



**CROWSNEST PASS**  
*Naturally Rewarding*

**Family and Community Support Services Advisory Committee Meeting Minutes**

**Municipality of Crowsnest Pass  
Monday April 25 , 2022 – 6:30 PM  
MDM Community Centre**

**Chairperson: Kate McNeil**

**Secretary: Kim Lewis**

**Present:** Kate McNeil – Chairperson  
Dennis Watt – Member at Large  
Cathy Painter – Member at Large  
Margaret Thomas – Vice Chairperson  
Dean Ward – Council Representative  
Lisa Sygutek – Council Representative  
Kim Lewis – FCSS Programmer  
Trent Smith – Manager of Community Services

**Absent:** Pam Hellevang – Member at Large

**1.0 Call to Order**

K. McNeil called the meeting to order at 6:40pm.

**2.0 Adoption of Agenda**

**#29 - 22 MOVED BY: D. WARD**

That the meeting agenda be adopted with the addition of 7d. Meeting times, 7e. Coleman Seniors Category 2 Funding Application and 10a) In camera – Section 23.

**CARRIED**

**3.0 Adoption of Minutes of March 21, 2022**

**#30 - 22 MOVED BY: C. PAINTER**

That the meeting minutes of March 21, 2022 be adopted as read.

**CARRIED**



**4.0 Correspondence**

**4a) Literacy Foundation Letter**

Correspondence from Literacy Foundation Chair – Dorothy Gierulski regarding her resignation from the Literacy Foundation Board after 20 years. D. Gierulski expressed some concern that so far there has not been anyone step up to fill the position. The Literacy Foundation will do a public campaign to create public awareness of what the Literacy Foundation does and the importance of the Board in the community. If they cannot find anyone to step up, they may be facing dissolution. The board will keep FCSS up to date on any changes that may happen

**#31– 22 MOVED BY: K. MCNEIL**

The Family and Community Support Service Advisory Committee accept the correspondence as information.

**CARRIED**

**5.0 Delegations**

N/A

**6.0 Business Arising from Previous Minutes**

**7.0 New Business**

**7a) 2023 FCSS Funding Application**

The 2023 FCSS Funding Application has been provided for review and or changes. The 2023 FCSS Funding Application will go out to the community the first week of June with the deadline for applications being July 31, 2022.

**#32– 22 MOVED BY: D. WARD**

The Family Community Support Service Advisory Committee approves the 2023 FCSS Funding Application as presented.

**CARRIED**

**7b) Boys & Girls Club Update**

Boys and Girls Club will no longer be in operation in Crowsnest Pass effective May 15. Boys and Girls Club executive expressed that lack of enrollment and staffing issues were behind the decision to cease operations.

Boys and Girls Club has received one FCSS Funding installment, and the second installment has been adjusted to account for services ending May 15.

**#33 – 22      MOVED BY:      M. THOMAS**

The Family Community Support Service Advisory Committee accepts the update on Boys and Girls Club as information.

**CARRIED**

**7c) Reallocation of 2022 FCSS Dollars**

Boys and Girls Club will no longer be in operation in Crowsnest Pass effective May 15, 2022. This leaves \$9375 remaining to allocate for 2022. Different options for utilization of the funds provided.

**#34 – 22      MOVED BY:      D. WARD**

The Family Community Support Service Advisory Committee approves two summer outdoor movie nights in 2022 and seniors' socialization and wellbeing activities up to \$9375.

**CARRIED**

**7d. Meeting Times**

L. Sygutek inquired if it would be possible to move FCSS meeting time to coincide on the same day at the Parks and Recreation Board meetings to make it easier for some who are on both boards to attend.

**#35 – 22      MOVED BY:      L. SYGUTEK**

The Family Community Support Service Advisory Committee move their meeting dates to the fourth Monday of each month at 6:35pm.

**CARRIED**

**7e. Coleman Seniors Category 2 Funding Application**

The Coleman Seniors have submitted a FCSS Category 2 Funding Application. The Coleman Seniors have requested \$2,000 to purchase t-shirts that members can wear to increase visibility go the club with the hopes of attracting new members.

**#36 – 22      MOVED BY:      K. MCNEIL**

The Family Community Support Service Advisory allocate \$1,000 to the Coleman Seniors towards the purchase of organization t-shirts.

**CARRIED**

**Administration Reports****8a) FCSS Programmer Update**

**K. Lewis provided program update:**

- Subsidized taxi program running well.

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- Planning underway for Youth Week – May 1-7, 2022
- Planning underway for Senior’s week – June 6-11. The FCSS Seniors’ Luncheon will be held on Monday June 6<sup>th</sup> at the Elks Hall.
- Planning Volunteer Appreciation for September 8.
- Community assistance with information and referrals.

**#37 – 22      MOVED BY:      L. SYGUTEK**

The Family Community Support Service Advisory Committee accepts the programmers report as information

**CARRIED**

**9.0      Committee Member Reports**

N/A

**10.0      In Camera**

**a)      FOIP Disclosure Section 23**

**#38 - 22      MOVED BY:      K. MCNEIL**

To go in camera at 7:19pm

**CARRIED**

**#39 - 22      MOVED BY:      L. SYGUTEK**

To Come out of camera at 7:30pm


**CARRIED**

**11.      Adjournment**

**#40 - 22      MOVED BY:      L. SYGUTEK**

That the meeting be adjourned at 7:31pm.

**CARRIED**

  
 Chairperson