

AGENDA for Pass Community Swimming Pool Board Meeting  
Wednesday, February 23, 2022  
@ 6:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/85482060025?pwd=dXBwY3pEOXZnWmInTVhpYmZDb2xGZz09>

1. Approval of Agenda
2. Minutes of January 26, 2022 Meeting
3. Old Business/Business Arising from the minutes
  - A. Recommended renovations meeting
  - B. Board member
  - C. Staff Advertisements
  - D. Chamber Visitors Guide
  - E. Community Handbook
4. New Business
  - A. Variance Report
  - B. Staff Applications
  - C. Purchases
  - D. Spring Promotion
  - E. Red Cross Lesson changes
5. Next Meeting
6. Adjournment

**Pass Community Swimming Pool Board Meeting**  
**February 23, 2022 (6:00 PM)**  
**Zoom**

**IN ATTENDANCE:** Judy Sciarra, Lesley Margetak, Sherri Gleave, Pauline Beech, Dave Filipuzzi, Doreen Glavin

**Called to order: 6:00 pm**

**1. Agenda:** Chair presented the Agenda.

**Doreen MOVED that the agenda be adopted. Judy SECONDED the motion. CARRIED.**

**2. Minutes of January 26, 2022 Regular meeting.**

**Pauline MOVED that the minutes of January 26, 2022, be adopted as read. Judy SECONDED the motion. CARRIED.**

**3. Old Business/ Business arising from the minutes**

**A. Recommended renovations meeting**

- Tuesday, February 22, 2022 3 Board members met with Johan at the pool.
- Discussed renovating the front desk area in the lobby, we have a quote from Eddie's Hang Up Displays for a modular system, all Board members received the design and cost through email. Municipal employees can construct and install modular system, perhaps rehab old counter somewhere else.
- Edmonton based company.
- Cement pad for lane rope roller and sidewalk behind hot tub area discussed. These 2 items will need to be discussed further in March when area is more visible. Also look at pros and cons of cement vs paving blocks.
- Trophy case has still not been installed and the work order for installation was halted. Board will inquire, by phone, if it will be reinstalled in the future.

**Pauline Moved that the Board go forward with ordering the modular counter/display cases from Eddie's Hang Up Display not to exceed \$3000.00 including gst and freight. Judy SECONDED the motion. CARRIED.**

## **B. Board Member**

- Chair has followed the process and has heard nothing since, we will continue to wait as whether vacant board position will be filled.

## **C. Staff Advertisements**

- Ads were placed in Pass Herald for 3 weeks for the same cost as last year.
- Ad placed on Municipal website and pool website.
- Judy emailed all 2021 staff to notify them of positions available for 2022 and informed them of Board policy to reimburse cost of recertifications at season's end. Should this policy be included in the public ads?
- Perhaps advertise at High School through announcements and ask if they would put on sign.

## **D. Chamber Visitors Guide**

- Additional cost of ad was approved through email.
- Lisa will provide Chamber with picture for the ad.

## **E. Community Handbook**

- Completed – same as last year with new dates.

## **4. New Business**

### **A. Variance report**

- Variance was not available.
- Locker painting will be billed to Board, \$1907.06. Johan will talk to Brian about having the bill transferred.

### **B. Staff Applications**

**Judy MOVED to go In-Camera at 6:34 pm.**

**Judy MOVED to go Out-of-Camera at 6:43 pm**

### **C. Purchases**

- Look into ordering vacuum and investigate whether the one looked at last year is a commercial or residential vacuum.
- Brent looking into pop machine for deck with more drink options.

- Johan will speak to Trevor for recommendations for speakers that will be more powerful and appropriate for a water environment.

#### **D. Spring Promotions**

- Leave decisions until next meeting on sales or promotions, as we will have to wait for covid announcements.
- Promote Lifeguarding.

#### **E. Red Cross Lesson Changes**

- Need to discuss further about how our pool will move forward with transfer to lifesaving.
- Transfer program on lifesaving site for those with Red Cross WSI. Lifesaving will honor WSI for this summer only. Inform all guards of ability to transfer now.
- Pool can continue Red Cross as the total rollover will not be until December 2022.

#### **6. Next Meeting: Regular Meeting Wednesday, March 23, 2022**

**6pm      Format: Virtual/In-person – TBD**

#### **7. Sherri MOVED to adjourn at 7:00pm**