



Municipality of Crowsnest Pass Library Board

Regular Board Meeting

Tuesday, June 21, 2022 at 1:30pm

Crowsnest Community Library Meeting room

Minutes

Attendance: Diane deLauw (Library Manager), Erin Matthews (Chair), Margaret Thomas (Vice Chair), Nicole Stafford (Secretary), Doreen Glavin (Municipal Council Rep), and Gale Comin (Treasurer).

Regrets: Lisa Sygutek (Municipal Council Rep) and John Hucik

1. Call to Order- Erin called the meeting to order at 1:34pm

2. Adoption of Agenda - June 21, 2022

Erin made a motion to adopt the agenda as amended. Gale seconded. Motion carried.

3. Adoption of Minutes - May 24, 2022

Gale made a motion to adopt the minutes. Doreen seconded. Motion carried.

4. Librarians Report (attached)

Action Item: Diane will follow up with the Municipality regarding sidewalk repairs.

5. Financial Report - 2022 to date (attached)

Gale made a motion to adopt the Librarians Report and the Financial report. Erin seconded. Motion carried.

6. In Camera

Erin moved to go into camera at 2:02pm.

Erin moved to come out of camera at 2:12pm.

7. Meeting Adjournment

Nicole made a motion to adjourn the meeting at 2:18 pm.

Next Regular Meeting: September 13, 2022 at 1:30pm

Approved _____ Date _____

Librarians Report June 21, 2022

Programming

- Landfill grant of \$500 towards our Summer Story Walks was received.
- Storywalks are all planned, with the first one starting this week
 - We are using a book by local author Billie-Jo Legroulx
 - There will be 6 storywalks in total, running every other week.
- Summer Reading Program kick-off is planned for June 24th.
 - We will run our SRP program for 6 weeks this summer.
- My York Creek Lodge visits should soon restart now that the residents have moved.

Provincial Funding

- All documents secured and signed.
- Provincial funding application submitted.

Chinook Arch

- Online membership renewals start today.
- Robin Hephner – Chinook Arch CAO presented to our Council on June 14th.
 - He only notified me that morning, but fortunately I was able to attend with him.

Staffing

- Summer positions have been filled and new hires will begin this Friday.
- We hired a full-time position that will be covered by Canada Summer Jobs if approved.
- We also hired a part-time position that will help with the Summer Reading Program and Story Walks. Approximately 10 hours per week.
- All 3 permanent staff have holidays booked over the summer.

Building/Yard Maintenance

- The cost to repair / re-do the concrete steps, patio and portion of sidewalk is \$17,000.
 - It will be taken forward to Council as a 2023 Budget Initiative.
 - To address public safety, Maintenance Staff will do an interim repair asap.
- Basement carpet replacement will be considered in the 2023 Municipal budget.
- Leak was discovered in the outside line leading to sprinkler system.
 - Morency was called in to repair.
- Barb has taken on improving the flower gardens. She has been accepting perennial donations from community members.

Friends of the Library

- Arranged for Local Authors to use their space at the Market.
- Casino volunteers are ready for next weekend.
- Will be at the market June 30th with large Scrabble and Connect 4 games.
- Silent auction for quilt ending July 2nd.

Public Libraries Services Branch

- Changing some statistics being collected for 2022.

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