

**Municipality of Crowsnest Pass  
Council Meeting Minutes  
Tuesday, November 22, 2022**

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A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, November 22, 2022.

**Council Present:**

Deputy Mayor Lisa Sygutek, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, and Dean Ward

**Council Absent:**

Mayor Blair Painter

**Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Kristin Ivey, Deputy Chief Administrative Officer  
Brian McCulloch, Director of Finance  
Bonnie Kawasaki, Recording Secretary

**CALL TO ORDER**

Deputy Mayor Sygutek called the meeting to order at 1:00 pm.

**ADOPTION OF AGENDA**

**Amendments:**

**Consent Agenda**

- e) Marilyn Big Charles – Letter of Concern Regarding Roads and the Walking Path in Blairmore – Move to Councillor Inquiries and Notice of Motion 10.b – Councillor Ward

**01-2022-11-22:** Councillor Ward moved to adopt the agenda as amended.

Carried

**CONSENT AGENDA**

**02-2022-11-22:** Councillor Glavin moved that Council approve the following Consent Agenda items as amended without debate:

**3.a**

**Minutes of the Crowsnest Pass Senior Housing Board of July 18, 2022**

THAT Council accept the Minutes of the Crowsnest Pass Senior Housing Board of July 18, 2022 as information.

**3.b**

**Minutes of the Crowsnest Pass Senior Housing Board of August 22, 2022**

THAT Council accept the Minutes of the Crowsnest Pass Senior Housing Board of August 22, 2022 as information.

**3.c**

**Minutes of the Crowsnest Pass Senior Housing Board of September 19, 2022**

THAT Council accept the Minutes of the Crowsnest Pass Senior Housing Board of September 19, 2022 as information.

**3.d**

**Minutes of the Municipal Planning Commission of September 28, 2022**

THAT Council accept the Minutes of the Municipal Planning Commission of September 28, 2022 as information.

**3.f**

**Robert Gray, Larkspur Lodge - Tourist Home Letter of Inquiry**

THAT Council accept Robert Gray, Larkspur Lodge - Tourist Home Letter of Inquiry as information.

**3.g**

**2022 AlbertaSW Board Minutes of October 5, 2022 and November Bulletin**

THAT Council accept the 2022 AlbertaSW Board Minutes of October 5, 2022 and November Bulletin as information.

**3.h**

**Ski Swap Thank You Letter from the Pass Powderkeg Ski Society**

THAT Council accept the Ski Swap Thank You Letter from the Pass Powderkeg Ski Society as information.

Carried

**ADOPTION OF MINUTES**

**Minutes of the Council Meeting of November 1, 2022**

**03-2022-11-22:** Councillor Girhiny moved to adopt the Minutes of the Council Meeting of November 1, 2022, as presented.

Carried

**PUBLIC HEARINGS**

**Bylaw 1135, 2022 - Land Use Bylaw Amendment - Re-designate Lot 26, Block 14, Plan 0411851 from Retail Commercial C-1 to Cannabis Retail Commercial C-4 - Public Hearing**

Deputy Mayor Sygutek declared the Public Hearing opened at 1:02 pm for Bylaw 1135, 2022 - Land Use Bylaw Amendment - Re-designate Lot 26, Block 14, Plan 0411851 from Retail Commercial C-1 to Cannabis Retail Commercial C-4.

Patrick Thomas, Chief Administrative Officer provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Deputy Mayor Sygutek invited members of the public to speak in favor of or in opposition to Bylaw 1135, 2022 - Land Use Bylaw Amendment - Re-designate Lot 26, Block 14, Plan 0411851 from Retail Commercial C-1 to Cannabis Retail Commercial C-4.

Deputy Mayor Sygutek noted that there were no members of the public in attendance who wished to speak, and therefore declared the public hearing closed at 1:03 pm.

**DELEGATIONS**

None

**REQUESTS FOR DECISION**

**Bylaw 1135, 2022 - Land Use Bylaw Amendment - Re-designate Lot 26, Block 14, Plan 0411851 from Retail Commercial C-1 to Cannabis Retail Commercial C-4**

**04-2022-11-22:** Councillor Kubik moved second reading of Bylaw 1135, 2022 - Land Use Bylaw Amendment - Re-designate Lot 26, Block 14, Plan 0411851 from Retail Commercial C-1 to Cannabis Retail Commercial C-4.

Carried

**05-2022-11-22:** Councillor Ward moved third and final reading of Bylaw 1135, 2022 - Land Use Bylaw Amendment - Re-designate Lot 26, Block 14, Plan 0411851 from Retail Commercial C-1 to Cannabis Retail Commercial C-4.

Carried

**Council Remuneration Meeting Rate Clarification**

**06-2022-11-22:** Councillor Filipuzzi moved to defer discussion on the Council Remuneration Meeting Rate Clarification to the November 29, 2022 Meeting.

Carried



## **COUNCIL MEMBER REPORTS**

Council reports since the November 1, 2022 meeting of Council:

- Councillor Filipuzzi
  - Attended a meeting with the Honourable Jeremy Nixon, Minister of Seniors, Community and Social Services
    - Appreciated having a dialogue with the Ministry along with other Southern Alberta communities including Nanton, Claresholm, High River, Fort Macleod and Pincher Creek
    - Senior housing was discussed with Claresholm and Crowsnest Pass having input.
      - Staff shortages have hampered the Crowsnest Pass in opening the other two wings of Peaks to Pines Lodge
      - Claresholm indicated their lodge is old and in a state of disrepair
    - The other communities indicated they are all experiencing housing shortages
    - Was impressed with the Minister, felt positive about the meeting
- Councillor Girhiny
  - Attended the RMA convention
    - Was able to have conversations with three Ministers at the convention
      - Minister Jeremy Nixon - Minister of Seniors, Community and Social Services
      - Minister Rebecca Schulz – Minister of Municipal Affairs
      - Minister Todd Loewen - Minister of Forestry, Parks and Tourism
    - All three Ministers indicated they would like to come and tour our community, and was assured that more meetings would be held in the future with rural municipalities
- Deputy Mayor Sygutek
  - Thanked Councillors Girhiny and Filipuzzi and Patrick Thomas, Chief Administrative Officer for attending the meeting with the Provincial Ministers
  - Attended the Learning for Life/Place Based Learning meeting at the Golf Course
    - Advised that Suncor sponsored a grant and gave three years of funding because of their strong belief in this program
    - The Peaks Campus is one of the first schools in North America to host a program of this nature
    - Several representatives from the US were in attendance including from the Teton Science School in Wyoming
- Councillor Kubik
  - Advised that the inaugural meeting of the Forest Management Plan Public Advisory Committee meeting was held on October 26, 2022.
    - The initial meeting was a meet and greet for members and discussion of the forest management area and the purpose of the committee.

- Councillor Kubik was unable to attend the meeting due to work commitments.
- The next meeting will be held in January, and may include virtual participation
- The meeting notes were provided to all committee members and Councillor Kubik will share them with Council.

#### **PUBLIC INPUT PERIOD**

- None

#### **COUNCILLOR INQUIRIES AND NOTICE OF MOTION**

##### **Request for Municipal Assistance with Christmas Decorations - Deputy Mayor Sygutek**

**07-2022-11-22:** Councillor Ward moved that the Municipality will support the Blairmore Lions with erecting Christmas displays with funding from Category 3 up to a maximum of \$1000, and that any other community groups that step forward be notified that they can apply for funding in future years.

Carried

##### **Marilyn Big Charles - Letter of Concern Regarding Roads and the Walking Path in Blairmore**

**08-2022-11-22:** Councillor Ward moved to accept the Marilyn Big Charles letter of concern regarding road conditions and the walking path in Blairmore as information and to direct Administration to provide a response to her letter.

Carried

#### **IN CAMERA**

**09-2022-11-22:** Councillor Kubik moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 1:47 pm:

- a) Economic Interests of the Public Body – Land Sale Application - FOIP Act Section 25

Carried

#### **Reconvene**

Deputy Mayor Sygutek convened the In Camera meeting at 2:02 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

**10-2022-11-22:** Councillor Sygutek moved that Council come out of In Camera at 2:31 pm.

Carried



**11-2022-11-22:** Councillor Ward moved that Council accept the offer to purchase the road allowance between Blocks 7 and 12, Plan 6808CU in Coleman containing 0.39 acres, subject to the following conditions:

1. That the transaction be completed by December 1, 2023.
2. That Council retain the option to purchase the property back from the applicant at 50% of the purchase price in the event that no construction is commenced on the property within two years of the date of transfer of title to the applicant.
3. That all legal costs relating to the transfer of the subject property are the responsibility of the applicant.
4. That all costs relating to the road closure bylaw are the responsibility of the applicant.
5. That all costs relating to the required Land Use Bylaw amendment are the responsibility of the applicant.
6. All costs relating to the rezoning application to amend the Land Use Bylaw will be responsibility of the applicant.
7. That the purchase price be \$4190 plus GST.

Carried

#### ADJOURNMENT

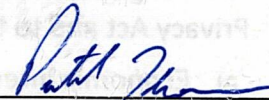
**12-2022-11-22:** Councillor Filipuzzi moved to adjourn the meeting at 2:32 pm.

Carried



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Lisa Sygutek  
Deputy Mayor



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Patrick Thomas  
Chief Administrative Officer