



Parks and Recreation Advisory Committee Meeting Minutes

**Municipality of Crowsnest Pass
Monday March 28, 2022 – 4:30 PM
MDM Community Centre**

Chairperson: H. Davis

Secretary: Kim Lewis

Present: Heather Davis – Chairperson
Randi Lynn Rinaldi – Vice Chair
Larry Hennig - Member at Large
Glen Girhiny - Councillor
Lisa Sygutek – Councillor
Trent Smith – Community Services Manager

Absent: Pam Somerville- Member at Large
Ritch Braun – Member at Large

1.0 Call to Order

H. Davis called the meeting to order at 4:32pm.

2.0 Adoption of Agenda

#22- 20 MOVED BY: G. GIRHINY

That the meeting agenda be adopted as read.

CARRIED

3.0 Adoption of Minutes of February 28, 2022

#22 - 23 MOVED BY: R. RINALDI

That the meeting minutes of February 28, 2022 be adopted as amended.

CARRIED

4.0 Correspondence

N/A

5.0 Delegations

N/A

6.0 Business Arising from Previous Minutes

6a. Parks & Recreation Advisory Committee Visioning

At the previous Parks & Recreation meeting it was requested that committee members submit their top 5 areas to focus on for the Parks and Recreation Advisory Committee for the coming years. Committee member submitted their ideas to H. Davis who then compiled the information. The submissions were reviewed and discussed.

Focus Area were as follows.

0-2 Years	2-5 Years
<p><i>Trail Master Plan</i> IDEAS -</p> <ul style="list-style-type: none"> • Maps • Parking Lots • Community Collaboration • Undesignated trail systems with the Municipality • Sidewalks • Grants • Spur trails to parks/greenspaces • Connectivity from Frank to Bellevue and Hillcrest to Frank • Washrooms • Picnic Tables • Connectivity • Land User Agreements • Inventory 	<p><i>Enhancement of Green Spaces</i> IDEAS –</p> <ul style="list-style-type: none"> • Accessibility • Lighting • Resiliency and adaptability to new activity trends • Sustainability • Garden communities • Outdoor Gym
<p><i>Community Engagement</i> IDEAS:</p> <ul style="list-style-type: none"> • Art (stakeholders) • Incentives • Create opportunities to get people involved • Adopt a trail program • Synergies • Marketing upcoming events • Celebrating project completions and or status • Celebrate community as a healthy place to live 	<p><i>Recreation Facility Plan</i> IDEAS –</p> <ul style="list-style-type: none"> Type of facility TimeLine Operational usage of existing facilities Ways to maximize facility usage
<p>Youth Activities</p>	

At the next Parks and Recreation meeting, next steps to be discussed regarding the Trail Master Plan – Goal, Strategies and Tasks.

#22 - 24 MOVED BY: L. SYGUTEK

The Parks and Recreation Advisory Committee accepts the visioning as information.

CARRIED

7.0 New Business

7a. Parks & Recreation Advisory Committee Member Handbook

Discussed the development of a Parks and Recreation Advisory Committee Handbook and what member would like included for information. H. Davis provided a draft outline of what might be included in the handbook. H. Davis will continue to work with administration to complete the handbook.

#22 - 25 MOVED BY: L. HENNIG

The Parks and Recreation Advisory Committee accepts This update for information.

CARRIED

8.0 Recreation Programmer updates

N/A

9.0 Committee Member Reports

10.0 In Camera

11. Adjournment

#22 - 26 MOVED BY: L. HENNIG

That the meeting be adjourned at 6:42pm.

Chairperson