



SPECIAL BOARD MEETING MINUTES May 20, 2022

A regular meeting of the Management Body of Crowsnest Pass Senior Housing (CPSH) was held on Friday, May 20, 2022 at 10:00 a.m. at Peaks to Pines Senior Lodge in Coleman, Alberta.

ATTENDEES: Debi Ruzek: Board Chairperson, Dean Ward: Municipal Councillor, Dave Filipuzzi: Municipal Councillor, Susan Demchuk: Board Member, Cathy Painter: Board Member, Donna Stelmachovich: Vice-Chairperson, Marlene Anctil: Board Member, Annie Lok: Chief Administrative Officer

ABSENT:

Minutes recorded by Annie Lok

1. **CALL TO ORDER**

- 1.1 Debi Ruzek called the meeting to order at 10:05 a.m. and it was determined that a quorum of directors was present.

2. **ADDITIONS/CHANGES TO AGENDA**

- 2.1 No changes/additions.

3. **APPROVAL OF AGENDA**

- 3.1.1 *Motion #69/22 to approve the agenda as presented. – Cathy Painter – cd.*

4. **OLD BUSINESS**

- 4.1 Peaks to Pines Building (P2P)- Standing Item
- 4.1.a Estimate move date of June 8, 2022.
- 4.1.b Finalise Wing names.
- 4.1.c Volunteer source, fire department, FCSS, trailers availability.

5. **NEW BUSINESS**

- 5.1 P2P recruitment status: has been challenging due to tight labour market. We are having difficulty recruiting LPN, HCA and HR positions.
- 5.2 Relocation Assistance (one-time) *Motion #70/22 Relocation Assistance for LPN and Recreation Therapist with proposed ceiling – Dean Ward – cd.*
- 5.3 *Motion #71/22 Approve revised Policy 5.15 – Terms & conditions of employment for CPSH Out of Scope Employees – Dean Ward – cd.*

6. **IN CAMERA**

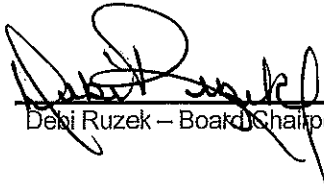
- 13.1 *Motion #72/22 to go In Camera at 11:23 A.M. – Marlene Anctil – cd*

13.2 *Motion #73/22 to come out of Camera at 12:12 P.M. – Dean Ward – cd.*

13.3 *Motion #74/22 Reserve Funds to cover necessary difference for Director of HR - Dean Ward-cd*

14. **ADJOURNMENT**

14.2 *Motion #75/22 to adjourn at 12:16 P.M.- Dean Ward- cd*



Debi Ruzek – Board Chairperson