and that they are prioritized as follows:*

*1<sup>st</sup> Priority - I49-2023 Update Community Trail Master Plan*

*2<sup>nd</sup> Priority – I53-2023 Facility Master Plan*

*3<sup>rd</sup> Priority – I52-2023 Transportation Master Plan (Roads)*

*Carried*

**2023 DEPARTMENT INITIATIVES – OPTIONAL**

**I02-2023: Pathway Sanding and Equipment**

Council advised that Administration not retain this initiative for consideration in the 2023 budget.

**I04-2023: Hockey arena/ glass system**

Council advised that Administration not retain this initiative for consideration in the 2023 budget.

**I06-2023: 2023 Asphalt Milling & Overlay**

*B12-2022-09-15: Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, initiative I06-2023 2023 Asphalt Milling and Overlay in the amount of \$425,000. Carried*

**I08-2023: Road Deep Base Repair**

*B13-2022-09-15: Mayor Painter moved that Administration utilize the funding that was approved for consideration Asphalt Milling and Overlay in the amount of \$425,000 and the \$250,000 for the next three years proposed for Road Deep Base Repair to be combined in the amount of \$1,175,000 to repair 22<sup>nd</sup> Avenue as a new initiative for consideration in the 2023 budget. Carried*

**Recess**

Mayor Painter declared a recess for lunch at 11:55 am.

**Reconvene**

Mayor Painter reconvened the meeting at 12:39 pm.

**I09-2023: New Blade for loader**

*B14-2022-09-15: Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, initiative I09-2023 New Blade for Loader in the amount of \$20,000. Carried*

**I11-2023: Firefighting Training Structure**

*B15-2022-09-15: Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, initiative I11-2023 Firefighter Training Structure in the amount of \$250,000. Carried*

**I14-2023: Facility Fencing**

*B16-2022-09-15: Councillor Girhiny moved that Administration retain for consideration in the 2023 budget, initiative I14-2023 Facility Fencing in the amount of \$35,000 per year from 2023-2025. Carried*

**I16-2023: MDM Windows, Exterior Doors and Fascia**

**B17-2022-09-15:** *Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, initiative I16-2023 MDM Windows, Exterior Doors and Fascia in the amount of \$650,000. Carried*

**I26-2023: Overhead Door Openers in Shops**

**B18-2022-09-15:** *Councillor Filipuzzi moved that Administration retain for consideration in the 2023 budget, initiative I26-2023 Overhead Door Openers in Shops in the amount of \$30,000. Carried*

**I27-2023: Crowsnest Lake Highway 3 Picnic Kiosk Upgrade**

**B19-2022-09-15:** *Mayor Painter moved that Administration retain for consideration in the 2023 budget, initiative I26-2023 Crowsnest Lake Highway 3 Picnic Kiosk Upgrade in the amount of \$25,000. Carried*

**I28-2023: Fire Alarm Upgrades - MDM and Elks Hall**

**B20-2022-09-15:** *Councillor Glavin moved that Administration retain for consideration in the 2023 budget, initiative I28-2023 Fire Alarm Upgrades at MDM and the Elks Hall in the amount of \$30,000. Carried*

**I37-2023: Crush Asphalt**

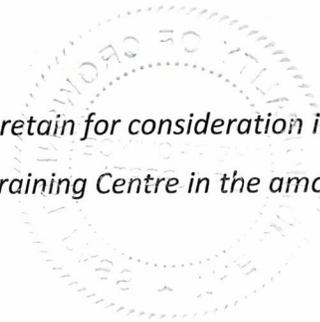
**B21-2022-09-15:** *Councillor Girhiny moved that Administration retain for consideration in the 2023 budget, initiative I37-2023 Crush Asphalt in the amount of \$150,000 in both 2023 and 2024. Carried*

**I41-2023: Office Space and Ticket Office Renovation**

*B22-2022-09-15: Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, initiative I41-2023 Office Space and Ticket Office Renovation in the amount of \$30,000. Carried*

**I54-2023: Demolition of Old Fire Training Centre**

*B23-2022-09-15: Councillor Filipuzzi moved that Administration retain for consideration in the 2023 budget, initiative I54-2023 Demolition of Old Fire Training Centre in the amount of \$25,000. Carried*



**I55-2023: Landfills Phase II**

*B24-2022-09-15: Councillor Sygutek moved that Administration retain for consideration in the 2023 budget, initiative I55-2023 Landfills Phase II in the amount of \$200,000. Carried*

**In Camera**

*B25-2022-09-15: Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 1:41 pm:*

- a) Advice From Officials – Org Review – FOIP Act Section 24*

*Carried*

**Reconvene**

Mayor Painter convened the In Camera meeting at 1:50 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

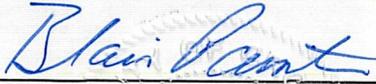
*B26-2022-08-23: Councillor Sygutek moved that Council come out of In Camera at 2:28 pm.*

*Carried*

**ADJOURN**

**B27-2022-09-15: Motion by Councillor Filipuzzi to adjourn the meeting at 2:29 pm. Carried**

**Next meeting October 13, 2022, at 9:00am in Council Chambers**



**Blair Painter - Mayor**

**Date: January 3, 2023**



**Patrick Thomas - Chief Administrative Officer**

**Date: January 9, 2023**