

Municipality of Crowsnest Pass
Organizational Meeting of Council Minutes

Tuesday, October 25, 2022

An Organizational meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Thursday, October 25, 2022.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward.

Administration Present:

Patrick Thomas, Chief Administrative Officer
Brian McCulloch, Director of Finance
Johan van der Bank, Manager of Development and Trades
Bonnie Kawasaki, Recording Secretary

ALL TO ORDER

Mayor Blair Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

ORG 01-2022-10-25: Councillor Sygutek moved to adopt the agenda as presented.

Carried

2022-2023 Deputy Mayor Schedule

ORG 02-2022-10-25: Councillor Filipuzzi moved to adopt the 2022-2023 Deputy Mayor Schedule as presented.

Carried

November/December 2022	Councillor Lisa Sygutek
January/February 2023	Councillor Glen Girhiny
March/April 2023	Councillor Doreen Glavin
May/June 2023	Councillor Dave Filipuzzi
July/August 2023	Councillor Vicki Kubik
September/October 2023	Councillor Dean Ward

Council Committee Appointments

ORG 03-2022-10-25: Councillor Ward moved to approve the 2022-2023 Council Committee Appointments as presented.

Carried

Internal Committees – 2022-2023

Agriculture Service Board	Bylaw 1020, 2018	Councillors Glavin, Kubik, & Filipuzzi
Community Marketing Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Glavin
Crowsnest Community Library Board*	Bylaw 1027, 2019	Councillors Glavin & Sygutek
Crowsnest Pass Community Pool Society	Crowsnest Pass Swimming Pool Operating Agreement	Councillors Glavin & Filipuzzi
Crowsnest Pass Senior Housing Board*	Bylaw 1028, 2019 and Ministerial Order H:091/95 with amending Ministerial Order 044/2009	Councillors Filipuzzi & Ward
Emergency Management Committee	Bylaw 1026, 2019	Mayor Painter, & Councillors Sygutek, Girhiny, & Ward
Family & Community Support Services Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Ward
Governance & Priorities Committee	Yet to be established by bylaw	All Members of Council
Municipal Historic Resources Advisory Committee	Bylaw 1055, 2020	Councillors Girhiny & Kubik
Municipal Planning Commission*	Bylaw 1042, 2020	Councillors Filipuzzi & Ward
Parks & Recreation Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Girhiny
Pass Powderkeg Ski Society	Term of Reference	Councillor Girhiny
Subdivision & Development Appeal Board* (1 Councillor & 1 Alternate) (<i>Certification Required</i>)	Bylaw 1021, 2019	Councillor Girhiny Councillor Kubik (Alternate)

Mayor is named Ex Officio on all Boards & Committees except designated by *

External Organizations – 2022-2023

Ad Hoc – ED Joint Committee – Community Futures/ Chamber of Commerce/Council	Mayor Painter, Councillors Girhiny & Kubik
Alberta SouthWest Regional Alliance	Mayor Painter
Alberta Municipalities (AM)	Mayor Painter
Bellevue Ecomuseum Trust	Councillor Girhiny Councillor Kubik (Alternate)
Chinook Arch Library Board	Councillor Glavin
Crowsnest/Pincher Creek Landfill Association*	Councillors Ward, Glavin, & Filipuzzi
Forest Management Plan Public Advisory Committee	Councillor Kubik
Highway 3 Twinning Development Association	Mayor Painter
Intermunicipal Development Plan Committee MCNP & MD of Pincher Creek	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Intermunicipal Development Plan Committee MCNP & MD of Ranchlands	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Learning for Life	Councillor Sygutek
Management Negotiating Committee	Mayor Painter & Councillor Ward
Mayors & Reeves of Southwest Alberta	Mayor Painter
Oldman River Regional Services Commission*	Councillors Ward & Filipuzzi
Oldman Watershed Council	Mayor Painter
Regional Airport Committee	Councillors Kubik & Girhiny
Rural Municipalities of Alberta (RMA)	Mayor Painter
Southwest Alberta Recreation Advisory Group	Councillor Ward Councillor Girhiny (Alternate)
Teck Coal Advisory Group	Councillor Ward

2023 Council Meeting Dates

ORG 04-2022-10-25: Councillor Ward moved to approve the 2023 Schedule of Council Meeting Dates as presented.

Carried

**2023 Schedule of Council Meetings**

Approved October 25, 2022

JANUARY

10 · COUNCIL - 7:00 pm
17 · COUNCIL - 1:00 pm
24 · COUNCIL - 7:00 pm

MARCH

7 · COUNCIL - 7:00 pm
14 · COUNCIL - 1:00 pm
28 · COUNCIL - 7:00 pm

MAY

9 · COUNCIL - 7:00 pm
16 · COUNCIL - 1:00 pm
30 · COUNCIL - 7:00 pm

JULY

4 · COUNCIL - 7:00 pm
11 · COUNCIL - 1:00 pm

SEPTEMBER

12 · COUNCIL - 7:00 pm
14 · SPECIAL BUDGET MEETING - 9:00 am
19 · COUNCIL - 7:00 pm

NOVEMBER

14 · COUNCIL - 7:00 pm
21 · COUNCIL - 1:00 pm
28 · COUNCIL - 7:00 pm
30 · SPECIAL BUDGET MEETING - 9:00 am

FEBRUARY

1 · COUNCIL - 7:00 pm
8 · COUNCIL - 1:00 pm
15 · COUNCIL - 7:00 pm

APRIL

4 · COUNCIL - 7:00 pm
18 · COUNCIL - 1:00 pm
25 · COUNCIL - 7:00 pm

JUNE

6 · COUNCIL - 7:00 pm
20 · COUNCIL - 7:00 pm

AUGUST

15 · COUNCIL - 7:00 pm
17 · SPECIAL BUDGET MEETING - 1:00 pm
22 · COUNCIL - 1:00 pm

OCTOBER

3 · COUNCIL - 7:00 pm
12 · SPECIAL BUDGET MEETING - 9:00 am
17 · COUNCIL - 1:00 pm
24 · ORGANIZATIONAL MEETING OF COUNCIL - 7:00 pm
24 · COUNCIL - 7:30 pm

DECEMBER

5 · COUNCIL - 7:00 pm
7 · SPECIAL BUDGET MEETING - 9:00 am
12 · COUNCIL - 1:00 pm

CAMERA

- ORG 05-2022-10-25:** Councillor Glavin moved that Council go In Camera for the purpose of discussion of matters of Personal Privacy under the FOIP Act Section 17 at 7:12 pm:
- Personal Privacy – Expiration of Terms and or Resignation of Board Members – *FOIP Act Section 17*
 - Personal Privacy – Board Member Applications – *FOIP Act Section 17*
 - Personal Privacy – Council Youth Representative - *FOIP Act Section 17*
 - Personal Privacy – Community Marketing Advisory Committee – *FOIP Act Section 17*

Carried

RECONVENE

Mayor Painter convened the In Camera meeting at 7:13 pm. Patrick Thomas, Chief Administrative Officer and Bonnie Kawasaki, Executive Assistant remained in attendance to provide advice to Council.

OUT OF IN CAMERA

- ORG 06-2022-10-25:** Councillor Filipuzzi moved that Council come out of In Camera at 8:09 pm.

Carried

Expiration of Terms and or Resignation of Board Members

- ORG 07-2022-10-25:** Councillor Filipuzzi moved that Council accept the notifications provided by board members who are not renewing terms and to direct Administration to write letters thanking each member for their service.

Carried

Pam Hellevang, FCSSAC

Pam Sommerville, PRAC

Agriculture Service Board

- ORG 08-2022-10-25:** Councillor Glavin moved that Council appoint Dale Paton to a 3-year term ending December 31, 2025 on the Agriculture Service Board with the term commencing January 1, 2023.

Carried

Crowsnest Pass Community Library Board

- ORG 09-2022-10-25:** Councillor Filipuzzi moved that Council reappoint Erin Matthews to a 3-year term ending December 31, 2025, on the Crowsnest Pass Community Library Board with the term commencing January 1, 2023.

Carried

Crowsnest Pass Senior Housing Board

ORG 10-2022-10-25: Councillor Kubik moved that Council appoint Donna Stelmachovich to a 1-year term ending on December 31, 2023 on the Crowsnest Pass Senior Housing Board with the term commencing January 1, 2023.

Carried

Family and Community Support Services Advisory Committee

ORG 11-2022-10-25: Councillor Ward moved that Council re-appoint Kate McNeil and Margaret Thomas to 3-year terms ending December 31, 2025, and Mirjam Thielen to a 2-Year Term ending on December 31, 2024 on the Family and Community Support Services Advisory Committee with the terms commencing January 1, 2023 and that Administration commence advertising immediately to fill the remaining vacancy.

Carried

Municipal Historic Resources Advisory Committee

ORG 12-2022-10-25: Councillor Girhiny moved that Council appoint Gaston Aubin, to a 3-year term ending on December 31, 2025, Don Budgen and Fred Bradley to 1-year terms ending on December 31, 2023 on the Municipal Historic Resources Advisory Committee with the terms commencing January 1, 2023.

Carried

Municipal Planning Commission

ORG 13-2022-10-25: Councillor Kubik moved that Council appoint Sam Silverstone to a 3-year term ending on December 31, 2025 the Municipal Planning Commission with terms commencing January 1, 2023.

Carried

Pass Powderkeg Ski Society

ORG 14-2022-10-25: Councillor Girhiny moved that Council appoint Kean Mitchell and Ian Crawford to 3-year terms ending December 31, 2025, on the Pass Powderkeg Ski Society with terms commencing January 1, 2023.

Carried

Community Marketing Advisory Committee

ORG 15-2022-10-25: Councillor Kubik moved that Council appoint the following applicants to the Community Marketing Advisory Committee with all terms commencing on January 1, 2023:

1. Melissa Atkinson - Developer/Builder Representative – 3-year term ending December 31, 2025

2. Brandy Fehr - Arts/Culture/Historic Representative - 3-year term ending December 31, 2025
3. Dawn Rigby – Tourism/Recreation Representative -3-year term ending December 31, 2025
4. Randall Whiteside - Member at Large - 2-year term ending on December 31, 2024
5. John McCann - Member at Large - 1-year term ending on December 31, 2023
6. Teyel Strandquist - Member at Large - 1-year term ending on December 31, 2023


And to direct Administration to commence advertising to fill the Banking/Finance Representative and the Resource Extraction Representative positions.

Carried

ADJOURNMENT

ORG 16-2022-10-25: Councillor Filipuzzi moved to adjourn the meeting at 8:13pm.

Carried



Blair Painter

Mayor



Patrick Thomas

Chief Administrative Officer