

MUNICIPALITY OF CROWSNEST PASS
MUNICIPAL PLANNING COMMISSION MINUTES
WEDNESDAY, January 26, 2022

PRESENT: Nathan Harrower, Chair
Gaston Aubin, Vice Chair
Don Montalbetti, Member
Kevin Bergeron, Member
Dave Filipuzzi, Councillor
Dean Ward, Councillor

ADMINISTRATIVE: Stephen Burnell, Director of Development, Engineering & Operations
Katherine Mertz, Development Officer
Kim Kozak, Development Officer

ABSENT: Justin Ames, Member
Ryan Dyck, ORRSC
Johan Van Der Bank, Manager of Development
Ashley Pow, Admin. Assistant Development, Engineering, and Operations

1. CALL TO ORDER & BOARD INTRODUCTIONS

MOTION by Dean Ward to open the floor for election of MPC Chair and Vice Chair @ 2:03pm

Stephen Burnell performed as the temporary Chair for the nomination and election process.

Gaston Aubin nominated Nathan Harrower for Chair

Nathan Harrower accepted

No further nominations were received

Closed

MOTION by Gaston Aubin to elect Nathan Harrower as Chairperson

CARRIED

Dean Ward nominated Gaston Aubin for Vice Chair

Gaston Aubin accepted

No further nominations were received.

Closed

MOTION by Dean Ward to elect Gaston Aubin as Vice-Chairperson

CARRIED

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MOTION by Dave Filipuzzi to adjourn election of MPC Chair and Vice Chair @ 2:08pm

Meeting called to order at 2:09 p.m.

2. ADOPTION OF AGENDA

Additions/Deletions

- Don Montalbetti requested the addition of a discussion of MPC procedures to Round Table Discussion

***MOTION** by Dean Ward to adopt the agenda of January 26, 2022, as amended.*

CARRIED

3. CONSENT AGENDA

3.1 Letter to Council regarding Bylaw Amendments 1102 & 1104, 2021

3.2 Letter to Council regarding Bylaw Amendments 1084 & 1103, 2021

***MOTION** by Dave Filipuzzi to accept the consent agenda.*

CARRIED

4. ADOPTION OF MINUTES

***MOTION** by Dean Ward to adopt the minutes of December 15, 2021, as presented.*

CARRIED

***MOTION** by Dave Filipuzzi to adopt the minutes of January 12, 2022, as presented.*

CARRIED

5. DELEGATIONS

6. REQUEST FOR DECISIONS

6.1 Subdivision Applications

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6.2 Development Permit Applications

DP2021-203, 104 Wolfstone Terrace, Coleman (Lot 2 Block 3 Plan 0612636)

MOTION by Gaston Aubin:

Approve the existing “secondary suite within an accessory building with attached deck”, (discretionary use) with a variance to the building height and floor area with conditions as identified by Alternative A in the MPC request for decision package.

CARRIED

DP2021-205, 13229 22 Avenue, Blairmore (Lot 8 Block 10 Plan 3319I)

MOTION by Dean Ward:

Approve the construction of a “Single Family Dwelling” (permitted use) in the same location as a previously existing non-conforming Single-family Dwelling (now demolished), with a variance to the front yard setback, the west side yard setback, and the maximum lot coverage with conditions as identified by Alternative A in the MPC request for decision package.

CARRIED

7. APPEALS

8. BYLAW AMENDMENTS

- 7.1 **Bylaw 1094, 2021:** Road closure for part of plan 6432FE
- 7.2 **Bylaw 1097, 2021:** Lot 32MR Block 17 Plan 0815792 redistricting from RO-1 to R-1
- 7.3 **Bylaw 1105, 2021:** Lot 28MR Block 4 Plan 8111839 to close Municipal Reserve

9. ROUND TABLE DISCUSSION

9.1 Bellevue Townhome discussion

- Concerns regarding sufficient visitor parking were raised

9.2 MPC Welcome Package including policies and procedures

- administration will prepare a presentation and will provide supporting documents

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10. NEXT MEETING

10.1 Wednesday February 23, 2021 @1:00 p.m. Council Chambers.


11. IN CAMERA

12. ADJOURN

MOTION by Dave Filipuzzi to adjourn the meeting at 3:32p.m.

CARRIED

Approved By:



Chairperson

FEB 23 2022

Date



CAO

March 1, 2022

Date