



**MINUTES - MUNICIPAL HISTORIC RESOURCES ADVISORY COMMITTEE**  
**January 24, 2022**  
**Council Chambers, Coleman Municipal Office**

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**PRESENT:**

Chairman	Fred Bradley
Board Member	Howard Vandenhoeft
Board Member	Nathan Harrower
Board Member	Don Budgen
Board Member	Samantha Palmer-Forrest
Board Member	Glen Girhiny
Board Member	Vicki Kubik, Councillor
Development Officer	Katherine Mertz
Development Officer	Kim Kozak
Municipal Representative	Johan van der Bank

**ABSENT:** Stephen Burnell; Brad Edmondson; Gaston Aubin

**1. CALL TO ORDER**

Chairman Fred Bradley called the meeting to order at 2:05 pm

Election of Chairperson. Howard Vandenhoeft nominated Fred Bradley for the position of Chairperson. Don Budgen seconded the motion. No further nominations were received.

**MOTION** by Howard Vandenhoeft to elect Fred Bradley as Chairperson.

**CARRIED**

Election of Vice-Chairperson. Nathan Harrower nominated Don Budgen for the position of Vice-Chairperson. Howard Vandenhoeft seconded the motion. No further nominations were received.

**MOTION** by Nathan Harrower to elect Don Budgen as Vice-Chairperson.

**CARRIED**

**2. ADOPTION OF AGENDA**

The Chair requested the addition of an item under Round Table Discussion regarding the Alberta Heritage Forum.

Katherine Mertz requested the addition of development permit DP2022-007 under Request For Decisions.

**MOTION** by Glen Girhiny to adopt the agenda as amended.

**CARRIED**



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**3. ADOPTION OF MINUTES**

**MOTION** by Glen Girhiny to adopt the minutes of November 22, 2021, as presented.

**CARRIED**

**4. CONSENT AGENDA**

The Committee accepted for information the letter, signed by the Chair, that was sent to Michael Taje, Land Management Specialist, Regional Approvals, Alberta Environment and Parks, regarding the proposed demolition of the Sentinel Dance Hall at Crowsnest Lake. The letter forms part of these minutes.

**5. DELEGATIONS**

**6. REQUEST FOR DECISIONS**

**6.1 DP2021-209 – Dental Office – Facia Sign**

**MOTION** by Don Budgen that the Advisory Committee has no concerns with the proposed sign, provided it is not a vinyl fabric sign, and if it is, the suggestion to the Development Authority is to approve a fabric sign on a temporary basis and require its removal at the expiry of the temporary period, and require that it be replaced with a rigid sign.

**CARRIED**

**6.2 DP2022-007 – Courthouse - Carriage House Apartment Suites.**

**MOTION** by Nathan Harrower that the Advisory Committee has no concerns with the proposed development and suggests that the applicant should demonstrate that they are in discussions with the Heritage Conservation Adviser, Southern Region, Historic Resources Management Branch, Alberta Culture, Multiculturalism and Status of Women, prior to the approval of the development permit.

**CARRIED**

**7. ROUND TABLE DISCUSSION**

**7.1 Heritage Designation Plaque - Blake Burgman Residence.**  
Further discussion of this item was deferred to the next meeting



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- 7.2 Crowsnest Pass Story Maps – Oldman River Regional Services Commission  
Katherine Mertz provided an update received from Oldman River Regional Services Commission. The Committee was pleased with the feedback and discussed several aspects of it, including the possibility to link this information to several websites, the use of QR codes on the building plaques, etc. Fred Bradley will provide the original database for the building plaques, which will be useful for this project. It is expected that a first version of the Story Maps will be available by the end of February 2022.
- 7.3 Update - Heritage Incentives Sub-committee.  
Further discussion of this matter was deferred to the next meeting.
- 7.4 Alberta Heritage Forum – request for support  
The Edmonton Heritage Council is seeking support from other Committees to restart the former Alberta Heritage Forum, which is a network for heritage committees to share ideas and initiatives.

**MOTION** by Don Budgen that the Chairperson write a letter in support of the proposed Alberta Heritage Forum, noting that any financial support would require approval from municipal council.

### 8. NEXT MEETING DATE(S)

- Tuesday February 22, 2022, at 2:00 PM in Council Chambers, Coleman Municipal Office (only if there are development permit applications to review).
- Monday, March 21, 2022, at 2:00 PM in Council Chambers, Coleman Municipal Office.

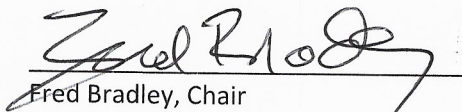
### 9. IN CAMERA

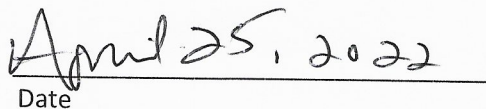
### 10. ADJOURNMENT

**MOTION** by Vicki Kubik to adjourn the meeting at 3:10 pm

**CARRIED**

Approved by:

  
Fred Bradley, Chair

  
Date