



**Parks & Recreation Advisory Meeting Minutes**  
**Municipality of Crowsnest Pass**  
**Monday June 27, 2022 – 4:30 pm**  
**Community Services Office – MDM Community Center**

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**Chairperson:** Heather Davis

**Secretary:** Deserie Mosby

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**Present:** Heather Davis – Chairperson  
Randi Lynn Rinaldi – Vice Chair  
Larry Hennig – Member at Large  
Pam Somerville – Member at Large  
Ritch Braun – Member at Large  
Glen Girhiny – Councillor  
Lisa Sygetuk - Councillor  
Trent Smith – Community Services Manager  
Tracey Linderman – Recreation Programmer

**Absent:** Tracey Linderman – Recreation Programmer

**1.0 Call Meeting to Order**

H. Davis called the meeting to order at 4:35 pm.

**2.0 Adoption of Agenda**

**#22-44 MOVED BY: G. Girhiny**

To accept the agenda of June 27, 2022.

**CARRIED**

**3.0 Approval of Minutes**

**#22-45 MOVED BY: L. Hennig**

To approve the minutes dated May 16, 2022.

**CARRIED**

#### **4.0 Correspondence**

#### **5.0 Delegations**

Mike Mertz and son Griffin – Representing Crowsnest Pass Minor Soccer Association.

Discussion centered around the importance of keeping soccer fields in good condition for the soccer season which begins near the end of April and goes until end of June.

It was discussed that the ISS field does not always have fresh lines painted for the games, which makes it difficult for players to see the boundaries. The Crowsnest Pass has well over 200 players during the regular season, and it is imperative that fields are mowed, and lines freshly painted.

ISS, and CCHS fields stay busy for the season. There are plans to add two fields in Hillcrest.

The future of our youth soccer depends on the due diligence of caring for the maintenance of our fields

#### **6.0 Business Arising from Previous Minutes**

##### **6.a Vision Planning – Review findings from stakeholders - Heather**

Connecting trails from Frank to Bellevue was discussed by the Board. Adding more garbage containers along the trails would be a benefit to users. There are many innovative ideas that need to be listed and prioritized.

**#22-46            MOVED BY: G. Girhiny**

The Parks and Recreation Committee moves to accept Vision Planning as information:

**CARRIED**

##### **6.b Vision Planning – Review Report to date and continue planning - Heather**

Vision planning - Start with “steps” and move forward from that. What is the plan and what is the cost? Trail objectives will be discussed further at the September meeting. An RFP will be required to gain knowledge on costs of upgrades/joining trails.

**#22-47            MOVED BY: P. Somerville**

The Parks and Recreation Committee moves to prepare an RFP containing design and cost of joining walking trail between Frank and Bellevue:

**CARRIED**

##### **6.c Vision Planning – Bike Racks – Pam**

U-Shaped bike racks are the best ones to invest in. The Pass Pool now have one of these bike racks.

**#22-48          MOVED BY: G. Girhiny**

The Parks and Recreation Committee moves to accept as information.

**CARRIED**

**7.0    New Business**

**7.a Outdoor Soccer Fields - Heather**

Discussed the future care of soccer fields. It was agreed to invite Mike Mertz back to a meeting to speak of long-term goals. Some of the Board members have agreed to do a “walk around” at the soccer fields to gain a better understanding of what is lacking and/or required.

**#22-49          MOVED BY: L. Hennig**

The Parks and Recreation Committee moves to accept as information and invite Mike Mertz to a future meeting for further discussion:

**CARRIED**

**7.b New Municipal Strategic Plan - Trent**

Reviewed the Municipal Strategic Plan.

**#22-40          MOVED BY: R. Rinaldi**

The Parks and Recreation Committee moves to accept as information.

**CARRIED**

**8.0    Parks and Recreation Reports**

**Skatepark** – The Skaters Club is planning to report back to Council for an update. A design RFP for the skate park will require a purchase order

**Dog Park** – The location across from the ISS Soccer Field will be the site of the dog park. Blue Imp is in the process of a design for review. The draft design will be provided to the authority for review.

**Frisbee Golf** – This will be taken back to council.

**Frank Playground** – Purchase order required for RFP.

**Community Trails Update** – Costs will need to be determined for each project.

**Miners Path Bridge – Approved RFP**

**Albert Stella request from ISS – There is no updated information on this request.**

**#22-41 MOVED BY: L. Hennig**

The Parks and Recreation Committee moves to accept as information.

**CARRIED**

**9.0 In Camera**

**10.0 Adjournment**

**#22-42 MOVED BY: P. Somerville**

To adjourn the Parks and Recreation Advisory Board meeting at 6:41pm. The next schedule meeting is for September 27 at 4:30pm MDM.

**CARRIED**

  
Chairperson