



**Municipality of Crowsnest Pass
Council Meeting Minutes
Tuesday, July 12, 2022**

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, June 14, 2022.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Lisa Sygutek, Glen Girhiny, and Dean Ward.

Administration Present:

Patrick Thomas, Chief Administrative Officer
Brian McCulloch, Director of Finance
Trent Smith, Manager of Community Services
Jesse Fox, Manager of Protective Services/Fire Chief
Bonnie Kawasaki, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 1:00 pm.

ADOPTION OF AGENDA

Additions:

In Camera

- a) Personal Privacy - Personnel - FOIP Act Section 17 – Councillor Filipuzzi
- b) Information that will be published or released within 60 days – Resident Correspondence – FOIP Act Section 29 – Councillor Girhiny

01-2022-07-12: Councillor Filipuzzi moved to adopt the agenda as amended.

Carried

CONSENT AGENDA

02-2022-07-12: Councillor Kubik moved that Council approve the following Consent Agenda items without debate:

3.a

Minutes of the Municipal Planning Commission of May 25, 2022

THAT Council accept Minutes of the Municipal Planning Commission of May 25, 2022 as information.

3.b

Minutes of the Crowsnest Pass Community Pool Society of May 25, 2022

THAT Council accept Minutes of the Crowsnest Pass Community Pool Society of May 25, 2022 as information.

3.c

Minutes of the Crowsnest Pass Community Pool Society of June 22, 2022

THAT Council accept the Minutes of the Crowsnest Pass Community Pool Society of June 22, 2022 as information.

3.d

Jason Copping, Minister of Health - Letter of Response to EMS Concerns of June 22, 2022

THAT Council accept the Jason Copping, Minister of Health - Letter of Response to EMS Concerns of June 22, 2022 as information.

3.e

Alberta Utilities Commission - Letter of Response to Utility Rates Concerns of July 7, 2022

THAT Council accept the Alberta Utilities Commission - Letter of Response to Utility Rates Concerns of July 7, 2022 as information.

Carried

ADOPTION OF MINUTES

Minutes of the Council Meeting of July 5, 2022

03-2022-07-12: Councillor Girhiny moved to adopt the Minutes of the Council Meeting of July 5, 2022, as presented.

Carried

PUBLIC HEARINGS

None

DELEGATIONS

None

REQUESTS FOR DECISION

Bylaw 1103, 2021- Land Use Bylaw Amendment to Regulate Tourist Homes - Second and Third Reading

04-2022-07-12: Councillor Filipuzzi moved second reading of Bylaw 1103, 2021 - Land Use Bylaw Amendment to Regulate Tourist Homes.

05-2022-07-12: Councillor Ward moved to change the separation distance to 100 meters to regulate tourist homes.

Defeated

04-2022-07-12 (as amended): that Council moves second reading of Bylaw 1103, 2021 – Land Use Bylaw Amendment to Regulate Tourist Homes

Carried

06-2022-07-12: Councillor Sygutek moved third reading of Bylaw 1103, 2021- Land Use Bylaw Amendment to Regulate Tourist Homes.

Carried

Bylaw 1112, 2022 - Business License Bylaw - Second and Third Reading

07-2022-07-12: Councillor Girhiny moved second reading of Bylaw 1112, 2022 - Business License Bylaw.

Carried

08-2022-07-12: Councillor Ward moved third reading of Bylaw 1112, 2022 - Business License Bylaw.

Carried

Bylaw 1125, 2022- Amendment to the Fees Rates and Charges Bylaw - Second and Third Reading

09-2022-07-12: Councillor Kubik moved second reading of Bylaw 1125, 2022- Amendment to the Fees Rates and Charges Bylaw.

Carried

10-2022-07-12: Councillor Filipuzzi moved third reading of Bylaw 1125, 2022- Amendment to the Fees Rates and Charges Bylaw.

Carried

Service Areas Update

- 11-2022-07-12:** Councillor Ward moved to accept the Service Areas Update as information.
Carried

Budget 2023 Calendar and Development Guidelines

- 12-2022-07-12:** Councillor Ward moved that Council approve the Budget 2023 Calendar as amended and the Budget 2023 Development Guidelines.
Carried

Business Façade Policy

- 13-2022-07-12:** Councillor Filipuzzi moved that Council approves the Business Façade Policy 1709-01.
Carried

Campground Update

- 14-2022-07-12:** Mayor Painter moved that Administration brings back a report regarding future campground zoning to an upcoming meeting of Council.
Carried

Sole Survivor Trail Race Funding Request

- 15-2022-07-12:** Councillor Sygutuk moved that Council approves \$880 of funding for insurance for the Sole Survivor Trail Race as a one-time grant under Category 3.
Carried

Alberta Municipalities (AM) Convention Attendees

- 16-2022-07-12:** Councillor Ward moved that Council appoint the Chief Administrative Officer, Councillors Ward, Sygutuk and Filipuzzi to attend the AM Fall Convention on September 21-23, 2022 in Calgary.
Carried

Clarification of Meeting with the Chamber of Commerce

Council held discussion and agreed that the delegates from each group will meet initially.

COUNCIL MEMBER REPORTS

Council reports since the July 5, 2022 meeting of Council:

- Mayor Painter
 - Discussion with MLA Roger Reid

- Mr. Reid will follow up with the Ministers who did not respond to invitations to come to our community
- Councillor Sygutek
 - Will be unable to cover the interim Deputy Mayor Appointment at the end of July, and extended her apologies.
 - Noted the beauty of the flower planters placed around the community
 - Has received many positive comments

PUBLIC INPUT PERIOD

- Melissa Tiegen
 - Will advise the Chamber of the Bylaws and Policies passed this evening
 - Information can be added on their website as well
 - Chamber administration is working towards promoting additions to the GoCrowsnest Website
 - Commented that the Municipal beautification efforts are appreciated

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

IN CAMERA

17-2022-07-12: Councillor Ward moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 3:00 pm:

- a) Economic Interests of the Public Body – Land Purchase Application - FOIP Act Section 25
- b) Economic Interests of the Public Body – Land Purchase Application - FOIP Act Section 25
- c) Personal Privacy - Personnel – FOIP Act Section 17
- d) Information that will be published or released within 60 days – Resident Correspondence – FOIP Act Section 29

Carried

Reconvene

Mayor Painter convened the In Camera meeting at 3:05 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

18-2022-07-12: Councillor Sygutek moved that Council come out of In Camera at 4:11 pm.

Carried

19-2022-07-12: Councillor Sygutek moved that Council accepts the offer to purchase a portion of the lane adjacent to 2706-76 Street in Coleman, subject to the following conditions:

1. That the price be \$3.00 per square foot
2. That the applicant be responsible for all legal costs associated with the preparation for an easement in favor of the Municipality for access to the existing sanitary sewer line located on the subject lands.
3. That the applicant be responsible for all costs associated with closing the road allowance to public travel.
4. That the applicant be responsible for all costs associated with the Land Use Bylaw amendment to redistrict the subject lands to R-1 Residential.
5. That the applicant be responsible for all legal costs associated with this transaction including the legal fees of the Municipality, if any.
6. That the applicant be responsible for all costs associated with the consolidation of the subject lands with the title to 2706-76 Street in Coleman, legally described as Lot 19, Block 4, Plan 811839.
7. That this transaction be completed by June 30, 2023.

Defeated

20-2022-07-12: Councillor Sygutek moved that Council accept the offer to purchase a portion of Lane, subject to the following conditions:

1. That the purchase price is \$4.00 per square foot for 1,000 Square Feet (20 x 50)
2. That the applicant is responsible for all costs relating to the closure of the lane by bylaw.
3. That the applicant is responsible for all costs relating to the amendment of the Land Use bylaw to R-1 Residential.
4. That the applicant is responsible for all costs relating to the consolidation of the subject lane with Lot 10, Block 32, Plan 6808CU by plan of survey.
5. That the applicant be responsible for all legal costs associated with this transaction including the legal fees of the Municipality, if any.
6. That this transaction be completed by June 1, 2023.
7. That the entire lane be closed at this time.

Carried

21-2022-07-12: Councillor Filipuzzi moved that Administration look into resolutions for bylaw and land-use enforcement capacity.

Carried

ADJOURNMENT

22-2022-07-12: Councillor Filipuzzi moved to adjourn the meeting at 4:15 pm.
Carried



A handwritten signature in blue ink, reading "Blair Painter", is written over a horizontal line. In the background, a faint circular seal of the Municipality of the City of Calgary is visible.

Blair Painter
Mayor



A handwritten signature in blue ink, reading "Patrick Thomas", is written over a horizontal line. In the background, a faint circular seal of the Municipality of the City of Calgary is visible.

Patrick Thomas
Chief Administrative Officer