



**Family and Community Support Services Advisory Committee Meeting Minutes**

**Municipality of Crowsnest Pass  
Monday May 30 , 2022 – 6:35 PM  
MDM Community Centre**

**Chairperson:** Kate McNeil

**Secretary:** Kim Lewis

**Present:** Kate McNeil – Chairperson  
 Dennis Watt – Member at Large  
 Pam Hellevang – Member at Large  
 Margaret Thomas – Vice Chairperson  
 Dean Ward – Council Representative  
 Lisa Sygutek – Council Representative  
 Kim Lewis – FCSS Programmer  
 Trent Smith – Manager of Community Services

**Absent:** Cathy Painter – Member at Large

**1.0 Call to Order**

K. McNeil called the meeting to order at 6:35pm.

**2.0 Adoption of Agenda**

**#41 - 22 MOVED BY: D. WARD**

That the meeting agenda be adopted with the addition of 7d. F.U.S.E Family Focus – Category 2 Funding Application.

**CARRIED**

**3.0 Adoption of Minutes of April 25, 2022**

**#42 - 22 MOVED BY: D. WATT**

That the meeting minutes of April 25, 2022 be adopted as read.

**CARRIED**

**4.0 Correspondence**

**4a) Literacy Foundation Letter**

Correspondence received from The Crowsnest Pass Literacy Foundation Chair – Dorothy Gierulski regarding the Crowsnest Pass Literacy Foundation’s decision to permanently end the Peer Tutor Program along with the Home Visitation Program effective June 30, 2022. Several issues contributed to the decision, including recruitment of a Board Chair, staffing, financial and covid.

The Literacy Foundation would like to apply 50% (\$5,000) of FCSS 2022 funding to January – June 2022 Program expenses. The remainder 50% (\$5,000) of FCSS Funding allocation for Literacy Foundation will be retained by FCSS.

The Literacy Foundation would like to retain 100% (\$1,500) of the funding for BRAT Pack as it is run by Brighter Futures and administered by the Literacy Foundation. The literacy Foundation will provide final reports for both programs.

**#43– 22 MOVED BY: D.WARD**

The Family Community Support Service Advisory Committee accepts the update on Literacy Foundation as information and grants permission to the Literacy Foundation to retain 100% of funding for BRAT pack to be utilized for 2022.

**CARRIED****5.0 Delegations****5a) CNP Adventure Kids**

Stacey Hildebrandt of the CNP Adventure Kids attended the meeting to speak on behalf of the application for CNP Adventure Kids funding application. CNP Adventure Kids has applied for \$5,000 for CNP Adventure Kids for summer camps. Stacey explained that CNP Adventure Kids is aiming to fill a gap in the community. CNP adventure kids is adventure-based programming aimed at increasing self – esteem, and confidence, and social skills. CNP Adventure Kids would like to utilize FCSS Funding to help subsidize families to attend.

**#44 – 22 MOVED BY: L. SYGUTEK**

The Family Community Support Service Advisory Committee accepts the delegation presentation as information.

**CARRIED****6.0 Business Arising from Previous Minutes****7.0 New Business****7a) Category 2 Funding Application – The Crowsnest Pass Adult Education**

The Crowsnest Pass Adult Education Society has applied for Category 2 Funding in the amount of \$300 for the Creative Conversations Program. This is a nine-session engagement opportunity for adults who want to build connections and positive relationships within the community. Participants will develop a sense of belonging all while gaining confidence in their communication skills.

**#45– 22      MOVED BY:      K. MCNEIL**

The Family Community Support Service Advisory Committee approves the Crowsnest Pass Adult Education Society Category 2 Funding Request in the amount of \$300 towards the Creative Conversations Program.

**CARRIED**

### **7b) FCSS Funding Application – CNP Adventure Kids**

CNP Adventure Kids has applied for FCSS funding of up to \$5,000 to assist with offering affordable summer programs for children ages 4-12. Summer program activities will be designed to increase self – esteem and confidence, social skills and help children gain more self -confidence and understanding of their own emotional needs.

With the loss of the Boys and Girls Club, CNP Adventure Kids is aiming to fill a community gap in service.

**#46 – 22      MOVED BY:      D. WARD**

The Family Community Support Service Advisory Committee approves the allocation of \$1,000 of FCSS Category 2 Funding and \$4,000 of FCSS Category 1 Funding to CNP Adventure Kids Summer programming to provide subsidy for families attending the summer camps for the summer of 2022.

**CARRIED**

### **7c) Subsidized Taxi Program**

The subsidized taxi program is currently in the Trial phase of operation for 2022 and will be reviewed in the fall of 2022. An update on the program is being provided for information. The subsidized Taxi Program has been operating since August 2021 and provides service on Tuesdays and Thursdays from 10am – 2pm. Since January 2022 – rider stats remain consistent at 5-6 riders per day. There are a total of 36 registered customers.

There have been concerns expressed from staff at the hospital regarding lack of wheelchair accessibility. At this time, hospital staff have said that using their bus to transport patients is not an option as their bus is only used for recreation purposes.

Recently there have been requests for transportation for people requiring dialysis. Dialysis takes place on Monday, Wednesday and Friday starting at 7am. Discussions as to the future of transportation will need to be discussed in early fall of 2022.

**#47 – 22      MOVED BY:      D.WARD**

The Family Community Support Service Advisory Committee accepts the report as information and will bring back for discussion at the August 22 FCSS Meeting.

**CARRIED**

**7d. F.U.S.E Family Focus Funding Application**

A FCSS Category 2 Funding Application was received from F.U.S.E Family Focus for their Hoola Hoops and Donuts program. This is a 90-minute interactive workshop for parents. The focus is on strengthening families, creating positive ways of communication. F.U.S.E Family Focus has applied for \$950 to facilitate the program here in Crowsnest Pass.

**#48 – 22      MOVED BY:      D. WARD**

The Family Community Support Service Advisory Committee accepts the F.U.S.E Family Focus Category 2 FCSS Funding application as information.

**CARRIED**

**Administration Reports**

**8a) FCSS Programmer Update**

**K. Lewis provided program update:**

- Subsidized taxi program running well.
- Youth Week was successful.
- Senior’s week – June 6-11. The FCSS Seniors’ Luncheon will be held on Monday June 6<sup>th</sup> at the Elks Hall. A different activity planned each day.
- Planning Volunteer Appreciation for September 8.
- Community assistance with information and referrals.
- Movie in the Park Nights set for July 15 and August 12.
- Call for submissions has gone out for 2022/2023 Fall Winter Community Handbook
- 2023 FCSS Grant Applications will open June 1.

**#49– 22      MOVED BY:      L. SYGUTEK**

The Family Community Support Service Advisory Committee accepts the programmers report as information

**CARRIED**

**9.0      Committee Member Reports**

N/A

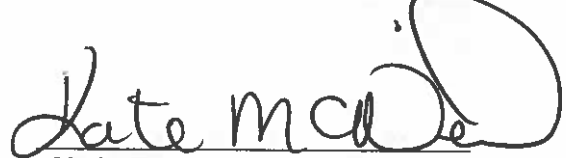
**10.0      In Camera**

**11.      Adjournment**

#50 - 22 MOVED BY: K. MCNEIL

That the meeting be adjourned at 7:38pm.

CARRIED

  
Chairperson