



BOARD MEETING MINUTES

July 18, 2022

A regular meeting of the Management Body of Crowsnest Pass Senior Housing (CPSH) was held on Monday, July 18, 2022 at 10:07 a.m. at Peaks to Pines Senior Lodge in Coleman, Alberta.

ATTENDEES: Debi Ruzek: Board Chairperson, Dean Ward: Municipal Councillor, Dave Filipuzzi: Municipal Councillor, Susan Demchuk: Board Member, Cathy Painter: Board Member, Donna Stelmachovich: Vice-Chairperson, Marlene Anctil: Board Member, Annie Lok: Chief Administrative Officer, Dee-Anna Strandquist: Finance Manager

ABSENT:

Minutes recorded by Annie Lok

1. CALL TO ORDER

- 1.1 Debi Ruzek called the meeting to order at 10:07 a.m. and it was determined that a quorum of directors was present.

2. ADDITIONS/CHANGES TO AGENDA

- 2.1 Additions in
New Business;
10.2 – Post move focus group
In Camera:
11.1 – YCL
11.2 – GTCM
11.3 Resident
11.4 Personnel

3. APPROVAL OF AGENDA

- 3.1 *Motion # 87/22 to approve the agenda as amended. — Cathy Painter – cd.*

4. APPROVAL OF PRIOR MINUTES

- 4.1 *Motion # 88 /22 to approve the minutes of the meeting held June 29, 2022 as presented. – Dean Ward– cd.*

5. BUSINESS ARISING FROM THE MINUTES

- 5.1 Action Log
 - 5.1. a See Attachment #1

6. CORRESPONDENCE

No Correspondence

7. BOARD CHAIRPERSON REPORT

- 9.1 Board Chairperson updated on the reception and success of the Volunteer Appreciation evening event

8. OTHER BOARD REPORTS

- 10.1 Nothing to report.

9. OLD BUSINESS

- 9.1 Peaks to Pines Building (P2P)- Standing Item
- 9.1 Working through the deficiencies
 - 9.2 Recruitment status – very few candidates and many HCA shifts to fill. Look into possibly using foreign workers and do a free local orientation blitz to entice new potentials.
 - 9.3 COVID-19 update; Increase high touch sanitation and vigilance within the lodge due to higher community infections occurrence.
 - 9.4 Volunteer Appreciation
 - 9.5 Grand Opening – September 7, 2022 as agreed by Ministers' Office.
 - 9.6 MLA Roger Reed tour update.

10. NEW BUSINESS

- 10.1 Motion # 89/22 to approve Business Plan with prescribed changes – Dean Ward – c.d.
- 10.2 Donna Stelmachovich suggestion of establishing a Post Move Focus Group.
- 10.3 Motion #90/22 to bring Board proposal for self-contained unit acquisition.

11. IN CAMERA

- 11.1 *Motion #91/22 to go In Camera at 12:06 P.M. –Marlene Anctil – cd*
- 11.2 *Motion #92/22 to come out of Camera at 2:42 P.M. – Susan Demchuk – cd.*
- 11.3 *Motion #93/22 to reimburse 25% of rent to residents who have paid rent but not moved into York Creek Lodge between Jan-Jun 2022 – Dean Ward – cd.*

12. ADJOURNMENT

- 14.2 *Motion #94/22 to adjourn at 1245hr – Dave Filipuzzi- cd*


Debi Ruzek – Board Chairperson