

MUNICIPALITY OF CROWSNEST PASS

AGENDA

Special Budget Meeting

Municipal Office – Council Chambers

8502 19 Avenue, Coleman, Alberta

Thursday, October 13, 2022 at 9:00 am

(Budget Packages can be viewed at

<https://www.crowsnestpass.com/municipalgovernment/council/meeting-packages-minutes>

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. 2023 GENERAL OPERATING GRANTS**
- 4. 2023 CATEGORY 1 GRANT APPLICATIONS**
- 5. 2023 CATEGORY 2 GRANT APPLICATIONS**
- 6. 2023 BOARD PRESENTATION – CROWSNEST PASS MUNICIPAL LIBRARY BOARD**
- 7. ADJOURN**

Next Budget Deliberation Meeting December 1, 2022, at 9 am at the Municipal Office – Council Chambers

- 2023 Draft Budget Deliberations

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2023 Category 1 & 2 Funding Requests

General Operating Grant	Description	2022 Funding Received	2023 Request	Difference	%	2.0% Increase	Recommendation	Note
Stars Air Ambulance	Annual Donation	\$ 6,000.00	\$ 7,000.00	\$ 1,000.00	17%	\$ 6,120.00	\$ 7,000.00	
Crowsnest Pass Health Foundation	Annual Donation	\$ 5,000.00	\$ 5,000.00	\$ -		\$ 5,100.00	\$ 5,000.00	
Crowsnest Pass Library	Operational Expenses	\$ 137,100.00	\$ 153,050.00	\$ 15,950.00	12%	\$ 139,842.00	\$ 153,050.00	
Regional Airport	Operational Expenses	\$ 25,000.00	\$ 25,000.00	\$ -		\$ 25,500.00	\$ 25,000.00	1
CNP Seniors Housing	Operational Expenses	\$ 396,629.00	\$ 440,929.00	\$ 44,300.00	11%	\$ 404,561.58	\$ 440,929.00	2
CNP Senior Housing	Requisition	\$ 150,000.00		-\$ 150,000.00	-100%	\$ 153,000.00	\$ -	3
TOTAL REQUESTED		\$ 719,729.00	\$ 630,979.00	-\$ 88,750.00		\$ 734,123.58	\$ 630,979.00	

Category 1 Operating Grants	Description	2022 Funding Received	2023 Request	Difference	%	2.0% Increase	Recommendation	Note
Crow Snow Riders Association	Operational Expenses	\$ 15,500.00	\$ 20,000.00	\$ 4,500.00	29%	\$ 15,810.00	\$ 17,500.00	
UROC	Operational Expenses	\$ 6,100.00	Moved to PPK Ski Hill as a contract service					
Crowsnest Pass Allied Arts Association	Operational Expenses	\$ 23,500.00	\$ 23,500.00	\$ -	0%	\$ 23,970.00	\$ 25,000.00	
Crowsnest Museum & Archives (Crowsnest Historical Society)	Operational Expenses	\$ 23,500.00	\$ 25,000.00	\$ 1,500.00	6%	\$ 23,970.00	\$ 25,000.00	
Bellevue Underground Mine (Crowsnest Pass Ecomuseum Trust Society)	Operational Expenses	\$ 23,500.00	\$ 25,000.00	\$ 1,500.00	6%	\$ 23,970.00	\$ 25,000.00	
Nordic Ski Club	Operational Expenses	\$ 40,240.00	\$ 43,520.00	\$ 3,280.00	8%	\$ 41,044.80	\$ 43,520.00	4
Blairmore Lions Club (potential)	Operational Expenses	\$ 3,000.00	\$ 3,000.00	\$ -	0%	\$ 3,060.00	\$ 3,000.00	5
Crowsnest Pass Quad Squad	Operational Expenses	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00	25%	\$ 4,080.00	\$ 4,500.00	
CNP Golf Course	Operational Expenses	\$ 50,000.00	\$ 75,000.00	\$ 25,000.00	50%	\$ 51,000.00	\$ -	
Crowsnest Pass Chamber of Commerce	Operational Expenses	\$ -	\$ 75,000.00	\$ 75,000.00		\$ -	\$ 75,000.00	
Crowsnest Community Market (NEW)	Community Market	\$ -	\$ 10,000.00	\$ 10,000.00		\$ -	\$ 10,000.00	
Crowsnest Cultural and Recreation	Operational Expenses		\$ 22,000.00	\$ 22,000.00		\$ -	\$ 22,000.00	6
Crowsnest Cultural and Recreation	Capital Expenses		\$ 250,000.00	\$ 250,000.00			\$ -	
TOTAL REQUESTED		\$ 189,340.00	\$ 577,020.00	\$ 111,780.00		\$ 186,904.80	\$ 218,520.00	

Category 2 Event Grants	Event	2022 Funding Received	2023 Request	Difference	%	2.0% Increase	Recommendation	Note
CNP Chamber of Commerce Association	2022 Crowsnest Pass Lifestyle & Outdoor Adventure Show	\$ 3,000.00	\$ -	-\$ 3,000.00	-100%	\$ 3,060.00	\$ -	
Kananaskis Rodeo Association	Kananaskis Pro Rodeo	\$ 27,600.00	\$ 33,000.00	\$ 5,400.00	20%	\$ 28,152.00	\$ 28,500.00	
Coleman Community Society	Various events	\$ 3,875.00	\$ 7,280.00	\$ 3,405.00	88%	\$ 3,952.50	\$ 6,500.00	
Crowsnest Economic Development	Crowsnest Pass Doors Open & Heritage Festival 2023	\$ 5,000.00	\$ 6,000.00	\$ 1,000.00	20%	\$ 5,100.00	\$ 5,500.00	
Crowsnest Consolidated High School	2023 Graduation Ceremonies	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00	25%	\$ 4,080.00	\$ 4,000.00	
Bellecrest Community Association	Bellecrest Days 2023 & Lights Festival	\$ 5,000.00	\$ 6,500.00	\$ 1,500.00	30%	\$ 5,100.00	\$ 6,500.00	
Red Raven Performing Arts Society		\$ 2,000.00	\$ -	\$ -	0%	\$ 2,040.00	\$ -	7
CNP 40	Amazing Race	\$ 5,000.00	\$ 7,000.00	\$ 2,000.00	40%	\$ 5,100.00	\$ 7,000.00	
Crowsnest Pass Agricultural Society	Pole & Spur 2023	\$ 1,000.00	\$ 1,000.00	\$ -	0%	\$ 1,020.00	\$ 1,000.00	
Crowsnest Pass Music Festival Assoc	Music Festival Final Concert	\$ -	\$ 795.65	\$ 795.65		\$ -	\$ 800.00	
Crowsnest Conservation Society	Speaker	\$ -	\$ 3,000.00	\$ 3,000.00		\$ -	\$ -	
Crowsnest Pass Skating Club	Skating Carnaval	\$ -	\$ 500.00	\$ 500.00		\$ -	\$ 500.00	
TOTAL REQUESTED		\$ 56,475.00	\$ 70,075.65	\$ 13,600.65		\$ 57,604.50	\$ 59,000.00	

TOTAL GRANT REQUESTS		\$ 965,544.00	\$ 1,278,074.65	\$ 36,630.65		\$ 978,632.88	\$ 908,499.00	
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NOTES:

- 1 Transfer to Reserve to hold pending advancement of the regional airport committee.
- 2 Senior Housing did not submit budget as of October 7, 2022, therefore used the 2022 budget forecast for 2023 year.
- 3 Senior Housing did not submit budget as of October 7, 2022 therefore did not project a requisition ask for 2023
- 4 Nordic Ski Club decreased 2022 ask (2021 \$44,570); the 2023 ask is still less than 2021
- 5 Transfer to Reserve for future expenditures
- 6 Crowsnest Culture and Recreation Society received funds in the amount of \$22,000 outside of the 2022 Budget process.
- 7 No request for 2 years (money from 2022 was transferred to reserve)

2023 Category 1 Grant Funding Application

Submission Date: 2022 09 12

Organization Information	
Name of Organization	Crowsnest Pass Health Foundation
Organization Website	www.cnphealth.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Health Foundation endeavors to support a client-focused, quality health system that is accessible and sustainable to the Crowsnest Pass and surrounding areas. The foundation has been in operation since 1995.
Purpose of the Application
Funds would help purchase necessary equipment that aren't covered by current budgets to help patients and residents of the Crowsnest Pass Health Centre. All equipment is used locally and helps physicians and nurses immensely in their busy jobs.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
We hold an annual golf tournament. Typically raise approximately \$10,000-\$15,000.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2022 \$5,000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
Sorry, I didn't know I was supposed to fill anything out. I had just received the cheque only.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$5,000
Is the amount requested for operating or capital expenditures?
Operating and Capital
Please provide a full description of the project.
This grant will help us with whatever costs are incurred for projects as well as helping purchase necessary equipment.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
No

Category 1 Grant Request Information
Quotes for Project

Financial
Please upload your most recent financial statement
Please upload your current year financials and next year's operating budget.
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CROWSNEST PASS HEALTH FOUNDATION**Statement of Financial Position****As at March 31, 2022****(Unaudited)**

	2022	2021
	\$	\$
ASSETS		
Current		
Cash and cash equivalents	628,711	558,187
Accounts receivable and accrued interest	3,849	8,556
	<u>632,560</u>	<u>566,743</u>
Non-Current		
Non-current cash and investments	<u>160,890</u>	<u>160,890</u>
TOTAL ASSETS	<u><u>793,450</u></u>	<u><u>727,633</u></u>

LIABILITIES AND FUND BALANCES**Current****Fund Balances**

General fund	464,577	409,916
Restricted fund	167,983	156,827
Endowment fund	<u>160,890</u>	<u>160,890</u>
	<u>793,450</u>	<u>727,633</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>793,450</u></u>	<u><u>727,633</u></u>

Approved by the Board:

Trustee

Trustee

CROWSNEST PASS HEALTH FOUNDATION
Statement of Operations and Changes in Fund Balances
For the twelve month period ended March 31, 2022
(Unaudited)

	General Fund		Restricted Fund		Endowment Fund		Total	
	2022	2021	2022	2021	2022	2021	2022	2021
	\$	\$	\$	\$	\$	\$	\$	\$
Revenues:								
Donations	76,666	92,957	3,685	1,320	-	-	80,351	94,277
Fundraising projects	74,591	950	23,511	12,105	-	-	98,102	13,055
Interest	763	2,265	-	-	-	-	763	2,265
Subsidies	6,000	4,900	-	-	-	-	6,000	4,900
	<u>158,020</u>	<u>101,072</u>	<u>27,196</u>	<u>13,425</u>	<u>-</u>	<u>-</u>	<u>185,216</u>	<u>114,497</u>
Expenses:								
Donation disbursements - Alberta Health Services								
Crowsnest Pass Health Centre site	79,248	103,068	16,040	8,888	-	-	95,288	111,956
Fundraising costs	20,305	-	-	-	-	-	20,305	-
General expenses	3,806	10,026	-	-	-	-	3,806	10,026
	<u>103,359</u>	<u>113,094</u>	<u>16,040</u>	<u>8,888</u>	<u>-</u>	<u>-</u>	<u>119,399</u>	<u>121,982</u>
Excess of revenues over expenses	54,661	(12,022)	11,156	4,537	-	-	65,817	(7,485)
Fund balances, beginning of year	409,916	421,938	156,827	152,290	160,890	160,890	727,633	735,118
Fund balances, end of year	<u><u>464,577</u></u>	<u><u>409,916</u></u>	<u><u>167,983</u></u>	<u><u>156,827</u></u>	<u><u>160,890</u></u>	<u><u>160,890</u></u>	<u><u>793,450</u></u>	<u><u>727,633</u></u>

CROWSNEST PASS HEALTH FOUNDATION
Statement of Cash Flows
For the twelve month period ended March 31, 2022
(Unaudited)

	Total 2022 \$	Total 2021 \$
Operating activities:		
Excess of revenues over expenses	65,817	(7,485)
Change in non-cash operating working capital:		
Accounts receivable and accrued interest	<u>4,707</u>	<u>(4,295)</u>
Net increase in cash and cash equivalents	70,524	(11,780)
Current cash and cash equivalents, beginning of year	<u>558,187</u>	<u>569,967</u>
Current cash and cash equivalents, end of year	<u><u>628,711</u></u>	<u><u>558,187</u></u>

2023 Category 1 Grant Funding Application

Submission Date: 2022 09 28

Organization Information	
Name of Organization	Crow Snow Riders Association
Organization Website	http://www.crowsnowriders.ca/
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crow Snow Riders Association was established in 1991 with the goal to increase tourism by establishing the Crowsnest Pass area as a renowned snowmobiling destination. Find next years budget attached.
Purpose of the Application
Funds would be used to cover the cost of grooming and maintaining snowmobile trails. Costs associated with grooming trails include maintenance and repairs of grooming equipment, labour, fuel, and insurance to operate. Providing groomed trails and signage increases usage, safety, and positively affects user experience. Creating a safe and positive experience for tourists is essential to our areas growth. Tourists travelling here to snowmobile have to purchase fuel, food, and accommodation during every visit due to the nature of the sport. Our area has received many awards from SnoRiders West as the favorite area to ride in Alberta. Grant denial would put our ability to operate in jeopardy as we don't have enough regular income to operate without grants. Last year we had casino event revenue but we have to wait 4 years for our next casino so we have to stretch that revenue further than the previous 3 year cycle with AGLC. Thousands of trail users would be affected including fat bike riders, cross country skiers and snowshoe users. The more concerning affects of this would be the trickle down effect of decreased tourism revenue for the area affecting hotels, restaurants, gas stations and erosion of the reputation we have worked so hard to establish over the years.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than	Yes

Additional Information	
the Municipality of Crowsnest Pass?	
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
The Alberta Snowmobile Association held a one time grant application to distribute funds from the province of Alberta on trail development initiatives. \$10, 810.00 was received and will be used to revitalize our groomer drag equipment. Our aging equipment is in need of many repairs.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
We host an annual snowmobile poker run which draws in an increasingly large crowd however it doesn't create a lot of direct profit for us \$3,116.39 after all expenses paid. Our goal is drawing more people to the area for family fun and we were able to distribute many prizes and provide Avalanche Canada a donation of \$1213.00	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Year 2022- \$15,500 Year 2021- \$14,700
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event

Category 2 & 3 Grant Request Information
Activity Type
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
Total Amount Requested
\$20,000.00
Please provide a report outlining the event or activity.

Financial
Please upload your most recent financial statement
Crow Snow Riders Association Financial Statements Mar 2022 (1) - Carrie Thebeau.pdf
Please upload your current year financials and next year's operating budget.
Carrie's Edited 22-23 Budget CSR - Carrie Thebeau.pdf , Interim financials 09172022 - Carrie Thebeau.pdf
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crow Snow Riders Association

Financial Statements

March 31, 2022

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COMPILATION ENGAGEMENT REPORT

To Management of Crow Snow Riders Association

On the basis of information provided by management, I have compiled the statement of financial position of Crow Snow Riders Association as at March 31, 2022, the statement of operations and net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I did not perform an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, nor provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

August 30, 2022

Date

Denné Ahlefeld

Chartered Professional Accountant

Creston, BC

	2022	2021
ASSETS		
Current assets		
Cash	\$ 84,449	\$ 155,127
Accounts receivable	31,032	2,052
Inventory	2,460	2,460
	<u>117,941</u>	<u>159,639</u>
Long-term investments	117,439	117,439
Plant and equipment (Note 2)	29,251	11,526
	<u>\$ 264,631</u>	<u>\$ 288,604</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities	9,198	24,766
Deferred revenue	-	3,704
	<u>9,198</u>	<u>28,470</u>
Net Assets, end of year	255,433	260,134
	<u>\$ 264,631</u>	<u>\$ 288,604</u>

APPROVED ON BEHALF OF THE BOARD:

Director

Director

Denné Ahlefeld, CPA, CGA

Crow Snow Riders Association
STATEMENT OF OPERATIONS AND NET ASSETS
For the Year Ended March 31, 2022

Page 4

	2022	2021
Revenue		
Casino Revenue	\$ 35,885	\$ 10,425
Donations	935	741
Events	7,392	2,702
Fundraising	1,033	-
Interest Revenue	216	640
Grant Revenue	15,500	14,700
Map Sales	-	275
Memberships & Dues	15,655	1,430
Other Revenue	635	1,200
Trail Passes	4,452	5,236
	81,703	37,349
Expenses		
Advertising & Promotion	130	213
Amortization	8,275	501
Bank Charges & Interest	102	86
Business Licenses, Dues & Fees	3,525	5,170
Casino Expenses	3,825	-
Donations	2,441	1,321
Event Expenses	4,771	787
Fuel Costs	2,983	-
Insurance	2,628	4,710
Office Expenses	-	110
Professional Fees	1,098	945
Repairs & Maintenance - Shelters	1,239	9,867
Repairs & Maintenance - Groomers	30,173	20,087
Repairs & Maintenance - Roads	2,174	-
Subcontracts	23,040	16,146
	86,404	59,943
(Deficit) from Operations	(4,701)	(22,594)
Net Assets, beginning of year	260,134	282,728
Net Assets, end of year	\$ 255,433	\$ 260,134

Denné Ahlefeld, CPA, CGA

The Association was incorporated under the laws of the Province of Alberta on July 26, 1991.

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the financial information is on the historical cost base, reflecting cash transactions with the addition of the following:

- Accounts receivable less allowance for doubtful accounts;
- Inventory accounted for on the cost basis;
- Investments recorded at cost/fair value;
- Property, plant and equipment recorded at historical cost and amortized on a systematic basis (see Note 2); and
- Accounts payable and accrued liabilities.

2. PLANT AND EQUIPMENT

					2022		2021
	% Rate	Cost	Accumulated Amortization		Net Book Value		Net Book Value
Building	4%	\$ 18,266	\$ 7,253	\$	11,013	\$	11,472
Machinery & Equipment	20%	\$ 33,733	\$ 15,533	\$	18,200	\$	-
Automotive Equipment	30%	\$ 10,000	\$ 9,962	\$	38	\$	54
		\$ 61,999	\$ 32,748	\$	29,251	\$	11,526

Denné Ahlefeld, CPA, CGA

Crow Snow Riders Budget 2022/2023 Year Ending March 31st

	Actual 2021/2022	Budgeted 2022/2023	
<u>REVENUE</u>			
Casino Revenue	\$35,885.00	\$0.00	No Casino event this year
Donations	\$935	\$1,000.00	
Events	\$7,392.00	\$8,600.00	Poker Run has become increasingly popular
Fundraising	\$1,033.00	\$1,000.00	
Interest Revenue	\$216.00	\$300.00	
Grant Revenue	\$15,500.00	\$26,310.00	\$10, 810 ASA grant received to repair groomer drag equipment
Map Sales	\$0.00	\$0.00	
Membership	\$15,655.00	\$5,000.00	Last year we received a few unexpected large corporate sponsorships, not expecting to receive regularly
Other revenue	\$635.00	\$750.00	
Trail Passes	\$4,452.00	\$6,000.00	Expect increased trail usage now that covid restrictions lifted
REVENUE TOTAL	\$81,703.00	\$48,960.00	Drastic reduction in revenue due to lack of casino event this year
<u>EXPENSES</u>			
Advertising & Promotion	\$130.00	\$200.00	Increased advertising for poker run event
Amortization	\$8,275.00	\$7,900.00	Amortization due to purchase of secondary groomer
Bank Charges & Interest	\$102.00	\$110.00	
Buisness License, Due	\$3,525.00	\$4,000.00	ASA trail fees increased due to increased trail pass purchases
Casino Expenses	\$3,825.00	\$0.00	No Casino event this year
Donations	\$2,441.00	\$2,400.00	
Events	\$4,771.00	\$4,700.00	
Fuel Costs	\$2,983.00	\$4,500.00	Due to direct increased cost per litre
Insurance	\$2,628.00	\$3,900.00	Approximate costs for insuring the truck & groomer
Office Expenses	\$0.00	\$0.00	
Professional Fees	\$1,098.00	\$1,100.00	
Shelter Repairs/Main	\$1,239.00	\$800.00	
Groomer Repairs/Ma	\$30,173.00	\$15,000.00	Many repairs and parts purchased for groomer last year, expected to use ASA grant funds
Road Maintenance	\$2,174.00	\$0.00	Municipality struggled to maintain staging area road access, users getting stuck, hopefully this is resolved.
Subcontract Operator	\$23,040.00	\$23,000.00	
EXPENSES TOTAL	\$86,404.00	\$67,610.00	
<u>Profit/Deficit</u>	-\$4,701.00	-\$18,650.00	

Crow Snow Riders

Income Statement 01/04/2022 to 17/09/2022

REVENUE

Sales Revenue

Donations	300.00
Corporate Memberships	0.00
Events	0.00
Raffle Sales	0.00
Crow Snow Memberships	20.00
Security for Functions	0.00
Spanky Sales	30.00
T-shirts - Caps - Jacket Sales	0.00
Grooming Donations	0.00
Trail Passes	1,150.00
Map Sales	0.00
Fuel Rebates	0.00
Groomer Services	0.00

Net Sales	1,500.00
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Other Revenue

Grant Revenue - Casino	0.00
Grant Revenue	10,810.00
Grant Revenue - Municipality	0.00
Interest Revenue	109.18
Miscellaneous Revenue	0.00

Total Other Revenue	10,919.18
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TOTAL REVENUE	12,419.18
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EXPENSE

General & Administrative Expe...

Accounting & Legal	1,050.00
Advertising & Promotions	0.00
ASA Trail Fees	0.00
Cash Over/Short	0.00
Amortization Expense	0.00
Casino Expenses	0.00
Donations	0.00
Events	38.73
Freight Expense	57.83
Fuel	0.00
Grooming of Trails	0.00
Insurance- Vehicle & Groomer	931.00
Insurance - Directors Liability	0.00
Interest & Bank Charges	2.38
Meetings and Conventions	0.00
Office Supplies	0.00
Raffle Expenses	0.00
R&M Trail Groomer	-2,004.41
Shelter Repairs	0.00
Spanky's	0.00
Trade Shows	0.00
Trail development	0.00
Road Maintenance	0.00

Total General & Admin. Expen...	75.53
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TOTAL EXPENSE	75.53
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NET INCOME	12,343.65
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Crow Snow Riders

Balance Sheet As at 17/09/2022

ASSET

Current Assets

Cash to be Deposited	0.00	
Common Share Account	1.53	
PayPal Account	19.12	
General Operating Account 581...	15,099.47	
Gaming Acct 55900782	0.00	
Term Dep 53515200 @ 2.05%	29,516.08	
Casino/Grooming Account 5710...	30,656.41	
Raffle Account (\$14,000 max)	34.19	
Term Deposit 58812809 @ 2.55%	0.00	
Term Deposit 58813023 @ 2.55%	43,781.68	
Total Cash		119,108.48
Long Term Investment\Groomer		117,437.45
Accounts Receivable	380.00	
Accrued Interest Receivable	139.95	
Allowance for Doubtful Accounts	0.00	
Total Receivable		519.95
Float receivable		0.00
Deposit on Raffle Snowmobile		0.00
Inventory		2,459.52
Total Current Assets		239,525.40

Capital Assets

Building	18,266.00	
Accum Amort - Building	-7,252.51	
Net - Building		11,013.49
1995 Snow Cat Bombardier Plu...	26,000.00	
Equipment	7,733.00	
Accum. Amort. - Equip.	-7,733.00	
Accum. Amort. - Snow Cat	-7,800.00	
Net - Equipment		18,200.00
Auto Equipment	10,000.00	
Accum Amort - Auto	-9,962.23	
Net - Auto Equipment		37.77
Total Capital Assets		29,251.26

Other Non-Current Assets

Incorporation Cost	0.00
Total Other Non-Current Assets	0.00

TOTAL ASSET **268,776.66**

LIABILITY

Current Liabilities

Accounts Payable	0.00
Accrued Liabilities	1,000.00
GST Charged on Sales	0.00
GST Paid on Purchases	0.00
GST Owing (Refund)	0.00
Deferred Revenue - Casino Funds	0.00
Total Current liabilities	1,000.00

Long Term liabilities

Bank Loans	0.00
Total Long Term liabilities	0.00

TOTAL LIABILITY **1,000.00**

EQUITY

Printed On: 17/09/2022

Crow Snow Riders

Balance Sheet As at 17/09/2022

Equity	
Retained Earnings - Previous Year	255,433.01
Prior Period Adjustments	0.00
Current Earnings	12,343.65
Total Equity	<u>267,776.66</u>
TOTAL EQUITY	<u>267,776.66</u>
LIABILITIES AND EQUITY	<u><u>268,776.66</u></u>

2023 Category 1 Grant Funding Application

Submission Date: 2022 09 12

Organization Information	
Name of Organization	Crowsnest Pass Allied Arts Association
Organization Website	http://www.crowsnestpasspublicartgallery.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
To own and operate the Crowsnest Pass Public Art Gallery for the educational benefit of the community and the general public. To facilitate the promotion and advancement of education in the arts for all.
Purpose of the Application
Category 1 Operational Funding request, roughly makes up quarter of The Gallery's operational budget. This yearly, Municipal support (in place for over 30 years) is integral to our operations. We provide a unique service in our community, enriching the cultural experience of everyone. The Gallery welcomes over 5000 visitors a year, and is open to all, February - December. Should the Grant be denied, we would not be able to offer all of our current programming, expected in our community.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
n/a	

Additional Information
If you applied for and were granted funding from other sources, please list them here.
Canada Summer Jobs Grant - to employ a full-time, summer, student employee June - Aug Alberta Foundation for the Arts - Public Galleries Grant - to operate a public art gallery, to provide quality programming in order to fulfil our education mandate
Have you performed any other fundraising projects? If yes; what and how much was raised?
\$17,258.35 - Fundraising Events \$2,555.00 - Exhibit Sales \$18,248.64 - Gift Store Sales

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
\$23,500.00 - 2022 - Category 1 \$22,500.00 - 2021 - Category 1
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$23,500
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Operating costs
If your request includes capital allocations, what is the estimated completion date of the project.

Category 1 Grant Request Information
Did you get quotes for the proposed capital project?
Quotes for Project

Financial
Please upload your most recent financial statement
August 2022 Financial Statement - CNP Public Art Gallery.pdf
Please upload your current year financials and next year's operating budget.
Budget 2023 - CNP Public Art Gallery.pdf , Allied Arts Year End Financials 2021 - CNP Public Art Gallery.pdf
Supporting information (if needed)
Program Review 2021 - CNP Public Art Gallery.pdf
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CNP ALLIED ARTS ASSOCIATION FINANCIAL STATEMENT August 2022 – Budget v. Actuals

Receipts		August	Budget	Year to date	
Grants	Human Resources: Canada Summer Jobs		3,200		0.00%
	AFA Public Galleries		26,000	\$25,298.23	97.30%
	Municipal		22,500	\$23,500.00	104.44%
			51,700	\$48,798.23	94.39%
Art Education		\$1,025.00	3,500	\$4,350.00	124.29%
Bank Interests		\$83.82	500	\$229.08	45.82%
Donations			3,500	\$1,940.00	55.43%
Fundraising (movies,events,concerts)		\$600.00	5,000	\$6,214.20	124.28%
Casino		\$1,734.60	0		
Giftstore Sales		\$1,990.75	13,000	\$12,660.10	97.39%
Exhibit Sales		\$1,200.00	3,000	\$3,795.00	126.50%
Membership		\$40.00	1,200	\$490.00	40.83%
Rebates			700	\$431.15	61.59%
	Total Receipts	\$6,674.17	82,100	\$78,907.76	96.11%
Expenses					
Advertising		\$652.00	4,000	\$3,104.75	77.62%
Bank charges		\$26.20	150	\$263.16	175.44%
Square Charges		\$50.46	850	\$284.28	33.44%
Building - repairs, supplies, maint. Janitorial			1,800	\$917.08	50.95%
Fundraising Expenses(events,movies,concerts)		\$2,980.08	14,600	\$4,005.08	27.43%
Gallery	Art Ed. Instructors	\$1,122.50	2,100	\$2,481.50	118.17%
	Exhibit Fees		6,250	\$2,500.00	40.00%
	Exhibit Sales	\$1,436.50	1,500	\$2,507.00	167.13%
	Promo/giftstore	\$1,032.73	8,400	\$8,501.18	101.20%
	Supplies	\$151.08	900	\$645.34	71.70%
	Shipping	\$139.70	500	\$338.35	67.67%
GST Paid		\$76.02	700	\$598.84	85.55%
Insurance			2,700	\$3,071.14	113.75%
Workers Compensation			200	\$200.00	100.00%
Office Supplies/postage			300	\$394.00	131.33%
Xerox Printing		\$59.11	900	\$497.66	55.30%
Office Equipment Lease(xerox/alarm)		\$49.00	1,200	\$599.12	49.93%
Equipment Purchase			200	\$366.99	183.50%
Salaries/Benefits	(1full, 1 casual, 1student)	\$5,725.09	27,000	\$29,292.93	108.49%
Telephone/Cable		\$119.31	1,150	\$803.50	69.87%
Utilities (gas,electricity,municipal,garbage,snow rem.)		\$664.10	6,500	\$6,346.04	97.63%
	Total Expenses	\$14,283.88	81,900	\$67,717.94	82.68%
	General Account	\$6,598.35			
	General Account Net Savings	\$53,251.37			
	Casino Account	\$2,590.09			
	Casino Net Savings	\$1.30			
	Cash Reserve	\$10,810.52			
	RRRF Loan in GIC	\$20,000.00			
	Total Accounts	\$93,251.63			

**CROWSNEST PASS ALLIED ARTS ASSOCIATION
PROPOSED BUDGET 2023**

RECEIPTS

Arts Education	\$	4,000
Donations to the gallery		2,000
Fundraising (fundraising events)		11,000
Gift Store/Exhibit Sales		15,000
Grants Municipal		23,500
Alberta Foundation for the Arts Public Gallery Grant		25,500
Canada Summer Jobs		4,000
Casino		-
Interest		300
Rebates (GST)		500
Membership dues		1,100
		<hr/>
	\$	86,900

DISBURSEMENTS

Advertising	\$	4,000
Arts Education Expense (instructors, materials)	\$	4,500
Building repair & maintenance		1,700
Equipment lease (alarm/xerox)		1,200
Equipment purchase		200
Exhibitions (CARFAC fees, sales, shipping)		9,250
Fundraising Expense		7,000
Gift Store Expense		12,000
Insurance (AMSC)		3,400
GST paid		700
Office supplies/postage (includes xerox printing)		1,200
Salaries/benefits (full, temporary-summer)		32,000
Bank Charges (servus,square)		900
Telephone (includes internet)		1,300
Utilities (gas, electricity,municipal, garbage,snow rem.)		6,500
Workers Compensation		200
	\$	86,050
		<hr/>

EXCESS RECEIPTS OVER DISBURSEMENTS

\$ 850

CROWSNEST PASS ALLIED ARTS ASSOCIATION
YEAR END FINANCIAL STATEMENTS
DECEMBER 31, 2021

CROWSNEST PASS ALLIED ARTS ASSOCIATION

STATEMENTS OF RECEIPTS AND DISBURSEMENTS

DECEMBER 31, 2021

RECEIPTS

Arts Education	\$ 3,845.00
Donations to the gallery	4,206.81
Fundraising Events	17,258.35
Community Generated Revenue (Note 3)	20,803.64
Casino	476.00
Membership	855.00
Grants (Note 1)	56,077.19
Interest	373.22
Rebates	343.68
	<hr/>
	\$ 104,238.89

DISBURSEMENTS

Advertising	\$ 3,679.00
Bank charges	901.58
Building repair/maintenance/supplies	657.64
Equipment lease	1,401.92
Equipment purchase	169.99
Gallery (Note 2)	30,039.71
Insurance	2,840.76
GST paid	709.55
Office supplies/postage	1,188.31
Fundraising expense	15,643.96
Salaries/benefits (full, temporary, casual)	27,910.89
Telephone	1,288.10
Utilities	6,526.29
Workers Compensation	200.00
	<hr/>
	\$ 93,157.70

EXCESS RECEIPTS/DISBURSEMENT

\$ 11,081.19

CROWSNEST PASS ALLIED ARTS ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2021

1. Grants

Alberta Foundation for the Arts	\$ 33,577.19
Human Resources Canada Summer Jobs	-
Municipality of Crowsnest Pass	22,500.00
Total Grants	<u>\$ 56,077.19</u>

2. Gallery

Exhibitions	\$ 7,910.75
Instructors	7,562.50
Promo/Gift Store Remuneration	12,159.63
Supplies	1,305.45
Shipping	1,101.38
Total Gallery	<u>\$ 30,039.71</u>

3. Community Generated Revenue

Exhibit Sales	\$ 2,555.00
Gift Store Sales	18,248.64
Total Revenue	<u>\$ 20,803.64</u>

CROWSNEST PASS ALLIED ARTS ASSOCIATION

BALANCE SHEET DECEMBER 31, 2021

CURRENT ASSETS

Cash – GIC	\$ 20,000.00
Cash - general account	\$ 971.96
Cash - casino account	568.09
Cash - net savings account	47,693.78
Cash – casino savings	2,018.26
Cash – reserved funds	10,809.72
	<u>\$ 82,061.81</u>

EQUITY & LIABILITIES

EQUITY

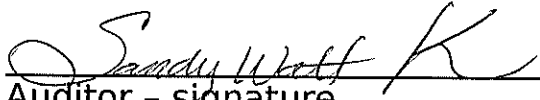
Balance, beginning of year	\$ 50,980.62
Net Income	\$ 11,081.19

LIABILITY


Liability	<u>20,000.00</u>
Balance, end of year	<u>\$ 82,061.81</u>

We have examined the statements of receipts and disbursements of Crowsnest Pass Allied Arts Association for the fiscal period ending December 31, 2021.

In our opinion these financial statements accurately represent the financial position of the Association as of December 31, 2021 and the result of its operations for the year ended, in accordance with generally accepted accounting principals.

 Date February 9, 2022
Auditor - signature

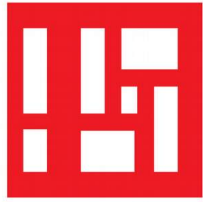
SANDY KIZAN
Print Name

 Date February 9, 2022
Auditor - signature

ALISON DEAN COWITZ
Print Name

 Date February 9, 2022
Treasurer - signature

CHANTELLE BOWIE
Print Name



CROWSNEST PASS PUBLIC
ART GALLERY

PROGRAM REVIEW 2021

Crowsnest Pass Allied Arts Association has been an integral part of the Municipality of the Crowsnest Pass for over thirty years. Operating a provincially recognized public art Gallery, and providing a variety of arts education programs and events each year, the Crowsnest Pass Allied Arts Association brings enrichment to a community where arts and culture is highly valued.

Crowsnest Pass Public Art Gallery – Exhibition Review

The Crowsnest Pass Allied Arts Association has provided exhibitions to the community, since its inception in 1986, when its location was the basement of the Blairmore Public Library. Relocation to the Frank Hall took place in 1991 when the library needed the Gallery space for expansion. Official recognition as a “public” art Gallery was realized in 1995 by the Alberta Foundation for the Arts, an arm of the provincial government that supplies funding for arts programs throughout the province. Since then the “Crowsnest Pass Public Art Gallery” has provided the community with a rotational program of local, provincial and national exhibitions. A constant stream of applications from artists floods the Association's office each year. Exhibition proposals are reviewed and booked into the Gallery two years in advance. Exhibitions are selected with quality, variety and content in mind.

Eight exhibitions were provided in 2021 with a visitor tally of approximately **3383**. This figure includes all events and workshops. This number is approximate as accuracy in counting visitors is not always possible.

Although the first three exhibitions were posted online only, we had visitors allowed in our **Gallery Gift Shop**. Total number of visitors: **522**

No Particular Topic - Each year the Gallery invites local and area artists to show their new works in an open, non-juried exhibition with no particular theme. Sixteen artists submitted 27 artworks, in a variety of mediums including acrylic, oil, photography, and sculpture. **January 23 – February 21 – online**

EMERGENCE – Art 10, 20 and 30 students from Crowsnest Consolidated High School and Livingstone School in Lundbreck were featured in the art Gallery during this annual exhibit, which had been part of the exhibition schedule of the Gallery since 1992. This show is both enlightening and colourful, revealing of the quality of art education in the school system. Works consisted of drawings, paintings and installation pieces. Curators were Barbara Ann Hession and Ian Poole. **April 3 – May 15 – online**

Journey to the Home of the Thunderbird (A Retrospective) – Michael J. Leeb. This exhibition consisted of predominantly mixed media etchings and ledger art as a retrospective of art previously created during artist residencies at the Banff Centre 2010 and a residency at the Gushul Artist Studio (Blairmore) in 2020. This project chronicled in a narrative way the journey to the West of Hiawatha, a Chippewa Cree immortalized in H. Longfellow's poetry in his *The Song of Hiawatha*. **May 18 – June 15 – online**

Rural Roots – Rick Gillis. The combination of a small-town upbringing and a background in journalism and fictional literature provided the motivation for Rick Gillis to undertake this series of paintings—character driven works rendered semi-realistically while portraying subject matter on the fringes of actuality. **June 19 – July 17 – 417 visitors**

Room for Thought – annual, juried summer show curated by Karen Tamminga-Paton. Eleven artists submitted works for this show and 16 pieces were selected for display. **July 20 – August 21 – 995 visitors**

Tethered to Infinity – Amy Sallenbach's exhibition was built from two projects: of the *Atomo series* – paintings exploring of pathways and patterns beginning with the smallest unit of ordinary matter, the atom; and of the *Orbit mobiles*, which were born of an investigation in to her

childhood desire to become an astronaut and tap into the collective fascination of exploring the unknown. **August 31 – September 25 – 384 visitors**

Coal in Alberta – The Monochrome Guild – 5 film-based photographers from Edmonton explored Alberta's coal mining history in a B&W photographic display, using traditional darkroom techniques. **October 16 – November 14 – 249 visitors**

Into the Light – courtesy of Alberta Society Artists. A juried, group exhibition was a sequel to *Nocturn*, ASA's previous travelling exhibition in 2020, which celebrated darkness and was analogous to the statement by Francis Bacon: "In order for the light to shine so brightly, the darkness must be present." *Into the Light* is an exploration of "light" where each of ASA's 19 artists has interpreted its meaning in their own unique styles. **November 18 – December 18 – 287 visitors**

M.Arty's Market – October 5 – 9 – 529

Fees and Payments

Exhibitions are 4 weeks in duration. Artist fees are \$1250 per show, the cost of shipping one way and travel. Additional costs include all advertising and receptions. Special requests for additional funds are at the discretion of the Board.

Instructors typically have set rates for workshops. For 2021 we paid \$300 to \$500 per day. Additionally we cover the cost of travel and accommodation when necessary.

*The Gallery this year was open to the public five days a week including Saturdays, thanks to a group of volunteers who monitor on weekends and holidays. **Ten** volunteers manned the Gallery on weekends and holidays for a total of **120 hours**.*

Stone's Throw Cafe Exhibitions

The Gallery began this partnership in May of 2010 with the café. A popular local and visitor spot the café sees much traffic throughout the week and weekends. The idea was to promote the Gallery through these mini shows. At this time, exhibitions at the cafe mainly feature local and area artists with a duration of eight weeks per show.

April – EMERGENCE

May – Art from Isabelle Sellon School

May 31 - July 26 – art from Rick Gillis

July 26 – September 20 – "Inside/Out" large scale B&W photography from Jeanne Kollee

September 20 - November 15 - acrylic paintings from Judy Trafford

December 6 – January 31 - Yule Season show of local Art

Visual Arts Programs

Crowsnest Pass Allied Arts Association has an education mandate, and it offers a variety of workshops and courses to adults during the year and for children during the summer. Our courses are advertised in the local Community Guide produced by the Municipality twice per year. These are available to the general public. During 2020, the following courses were offered:

Make your own pendant using felt and needlepoint with fibre artist Alison Dean Cowitz – March 15 & 17 on zoom

Watercolour basics with artist Sherry Chanin – 6 week's course in September & October

Pottery Wheel Trowing class with the Pass Pottery Club – 8 classes – October
En Plein Air – sessions were offered and ran on July 31, as part of Doors Open & Heritage Festival, facilitated by four artists: Karen Tamminga-paton, Sherry Chanin, Donna Bilyk and Barbara Amos

Children's Art Programs

Typically the Gallery offers several art classes to children throughout the summer months, researched, designed and implemented by our summer student employee. These classes are available to children aged preschool up to age 12. This year the gallery was unable to hire a summer student employee, but was able to offer the following classes with the help of a summer student volunteer.

Classes were:

Ages 5-6 – Nature Awaits, Crazy About Colour, A Day at the Beach

Ages 7-9 – Fairy Gardens, Space exploration, Recycled Art

Ages 10-12 – Printmaking, Flora and Fauna

August 3 – 7 - with director Rebecca Dewey, Shakespeare's Hamlet was brought to the stage in our annual, week long summer youth theatre camp

Fund-raising and Special Events

Fund-raising is integral to the livelihood of the Association. Each year a certain amount of fund-raising must be done to assist with the many expenses involved in the operations of the Gallery. Over the years Allied Arts has provided a variety of fund-raisers that have been successful.

The annual **M.Arty's Market** was held in October at the gallery over a five day period to accommodate social distancing and a more relaxed market atmosphere. The different format allowed for another successful fund-raiser, due to all vendor sales going through gallery square. Showcasing fewer vendors than usual, the market offered pottery, jewellery, paintings in a variety of mediums, photography, handmade soaps, weaving, leather works, knitted and crocheted crafts and more. The Association has raised around \$17,734 from vendor sales and gift basket raffle.

In addition to fund-raising, the Association collects membership fees each year and takes a percentage of the sales from the Gift Store and Gallery exhibitions.

Again this year, the Association partnered with a community newspaper, Shootin' the Breeze, for a call for entries to **"Winter in Alberta"** online photo contest coinciding with the annual Wintervention Festival in February, and **"Crowsnest Pass Heritage Photo Contest"** online at the time of Doors Open and Heritage Festival in August. Total entries were 87 & 65 respectively.

Membership and Volunteers

Membership in the Crowsnest Pass Allied Arts Association includes individuals, families, other non-profit Associations and businesses. Membership dues are payable each January and are \$20 for an individual, \$35 for a family, \$40 for a non-profit and \$50 for a business member. Sponsorship is reciprocated with a free membership for the year. Board members are also entitled to free membership.

Membership benefits include e-news, 10% discount in the Gallery Gift Store, use of the Gallery library books and videos, and the opportunity to participate in furthering the arts.

Memberships paid in 2021 totaled \$855, which included 27 individuals and 9 family memberships.

Volunteerism is integral to all non-profits and Allied Arts are no exception. Without our trusty volunteers the Gallery would not open on weekends and events would likely not run. Many thanks to all of our volunteers for their special gift of time. Here is a breakdown of hours spent volunteering in 2020. These figures are conservative as volunteers regularly forget to keep track of their hours.

Fund-raising	245
Gallery monitors	120
Meetings	110
Receptions	0
Miscellaneous	235
Administrative	36
Gift Store Management	69
TOTAL VOLUNTEERS HOURS FOR 2020	815

Board of Directors 2020

President	Joni MacFarlane	563-7725
Vice President	Donna Bilyk	587-220-4457
Secretary	Kari Lehr	562-7120
Treasurer	Chantelle Bowie	563-9338
Past President	Sharon Niemeyer	562-8599

DIRECTORS

Erin Fairhurst Paul Pichurski John Salus Sherry Hughes Lynnette Jessop Jessica Atkinson

Committee Chairs

Fund-raising	Kari Lehr
Gift Store	Chantelle Bowie
Building	Dave Rothlin
Volunteer Management	Chantelle Bowie
Liaison/Newsletter	Lynnette Jessop/Ian McKenzie/Erin Fairhurst/Joni MacFarlane
Membership	Chantelle Bowie

Management and Staff

Managing Director/Curator	Krisztina Wood
Administrative Assistant	Bronwyn Kizan
Summer Volunteer	Mina Wood

CROWSNEST PASS ALLIED ARTS ASSOCIATION

MISSION STATEMENT

THE CROWSNEST PASS ALLIED ARTS ASSOCIATION provides and promotes education in the arts for all people.

OBJECTIVES

To own and operate the Crowsnest Pass Public Art Gallery for the education benefit of the community and general public

To facilitate the promotion and advancement of education in the arts for all.

2023 Category 1 Grant Funding Application

Submission Date: 2022 09 16

Organization Information	
Name of Organization	Crowsnest Historical Society
Organization Website	www.crowsnestmuseum.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Historical Society and Crowsnest Museum & Archives will be a leader in and catalyst for the preservation, protection, and portrayal of the cultural heritage of Crowsnest Pass.
Purpose of the Application
This Category 1 Grant application is requesting funds to support the annual operation of the Crowsnest Museum. These funds help cover the costs of utilities, insurance, and maintenance to keep the Museum operating. The funds also contribute towards the regular and special events the Museum carries out along with school programming.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Alberta Museums Association, Canadian Museums Association, Government of Alberta, Department of Canadian Heritage, Young Canada Works, Lethbridge and Southern Alberta Community Foundation
Have you performed any other fundraising projects? If yes; what and how much was raised?
There is regular fundraising happening for the Museum. The large fundraising event for the organization is the Harvest of Memories Gala which takes place the last Saturday of September each year.

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2022 Cat. 1 Grant - \$22,500, 2021 Cat. 1 Grant - \$22,000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
The Category 1 completion report is submitted with the next years application (this one) because the funds are for the annual operation of the Museum, which is reviewed in this application.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
25,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
The Crowsnest Museum operates year round to support the community of Crowsnest Pass. In the summer the operation runs 7 days a week and in the winter 5 days a week. The Museum is the repository for the history of Crowsnest Pass and holds the community artifact collection and archives. The collection boasts over 80,000 artifacts, 150,000 images and hundreds of feet of archival materials - and growing! All the contents are conserved using the highest and best practices.

Category 1 Grant Request Information

The Crowsnest Historical Society continues operating two major heritage attractions in our community. We believe that with more successful summer seasons and aggressive marketing we will make the APP Barracks along with the Crowsnest Museum must visits locations for residents and visitors.

The Crowsnest Museum & Archives is a Recognized Museum under the Alberta Museums Association. A Recognized Museum is an institution that has demonstrated its commitment to public trust and service by applying to, and attaining accreditation from, the Recognized Museum Program. The AMA designates Recognized Museums so that museum visitors and supporters can find, enjoy, and contribute to institutions where the visitor is the top priority. The Museum holds its Recognized Museum status in the highest regard, and strives to apply the best practices and methods everything we do.

In 2023 the Museum is looking to continue to provide the great services and events to the community that the public has come to expect. We are major partner in all heritage activities and programs. Specifically, the Museum will be focusing on exhibit rehabilitation and supporting the Roxy Theatre construction project in 2023.

If your request includes capital allocations, what is the estimated completion date of the project.

Did you get quotes for the proposed capital project?

Quotes for Project

Financial

Please upload your most recent financial statement

[CHS 2021 Audited statements - signed - Chris Matthews.pdf](#)

Please upload your current year financials and next year's operating budget.

[2023 Museum Budget - Chris Matthews.pdf](#), [CHS Profit and Loss YTD - Aug - Chris Matthews.pdf](#)

Supporting information (if needed)

[2022 Annual Report - Chris Matthews.pdf](#)

If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?

Yes

April 10, 2022

Re: 2021 Financial Report

Dear Members of the Crowsnest Historical Society,

Please find the attached 2021 Annual Financial Report for the Crowsnest Historical Society.

Over the past year the Society has had help with the bookkeeping from Koral Lazzarotto. We are greatly indebted to Koral for her hard work and help in our daily accounts and this document. It has been a very productive year within the Crowsnest Historical Society and I am pleased to present this report.

This Financial Statement was audited March 22, 2021 by an Audit Committee consisting of Crowsnest Historical Society Members. The members of the Audit Committee are Shar Cartwright and Bill Kovach. The Audit Committee Report is attached.

I believe this report fairly represents the financial activity for the fiscal year of 2020.

Sincerely,



Dawn Rigby
Treasurer, Crowsnest Historical Society

Crowsnest Historical Society
Financial Statements
For the Year Ended December 31, 2021

Prepared By: Koral Lazzarotto

**CROWSNEST HISTORICAL SOCIETY 2021
STATEMENT OF FINANCIAL POSITION
As At December 31st 2021**

	<u>2021</u>	<u>2020</u>
ASSETS		
Current Assets		
Cash on Hand	0	3,549
Operating Account	241,951	182,536
Casino Account	833	6,559
Ledgends of Prohibition Account	824	2,399
Credit Union Shares / Patronage	234	228
Reserve Fund	10,648	10,627
Bank Account (Royal Bank Exhibit)	0	1,069
Scotiabank Investment	72,040	71,695
Total Cash & Bank Accounts	<u>326,530</u>	<u>278,688</u>
Accounts Receivable		
GST Rebate		2,118
Total Receivable		<u>2,118</u>
Total Current Assets	<u>326,530</u>	<u>280,806</u>
Capital Assets		
Computers	21,621	19,793
Fixtures & Equipment	13,634	13,634
Land	500	500
Collections	1	1
Accumulated Amortization	-35,756	-33,439
Total Capital Assets	<u>0</u>	<u>489</u>
TOTAL ASSETS	<u>326,530</u>	<u>281,295</u>

Approved By The Audit Committee

March 22, 2022
DATE


Signature


Signature

**CROWSNEST HISTORICAL SOCIETY 2021
STATEMENT OF FINANCIAL POSITION
As At December 31st 2021**

	<u>2021</u>	<u>2020</u>
LIABILITIES & FUND BALANCES		
Current Liabilities		
Accounts Payable	467	3,207
Accounts Payable (GoA - FSIC Contract)	0	43,232
Deferred Revenue - FSIC Payroll Contract	44,069	3,672
Deferred Revenue - Casino Funds	833	6,559
Deferred Revenue (restricted) Archives	1,177	1,177
Deferred Revenue (restricted) AV	2015	2,015
Deferred Revenue (restricted) RBC Display	0	1,066
Total Current Liabilities	<u>48,561</u>	<u>60,928</u>
Long Term Liabilities		
CEBA Loan (Federal)	60,000	60,000
Total Long Term Liabilities	<u>60,000</u>	<u>60,000</u>
TOTAL LIABILITIES	<u>108,561</u>	<u>120,928</u>
FUND BALANCE		
Retained Earnings - Previous Year	160,367	74,896
Prior Year Adjustments	-3,549	
Current Surplus (Deficit)	62,839	85,471
Total Fund Balance	<u>219,657</u>	<u>160,367</u>
LIABILITIES AND FUND BALANCE	<u>328,218</u>	<u>281,295</u>

Approved By The Audit Committee

March 22, 2022
DATE

Wm Korsch
Signature
Shirley Carwright
Signature

**CROWSNEST HISTORICAL SOCIETY 2021
STATEMENT OF FINANCIAL POSITION
As At December 31st 2021**

		<u>2021</u>	<u>2020</u>
INCOME			
MUSEUM INCOME			
	Memberships	2,332	2,222
	Admission & Tours	11,334	11,433
	Gift Shop & Postage	8,109	9,972
	Photocopies / Reproductions / Research	0	1,428
	Donations	31,419	7,806
	Casino	8,576	16,534
	TOTAL MUSEUM INCOME	61,770	39,422
HERITAGE CROWSNEST			
	Heritage Crowsnest Income	3,500	0
	Bellevue Underground Mine Management	50,313	0
	TOTAL HERITAGE CROWSNEST	53,813	0
FUNDRAISING ACTIVITIES			
	Exhibits / Events	1,135	0
	Harvest Of Memories	36,210	39,467
	TOTAL FUNDRAISING INCOME	37,345	49,439
GRANTS			
	Alberta Museums Operating Grant	18,000	25,000
	Alberta Museums Staffing	0	11,250
	Internship / Oral Histories	0	10,000
	Research / Publication	5040	3,740
	Municipal Operating Grant	22,500	22,500
	Canada Summer Jobs	0	16,162
	CMA - Young Canada Works Grant	13,396	4,461
	MAP - Reopening	18,940	0
COVID SUPPORT			
	Covid Support Grant for Museums (GoCAN)	0	18,940
	COVID Restrictions Exemption Program	2000	0
	Canada Emergency Wage Subsidy	38,368	15,327
	Alberta Relaunch Grant	14,635	3,659
	TOTAL GRANTS	132,879	131,309
OTHER INCOME			
	Contract Service Fee (FSIC)	22,231	17,638
	Contract Payroll (FSIC)	131,386	106,096
	Interest	384	229
	TOTAL OTHER INCOME	154,001	123,963
TOTAL INCOME		439,808	334,134

**CROWSNEST HISTORICAL SOCIETY 2021
STATEMENT OF FINANCIAL POSITION
As At December 31st 2021**

GENERAL & ADMINISTRATIVE COSTS

Accession & Collection	218	1,086
Advertising & Promotion	2,093	2,558
Amortization	2,317	209
Bank & Interest	853	967
Gift Shop	2,049	4,376
GST Expense	1,691	583
Membership & Licences	271	378
Office Supplies & Postage	2,793	1,242
Phone / Internet	2,156	1,921
Photocopier	2,928	2,984
Professional & Consulting Fees	0	10,000
Professional Development	415	360
Programming	141	0
Publications	0	7,200
Supplies	122	400
Travel	118	900
TOTAL GENERAL & ADMINISTRATIVE	18,165	30,788

OCCUPANCY COSTS

Insurance	5,162	5,430
Repair & Maintenance	14,679	3,871
Utilities	15,966	15,734
TOTAL OCCUPANCY COST	35,807	25,035

PAYROLL COST

Wages & Benefits	165,429	84,770
WCB Expense	253	264
Contract (FSIC) Payroll & Benefits	131,386	106,096
TOTAL PAYROLL	297,068	191,130

FUNDRAISING COST

AGM	375	205
Harvest Of Memories	8,340	7,050
Events / Exhibits	0	80
TOTAL FUNDRAISING	8,715	11,710

HERITAGE CROWSNEST

Branding	6,000	0
Marketing	11,214	0
TOTAL HERITAGE CROWSNEST	17,214	0

TOTAL EXPENDITURES

376,969 258,664

NET SURPLUS (DEFICIT)

62,839 85,470

Approved By The Audit Committee

March 22, 2022
DATE


Signature

Signature

Museum 2023 Draft Budget

Revenue

Admissions	\$ 12,000
Fundraising	\$ 75,000
Memberships	\$ 2,000
Grants	\$ 125,000
Gift Shop	\$ 14,000
Casino Revenue	\$ 10,000
Interest	\$ 300
Community Projects	\$ -
	\$ 238,300

Expenses

Marketing	\$ 6,000
Board Expenses	\$ 350
Community Projects	\$ -
Collection/Archives	\$ 1,000
Exhibits	\$ 3,500
Fundraising Expenses	\$ 15,000
Gift Shop	\$ 7,000
Insurance	\$ 6,000
Interest & Bank Charges	\$ 1,500
IT (software)	\$ 750
IT (hardware)	\$ 1,000
Misc. Expenses	\$ -
Supplies (Office and Building)	\$ 2,500
Photocopier	\$ -
Professional Development	\$ 800
Programming Expenses	\$ 3,000
Maintenance	\$ 8,500
Travel	\$ 1,000
Utilities	\$ 17,000
Service Fees	\$ -
Licences/Memberships	\$ 350
Legal and Accounting	\$ 500
Volunteer Appreciation	\$ -
Rent	\$ -
Safety	\$ 1,000
Payroll	\$ 160,780
	\$ 237,530

Crowsnest Historical Society

Profit and Loss January - August, 2022

	TOTAL
INCOME	
Admissions	10,520.00
Bellevue Underground Mine	26,771.00
Casino Revenue	823.64
Donations	3,327.37
FSIC Contract	203,764.04
FSIC Management	29,000.00
Fundraising	601.60
Goods & Services	8,531.79
Grants	39,897.00
Heritage Crowsnest Income	1,000.00
Interest Income	116.19
Memberships	260.00
Total Income	\$324,612.63
GROSS PROFIT	\$324,612.63
EXPENSES	
Advertising/Promotional	3,831.39
Bellevue Ungerground Mine Expenses	
BUM - Expenses to be Reimbursed	1,478.97
BUM Payroll Expenses	16,780.60
Total Bellevue Ungerground Mine Expenses	18,259.57
Collection / Archive Supplies	902.50
Exhibits	3,183.43
FSIC Contract Expenses	
FSIC - misc expenses	687.00
FSIC - Payroll Expense	142,364.31
Total FSIC Contract Expenses	143,051.31
Gift Shop	4,114.77
HERITAGE CROWSNEST	4,618.16
Heritage Crowsnest - Board Expenses	3,724.38
Heritage Crowsnest - BRANDING	5,500.00
Heritage Crowsnest - Supplies	101.29
Total HERITAGE CROWSNEST	13,943.83
Insurance	3,997.72
Interest & Bank Charges	452.67
IT (website/zoom/dropbox)	1,853.29
License / Memberships	343.10
Office Supplies	923.75
Postage	568.26
Total Office Supplies	1,492.01
Payroll Expenses	5,375.86
Wages & Benefits	127,934.30
WCB	556.59
Total Payroll Expenses	133,866.75

Crowsnest Historical Society

Profit and Loss

January - August, 2022

	TOTAL
Photocopier (Xerox)	2,234.48
Professional Development	745.00
Programming Expenses	2,446.19
Publishing Project	2,160.00
Repair / Maintenance	775.31
Supplies	1,551.24
Utilities	13,701.30
ADT Security	589.46
Phone / Internet	1,738.53
Water/Sewer	1,163.90
Total Utilities	17,193.19
Total Expenses	\$356,397.75
PROFIT	\$ -31,785.12



2022 CROWSNEST HISTORICAL SOCIETY ANNUAL GENERAL MEETING

April 27, 2022

A Quick look back at 2021

- Reopened to the public in June 2021.
- We had a great summer season.
 - Despite reduced operations we still saw over 1600 visitors, over 2200 users, and maintained a healthy membership.
 - We introduced a new format for the Teddy Bears' Picnic that saw kids explore the Museum and APP Barracks
- We carried out another successful virtual Harvest of Memories
 - Thanks to the Staff, volunteers, Rob and Niesa, all the sponsors, donors, and participants.
- Worked diligently on the Museum's collection and archives.
 - We used the COVID downtime to tackle a lot of backlog and progress into collections we hadn't plan on.

What's instore for
2022?

- New Brand launch
- New website
- APP 100 Anniversary Events
- Busy summer season
- Harvest of Memories: Sept. 24, 2022
- Full transition into Heritage Crowsnest

The New Brand

OUR BRAND FAMILY

**HERITAGE
CROWSNEST**



APP 100

THE *100th Anniversary* OF
CANADA'S MOST INFAMOUS
RUM RUNNING MURDER

Save the Dates! STARTING MAY 20

BOOZE & BREWS

PARTNERING WITH LOCAL RESTAURANTS & CAFES

RUM TASTING EVENING HOSTED BY:

ALBERTA  CANADA

ROMERO
DISTILLING CO.

INCLUDING A
PRESENTATION BY
HISTORIAN,
KEITH REGULAR

JUNE 17

**ESCAPE THE
BARRACKS:**

ESCAPE ROOM

STARTING JULY 1

EVERY FRIDAY & SATURDAY

Page 55 of 257



Heritage Crowsnest

PURPOSE

A leader in and catalyst for Heritage in the Crowsnest Pass.

OBJECTIVES

1. Responsible promotion of the importance of heritage entities and respective significance.
2. Long-term conservation of heritage assets.
3. Sound site management and governance ensure ongoing heritage viability.
4. Economic and social well-being of the Crowsnest Pass is supported.
5. Quality interpretive visitor experiences respecting history and culture.

CORE VALUES

COLLABORATION

A community of people working together to sustain heritage.

PASSION

We achieve excellence through determination and enthusiasm.

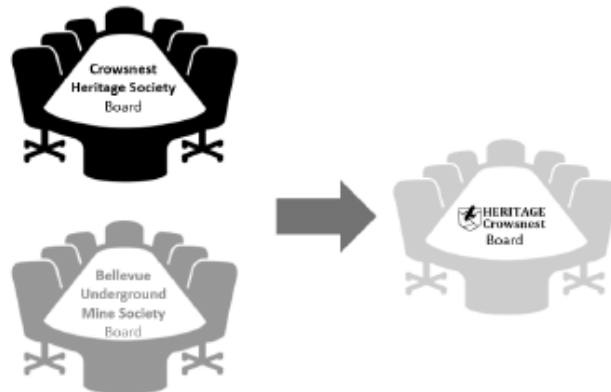
AUTHENTICITY

Our approach is guided by integrity and respect with a commitment to inclusiveness.

SAFETY

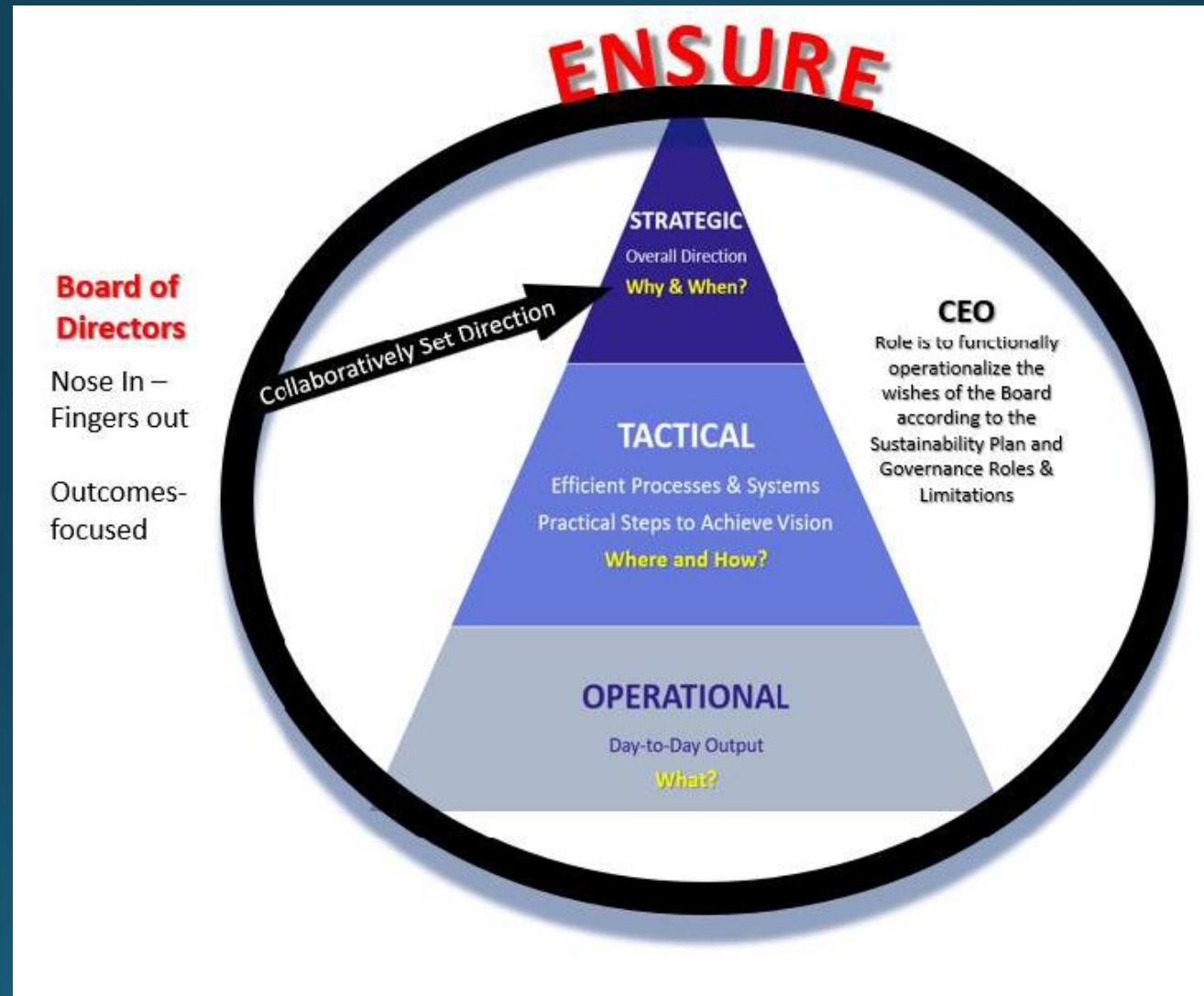
It is our promise in all that we do.

PARTNER ORGANIZATIONS

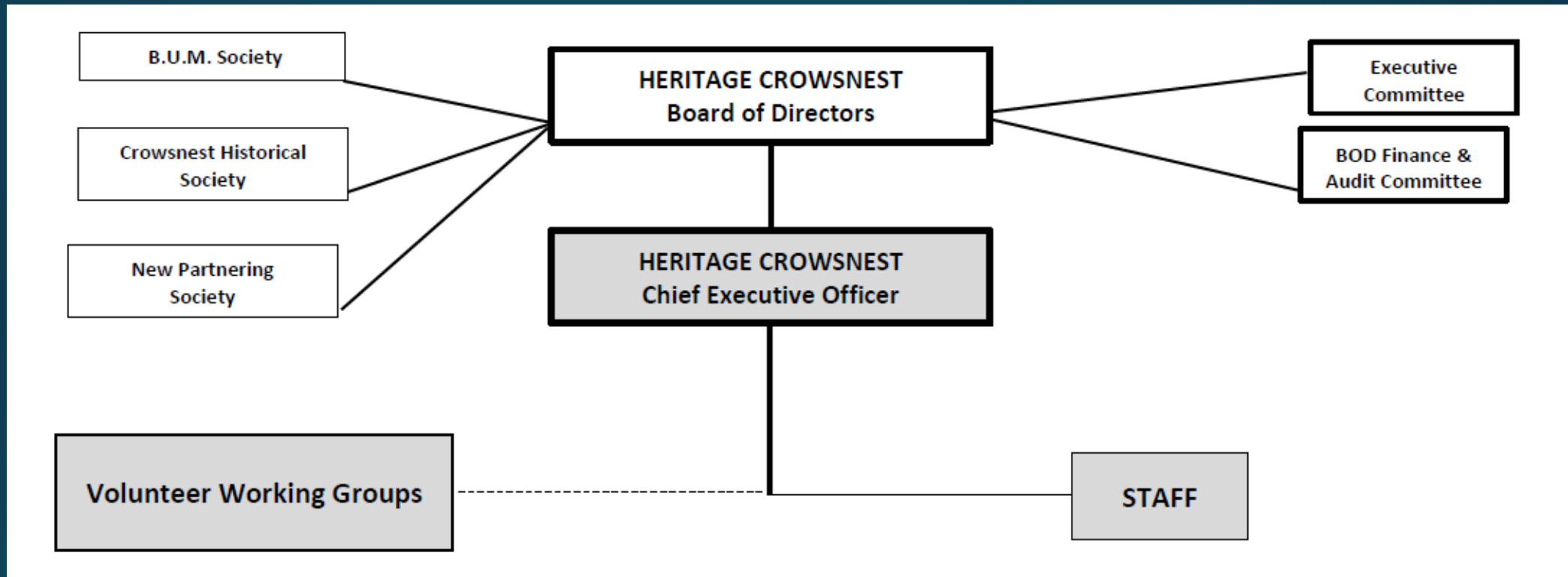


While there are two initial legacy partners which have combined to form Heritage Crowsnest; the concept is for other like-minded Heritage-related organizations to join the partnership. This document helps set out the organizational framework for Heritage Crowsnest.

GOVERNANCE



WHAT IS HERITAGE CROWSNEST?



COMMUNITY INVOLVEMENT TAKES PLACE WITHIN THE STAFF LED WORKING GROUPS.

- Collections
- Facilities
- Education/Programming
- Events
- Exhibits
- Marketing
- Revenue Streams

IT'S ALREADY STARTED

EXPLORE

the SCENE OF
THE CRIME



AT THE HISTORIC ALBERTA PROVINCIAL POLICE BARRACKS

This year marks the 100th anniversary of the shooting of Constable Stephen Lawson by bootlegger, Emilio Picariello and Florence "Filumena" Losandro.

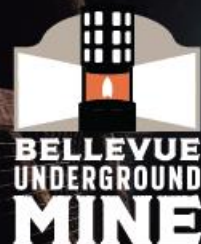


For admission to the APP Barracks please visit the Crow'snest Museum, located just down the street from the Barracks.

Coleman's historic downtown

The APP Barracks are located in Coleman's historic downtown. Pick up an interpretive guide from the Crow'snest Museum and take a self-guided tour of this National Historic Site.

Visit us online for upcoming programs & events WWW.APPBARRACKS.COM



Walk 
THE MINERS' FOOTSTEPS

EXPERIENCE THE DARK LIKE NEVER BEFORE

Equipped with a helmet and lamp, follow one of our heritage interpreters 1,000 feet into the century old Bellevue Underground Mine.

Pre-book your tour online!

WWW.BELLEVUEMINE.COM

All tours must be booked in advance, pre-book your underground tour today.



HERITAGE
CROWSNEST

All the good work only happens with a good team.

- Michelle Cavanagh – Collections Lead
- Jennyce Hoffman – Marketing Lead
- Sydney Humble – Programs Lead
- Koral Lazzarotto – Bookkeeper

Thank you to the Board, Members, Donors and especially the Volunteers for all your help and support.



Thank you.



2023 Category 1 Grant Funding Application

Submission Date: 2022 09 16

Organization Information	
Name of Organization	Bellevue Underground Mine
Organization Website	www.bellevuemine.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>The Bellevue Underground Mine is a unique and historically authentic underground coal mine tour in Western Canada.</p> <p>Our goal is to give visitors an authentic experience of what it was like to be an underground miner.</p> <p>We want to delight our guests with a unique experience where they can develop a real understanding of mining and an appreciation for what life was like for coal miner.</p>
<p>Purpose of the Application</p> <p>This Category 1 Grant application is requesting funds to support the annual operation of the Bellevue Underground Mine Tour. These funds help cover the costs of utilities, insurance, and maintenance to keep the Tour operating. The funds also contribute towards any tour improvements, school programming, and guest experiences the BUM provides.</p>

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	

Additional Information
If you applied for and were granted funding from other sources, please list them here.
Alberta Museums Association, Canadian Museums Association, Government of Alberta, Department of Canadian Heritage, Young Canada Works, Lethbridge and Southern Alberta Community Foundation
Have you performed any other fundraising projects? If yes; what and how much was raised?
Not in 2022

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2022 Cat. 1 Grant - \$22,500, 2021 Cat. 1 Grant - \$22,000
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
The Category 1 completion report is submitted with the next years application (this one) because the funds are for the annual operation of the Museum, which is reviewed in this application.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$25,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
In the 2023 fiscal year the Crowsnest Pass EcoMuseum Trust Society is applying for a Category 1 grant of \$25,000 from the Municipality of Crowsnest Pass for the operations of the Bellevue Underground Mine. The Society continues operating this major heritage attractions in our community. We believe that

Category 1 Grant Request Information

with continued successful summer seasons and the continuation of our new marketing we will be the most visited heritage site in the Crowsnest Pass. Looking to 2023 the Bellevue Mine operations is focusing on completing mine tunnel and portal stabilization maintenance, improving the guest experience on site, and planning towards a major site redevelopment for the Bellevue Mine. Despite the global pandemic the Crowsnest Pass region saw an increased level of visitation/tourism and visitor volume was surprising stable despite occurring in a pandemic. We, along with our heritage partners, are looking to invest resources into continuing that momentum into 2023, and we hope that other industries and the municipality also looks to invest in tourism going forward and helping turn the Crowsnest Pass from a "hidden gem" to a "gem." The Bellevue Mine Tour has utilized an online book system and capped tours at a 20 people. The tour changes have been well received and has allowed us to operate at peak capacity all summer. We had minimal impact of unplanned shutdowns (short staffed, sick/injured staff, unplanned maintenance), which allowed site to be open for majority of the operating season. With few rainy days, allowing us to keep tour setup outside and gift shop congestion minimized, which promoted sales. The 2022 season saw over 8000 visitors to the site, with more school groups scheduled to tour in the Fall. We hope that this request will be considered by Council, and if any further information is needed please feel free to contact the CEO, Chris Matthews, to schedule meetings with any Board member or staff.

If your request includes capital allocations, what is the estimated completion date of the project.

Did you get quotes for the proposed capital project?

No

Quotes for Project

Financial

Please upload your most recent financial statement

[2021 BUM Financials - Signed - Chris Matthews.pdf](#)

Please upload your current year financials and next year's operating budget.

[BUM Balance Sheet Jan-Aug - Chris Matthews.pdf](#), [BUM 2023 Budget - Chris Matthews.pdf](#)

Supporting information (if needed)

If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?

Yes

April 11, 2022

Re: 2021 Financial Report

Dear Members of the Crowsnest Pass EcoMuseum Trust Society,

Please find the attached 2021 Annual Financial Report for the Crowsnest Pass EcoMuseum Trust Society.

Over the past year the Society has had help with the bookkeeping from Koral Lazzarotto. We are greatly indebted to Koral for her hard work and help in our daily accounts and this document. It has been a very productive year within the Society and I am pleased to present this report.

This Financial Statement was audited March 22, 2021 by an Audit Committee consisting of Crowsnest Pass EcoMuseum Trust Society Members. The members of the Audit Committee are Don Budgen and Diane Peterson. The Audit Committee Report is attached.

I believe this report fairly represents the financial activity for the fiscal year of 2021.

Sincerely,



Colleen McNeil
Treasurer, Crowsnest Pass EcoMuseum Trust Society

Crowsnest Pass EcoMuseum Trust Society

Financial Statements

For the Year Ended December 31, 2021

Prepared By: Koral Lazzarotto


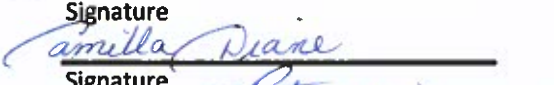



Crowsnest Pass Ecomuseum Trust Society
Statement of Financial Position - As at December 31, 2021

	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 206,008	\$ 96,909
GIC	\$ 21,046	\$ 67,176
Accounts Receivable	\$ -	\$ 2,714
Inventory	\$ 578	\$ 7,593
Property, Plant & Equipment	\$ 333,565	\$ 332,864
<u>TOTAL ASSETS</u>	<u>\$ 561,197</u>	<u>\$ 507,256</u>
<u>CURRENT LIABILITIES</u>		
Accounts Payable and accrued liabilities	\$ 2,549	\$ 10,543
GST Payable	\$ 5,157	\$ 3,718
Long-term debt	\$ -	\$ 61,618
Canada Emergency Business Account	\$ 50,000	\$ 30,000
<u>TOTAL LIABILITIES</u>	<u>\$ 57,706</u>	<u>\$ 105,879</u>
Fund Balance Beginning of Year	\$ 401,376	\$ 332,412
Current Year Retained Earnings	\$ 102,115	\$ 68,965
<u>FUND BALANCE</u>	<u>\$ 503,491</u>	<u>\$ 401,377</u>

Approved By The Audit Committee

April 6, 2022
DATE


Signature

Signature


Crowsnest Pass Ecomuseum Trust Society
Statement of Operations - As at December 31, 2021

	<u>2021</u>	<u>2020</u>
<u>REVENUES</u>		
Tour Fees	\$ 132,965	\$ 94,215
Grants	\$ 101,890	\$ 80,608
Gift Shop	\$ 9,295	\$ 6,909
Donations	\$ 1,121	\$ 4,646
Confectionary	\$ -	\$ 1,258
	<u>\$ 245,271</u>	<u>\$ 187,636</u>
<u>OTHER INCOME</u>		
Debt Forgiveness - CEBA	\$ -	\$ 10,000
Wage Subsidy	\$ -	\$ 2,568
Interest	\$ 69	\$ 2,260
	<u>\$ 69</u>	<u>\$ 14,828</u>
<u>TOTAL REVENUES</u>	<u>\$ 245,340</u>	<u>\$ 202,464</u>
<u>EXPENDITURES</u>		
Purchases	\$ 3,412	\$ 8,083
Wages & related benefits	\$ 84,515	\$ 70,163
Repairs & Maintenance	\$ 11,749	\$ 13,353
Consulting Fees	\$ -	\$ 10,000
Heritage Crowsnest	\$ 3,333	\$ -
Utilities	\$ 6,297	\$ 7,196
Professional Fees	\$ 5,061	\$ 6,523
Office	\$ 1,721	\$ 5,792
Misc Expenses	\$ 9,284	\$ -
Advertising & Promotion	\$ 369	\$ 3,560
Interest & Bank Charges	\$ 3,234	\$ 5,627
Insurance	\$ 1,250	\$ 1,156
Inventory adjustment	\$ 7,014	\$ -
Travel & Accomodation	\$ 67	\$ 754
Telephone	\$ 3,457	\$ 492
Tour Booking Service Fee	\$ 1,940	\$ -
Supplies	\$ 276	\$ 444
Subscriptions, permits, licenses	\$ 244	\$ 290
Meals & Entertainment	\$ -	\$ 66
<u>TOTAL EXPENDITURES</u>	<u>\$ 143,225</u>	<u>\$ 133,499</u>
<u>EXCESS (deficiency) of revenues over expenditures</u>	<u>\$ 102,115</u>	<u>\$ 68,965</u>

Approved By The Audit Committee

April 6, 2022
DATE

Signature

Signature

Crowsnest Pass EcoMuseum Trust Society

Balance Sheet As of August 31, 2022

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Cash on hand	300.00
GIC - Scotiabank	20,071.23
Scotia CASINO - 8915	40.34
Scotia GIC Cash	1,000.35
Scotia Man Trip Account - 0316	1,627.64
Scotia Portal - 9814	3,170.91
Scotiabank Chequing	282,708.53
Total Cash and Cash Equivalent	\$308,919.00
Accounts Receivable (A/R)	
Accounts Receivable (A/R) - other	1,031.80
Total Accounts Receivable (A/R)	\$1,031.80
Inventory Gift Shop	578.13
Total Current Assets	\$310,528.93
Non-current Assets	
Property, plant and equipment	
Buildings	302,975.01
Computer	2,522.38
Equipment Assets	16,800.00
Office Furniture & Equipment	11,267.53
Total Property, plant and equipment	\$333,564.92
Total Non Current Assets	\$333,564.92
Total Assets	\$644,093.85
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	18,762.49
Accounts Payable 2020	0.00
Total Accounts Payable (A/P)	\$18,762.49
Credit Card	
Visa -Scotiabank 3018	-26.25
Total Credit Card	\$ -26.25
A/P Clearing	0.00
GST/HST Charged On Sales	0.00
GST/HST Paid On Purchases	0.00
GST/HST Payable	6,065.27
GST/HST Suspense	937.93
Payroll liabilities	0.00
Visa Payable	0.00
Total Current Liabilities	\$25,739.44

Crowsnest Pass EcoMuseum Trust Society

Balance Sheet As of August 31, 2022

	TOTAL
Non-current Liabilities	
CEBA Loan	50,000.00
Community Futures Loan	0.00
Total Non-current Liabilities	\$50,000.00
Total Liabilities	\$75,739.44
Equity	
Opening Balance Equity	401,375.66
Retained Earnings	102,115.23
Profit for the year	64,863.52
Total Equity	\$568,354.41
Total Liabilities and Equity	\$644,093.85

2023 Category 1 Grant Funding Application

Submission Date: 2022 09 23

Organization Information	
Name of Organization	Crowsnest Nordic Ski Club
Organization Website	http://www.allisonwonderlands.ca/
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>The CNSC is a not for profit group founded in 1990, dedicated primarily to promoting cross country skiing at the Chinook PRA in the Crowsnest Pass, Alberta by providing excellent trails for all ski skill levels as well as multi use. The club maintains the following trials: 25km Classic Trackset, 6km skate, 22km showshoe / fatbike, 5km dog friendly. *Note: of the distances listed, some share trails and are considered multiuse, therefore distance is not cumulative to total linear trail distance at Chinook.</p> <p>Overall Budget for the year is \$48,520.</p>
<p>Purpose of the Application</p> <p>Grant funding is used exclusively for operating expenses to groom and maintain the trails out at Chinook PRA. This includes labour for grooming, insurance fuel and maintenance of grooming equipment and training and tooling for volunteers.</p> <p>Recent trail use survey for the 2020 2021 is summarized below:</p> <p>For the period December 20 to March 31, Mainline averaged 55 users per day, Rainbow Run averaged 41, and Tecumseh averaged 11 users per day, for a total of 10807 user visits over the 101-day period. Note that daily averages on the following graphs are based on Dec. 20 to Feb. 28 for the '20-'21 season. Usage increased significantly compared to previous seasons. The maximum daily usage increased more than the average daily use and resulted in some days when the parking lot was full and users parked on the road. The highest usage was on December 28 with a total of 331 users indicated on the three counters.</p> <p>The club also runs children's programs. Children ages 4 - 12 who are members are provided free ski loans for the season.</p> <p>The club does apply for additional grants and uses casino funds for capital purchases such as</p>

grooming equipment and ski equipment to support the children's programs.

If the operational grant were denied the club would be unable to effectively groom the trails. Resulting in decreased km of maintained trails and reducing the capacity of the area.

Additional Information

Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?

Yes

Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?

Yes

Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?

Yes

If you applied for and were denied funding from other sources, please list them here.

If you applied for and were granted funding from other sources, please list them here.

Teck Coal Ltd, Community Foundations of Lethbridge and Southwest Alberta

Have you performed any other fundraising projects? If yes; what and how much was raised?

Casio planned for fall of 2022, not yet completed.

Previous Municipal Grant History

List the last two grants your organization has received from the Municipality of Crowsnest Pass:

2022 - Category 1 - \$40,240 - Operating Expense, 2021 - Category 1 - \$44,570 - Operating Expense

Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?

Yes

If not, why has the report not been filed?

Report to accompany grand application. Excel sheet highlights the details of spend for each item itemized in the grant application. Financials supplement the details. Other required information as

Previous Municipal Grant History
highlighted above captured in this years Grant Application.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$43,520
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Operating Expenses for Allison Chinook Cross Country Ski Area Maintenance and Grooming. Note due the the difference in financial calendar we still have ~24k of approved expenses that will happen prior to end of 2022. Please refer to excel sheet for more information.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
Quotes for Project

Financial
Please upload your most recent financial statement
AGM Crowsnest Nordic Balance Sheet as at 2022-04-30 Signed - Crowsnest Nordic Ski Club.pdf
Please upload your current year financials and next year's operating budget.
CNSC 2023 Trails Budget 2022 Budget vs Actual - Crowsnest Nordic Ski Club.xlsx
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Nordic Ski Club - Income and Expense - 1 May 2021 - 30 April 2022

INCOME		Year to 30 APR 2022	Year to 30 APR 2021
	Accounts Receivable	61.60	-61.60
	Canada Helps	96.00	1,440.00
	Donation Box	1,205.35	2,163.15
	Donations - not receipted	160.00	38.00
	Donations receipted	2,465.00	1,917.38
	Funding - Municipality Category 1	40,240.00	44,570.00
	Grants	0.00	9,000.00
	Interest	54.65	90.30
	Membership - Associate	40.00	20.00
	Membership - Family	6,070.00	7,380.00
	Membership - Single	1,070.00	1,230.00
	Youth Programs Income	875.00	700.00
	Investments - Interest	24.79	220.00
	TOTAL INCOME	52,362.39	68,707.23
EXPENSE			
	Accounts Payable	10,860.61	-67.72
	Advertising	-143.85	-143.85
	AGM Expense	0.00	0.00
	Bank charges	-49.00	-37.50
	CCC Members Insurance	-5,420.00	-6,274.00
	Club Registration Fees	-100.00	-200.00
	Flight of the Crows	-26.25	0.00
	Meals and CNSC Meetings	-221.12	0.00
	Printing, digitizing and reproduction	0.00	-20.99
	Purchases - Equipment	-1,042.84	-15,548.56
	Purchases - Repairs of Equipment	-157.48	-129.84
	Signs	-4,144.93	-1,332.21
	Training	-485.59	0.00
	Youth Programs Expense	-372.21	-246.85
	Emergency Sled Repair	-225.27	0.00

	Fuel	-1,581.99	-736.98
	Grooming Labour Winter	-20,307.00	-7,896.00
	Janitorial Supplies	0.00	-74.50
	Misc Grooming Equipment Repairs	-316.05	-73.50
	OH&S Training for Volunteers	-1,037.14	-331.22
	Snowmobile Insurance	-934.00	-934.00
	Snowmobile Registration	-108.00	-108.00
	Snowmobile Repairs	-2,897.75	-3,342.61
	Summer Trail Brushing and maintenance	-19,171.28	-11,955.20
	Tools for equipment and trail maintenance	-158.04	-1,601.79
	Trailer Expenses	0.00	-1,139.27
	Pay Pal Fees	-29.30	-68.91
	Zone 4 Fees	-760.60	-467.20
	Suzuki Truck Pre-Payment	-8,000.00	0.00
	TOTAL EXPENSE	-56,829.08	-52,730.70
	NET CASH CHANGE	-4,466.69	15,976.53
BALANCES			
		30 Apr 2021	30 Apr 2020
	Cash on Hand	0.00	5.00
	Casino Account	3,139.39	3,139.39
	Common Shares	1.37	1.34
	General Account	30,806.68	39,323.84
	GIC	40,244.79	40,220.00
	PayPal	0.00	23.97
	Savings Account	12,349.76	12,295.14
	Sled Replacement Fund	15,800.00	11,800.00
	TOTAL ACCOUNT BALANCES	102,341.99	106,808.68
	NET CASH CHANGE	-4,466.69	

Caleb Schulz
 CALEB SCHULZ - PAST PRESIDENT

AT Denham
 Treasurer

Sept 2022	CNSC 2023 trails & grooming Budget	2023 budget Amount	2023 Budget Notes
INCOME			
Trails - Income			
	Equipment sales		
	AB Parks funding		
	Municipality Funding	\$43,520.00	
	Other donations		
Trails - Expense			
	Snow Mobile Insurance	\$1,200.00	
	Susuki truck insurance	\$1,500.00	New grooming vehicle July 2022
	Snow Mobile registration	\$200.00	
	Suzuki truck registration	\$80.00	New grooming vehicle July 2022
	Fuel	\$2,000.00	1000 liters @ \$2.00/liter (Premium Required)
	Snow Mobile Repairs & emergency repairs	\$2,000.00	
	grooming truck repairs	\$1,000.00	
	Emergency sled/truck repairs	\$800.00	
	Misc. grooming equipment repairs	\$800.00	
	Sled replacement fund to come from our savings accounts	\$5,000.00	2023-\$5000 in reserve- not municipality funded
	OH&S Training volunteers	\$600.00	Chainsaw safety training
	Tools for equipment maintenance	\$800.00	
	Grooming Labor 4 months, (Jan, Feb, Mar & Dec)	\$27,540.00	
	Summer trail brushing & maintenance	\$5,000.00	
Trails - Expense	Total Budget	\$48,520.00	
	Cat 1 Grant- less \$5k for equipment replacment fund	\$43,520.00	

2023 Category 1 Grant Funding Application

Submission Date: 2022 09 29

Organization Information	
Name of Organization	Crowsnest Pass Quad Squad Association
Organization Website	www.quadsquad.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>CNP Quad Squad is a non-profit organization formed in 1998 to promote the responsible use of our mountain ranges as well as conservation of the area. Our membership works closely with the Alberta government on bridge fabrication, trail development and maintenance, as well as practicing good stewardship of the trails. The Quad Squad hosts events throughout the riding season to accustom new riders to our trails, helping them get to know our trail network and promote safe riding. The overall budget for 2023 is income of \$90,000 and expenses of \$85,000.</p>
<p>Purpose of the Application</p> <p>This grant will be used to cover the expenses of maintaining the ATV trail network in our area. Our membership consists of 250 family memberships, however our trail system is well known throughout many ATV communities and used by outdoor enthusiasts from all over Alberta, B.C., Saskatchewan and Manitoba thus have a positive economic impact on the whole Municipality. Pinpointed areas such as the Plane Crash trail, and Spoon Valley trail have become increasingly dangerous due to erosion on the trails and high useage and will be worked on by our volunteers to increase the safety of these areas. Any other areas which are recognized throughout the season as needing work become high priority for trail maintenance. Fuel and field machinery maintenance must be completed throughout the season for trail work to be completed. Working alongside AEP, bridges are fabricated and installed where needed to protect fish habitat , riparian areas and environmentally sensitive areas. As trails are shared by the Crow Snow Riders, work completed by each group compliments each other. As all the trails worked on are shared use trails ongoing projects benefit all outdoor enthusiasts. Various grants are applied for to help finance these ongoing projects.</p>

Additional Information	
Has the organization previously applied for a grant from the	Yes

Additional Information	
Municipality of Crowsnest Pass?	
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
Alberta Conservation Association's Conservation, Community and Education Grant 2022-23 Honda Canada Foundation 2022 2022 Unsmoke Canada Cleanup	
If you applied for and were granted funding from other sources, please list them here.	
FOX Factory Trail Trust \$5000 USD Alberta Off Highway Vehicle Association \$12500	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
Sinister 7 Sweeping and Parking \$2000 Kananaskis Rodeo Parking \$2000 CNP Curling Club Bartending \$1300 2022 CNP Quad Squad Annual Raffle \$30000	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2022 Municipal Grant Category 1- \$4000 Trail Maintenance
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?


Category 1 Grant Request Information
2023
Total Amount Requested
\$5000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Trail Maintenance will be completed as seen fit on the existing trail network. Field machinery maintenance and fuel must be used and completed throughout the season. Bridges will be fabricated and installed as seen fit by the AEP.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
Quotes for Project

Financial
Please upload your most recent financial statement
Financial Statement 2022 - Roberta Sebok.pdf
Please upload your current year financials and next year's operating budget.
Current Financials.2022 - Roberta Sebok.pdf
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

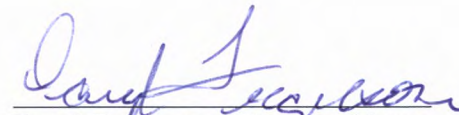


Municipality of Crowsnest Pass - Final Grant Report 2022

1. Crowsnest Pass Quad Squad Association
2. Summary of Actual expenditures of grant funds: please see attached report.
3. CNP Quad Squad had a very successful year in 2022. Trail work and bridge addition was completed on the "Big Dip" between the Atlas and Sartoris Staging areas, York Creek Plane Crash bridge addition, and Dutch Creek trail addition. Working closely with the Government of Alberta, Environment & Parks, completion of targeted projects took place by Sept 1. Events hosted by the CNP Quad Squad this year included Season Opener-June 18/22 100 participants, Season Windup Sept 10/22-110 participants as well as 3 day rides throughout the summer with approximately 25-30 units including up to 40 participants in each event. All our events not only include CNP residents but participants coming from Saskatchewan, Manitoba and all over Alberta. The upcoming annual raffle draw date will take place Oct 13, 2022 at the CNP Quad Squad office.
We thank the Municipality of Crowsnest Pass for supporting our club.



Gary Clark, President



Daryl Ferguson, Vice President

CROWSNEST PASS QUAD SQUAD ASSOCIATION

FINANCIAL STATEMENTS

For the year ended January 31, 2022

(Unaudited - See Notice to Reader)

CROWSNEST PASS QUAD SQUAD ASSOCIATION

NOTICE TO READER

On the basis of the information provided by the organization, I have compiled the statement of financial position of Crowsnest Pass Quad Squad Association as at January 31, 2022 and the statements of operations, changes in net assets and cash flows for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Brenda Pollock

Lundbreck, Alberta

March 18, 2022

CROWSNEST PASS QUAD SQUAD ASSOCIATION

STATEMENT OF FINANCIAL POSITION

As at January 2022

(Unaudited - See Notice to Reader)

Revised 2-28-22

2022

2021

ASSETS

Current

Cash	\$	156,803	\$	135,745
Accounts Receivable				
Inventory Clothing		6,575		1,650
Employee Advances		10,799		10,799
CRA Receivable		304.74		43
		174,483		148,237
Capital assets		62,399		44,132

\$ 236,881 \$ 192,369

LIABILITIES AND NET ASSETS

Current

Accounts payable	\$	0	\$	26
Government remittances payable		255		222

Deferred revenue

CEBA Loan		59,252		62,154
		40,000		40,000
		99,508		102,403

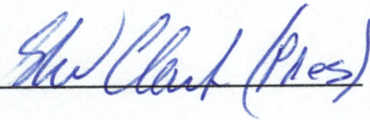
Net Assets

Unrestricted		89,966		68,276
Invested in capital assets		47,407		21,690
		137,373		89,966

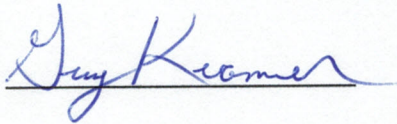
\$ 236,881 \$ 192,369

Approved on behalf of the board:

Director



Director



CROWSNEST PASS QUAD SQUAD ASSOCIATION

STATEMENT OF OPERATIONS

As at January 2022

(Unaudited - See Notice to Reader)

Revised 2-28-22

2022

2021

Revenue

Raffle	\$ 79,180	\$ 31,861
Casino	0	7,705
Membership fees	17,226	186
Membership raised	6,457	2,168
Clothing	5,710	281
Donations	8,250	31,582
Interest	139.94	20,293
Grants	22,500	
Reclassified to deferred income	4,286	
	143,748	94,077

Expenses

Raffle	20,392	1,875
Casino expense	0	409
Clothing purchase	5,604	0
Safety Program	0	-956
Wages & Benefits	13,457	20,979
Advertising and promotions	548	889
Rent	7,861	7,873
Telephone & Utilities	5,518	5,057
Office & miscellaneous	4,419	2,434
Insurance	4,556	4,092
Professional fees	1,572	1,649
Trail Maintenance	2,824	682
Mapping	0	1,305
Repairs & Maintenance	2,747	729
Membership expense open-close	1,071	0
Bridge fabrications & field equipment	1,042	6,807
Interest & Bank & CC Charges	730	266
Fuel & Mileage	1,433	587
Vehicle Maintenance	4,346	0
Amortization	18,222	17,710
	96,342	72,387

(Deficiency) excess of revenue over expenses	47,407	\$	21,690
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Crowsnest Pass Quad Squad
Statement of Cash Flow
For the year ended January 31, 2022
(Unaudited)

	2022		2021
			Revised 2-22-22
Cash Flows from operating activities			
(Deficiency) excess of revenue over expenses	47,407	\$	21,690
Adjustment for item which does not affect cash			
Amortization	18,222		17,710
	65,629		39,400
Changes in non-cash working capital items			
Accounts Receivable			
Inventory	-4,925		1,305
GST Receivable			-2,329
Accounts Payable	0		1,526
CRA: Source Payable	7		-739
	60,710		39,163
Cash flows from investing activities			
Purchase of capital assets	-36,488		-2,089
Cash flow from financing activities			
Deferred revenue	-2,902		-20,203
CEBA Loan			40,000
Net increase in cash	21,320		56,870
Cash, beginnning of year	146,587		89,716
Cash, end of year	\$ 167,907	\$	146,587

CROWSNEST PASS QUAD SQUAD ASSOCIATION**CAPITAL ASSETS AND DEFERRED INCOME SUMMARY**

For the year ended January 2022

(Unaudited - See Notice to Reader)

Revised 2-28-22

Capital Assets	Cost	Accumulated amortization	Net 2022	Net 2021
Computer	\$ 13,728	\$ 12,472	\$ 1,256	\$ 1,839
Office furniture and equipment	5,048	4,136	912	124
Field Equipment	35,422	31,422	3,999	4,356
Motor Vehcile	98,564	42333	56,231	37,813
	<u>\$ 152,762</u>	<u>\$ 90,363</u>	<u>\$ 62,398</u>	<u>\$ 44,132</u>

Deferred Revenue	2022	2021
Raffle	\$ 47,796	\$ 148
Casino	39	14,300
Cows and Fish	5,664	5,664
Membership for 2022 calaendar year	1,384	0
Grant AEP	0	37,672
National Trail Coalition	4,370	4,370
	<u>\$ 59,252</u>	<u>\$ 62,154</u>

CROWSNEST PASS QUAD SQUAD ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended January 2022

(Unaudited - See Notice to Reader)

1 Nature of operations

Crowsnest Pass Quad Squad Association is a non-for-profit organization incorporated under the Act, and as such, is exempt from income taxes under Section 149 (1)(1).

2 Significant accounting policy

Capital Assets are recorded at cost. The Association provides for amortization using the declining balance method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

Field Equipment	20%
Office Furniture & Equipment	20%
Computers	20%
New Computer	55%
Motor Vehicles	30%

One-half the normal rate of amortization is recorded in the year of acquisition.

3 Capital Assets	Cost	amortization	2022	Revised 2-28-22 * 2021 *
Field Equipment	\$ 35,422	\$ 31,422	\$ 3,999	\$ 4,356
Office Furniture & Equipment	5,048	4,136	912	124
Computers	13,729	12,472	1,256	1,840
Motor Vehicles	98,564	42,333	56,231	37,813
	\$ 152,762	\$ 90,363	\$ 62,398	\$ 44,132

4 Deferred Revenue	2022	2021
Raffle	\$ 47,796	\$ 148
Casino	39	14,300
Cows and Fish	5,664	5,664
Grant AEP	0	37,672
Membership for 2022 calendar year	1,384	0
National Trail Coalition	4,370	4,370
	\$ 59,252	\$ 62,154

CNP Quad Squad 2022 Expense Report as of Sep 1,2022

Income	Budget 2022	Actual 2022 (as of Sep 1/22)
Raffle	50000	55000
Membership	15000	10075
Merchandise	3000	3020
Donations	2500	6034
Interest	200	225
Grants	10000	10277
Riding events	3500	4658
AOHVA	10000	12500

Expenditures	Budget 2022	Actual 2022 (as of Sep1/22)
Raffle	20000	26548
Insurance	4500	6134
Utilities	5000	4288
Trail Maintenance	1500	375
Repair & Maintenance	2500	2108
Bridge Fab/Field Equip	5000	530
Fuel/Mileage	1500	1405
Rent	7500	4375
Vehicle Maintenance	1000	155
Merchandise	2000	0
Wages	20000	14700
Advertising	1000	730
Office	2000	813
Professional	1500	1200
Membership	500	
Interest/Bnk Chgs	500	495
Permits/Licenses	350	367
Safety	500	
Riding events	1500	1421

**** Please note: many of our trail maintenance costs are not calculated and paid until Sept 30 and therefore have not been included in the above expenses. ****

CNP Quad Squad

CNP Quad Squad Balance Sheet As of 09/29/2022

ASSET

Current Assets

Petty Cash	200.00	
Servus Common Share Acct	2.72	
Current Account 8050791-001	70,041.55	
COVID	60,380.52	
Servus Reward #3	67.13	
Casino Account 8030736	-1.50	
2022 Raffle	33,208.29	
2021 Raffle	<u>29,188.75</u>	
Total Cash		193,087.46
Accounts Receivable: Other		45.21
Payroll Advances		<u>10,799.48</u>
Total Current Assets		<u>203,932.15</u>

Inventory Assets

Inventory Clothing	<u>6,575.16</u>	
Total Inventory Assets	<u>6,575.16</u>	

Capital Assets

Class 10 Computer	12,880.25	
Class 50 Computers	848.39	
Accum Amort Computers	<u>-12,472.24</u>	
Nat: Computer		1,256.40
Office Furniture & Equipment	5,047.52	
Accum. Amort. -Furn. & Equip.	<u>-4,135.64</u>	
Net: Furniture & Fixtures		911.88
Field Equipment	35,421.66	
Accum Amort Field Equip	<u>-31,422.31</u>	
Net: Field Equipment		3,999.35
Motor Vehicles	98,564.00	
Accum Motor Vehicles	<u>-42,333.28</u>	
Net: Motor Vehicles		<u>56,230.72</u>
Total Capital Assets		<u>62,398.35</u>

TOTAL ASSET 272,905.66

LIABILITY

Current Liabilities

MC BMO GARY		83.98
EI Payable	176.08	
CPP Payable	446.30	
Federal Income Tax Payable	<u>196.30</u>	
CRA: Source Payable		818.68
GST Charged on Sales	80.88	
ITC Paid on Purchases	-2,069.16	
Gst Payable/Refundable	<u>-97.50</u>	
CRA: GST Payable/(Refund)		<u>-2,085.78</u>

CNP Quad Squad

Total Current liabilities	<u>-1,183.12</u>
Long Term liabilities	
Deferred Revenue	59,352.33
Covid 19 due 12/2022	<u>40,000.00</u>
Total Long Term liabilities	<u>99,352.33</u>
TOTAL LIABILITY	<u>98,169.21</u>
EQUITY	
Owners Equity	
Retained Earnings - Previous Y...	137,373.30
Current Earnings	<u>37,363.15</u>
Total Owners Equity	<u>174,736.45</u>
TOTAL EQUITY	<u>174,736.45</u>
LIABILITIES AND EQUITY	<u><u>272,905.66</u></u>

CNP Quad Squad

CNP Quad Squad Income Statement 02/01/2022 to 09/28/2022

REVENUE

Sales Revenue		
Membership Fee (Family)	400.00	
Membership Family 2022	4,750.00	
Membership-Single 2022	875.00	
Membership-Corporate 2022	<u>4,500.00</u>	
Net: Memberships		10,525.00
Clothing/Licence Plates/Cards	3,070.54	
Postage collected	<u>43.58</u>	
Net: Clothing, Hats, Maps		3,114.12
Season Opener	3,058.00	
Season Closer	1,600.00	
Season Wind up Meals	150.00	
Season Wind-Up Donations-Ha...	<u>0.00</u>	
Net: Season Opener/Closer		4,808.00
Raffle 2022		57,030.00
Donations	<u>6,034.00</u>	
Net: Donations from Volunteers		6,034.00
Grants	10,277.50	
Grant-The Great Outdoors	0.00	
Grants- AOHVA	<u>12,500.00</u>	
Net: Grants		22,777.50
Interest Earned		<u>225.46</u>
Total: Income		<u>104,514.08</u>
TOTAL REVENUE		<u>104,514.08</u>

EXPENSE

Payroll Expenses		
Wages & Salaries		13,716.00
EI Expense		303.38
CPP Expense		657.15
WCB Expense		<u>810.91</u>
Total Payroll Expense		<u>15,487.44</u>
General & Administrative Expe...		
Accounting & Legal		1,200.00
Advertising & Promotions		731.98
Permits & Licenses		367.10
Insurance		6,134.00
Interest & Bank Charges	61.50	
Credit Card SC	236.57	
CC Raffle SC	<u>216.10</u>	
Net: Banking & CC SC		514.17
Office Supplies		812.89
Seaso Opener Expenses		703.30
Season Closer		718.79
Raffle Expense 2022		3,378.13

CNP Quad Squad

Raffle prizes/licenses	23,170.90
Repair & Maintenance	2,108.90
Rent	4,375.00
Milage QS	555.07
Fuel	850.42
Field Equipment	739.65
Vehicle Maintenance	155.41
Telephone/Internet	1,083.45
Utilities	3,204.45
Freight	86.28
AGM	124.52
Membership Expense	100.00
Bridge Fabrication	153.81
Trail Maint - QS projects	<u>375.93</u>
Total General & Admin. Expens...	<u>51,644.15</u>
 TOTAL EXPENSE	 <u>67,131.59</u>
 NET INCOME	 <u><u>37,382.49</u></u>

CNP Quad Squad

CNP Quad Squad Budget 2023

Income

Raffle	50000
Membership	15000
Merchandise	3000
Donations	3000
Interest	200
Grants	10000
Riding events	3000
AOHVA	10000
Total	94200

Expenses

Raffle	25000
Insurance	6000
Utilities	5000
Trail Maintenance	2000
Repair & Main	2500
Bridge	
Fabrication/Field	
Equip	5000
Fuel/Mileage	2000
Rent	7500
Vehicle Maintenance	1000
Merchandise	2000
Wages	20000
Advertising	1000
Office	2500
Professional	1500
Memberships	500
Interest/Bnk Chgs	500
Permits/Licenses	350
Safety	500
Riding Events	2000
Total	86850

CNP Quad Squad

2023 Category 1 Grant Funding Application

Submission Date: 2022 09 30

Organization Information	
Name of Organization	Crowsnest Pass Golf and Coutry Club
Organization Website	www.crowsnestpassgolf.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Golf Club is a non-profit organization dedicated to providing exceptional mountain golf and dining experiences within a relaxed atmosphere. We endeavor to provide affordable recreation and social opportunities in sustainable facilities while appreciating our history, valuing our members, welcoming the public, and supporting our community.
Purpose of the Application
To recover costs of Municipal water billing for our irrigation water, which is essential to the Club's operation and existence.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
Summer Jobs Grant	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Summer Jobs Grant
Have you performed any other fundraising projects? If yes; what and how much was raised?
No

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2021 Category 1 Grant for Irrigation Water, \$70,000, 2022 Category 1 Grant for Irrigation Water \$50,000.
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
Still receiving water billing from the municipality through year end of October 31, 2022.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$75,000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
Irrigation water for maintaining golf course turf.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?

Category 1 Grant Request Information
Quotes for Project

Financial
Please upload your most recent financial statement
CNP GOLF 2021FS - Waren Gietz.pdf
Please upload your current year financials and next year's operating budget.
ProfitandLoss-7 - Waren Gietz.pdf , 2023 Budget Draft , 2022 Financial Report - Waren Gietz.pdf
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Pass Golf & Country Club

Financial Statements

October 31, 2021

Crowsnest Pass Golf & Country Club

Financial Statements

October 31, 2021

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Nyrose & Alexander LLP

Chartered Professional Accountants

Blair R. Nyrose, CPA CA
J. David Alexander, CPA CA
Wayne McKenzie, CPA CA - associate

201-2nd Avenue South
Lethbridge, AB T1J 0B7
P (403) 329-1562
F (403) 329-1560

Notice to Reader

On the basis of information provided by the organization, we have compiled the statement of financial position of Crowsnest Pass Golf & Country Club as at October 31, 2021 and the statements of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Accordingly, readers are cautioned that these statements may not be appropriate for their purposes.

A staff member of Nyrose & Alexander LLP is the treasurer for the organization.

Nyrose & Alexander LLP

Lethbridge, Alberta
January 19, 2022

Nyrose & Alexander, LLP
Chartered Professional Accountants

Crowsnest Pass Golf & Country Club
Statement of Financial Position - As at October 31, 2021

	2021	2020
Assets		
Current		
Cash	\$ 1,383,810	\$ 1,301,261
Short term investment	-	245,217
Accounts receivable	6,525	29,983
Inventory	110,664	76,525
Prepaid expenses	1,500	1,500
GST receivable	15,786	-
	<u>1,518,285</u>	<u>1,654,486</u>
Property, plant and equipment (note 1)	<u>12,973,545</u>	<u>12,715,870</u>
	<u>\$ 14,491,830</u>	<u>\$ 14,370,356</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 95,017	\$ 105,715
Debt certificates B	20,900	20,900
Deferred income	6,461	3,130
GST payable	51,787	619
Debt certificates A	182,250	184,950
Current portion of long-term debt	23,254	55,658
	<u>379,669</u>	<u>370,972</u>
Long-term debt (note 2)	<u>55,270</u>	<u>252,299</u>
	<u>434,939</u>	<u>623,271</u>
Unrestricted	1,083,346	1,031,217
Invested in Capital Assets	<u>12,973,545</u>	<u>12,715,868</u>
	<u>14,056,891</u>	<u>13,747,085</u>
	<u>\$ 14,491,830</u>	<u>\$ 14,370,356</u>

Approved on behalf of the board:

Member

Member

See accompanying notes

Crowsnest Pass Golf & Country Club

Statement of Operations

Year ended October 31, 2021

	2021 Budget	2021 Actual	2020 Actual
Revenues			
Golf operations	\$ 1,641,674	\$ 2,111,235	\$ 1,675,443
Restaurant	595,900	715,100	-
Clubhouse lease	-	-	42,824
	2,237,574	2,826,335	1,718,267
Cost of sales	358,700	472,658	162,478
Gross margin	1,878,874	2,353,677	1,555,789
Expenditures			
Salaries and related benefits	990,775	1,165,666	603,137
Utilities	75,000	186,794	62,465
Repairs and maintenance	182,711	160,080	126,589
Subcontract	15,000	94,542	78,500
Project expense	-	81,925	9,247
Supplies	52,000	47,790	37,035
Insurance	28,909	47,579	23,651
Memberships and dues	10,900	43,716	17,201
Restaurant supplies	7,400	56,395	-
Interest and bank charges	21,800	32,282	21,014
Professional fees	15,000	25,442	153,698
Advertising and promotion	75,500	17,605	31,117
Telephone and internet	13,000	15,700	11,924
Recruiting and professional development	24,400	14,330	69
Office and miscellaneous	26,500	17,734	23,553
Equipment rental	17,976	13,548	27,360
Interest on long-term debt	13,500	12,190	18,479
Travel	4,600	5,333	2,353
Cost recoveries	-	(16,045)	(373,930)
	1,574,971	2,022,606	873,462
Excess of revenues over expenditures from operations	303,903	331,071	682,327
Other expenses (income)			
Amortization	179,752	537,164	294,098
Loss (gain) on disposal of property, plant and equipment	-	406,299	(92,648)
Loan forgiveness - CEBA	-	-	(10,000)
Wage subsidy	-	-	(20,084)
Construction delays - Benga Mining	-	-	(889,294)
Interest	-	(5,198)	(624)
Grants	-	(76,000)	(53,200)
Net contributed assets	-	(841,000)	(11,502,355)
	179,752	21,265	(12,274,107)
Excess of revenues over expenditures	\$ 124,151	\$ 309,806	\$ 12,956,434

See accompanying notes

Crowsnest Pass Golf & Country Club

Statement of Changes in Net Assets

Year ended October 31, 2021

	Unrestricted	Invested in Capital Assets	Total 2021	Total 2020
Balance, beginning of year	\$ 1,031,217	\$ 12,715,868	\$ 13,747,085	\$ 790,651
Excess of revenues over expenditures	309,806	-	309,806	12,956,434
Net contributed assets	(841,000)	841,000	-	-
Amortization	537,164	(537,164)	-	-
Purchase of capital assets	(360,140)	360,140	-	-
Loss on asset disposal	406,299	(406,299)	-	-
Balance, end of year	\$ 1,083,346	\$ 12,973,545	\$ 14,056,891	\$ 13,747,085

See accompanying notes

Crownsnest Pass Golf & Country Club

Notes to the Financial Statements

October 31, 2021

1. Property, plant and equipment

	<u>2021</u>		<u>2020</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net</u>	<u>Net</u>
Land	\$ 4,031,589	\$ -	\$ 4,031,589	\$ 4,031,589
Buildings	5,755,039	401,744	5,353,295	5,787,028
Field of play	2,351,960	425,310	1,926,650	1,975,304
Roads and paving	713,000	57,469	655,531	73,235
Equipment	804,831	207,950	596,881	521,947
Power equipment	689,773	439,327	250,446	199,472
Furniture and fixtures	123,553	23,642	99,911	55,997
Signs	67,698	12,578	55,120	53,738
Computer equipment	6,835	2,713	4,122	5,120
Water and drainage	-	-	-	12,440
Total property, plant and equipment	<u>\$ 14,544,278</u>	<u>\$ 1,570,733</u>	<u>\$ 12,973,545</u>	<u>\$ 12,715,870</u>

2. Long-term debt

	<u>2021</u>	<u>2020</u>
Golf lease Inc. loan bearing interest at 8.34% per annum, repayable in 6 blended payments per annum of \$4498.00. The Loan matures on October 1, 2023.	\$ 48,524	\$ 69,923
Servus Credit Union, Canada Emergency Business Account - The amount of \$30,000 represents the unforgivable balance of the \$40,000 interest-free loan received under the Government of Canada COVID response programs. The loan is due in full December 31, 2025.	30,000	30,000
Sevus Credit Union loan, repaid in year	-	206,200
Community Futures loan, repaid in year	-	1,834
Total long-term debt	78,524	307,957
Less current portion	<u>23,254</u>	<u>55,658</u>
Due beyond one year	<u>\$ 55,270</u>	<u>\$ 252,299</u>
Estimated principal repayments are as follows:		
2022	\$ 23,254	
2023	<u>55,270</u>	
	<u>\$ 78,524</u>	

Crowsnest Pass Golf & Country Club

Notes to the Financial Statements

October 31, 2021

3. **Prior period adjustment**

The comparative figures have been retroactively restated to reflect overestimation of prior year net contributed assets due to additional information received in the current year. This resulted in a decrease in other revenue of \$3,497,645 and a decrease in capital assets of \$3,497,645.

Crowsnest Pass Golf & Country Club
Schedule to the Financial Statements

Year ended October 31, 2021

Schedule of Restaurant Operations	Schedule 1
Sales	\$ 715,100
Cost of sales	<u>293,295</u>
Gross margin	<u>421,805</u>
Expenditures	
Salaries and related benefits	383,322
Restaurant supplies	53,640
Project expenses	35,641
Repairs and maintenance	4,863
Equipment rental	3,349
Advertising and promotion	1,392
Membership and dues	628
Travel	374
Office	165
Interest and bank charges	<u>70</u>
	<u>483,444</u>
Deficiency of revenues over expenditures	<u><u>\$ (61,639)</u></u>

Crowsnest Pass Golf Course

Profit and Loss

November 2021 - October 2022

	TOTAL
INCOME	
4440 Interest Revenue	5,617.20
4441 Grant Revenue	180,565.55
Food and Beverage Revenue	
4135 Restaurant - Pro Shop	34,474.10
4450 Confectionary - Restaurant	27,511.11
4451 Food - Restaurant	374,931.17
4453 Beer	237,894.80
4454 Liquor	53,403.60
4455 Pepsico/Vendor Rebates	1,808.63
4456 Wine	32,030.27
4457 Non Achololic Beaverages	26,691.58
4458 Gratuity	1,099.27
Total Food and Beverage Revenue	789,844.53
Pro-Shop Revenue	
4005 Memberships/Dues	436,762.92
4007 Locker Fees	17,147.00
4009 Other Membership Revenue	6,354.50
4015 Golf Lessons	5,407.81
4020 Cart Rentals - Daily	218,510.50
4025 Driving Range	6,334.93
4033 Green Fees	1,134,530.25
4120 Club Sales	84,352.62
4129 Cart Damage	3,289.88
4131 Merchandise Sales	234,284.60
4132 Club Rentals	7,926.20
4137 Advertising	45,057.14
Total Pro-Shop Revenue	2,199,958.35
Sales	936.00
Total Income	\$3,176,921.63
COST OF GOODS SOLD	
5002 Trade Show Expense	183.75
5300 Freight Expense	3,338.01
Food and Beverage COG	
5800 Food - Restaurant - 1	195,417.88
5801 Beer - 1	88,353.64
5802 Wine - 1	12,206.64
5803 Liquor	24,893.94
5804 Non Achololic Beverage	23,878.46
Total Food and Beverage COG	344,750.56
Pro-Shop COG	
5001 Merchandise/Golf Balls Etc	184,583.67
5004 Golf Club Purchases	47,958.19

Crowsnest Pass Golf Course

Profit and Loss

November 2021 - October 2022

	TOTAL
5006 Tournament Costs	459.00
Total Pro-Shop COG	233,000.86
Total Cost of Goods Sold	\$581,273.18
GROSS PROFIT	\$2,595,648.45
EXPENSES	
5003 Buying Show	317.23
5502 Building/Shop Rep & Maint	1,375.02
5610 Accounting & Legal	14,013.33
5615 Marketing/ Promotions	3,938.57
5621 Board/Club Expenses	1,479.14
5625 Business Fees & Licenses	18,819.01
5640 Course Supplies	20,962.91
5646 Donations - 1	2,415.00
5647 Driving Range Expemse	8,214.24
5648 Fertilizer	36,743.50
5650 Fuel/Lubricants	31,374.05
5665 Leasing Costs	36,262.88
5685 Insurance	43,041.35
5690 Interest & Bank Charges	42,657.01
5691 Customer Retention	240.62
5700 Office Supplies	11,814.29
5718 Recruiting/Professional Development	4,715.05
5719 Pest Control	93.47
5720 Municipal/Property Tax	25,409.37
5721 Safety & Supplies	9,823.20
5722 Sand & Gravel	7,697.51
5723 Signage	195.50
5724 Project Expense	2,892.50
5726 Subcontractor/Consulting	42,022.07
5730 Club Memberships Expenses	8,338.38
5731 Association Fees	1,875.48
5741 Meals	5,603.10
5764 Cart Fleet Maintenance/Damage	17,719.70
5769 Supplies - Shop/Janitorial	28,056.76
5770 Staff Uniforms	9,447.28
5771 Staff Training/Meeting	6,350.19
5772 Security	2,713.09
5773 Supplies - Restaurant Wares	782.34
5780 Telephone	7,129.42
5781 Travel	823.48
5782 Tools	1,012.06
5795 Internet	9,379.03
5796 Waste Disposal Expense	7,114.25
5805 FOH Supplies	20,729.01
5806 Small Wares	251.72

Crowsnest Pass Golf Course

Profit and Loss

November 2021 - October 2022

	TOTAL
5807 Confectionary	8,415.42
5808 Event Expense	5,616.86
5899 Membership Reimbursement	7,750.65
Payroll Expenses	
5410 Wages & Salaries	1,079,926.37
5420 EI Expense	22,244.55
5430 CPP Expense	45,900.71
5440 WCB Expense	12,399.02
Total Payroll Expenses	1,160,470.65
Repair and maintenance	0.00
5505 Cart Fleet Repairs and Maintenance	10.36
5762 Road Maintenance	1,035.73
5763 Repairs & Maint - Vehicle	1,766.72
5765 Repair & Maintenance - Bldgs	4,573.57
5766 Repairs & Maintenance - Equipment	27,405.80
5767 Repairs & Maintenance - Irrigation	10,403.30
5768 Repair & Maintenance - Private cart	209.88
Total Repair and maintenance	45,405.36
Utilities	100.00
5790 Power and Gas	63,867.01
5791 Water	73,606.85
Total Utilities	137,573.86
Total Expenses	\$1,859,074.91
PROFIT	\$736,573.54

Crowsnest Pass Golf Course

Profit and Loss

November 2021 - October 2022

	TOTAL
INCOME	
4440 Interest Revenue	5,617.20
4441 Grant Revenue	180,565.55
Food and Beverage Revenue	
4135 Restaurant - Pro Shop	34,474.10
4450 Confectionary - Restaurant	27,511.11
4451 Food - Restaurant	374,931.17
4453 Beer	237,894.80
4454 Liquor	53,403.60
4455 Pepsico/Vendor Rebates	1,808.63
4456 Wine	32,030.27
4457 Non Achololic Beaverages	26,691.58
4458 Gratuity	1,099.27
Total Food and Beverage Revenue	789,844.53
Pro-Shop Revenue	
4005 Memberships/Dues	436,762.92
4007 Locker Fees	17,147.00
4009 Other Membership Revenue	6,354.50
4015 Golf Lessons	5,407.81
4020 Cart Rentals - Daily	218,510.50
4025 Driving Range	6,334.93
4033 Green Fees	1,134,530.25
4120 Club Sales	84,352.62
4129 Cart Damage	3,289.88
4131 Merchandise Sales	234,284.60
4132 Club Rentals	7,926.20
4137 Advertising	45,057.14
Total Pro-Shop Revenue	2,199,958.35
Sales	936.00
Total Income	\$3,176,921.63
COST OF GOODS SOLD	
5002 Trade Show Expense	183.75
5300 Freight Expense	3,338.01
Food and Beverage COG	
5800 Food - Restaurant - 1	195,417.88
5801 Beer - 1	88,353.64
5802 Wine - 1	12,206.64
5803 Liquor	24,893.94
5804 Non Achololic Beverage	23,878.46
Total Food and Beverage COG	344,750.56
Pro-Shop COG	
5001 Merchandise/Golf Balls Etc	184,583.67
5004 Golf Club Purchases	47,958.19

Crowsnest Pass Golf Course

Profit and Loss

November 2021 - October 2022

	TOTAL
5006 Tournament Costs	459.00
Total Pro-Shop COG	233,000.86
Total Cost of Goods Sold	\$581,273.18
GROSS PROFIT	\$2,595,648.45
EXPENSES	
5003 Buying Show	317.23
5502 Building/Shop Rep & Maint	1,375.02
5610 Accounting & Legal	14,013.33
5615 Marketing/ Promotions	3,938.57
5621 Board/Club Expenses	1,479.14
5625 Business Fees & Licenses	18,819.01
5640 Course Supplies	20,962.91
5646 Donations - 1	2,415.00
5647 Driving Range Expemse	8,214.24
5648 Fertilizer	36,743.50
5650 Fuel/Lubricants	31,374.05
5665 Leasing Costs	36,262.88
5685 Insurance	43,041.35
5690 Interest & Bank Charges	42,657.01
5691 Customer Retention	240.62
5700 Office Supplies	11,814.29
5718 Recruiting/Professional Development	4,715.05
5719 Pest Control	93.47
5720 Municipal/Property Tax	25,409.37
5721 Safety & Supplies	9,823.20
5722 Sand & Gravel	7,697.51
5723 Signage	195.50
5724 Project Expense	2,892.50
5726 Subcontractor/Consulting	42,022.07
5730 Club Memberships Expenses	8,338.38
5731 Association Fees	1,875.48
5741 Meals	5,603.10
5764 Cart Fleet Maintenance/Damage	17,719.70
5769 Supplies - Shop/Janitorial	28,056.76
5770 Staff Uniforms	9,447.28
5771 Staff Training/Meeting	6,350.19
5772 Security	2,713.09
5773 Supplies - Restaurant Wares	782.34
5780 Telephone	7,129.42
5781 Travel	823.48
5782 Tools	1,012.06
5795 Internet	9,379.03
5796 Waste Disposal Expense	7,114.25
5805 FOH Supplies	20,729.01
5806 Small Wares	251.72

Crowsnest Pass Golf Course

Profit and Loss

November 2021 - October 2022

	TOTAL
5807 Confectionary	8,415.42
5808 Event Expense	5,616.86
5899 Membership Reimbursement	7,750.65
Payroll Expenses	
5410 Wages & Salaries	1,079,926.37
5420 EI Expense	22,244.55
5430 CPP Expense	45,900.71
5440 WCB Expense	12,399.02
Total Payroll Expenses	1,160,470.65
Repair and maintenance	0.00
5505 Cart Fleet Repairs and Maintenance	10.36
5762 Road Maintenance	1,035.73
5763 Repairs & Maint - Vehicle	1,766.72
5765 Repair & Maintenance - Bldgs	4,573.57
5766 Repairs & Maintenance - Equipment	27,405.80
5767 Repairs & Maintenance - Irrigation	10,403.30
5768 Repair & Maintenance - Private cart	209.88
Total Repair and maintenance	45,405.36
Utilities	100.00
5790 Power and Gas	63,867.01
5791 Water	73,606.85
Total Utilities	137,573.86
Total Expenses	\$1,859,074.91
PROFIT	\$736,573.54

Crowsnest Pass Golf Club
FY2023 Annual Budget DRAFT
November 2022 - October 2023

	Admin	Food & Beverage	Maintenance	Pro Shop	TOTAL
Income					
4402 Project Revenue - B	0.00	0.00	0.00	0.00	0.00
4447 Donations	0.00	0.00	0.00	0.00	0.00
4134 Bus Tours					0.00
4001 Certificate Holder Discounts					0.00
4002 Early Membership Payments					0.00
4005 Memberships/Dues	0.00	0.00	0.00	400,000.00	300,500.00
4006 Membership Cart Rental - Annual					0.00
4007 Locker Fees	0.00	0.00	0.00	18,000.00	22,000.00
4008 Golf Passes	0.00	0.00	0.00	130,000.00	120,000.00
4011 Member Cart Storage					0.00
4015 Golf Lessons	0.00	0.00	0.00	7,000.00	7,000.00
4020 Cart Rentals - Daily					280,000.00
4025 Driving Range	0.00	0.00	0.00	6,000.00	6,000.00
4033 Green Fees	0.00	0.00	0.00	1,120,000.00	1,120,000.00
4120 Club Sales					0.00
4129 Cart Damage Recovered	0.00	0.00	0.00	8,000.00	8,000.00
4131 Merchandise Sales	0.00	0.00	0.00	265,000.11	265,000.11
4132 Club Rentals	0.00	0.00	0.00	4,000.00	4,000.00
4135 Restaurant - Pro Shop		19,000.00			19,000.00
4137 Advertising	0.00		0.00	40,000.00	40,000.00
4268 General Maintenance Revenue	0.00	0.00	0.00	0.00	0.00
4271 Extra Sales Jason					0.00
4272 Rental of Equipment					0.00
4408 CNP Raffle					0.00
4440 Interest Revenue	5,687.00	0.00	0.00	0.00	5,687.00
4441 Grant Revenue	175,183.80	0.00	50,000.00	0.00	75,000.00
4450 Confectionary - Restaurant	0.00	0.00	0.00	0.00	0.00
4451 Food - Restaurant	0.00	503,138.00	0.00	0.00	510,000.00
4453 Beer	0.00	293,341.00	0.00	0.00	280,000.00
4454 Liquor	0.00	44,642.00	0.00	0.00	50,000.00
4455 Vendor Rebates	0.00	4,700.00	0.00	0.00	5,000.00
4456 Wine	0.00	38,900.00	0.00	0.00	40,000.00
4457 Non Alcoholic Beverages	0.00	27,548.30	0.00	0.00	30,000.00
4459 Facility Rental	0.00	500.00	0.00	0.00	500.00
Total Income	\$ 180,870.80	\$ 931,769.30	\$ 50,000.00	\$ 1,998,000.11	\$ 3,187,687.11
Cost of Goods Sold					
5001 Merchandise	0.00	0.00	0.00	142,794.00	150,000.00
5002 Trade Show Expense	0.00	0.00	0.00	0.00	0.00
5004 Golf Club Purchases	0.00	0.00	0.00	50,280.90	50,280.90
5005 Bus Tour	0.00	0.00	0.00	0.00	50,000.00
5006 Tournament Costs	0.00	0.00	0.00	0.00	0.00
5007 Golf Club Rentals	0.00	0.00	0.00	0.00	0.00
5300 Freight Expense	1,170.00	2,450.00	0.00	1,092.00	5,000.00
5800 Food - Restaurant	0.00	200,911.82	0.00	0.00	220,000.00
5801 Beer	0.00	90,149.00	0.00	0.00	110,000.00
5802 Wine	0.00	21,919.34	0.00	0.00	22,000.00
5803 Liquor	0.00	13,147.10	0.00	0.00	15,000.00
5804 Non Alcoholic Beverage	0.00	17,737.83	0.00	0.00	18,000.00
Total Cost of Goods Sold	\$ 1,170.00	\$ 346,315.09	\$ 0.00	\$ 194,166.90	\$ 640,280.90
Gross Profit	\$ 179,700.80	\$ 585,454.21	\$ 50,000.00	\$ 1,803,833.21	\$ 2,547,406.21

	Admin	Food & Beverage	Maintenance	Pro Shop	TOTAL
Expenses					
5003 Buying Show	0.00	0.00	0.00	3,000.00	3,000.00
5410 Wages & Salaries	188,000.00	461,977.60	319,000.00	283,000.00	1,300,000.00
5420 EI Expense	3,330.00	11,731.31	6,200.00	6,001.84	35,000.00
5430 CPP Expense	7,010.00	24,950.07	13,180.00	12,617.75	64,000.00
5440 WCB Expense	11,708.00	0.00	0.00	0.00	14,000.00
5505 Cart Fleet Repairs and Maintenance	0.00	0.00	0.00	0.00	0.00
5610 Accounting & Legal	13,500.00	0.00	0.00	0.00	13,500.00
5615 Marketing & Promotion	3,200.00	0.00	0.00	0.00	3,200.00
5621 Board/Club Expenses	3,000.00	0.00	0.00	0.00	3,000.00
5625 Business Fees & Licenses	1,370.00	0.00	75.00	10,547.31	13,000.00
5640 Course Supplies	0.00	0.00	10,700.00	11,649.50	22,500.00
5642 CPGA Fees					0.00
5646 Donations	4,400.00	0.00	0.00	0.00	4,400.00
5647 Driving Range Expense	0.00	0.00	0.00	8,000.00	8,000.00
5648 Fertilizer	0.00	0.00	38,500.00	0.00	40,000.00
5649 Pesticides	0.00	0.00	19,120.00	0.00	19,120.00
5650 Fuel/Lubricants	0.00	0.00	27,000.00	0.00	27,000.00
5651 Golf Lessons	0.00	0.00	0.00	1,000.00	1,000.00
5665 Leasing Costs	0.00	3,778.66	38,871.00	0.00	42,649.66
5685 Insurance	47,400.00	0.00	0.00	0.00	47,400.00
5690 Interest & Bank Charges	32,800.00	0.00	0.00	0.00	32,800.00
5691 Customer Retention	500.00	1,100.00	0.00	0.00	1,600.00
5692 Long Term Interest	0.00	0.00	0.00	0.00	0.00
5700 Office Supplies	3,500.00	900.00	1,000.00	5,009.99	23,000.00
5718 Recruiting/Professional Development	425.00	0.00	0.00	0.00	500.00
5719 Pest Control	0.00	550.00	0.00	0.00	550.00
5720 Municipal/Property Tax	30,000.00	0.00	0.00	0.00	12,000.00
5721 Safety & Supplies	0.00	540.00	3,800.00	0.00	4,000.00
5722 Sand & Gravel	0.00	0.00	17,000.00	0.00	17,000.00
5723 Signage	0.00	0.00	0.00	1,500.00	12,000.00
5726 Subcontractor/Consulting	51,500.00	0.00	6,492.00	0.00	40,000.00
5730 Club Memberships Expenses	1,750.00	0.00	2,500.28	2,000.00	5,000.00
5731 Association Fees	0.00	0.00	0.00	2,600.00	2,000.00
5740 Food Beverage - Pro Shop					0.00
5741 Meals	3,350.00	2,200.00	2,200.00	2,100.00	5,000.00
5762 Road Maintenance	0.00	0.00	2,200.00	0.00	2,200.00
5763 Repairs & Maint - Vehicle	600.00	0.00	1,833.00	0.00	2,433.00
5764 Cart Fleet Damage	0.00	0.00	16,005.00	0.00	4,000.00
5765 Building Repair & Maintenance	3,600.00	2,600.00	1,787.00	750.00	8,000.00
5766 Equipment Repairs & Maintenance	0.00	2,000.00	26,000.00	0.00	28,000.00
5767 Irrigation Repairs & Maintenance	0.00	0.00	12,000.00	0.00	12,000.00
5768 Repair & Maintenance Private Cart					0.00
5769 Supplies - Shop/Janitorial	700.00	17,503.55	7,500.00	2,750.00	30,000.00
5770 Uniforms	1,500.00	1,900.00	3,000.00	9,000.00	5,000.00
5771 Training/Meeting	1,200.00	800.00	3,000.00	3,300.00	8,300.00
5772 Security	7,570.00	0.00	0.00	0.00	5,000.00
5780 Telephone	2,640.00	1,660.00	1,800.00	1,163.95	5,000.00
5781 Travel	1,000.00	0.00	400.00	300.00	1,700.00
5782 Tools	600.00	0.00	1,000.00	200.00	1,800.00
5790 Utilities	92,400.00	0.00	0.00	0.00	94,000.00
5791 Water	1,160.00	0.00	105,000.00	0.00	106,160.00
5795 Internet	12,000.00	0.00	0.00	0.00	12,000.00
5796 Waste Disposal Expense	6,200.00	0.00	0.00	0.00	6,200.00
5805 FOH Supplies	0.00	14,010.00	0.00	0.00	14,010.00
5806 Small Wares	0.00	450.00	0.00	0.00	450.00

	Admin	Food & Beverage	Maintenance	Pro Shop	TOTAL
5807 Confectionary	0.00	4,738.00	0.00	0.00	4,738.00
5808 Event Expense	0.00	6,400.49	0.00	0.00	6,400.49
5660 Amortization Expense	450,000.00	0.00	0.00	0.00	480,000.00
Total Expenses	\$ 987,913.00	\$ 559,789.68	\$ 687,163.28	\$ 366,490.34	\$ 2,653,611.15
Net Operating Income	-\$ 808,212.20	\$ 25,664.53	-\$ 637,163.28	\$ 1,437,342.87	-\$ 106,204.94
Net Income	-\$ 808,212.20	\$ 25,664.53	-\$ 637,163.28	\$ 1,437,342.87	-\$ 106,204.94

Category 1 Grant Funding Application

Submission Date: 2022 09 23

Organization Information	
Name of Organization	Crowsnest Pass Chamber of Commerce
Organization Website	http://www.crowsnestpasschamber.ca/
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>The Chamber of Commerce is an important link in the ever changing world of business, marketing and tourism for Crowsnest Pass. As a team, the Chamber accomplishes what no business can achieve alone.</p> <p>A proud member of the Alberta Chamber of Commerce, we support member businesses with a variety of services and benefits. As a significant group in the community, the Crowsnest Pass Chamber of Commerce encourages partnerships among individuals, civic groups, businesses and municipal government.</p>
<p>Purpose of the Application</p> <p>With these funds the Chamber of Commerce would like to become a central hub for all things happening in the community. We would rebuild our website to allow for a community calendar, hire an Events Coordinator/Community Liaison that would work with all community groups to allow for a stream lined approach to events in the community, once again acting as the hub of information for the community.</p> <p>If this grant is denied the Chamber will not have the funds to accomplish this initiative. This initiative is for the benefit of our entire community. By doing this we are sure to accomplish our goal of working together as a community for the benefit of the entire community.</p>

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes

Additional Information	
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Alberta Chamber of Commerce - shop local initiative.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
We are currently in the middle of our first Best of Crowsnest Gala which is a fundraiser, at this time I am not sure how much will be raised.	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
\$3000 - 2022 - Purpose - Lifestyle Show \$3000 - 2021 - Purpose - Lifestyle Show
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?
Unsure if this was filed, will have to look into it.

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested
\$75,000

Category 1 Grant Request Information

Is the amount requested for operating or capital expenditures?

Operating

Please provide a full description of the project.

Hiring of an Events Coordinator/Community Liaison.

Crowsnest Pass Chamber of Commerce is looking for an Event Coordinator/Community Liaison who will assist in the planning, coordination, marketing, communication and evaluation of Chamber and community events.

Responsibilities:

- Assist in organizing facilities and event's logistical details (virtual and in in-person)
- Work with the Chamber board and staff to organize and execute fundraising plans
- Attend the community market
- Participate in community committees
- Use own creativity to market events and promote sponsorships
- Assist in sourcing and managing vendors, overseeing onboarding process, creating layout, timelines and other detail-oriented plans
- Help to plan and coordinate entertainment for virtual and in-person event
- Prepare correspondence and make presentations in relation to events whenever required
- Organize the registration of participants, prepare programs and promotional materials, and publicize events
- Help in managing our social media platforms to promote the event and help create content and provide communication through our platforms
- Coordinate all event related activities
- Prepare reports and make recommendations for future events
- Create and manage the events calendar on the Chamber website.

Essential Skills:

- Excellent planning and organizational skills combined with the ability to multitask and good time management skills
- Ability to work in a fast paced work environment and should be able to deliver results, even when required to work under tight deadlines and pressure
- Excellent communication skills and the ability to interact with a diverse range of people.
- Problem solving skills, creative, experimental skills with positive attitude and energy
- Participate in working to ensure events are on-time and within budget
- Ability to work with minimal supervision

Qualifications:

- Be a Canadian citizen, permanent resident or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act
- Be legally entitled to work in Canada in accordance with relevant Ontario legislation and regulations.
- Relevant experience and education are assets
- Experience in event coordination/planning, fundraising and management
- Excellent written and verbal communication skills
- Demonstrated ability to work with and for diverse population
- Proficiency in Microsoft Office and Social Media Platforms

Category 1 Grant Request Information
Redesign of our website to allow for a central hub for all community events and information. This grant will also cover the expanding our office space to allow for an additional staff person.
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
Quotes for Project

Financial
Please upload your most recent financial statement
BalanceSheet - Daina Lazzarotto.pdf
Please upload your current year financials and next year's operating budget.
Balance Sheet - September 2022 - Daina Lazzarotto.pdf , Budget FY23 - Daina Lazzarotto.pdf
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Pass Chamber of Commerce

Balance Sheet As of August 31, 2022

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1100 Petty Cash	200.00
1150 Scotia Bank 31369 00416 10	29,500.73
1160 Scotiabank GIC's Acct 31841589	1,775.48
11604 Scotiabank GIC - 10000001CGG72	31,279.79
11605 Scotiabank GIC - 10000001CNFRK	25,986.74
Total 1160 Scotiabank GIC's Acct 31841589	59,042.01
11603 Scotia Bank Savings	0.00
1170 Manulife Savings Account	0.00
1190 Clearing Account	0.00
1250 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$88,742.74
Accounts Receivable (A/R)	
1200 Accounts Receivable	8,931.13
2300 Payroll Liability Refund	0.00
Total Accounts Receivable (A/R)	\$8,931.13
1280 Prepaid Insurance	716.31
1300 Crowsnest Pass in Photos	0.00
1500 Office Furniture & Equipment	0.00
1510 Office Furni,Equip (bills)	11,336.20
1520 Accum.Depr.Office Furni,Equ&Com	-9,258.33
1525 Computer Equipment	2,761.94
1530 Accum Depr Computers	-2,761.94
Total 1500 Office Furniture & Equipment	2,077.87
1522 Signage	1,010.00
1523 Accum. Depreciation	-402.00
Total 1522 Signage	608.00
Uncategorized Asset	10.00
Total Current Assets	\$101,086.05
Non-current Assets	
Property, plant and equipment	
1600 Tourist Hut	0.00
1650 Mobile Kiosk	0.00
Total Property, plant and equipment	\$0.00
1110 Floats	0.00
Total Non Current Assets	\$0.00
Total Assets	\$101,086.05

Crowsnest Pass Chamber of Commerce

Balance Sheet As of August 31, 2022

	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	-99.64
Total Accounts Payable (A/P)	\$ -99.64
Credit Card	
1080 Scotia Bank Credit Card	-2,812.00
Total Credit Card	\$ -2,812.00
2150 GST/HST Payable	1,244.54
2200 Salary payable	-51.58
2210 Payroll Liabilities	0.00
2220 CPP Payable	892.93
2230 EI Payable	309.39
2240 Federal and Provincial Tax Paya	572.30
Total 2210 Payroll Liabilities	1,774.62
Receiver General Suspense	0.00
Total Current Liabilities	\$55.94
Non-current Liabilities	
2100 Community Futures Loan	0.00
Total Non-current Liabilities	\$0.00
Total Liabilities	\$55.94
Equity	
3540 Opening Bal Equity	33,775.80
Retained Earnings	70,528.54
Profit for the year	-3,274.23
Total Equity	\$101,030.11
Total Liabilities and Equity	\$101,086.05

Crowsnest Pass Chamber of Commerce

Balance Sheet

As of September 23, 2022

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1100 Petty Cash	200.00
1150 Scotia Bank 31369 00416 10	25,878.47
1160 Scotiabank GIC's Acct 31841589	1,775.48
11604 Scotiabank GIC - 10000001CGG72	31,279.79
11605 Scotiabank GIC - 10000001CNFRK	25,986.74
Total 1160 Scotiabank GIC's Acct 31841589	59,042.01
11603 Scotia Bank Savings	0.00
1170 Manulife Savings Account	0.00
1190 Clearing Account	0.00
1250 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$85,120.48
Accounts Receivable (A/R)	
1200 Accounts Receivable	10,140.36
2300 Payroll Liability Refund	0.00
Total Accounts Receivable (A/R)	\$10,140.36
1280 Prepaid Insurance	716.31
1300 Crowsnest Pass in Photos	0.00
1500 Office Furniture & Equipment	0.00
1510 Office Furni,Equip (bills)	11,336.20
1520 Accum.Depr.Office Furni,Equ&Com	-9,258.33
1525 Computer Equipment	2,761.94
1530 Accum Depr Computers	-2,761.94
Total 1500 Office Furniture & Equipment	2,077.87
1522 Signage	1,010.00
1523 Accum. Depreciation	-402.00
Total 1522 Signage	608.00
Uncategorized Asset	10.00
Total Current Assets	\$98,673.02
Non-current Assets	
Property, plant and equipment	
1600 Tourist Hut	0.00
1650 Mobile Kiosk	0.00
Total Property, plant and equipment	\$0.00
1110 Floats	0.00
Total Non Current Assets	\$0.00
Total Assets	\$98,673.02

Crowsnest Pass Chamber of Commerce

Balance Sheet

As of September 23, 2022

	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	-99.64
Total Accounts Payable (A/P)	\$ -99.64
Credit Card	
1080 Scotia Bank Credit Card	-3,192.00
Total Credit Card	\$ -3,192.00
2150 GST/HST Payable	1,218.70
2200 Salary payable	-51.58
2210 Payroll Liabilities	0.00
2220 CPP Payable	892.93
2230 EI Payable	309.39
2240 Federal and Provincial Tax Paya	572.30
Total 2210 Payroll Liabilities	1,774.62
Receiver General Suspense	0.00
Total Current Liabilities	\$ -349.90
Non-current Liabilities	
2100 Community Futures Loan	0.00
Total Non-current Liabilities	\$0.00
Total Liabilities	\$ -349.90
Equity	
3540 Opening Bal Equity	33,775.80
Retained Earnings	67,216.21
Profit for the year	-1,969.09
Total Equity	\$99,022.92
Total Liabilities and Equity	\$98,673.02

Crownsnest Pass Chamber of Commerce

Budget FY23

September 2022 - August 2023

	<u>Total</u>
	<u>Budget</u>
Income	
4001 Grants	75,000.00
4000 Program Income	0.00
4040 Chamber Group Insurance	5,160.00
4050 Christmas in the Mountains	0.00
4060 Crownsnest Pass Christmas Party	0.00
4070 Best of Crownsnest	10,000.00
4080 Golf Tournament	5,000.00
4090 Contractor's Guide	1,500.00
4250 Beautification	0.00
4350 Meeting/AGM	250.00
4360 Membership	22,000.00
4380 Mobile Visitor Services	0.00
4600 Lifestyle Show	0.00
4700 Visitor Guide	33,000.00
Total 4000 Program Income	\$ 151,910.00
4370 COVID-19 Resources	0.00
4800 VIC Revenue	
4810 Reimbursements and Advances	0.00
4850 VIC Sales	0.00
Total 4800 VIC Revenue	\$ 0.00
4950 Interest Income	1,400.00
Sales of Product Income	
Total Income	\$ 153,310.00
Cost of Goods Sold	
5000 Program Expense	
5050 Christmas in the Mountains	0.00
5070 Best of Crownsnest	8,500.00
5080 Golf Tournament	4,000.00
5250 Beautification	75.00
5350 Meeting/AGM (Lunch/Afterh/Brk)	1,200.00
5360 Membership	2,000.00
5370 COVID Resources	0.00
5380 Mobile Visitor Services	0.00
5381 Mobile Visitor Service Wages	0.00
5382 Mobile Visitor Services CPP	0.00
5383 Mobile Visitor Services EI	0.00
Total 5380 Mobile Visitor Services	\$ 0.00
5600 Lifestyle Show	0.00
5650 Contractor Expense	0.00

Total 5600 Lifestyle Show	\$ 0.00
5700 Visitor Guide	20,000.00
5750 Contractor Expense	5,000.00
Total 5700 Visitor Guide	\$ 25,000.00
5800 VIC Expense	
5810 VIC Wages	0.00
5820 VIC CPP	0.00
5830 VIC EI	0.00
5890 VIC Operations and Training	0.00
Total 5800 VIC Expense	\$ 0.00
Total 5000 Program Expense	\$ 40,775.00
Total Cost of Goods Sold	\$ 40,775.00
Gross Profit	\$ 112,535.00
Expenses	
6000 Administration	1,500.00
6010 Advertising and Promotion	12,000.00
6050 Bank/ Merchant Service Charges	1,200.00
6100 Conference and Registration	0.00
6110 Depreciation Expense	800.00
6200 Membership	200.00
6300 Insurance	700.00
6305 Business Insurance	2,000.00
Total 6300 Insurance	\$ 2,700.00
6350 Interest Expense	20.00
6510 Office Supplies	2,250.00
6540 Postage	500.00
6550 Printing and Reproduction	0.00
6600 Rent	10,000.00
6650 Repair and Maintenance	
6658 Office Equip Repairs/ Mainten	0.00
Total 6650 Repair and Maintenance	\$ 0.00
6800 Telephone and Communication	1,800.00
6900 Wages Expense	
6910 Wages	70,000.00
6920 CPP	4,165.00
6930 EI	1,596.00
6950 WCB	500.00
6960 Honorarium	0.00
Total 6900 Wages Expense	\$ 76,261.00
Total 6000 Administration	\$ 109,231.00
7009 Bank Service Charges	356.00
QuickBooks Payments Fees	500.00
Total Expenses	\$ 110,087.00
Net Operating Income	\$ 2,448.00
Net Income	\$ 2,448.00

2023 Category 1 Grant Funding Application

Submission Date: 2022 07 31 (Originally submitted as Category 2)

Organization Information	
Name of Organization	Crowsnest Community Market
Organization Website	https://crowsnestmarket.com/
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
Our organization provides community markets for vendors in Southern Alberta from the middle of April to December each year.
Purpose of the Application
The funds would be used for hall rentals, advertising, upgrading signage, rentals(porta potties, bouncy houses, signs, etc.), paying local artists(musicians, face painters), volunteer recognition, employee wages. We fund the entire market ourselves from vendor participation. We try to keep the cost to vendors low which is evident by the number of vendors attending in 2022. We may have to raise prices for the next market season if grant funding is not approved. Covid restrictions, etc. affected the market greatly in 2021 which led to a longer outdoor season as we could not afford to pay hall rentals.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	No
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	

Additional Information
If you applied for and were granted funding from other sources, please list them here.
Have you performed any other fundraising projects? If yes; what and how much was raised?
The market typically doesn't do fund raising projects as it sustains itself with vendor registrations. The last two Covid years has affected that sustainability. We do have the odd sponsorship for special events but the market mainly pays for everything themselves

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
N/A
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
We haven't received a Municipality grant previously

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Community Market
Activity Type
Other initiatives, projections and activities deemed eligible by Council (Please explain)
If you chose "Other" above, please explain the event activity here.
The market runs from third Thursday in April to third Thursday in November and then a two-day Christmas market. We are inside the Elks Hall until beginning of June, in Gazebo Park until end of September, Elks Hall for fall and the MDM for Christmas. We had our first annual kidsfest on Aug long weekend this year and plan to do that every year.
When will this event/activity take place?

Category 2 & 3 Grant Request Information
2023-04-27
Total Amount Requested
\$10,000
Please provide a report outlining the event or activity.
<p>The market brings hundreds of people to Blairmore in the summer. We have travelers, campers, tourists, and locals. We are known in the market communities as the best market to attend in Southern Alberta. Vendors from all over want to attend the market and we are getting people from Calgary, Medicine Hat, Lethbridge, Okotoks, Elkford, Sparwood, Fort Macleod, Fernie and the list goes on. Pre-covid, the market averaged 25 vendors each week and now our market averages anywhere from 45-60 vendors each week.</p> <p>We do a draw each week for a basket supplied by all the vendors that week. Any one who has a market bag comes and shows their bag and are entered for the draw. We have people specifically come to the market with their bags and stop at us first. It brings so many people out.</p> <p>We have people telling us all the time that they would like to volunteer and help at the market. We have a minimum of four volunteers each week (approx. 30 hours) to put signs out on the highway advertising the market, barricades for the food trucks or street closures, set up tents, clean any garbage in the park before and after the market, put out signs in the downtown core, take clean and clean up after the event.</p> <p>This market has and always will be a family event. We have live music in the gazebo each week which brings people out to sit on the grass or in the chairs and spent some time just listening. 90% of the talent we book is local. We provide tables and chairs in addition to what is in the park so families can sit and have a meal together and just spend time outside. Youth vendors are provided a stall at 50% off the rate if they are selling products (depending on age) and most youth vendors are given a free space. All non-profit information type registrations are given a free vendor space as well (Bearsmart, Conservation Society, AB Environment, etc.) We held our first annual Kidsfest this summer which will be an annual event and was a huge success. Some of the funds will be used to expand that event next market season.</p> <p>The funds requested are for hall rentals for the year, signage upgrades, rentals (signs, bathrooms and Kidsfest rentals) A one-time grant request will get the market back to where it was pre-covid and able to sustain itself on a yearly basis.</p>

Financial
Please upload your most recent financial statement
Financial Statement July 2021 to June 2022 - Crowsnest Community Market Association.pdf
Please upload your current year financials and next year's operating budget.
Financial Statement July 2021 to June 2022 - Crowsnest Community Market Association.pdf , Budget 2022-23 - Crowsnest Community Market Association.pdf

Financial
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes



Income & Expense Statement July 1, 2021 - June 30, 2022

Bank Balance : July 1, 2021

6535.53

Income

Market Bags	255.00	
Sponsors	0.00	
Summer Market	12,500.00	
Fall Market	4,095.00	
Christmas Market	2,254.00	
Wintervention Market	450.00	
Visitor's Guide	595.00	
Spring Market	3,770.00	
Total Income		23,919.00

Expenses


Printing	0.00	
Employee Wages	7,800.00	
Insurance	1,750.00	
Advertising	3,266.27	
Municipality	0.00	
Entertainment	3,060.00	
Utility CNP Waste	795.83	
Office Expenses	769.64	
Bank Fees	370.63	
Hall Rentals	5,591.84	
Janitor	1,350.00	
Market Refunds	122.00	
Donations	450.00	
Total Expenses		25,326.21

Bank Balance: June 30, 2022


5,128.32

This financial statement has been reviewed and approved by:

President: Sonja De Boer


Dated July 1, 2022

Treasurer: Larry Chychul


Dated July 1, 2022



Income & Expense Statement July 1, 2021 - June 30, 2022

Bank Balance : July 1, 2021

6535.53

Income

Market Bags	255.00	
Sponsors	0.00	
Summer Market	12,500.00	
Fall Market	4,095.00	
Christmas Market	2,254.00	
Wintervention Market	450.00	
Visitor's Guide	595.00	
Spring Market	3,770.00	
Total Income		23,919.00

Expenses


Printing	0.00	
Employee Wages	7,800.00	
Insurance	1,750.00	
Advertising	3,266.27	
Municipality	0.00	
Entertainment	3,060.00	
Utility CNP Waste	795.83	
Office Expenses	769.64	
Bank Fees	370.63	
Hall Rentals	5,591.84	
Janitor	1,350.00	
Market Refunds	122.00	
Donations	450.00	
Total Expenses		25,326.21

Bank Balance: June 30, 2022


5,128.32

This financial statement has been reviewed and approved by:

President: Sonja De Boer


Dated July 1, 2022

Treasurer: Larry Chychul


Dated July 1, 2022



CN Market Budget July 1, 2022 - June 30, 2023

Income Actual July 1, 2021-June 30, 2022

Market Bags	255.00	Sold @ \$5 each
Sponsors	0.00	
Summer Markets	12,500.00	includes first month of 22
Fall Markets	4,095.00	poor attendance due to covid
Christmas Market	2,254.00	usually a 2 day event.
Wintervention Market	450.00	15 vendors
Visitor's Guide	595.00	advertising
Spring Markets	3,770.00	Covers hall rental
Total Income	23,919.00	

Budget July 1, 2022-June 30, 2023

Market Bags	500.00	Sold @ \$5 each
Sponsors	1,000.00	Kidsfest
Summer Markets	15,000.00	first month in last year
Fall Markets	5,000.00	
Christmas Market	3,500.00	2 day event
Wintervention Market	500.00	
Visitor's Guide	600.00	same size ad
Spring Markets	3,800.00	full hall each week
Total Income	29,900.00	

Expenses

Printing	0.00	
Employee Wages	7,800.00	Manager
Insurance	1,750.00	Liability & trailer
Advertising	3,266.27	replaced worn out signs
Municipality	0.00	
Entertainment	3,060.00	weekly music
Utility CNP Waste	795.83	bathrooms in park
Office Expenses	769.64	
Bank Fees	370.63	service charges
Hall Rentals	5,591.84	Elks Hall and MDM
Janitor	1,350.00	for hall rentals
Market Refunds	122.00	prepaid cancellations
Donations	450.00	Christmas hampers
Total Expenses	25,326.21	

Printing	1,000.00	replenish market bags
Employee Wages	8,000.00	Manager
Insurance	1,750.00	Liability & Trailer
Advertising	3,000.00	upgrade more signage
Municipality	0.00	
Entertainment	3,100.00	weekly music
Utility CNP Waste	800.00	bathrooms in park
Office Expenses	800.00	
Bank Fees	400.00	service charges
Hall Rentals	6,000.00	Elks Hall & MDM
Janitor	1,200.00	for hall rentals
Market Refunds	0.00	
Donations	500.00	Christmas hampers
Total Expenses	26,550.00	

Net Profit 2022 -1,407.21

Net Profit 2022 3,350.00

This grant is requested for the 2023 operating year. Category 1 Grant Funding Application

Submission Date: 2022 09 16

Organization Information	
Name of Organization	Crowsnest Cultural and Recreation Society
Organization Website	crowsnestcando.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>Crowsnest Cando was incorporated as a non-profit society in the Crowsnest Pass on December 15, 2011 and today has an active members list of 200.</p> <p>The Cando objective is:</p> <p>To enhance cultural and recreational opportunities by supporting community initiatives intended to develop, improve, and/or maintain facilities and programs for youth, families, and seniors in the Crowsnest Pass. The 2022 budget and forecasted 2023 budget sheet are provided where requested further on in this application. The 2022 budget income is \$245,470 and expenses of \$196,680.</p>
Purpose of the Application
<p>The Crowsnest Cultural and Recreation Society, operating as Crowsnest Cando, has partnered with the Crowsnest Historical Society on an important historical and cultural restoration of the iconic Roxy theater in Coleman, Alberta. This project started in 2020 with the development of a Cando board leadership team. The Roxy has been purchased as part of the Act I fundraising. Act II fundraising provided funds for studies that will lead us to onsite construction beginning Spring 2023. Funds for further construction and restoration are required as part of "Act Three (III) Together We Can DO It" Fundraising.</p> <p>The Roxy Theater has now received a Provincial Historical Designation which is enabled with a Provincial Order in July of 2022. This qualifies the Roxy for many more avenues of grant possibilities such as foundational and structural restoration, plus design and engineering grants which are being pursued. Appeals for funding through Federal and Provincial grants, from businesses, and the general public will be ongoing as part of what has been called "Act Three Together We CanDO It" Fundraising for the Roxy. Often, federal or provincial grants require matching funds from the Society hence it is imperative that the community, businesses and individuals invest in the Cando Roxy Project. Donations are an investment in the Cultural well-being of the Crowsnest Pass and geographically close areas from Elkford British Columbia to Pincher Creek Alberta. The 2022-23 Act Three "Together We CanDO It"</p>

fundraising is focused on the acquisition of funds so that construction can be completed to allow user groups (Music Festival, CNP Community Orchestre, Theatre productions, local Musicians and visitors, Turning Point Dance Company and many other groups) to attain occupancy of the facility by December 2024. This facility, once open to the public, will act as a catalyst for the economic rejuvenation of downtown Coleman and CNP tourism and improve the quality of life of residents. This facility would be the only operating Motion Picture theatre in the Crowsnest Pass.

If this grant is denied the restoration of the Roxy to occupancy would be delayed.

Additional Information

Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?

Yes

Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?

Yes

Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?

Yes

If you applied for and were denied funding from other sources, please list them here.

Prior to the partnership created between the CNP Historical Society and Crowsnest Cando in July of 2020, two grant applications were denied:

- > A pre July 20, 2020 CFEP / CIP grant applied for in 2020 by the CNP Historical Society was denied.
- > an application to the Community Foundation for an Investment Readiness Grant was denied.

Both of these were for around \$100,000

If you applied for and were granted funding from other sources, please list them here.

July 2021 - Alberta - Heritage Preservation Partnership Programme Grant - \$10,930 - Heritage Building Conservation Study

January 2022 - Alberta - Community Facility Enhancement Programme (Small Grant) - \$61,109 - Building Restoration Study

Have you performed any other fundraising projects? If yes; what and how much was raised?

Crowsnest Cultural and Recreation Society operating as Crowsnest Cando has been raising funds since 2012. Up to 2020 we had accumulated > \$50,000 primarily through our Winterventure weekend Dance and Silent Auction.

Act I fundraising for the Restoration of the Roxy theatre took place in the fall of 2020. We hoped to raise \$50,000 and raised ~\$65,000 from the general public. This indicates widespread support within the Crowsnest Pass and Province.

Grants provided the Act II fundraising that we required to begin the process of obtaining Class C estimates and designs for a revived Roxy Theatre.

Previous Municipal Grant History

List the last two grants your organization has received from the Municipality of Crowsnest Pass:

Year 2019 \$500 Gold Table donation at Wintervention

Year 2022 \$22,000 Tier 1 grant awarded

Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?

No

If not, why has the report not been filed?

Grant period is still in play for 2022 therefore report would be required in 2023.

Category 1 Grant Request Information

Which grant category is your organization applying for in this application?

Category 1

Total Amount Requested

\$272,000 total - operational \$22,000, capital project grant of \$250,000.

Is the amount requested for operating or capital expenditures?

Both Operating and Capital

Please provide a full description of the project.

Appendix 4) Construction to Occupancy - Class C 30% Estimate and Restoration Plans*

*All costs acquired via the Stabilization and Occupancy Scopes- Design Phase contract completed June 2022.

Item	\$	Comments
1	100	Item 1
2	200	Item 2
3	300	Item 3
4	400	Item 4
5	500	Item 5
6	600	Item 6
7	700	Item 7
8	800	Item 8
9	900	Item 9
10	1000	Item 10
11	1100	Item 11
12	1200	Item 12
13	1300	Item 13
14	1400	Item 14
15	1500	Item 15
16	1600	Item 16
17	1700	Item 17
18	1800	Item 18
19	1900	Item 19
20	2000	Item 20
21	2100	Item 21
22	2200	Item 22
23	2300	Item 23
24	2400	Item 24
25	2500	Item 25
26	2600	Item 26
27	2700	Item 27
28	2800	Item 28
29	2900	Item 29
30	3000	Item 30
31	3100	Item 31
32	3200	Item 32
33	3300	Item 33
34	3400	Item 34
35	3500	Item 35
36	3600	Item 36
37	3700	Item 37
38	3800	Item 38
39	3900	Item 39
40	4000	Item 40
41	4100	Item 41
42	4200	Item 42
43	4300	Item 43
44	4400	Item 44
45	4500	Item 45
46	4600	Item 46
47	4700	Item 47
48	4800	Item 48
49	4900	Item 49
50	5000	Item 50
51	5100	Item 51
52	5200	Item 52
53	5300	Item 53
54	5400	Item 54
55	5500	Item 55
56	5600	Item 56
57	5700	Item 57
58	5800	Item 58
59	5900	Item 59
60	6000	Item 60
61	6100	Item 61
62	6200	Item 62
63	6300	Item 63
64	6400	Item 64
65	6500	Item 65
66	6600	Item 66
67	6700	Item 67
68	6800	Item 68
69	6900	Item 69
70	7000	Item 70
71	7100	Item 71
72	7200	Item 72
73	7300	Item 73
74	7400	Item 74
75	7500	Item 75
76	7600	Item 76
77	7700	Item 77
78	7800	Item 78
79	7900	Item 79
80	8000	Item 80
81	8100	Item 81
82	8200	Item 82
83	8300	Item 83
84	8400	Item 84
85	8500	Item 85
86	8600	Item 86
87	8700	Item 87
88	8800	Item 88
89	8900	Item 89
90	9000	Item 90
91	9100	Item 91
92	9200	Item 92
93	9300	Item 93
94	9400	Item 94
95	9500	Item 95
96	9600	Item 96
97	9700	Item 97
98	9800	Item 98
99	9900	Item 99
100	10000	Item 100

01: Foundation 118,632.00 foundation exterior, basement interior.

02: Masonry Low Slope Roof 69,286.00 eaves troughs, parapets and chimney

03: Quonset Roof 105,984.00 galvanized roof and connections

04: Structural Reinforcement 215,948.00 2nd floor joist upgrades

05: Masonry Facades 328,981.00 neon Roxy sign

06: Base Building Systems 850,724.00 HVAC, plumbing, electrical, deluge sprin-kler system

07: Occupancy Upgrades 464,336.00 basement, stairs, second level

SP: Special Construction and Demolition 454,324.84 Hazardous materials abatement

GR: General Requirements 85,952.51 admin , contract fees, insurance

[illegible]

If your request includes capital allocations, what is the estimated completion date of the project.

Category 1 Grant Request Information
December 23, 2024
Did you get quotes for the proposed capital project?
Yes
Quotes for Project
Our Class C estimate from Senaltek Architecture Planning and Design (30% quote) was estimated at 2.7 million. We are awaiting the next detailed report (60%) level and this is expected in November, 2022. Each of the 7 items listed above will require specific estimates, comparisons, and risk assessment before contractors are chosen.

Financial
Please upload your most recent financial statement
2021CCRS Finacial-signed - Tim Juhlin.pdf
Please upload your current year financials and next year's operating budget.
Cando 2022 budget - Tim Juhlin.xlsx , Forcasted budget Cando 2023 - Tim Juhlin.xlsx
Supporting information (if needed)
panel slides Aug 17 2022 final - Tim Juhlin.pptx
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

RECEIVED

JUN 10 2022

MUNICIPALITY OF
CROWSNEST PASS

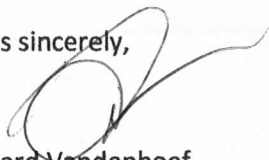
June 9, 2022

Patrick Thomas, CAO,
Municipality of Crowsnest Pass

I am writing to ask for a letter of support for the Crowsnest Cultural & Recreation Society's (Crowsnest Cando) Revive the Roxy project. We are currently applying for the Community Facility enhancement Programme (CFEP) Large Stream grant.

We would appreciate a letter of support reflecting councils 2022 approval of the \$22,000.00 grant support from the Municipal Reserves. Further, if it would be possible to reflect that Municipal Council is prepared to consider Crowsnest Cando's request for a grant of \$250,000.00 towards the Revive the Roxy Project as part of the 2023 Municipal Budget Submission process and deliberations in the fall of 2022.

Yours sincerely,



Howard Vandenhoe
Communications Director, Crowsnest Cando
vandenh@shaw.ca
403-589-4486

In Camera

- a) Personal Privacy - Personnel – FOIP Act Section 17 - Councillor Ward

01-2022-06-21: Councillor Sygutek moved to adopt the agenda as amended.

Carried

CONSENT AGENDA

02-2022-06-21: Councillor Girhiny moved that Council approve the following Consent Agenda items as amended without debate:

3.a

Minutes of the Municipal Library Board of April 26, 2022

THAT Council accept the Minutes of the Municipal Library Board of April 26, 2022 as information.

3.b

Mayor Snodgrass of High River - Notification of A Coal Policy for Alberta Email Correspondence of June 8, 2022

THAT Council accept the Mayor Snodgrass of High River - Notification of A Coal Policy for Alberta Email Correspondence of June 8, 2022 as information.

3.d

County of St. Paul Letter of Concern About Rising Costs of Alberta Utility Fees of June 14, 2022

THAT the County of St. Paul Letter of Concern About Rising Costs of Alberta Utility Fees of June 14, 2022 be accepted as information.

3.e

Crowsnest Cando - Revive The Roxy Project - Letter of Support and 2023 Budget Request Letter of June 10, 2022

That Council provide a letter of support to Crowsnest Cando for the CFEP grant and consider adding their request to the 2023 Budget Deliberations package.

Carried

ADOPTION OF MINUTES

None

PUBLIC HEARINGS

None

Crowsnest Cultural and Recreation Society (Crowsnest CanDo)

Balance Sheet As of December 31, 2021

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Servus - Cando General	18,807.61
Servus - Savings (ar-0) - Common Shares	1.38
Servus - Savings (ds-2) - Servus Rewards	2.82
Servus - Savings (gs-0) - High Yield	73,686.88
Undeposited Funds	43.81
Total Cash and Cash Equivalent	\$92,542.50
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	200.00
Total Accounts Receivable (A/R)	\$200.00
Total Current Assets	\$92,742.50
Non-current Assets	
Property, plant and equipment	
Buildings	
Depreciation	-1,653.75
Original cost	41,343.75
Total Buildings	39,690.00
Buildings - Roxy CAPEX	7,844.55
Gum Ball Machine * 6	
Depreciation	-423.94
Original cost	768.00
Total Gum Ball Machine * 6	344.06
Pig Roaster	
Depreciation	-635.90
Original cost	1,152.00
Total Pig Roaster	516.10
Popcorn Machine	
Depreciation	-113.39
Original cost	377.98
Total Popcorn Machine	264.59
Signs * 2	
Depreciation	-678.91
Original cost	1,305.60
Total Signs * 2	626.69
Wide Printer	0.00
Total Property, plant and equipment	\$49,285.99
Total Non Current Assets	\$49,285.99
Total Assets	\$142,028.49

APPROVED

[Signature]
Signature

[Signature]
Signature

Crowsnest Cultural and Recreation Society (Crowsnest CanDo)

Profit and Loss
January - December 2021

	TOTAL
INCOME	
Bubblegum Income	620.00
Donations - Corporate	9,838.70
Donations - Private	51,518.28
Fundraisers Income	
Annual Street Festival Income	501.01
Auction & Garage Sales Income	10,154.23
Autumn Wreath Auction Income	1,615.00
Wintervention 2022 Income	4,723.00
Total Fundraisers Income	16,993.24
Membership Income	540.00
Sign Rental Income	925.00
Total Income	\$80,435.22
COST OF GOODS SOLD	
Fundraisers Expenses	
Annual Street Festival Expenses	225.47
Auction & Garage Sale Expenses	681.78
Autumn Wreath Auction Expenses	308.54
Wintervention 2022 Expense	409.57
Total Fundraisers Expenses	1,625.36
Total Cost of Goods Sold	\$1,625.36
GROSS PROFIT	\$78,809.86
EXPENSES	
Advertising	254.10
AGM Expenses	31.50
Banking Expenses	36.54
Event Insurance	218.40
Insurance	
Building Insurance	1,478.00
Directors Insurance	550.00
Total Insurance	2,028.00
Legal Fees	31.50
Marketing	1,248.66
Office Expenses	341.25
Professional Dues	40.01
Repairs and Maintenance	126.74
Square Charges	30.64
Utilities	1,167.33
Depreciation	2,292.45
Total Expenses	\$7,847.12
OTHER INCOME	
Dividend Income	0.03
Interest Income	135.53
Total Other Income	\$135.56
PROFIT	\$71,098.30

APPROVED

 Signature

 Signature

Crowsnest Cultural and Recreation Society (Crowsnest CanDo)

A/R Aging Summary
As of December 31, 2021

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
John Pundyk		200.00				\$200.00
TOTAL	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00

APPROVED

Signature

Signature

Crowsnest Cultural and Recreation Society (Crowsnest CanDo)

A/P Aging Summary
As of December 31, 2021

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Attaway Inspired Ltd			112.37			\$112.37
TOTAL	\$0.00	\$0.00	\$112.37	\$0.00	\$0.00	\$112.37

APPROVED

Signature

Signature

Crowsnest Cando 2022 Budget

Budget	Start Date	End Date	Income Type	Expense Type	Income amounts	Expense Amounts	Jan	Feb	Mar	April	May	June
1	1-Jan-22	31-Dec-22	Income (other)Grants		125,500.00		14,000.00	62,000.00	5,000.00	10,000.00	10,000.00	22,000.00
2	1-Jan-22	31-Dec-22	Income Assets		12,000.00		1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
3	1-Jan-22	31-Dec-22	Income Bubble Gum Machines		750.00		0.00	0.00	250.00	0.00	0.00	0.00
4	1-Jan-22	31-Dec-22	Income Example GIC/Banking		120.00		10.00	10.00	10.00	10.00	10.00	10.00
5	1-Jan-22	31-Dec-22	Income Fundraising		25,000.00		1,000.00	10,000.00	1,000.00	0.00	0.00	2,000.00
6	1-Jan-22	31-Dec-22	Income Loan		50,000.00		0.00	0.00	0.00	0.00	0.00	0.00
7	1-Jan-22	31-Dec-22	Income Membership		500.00		0.00	100.00	0.00	0.00	200.00	0.00
8	1-Jan-22	31-Dec-22	Income Other (define) Asset Sale		400.00		0.00	0.00	0.00	0.00	400.00	0.00
9	1-Jan-22	31-Dec-22	Income Raffle Roxy Operation		5,600.00		0.00	0.00	0.00	5,600.00	0.00	0.00
10	1-Jan-22	31-Dec-22	Income Retail Sales		1,500.00		0.00	0.00	0.00	0.00	0.00	0.00
11	1-Jan-22	31-Dec-22	Income Roxy Act III		22,500.00		0.00	0.00	0.00	2,500.00	2,500.00	2,500.00
12	1-Jan-22	31-Dec-22	Income Signs Rental		1,600.00		100.00	100.00	100.00	200.00	200.00	200.00
13	1-Jan-22	31-Dec-22		Accounting Fee/Audit		-1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
14	1-Jan-22	31-Dec-22		Advertising Promotions		-5,000.00	-2,000.00	-2,000.00	-750.00	0.00	0.00	0.00
15	1-Jan-22	31-Dec-22		AGM Expenses		-500.00	0.00	0.00	-250.00	0.00	0.00	0.00
16	1-Jan-22	31-Dec-22		Asset Depreciation		-600.00	-50.00	-50.00	-50.00	-50.00	-50.00	-50.00
17	1-Jan-22	31-Dec-22		Auto Mileage		-1,000.00	0.00	0.00	0.00	0.00	-100.00	-100.00
18	1-Jan-22	31-Dec-22		Banking Fee Gen		-360.00	-30.00	-30.00	-30.00	-30.00	-30.00	-30.00
19	1-Jan-22	31-Dec-22		Banking Fee Roxy		-120.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00
20	1-Jan-22	31-Dec-22		Banking Loan Interest @12%		-600.00	0.00	0.00	0.00	0.00	0.00	0.00
21	1-Jan-22	31-Dec-22		Banking Other2		-105.00	-5.00	-5.00	-5.00	-5.00	-5.00	-5.00
22	1-Jan-22	31-Dec-22		Communication Fees		-300.00	-25.00	-25.00	-25.00	-25.00	-25.00	-25.00
23	1-Jan-22	31-Dec-22		Community Support		-2,000.00			-500.00			-500.00
24	1-Jan-22	31-Dec-22		Computer Software		-300.00	-25.00	-25.00	-25.00	-25.00	-25.00	-25.00
25	1-Jan-22	31-Dec-22		Entertainment		-500.00	0.00	0.00	0.00	0.00	-250.00	0.00
26	1-Jan-22	31-Dec-22		Equipment Computer		-2,250.00	0.00	0.00	0.00	-650.00	0.00	-1,000.00
27	1-Jan-22	31-Dec-22		Equipment Materials		-1,200.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
28	1-Jan-22	31-Dec-22		Equipment Office		-1,000.00	0.00	0.00	0.00	-500.00	0.00	0.00
29	1-Jan-22	31-Dec-22		Government CCRA		0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	1-Jan-22	31-Dec-22		Government Corporate Federal Tax		0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	1-Jan-22	31-Dec-22		Government Corporate Provincial Tax		0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	1-Jan-22	31-Dec-22		Government GST		0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	1-Jan-22	31-Dec-22		Insurance Directors		-600.00	-600.00	0.00	0.00	0.00	0.00	0.00
34	1-Jan-22	31-Dec-22		Insurance Liability		-1,550.00	-1,550.00	0.00	0.00	0.00	0.00	0.00
35	1-Jan-22	31-Dec-22		Legal Fee		-1,500.00	0.00	0.00	0.00	0.00	0.00	-1,500.00
36	1-Jan-22	31-Dec-22		Marketing Fees		-25,000.00	0.00	0.00	0.00	-5,000.00	-5,000.00	-5,000.00
37	1-Jan-22	31-Dec-22		Office Supplies Consumable		-850.00	-100.00	-100.00	-250.00	0.00	0.00	0.00
38	1-Jan-22	31-Dec-22		Office/Hall Rental		-1,800.00	-100.00	-100.00	-1,600.00	0.00	0.00	0.00
39	1-Jan-22	31-Dec-22		Other-Explain on Ledger Comment		-1,000.00	0.00	0.00	-250.00	0.00	0.00	-250.00
40	1-Jan-22	31-Dec-22		Professional Dues-Etc.		-100.00	-100.00	0.00	0.00	0.00	0.00	0.00
41	1-Jan-22	31-Dec-22		Retail Costs of Sales		-550.00	0.00	0.00	0.00	0.00	0.00	-250.00
42	1-Jan-22	31-Dec-22		Roxy Insurance Bldg Operation		-2,000.00	-2,000.00	0.00	0.00	0.00	0.00	0.00
43	1-Jan-22	31-Dec-22		Roxy Power,Gas, Muni Operation		-3,600.00	-300.00	-300.00	-300.00	-300.00	-300.00	-300.00
44	1-Jan-22	31-Dec-22		Roxy Project Expenditure		-125,000.00	-5,000.00	-5,000.00	-5,000.00	-15,000.00	-15,000.00	-15,000.00
45	1-Jan-22	31-Dec-22		Roxy Contingency		-15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
46	1-Jan-22	31-Dec-22		Training		-400.00	0.00	0.00	0.00	-200.00	0.00	0.00
47	1-Jan-22	31-Dec-22		Travel Fares-Parking		-175.00	0.00	0.00	0.00	-25.00	-25.00	-25.00
48	1-Jan-22	31-Dec-22		Website Fees		-720.00	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00
49						0.00						
50						0.00						
					\$245,470.00	(\$196,680.00)	\$4,055.00	\$65,405.00	(\$1,845.00)	(\$2,670.00)	(\$6,670.00)	\$3,480.00
Income above					Expense Above							
Budget Difference					\$48,790.00							

MLP FAB Budget 2012

July	Aug	Sept	Oct	Nov	Dec	Total	Notes
0.00	2,500.00	0.00	0.00	0.00	0.00	125,500.00	If additional grants increase coonstruction costs will increase
1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00	Asset Appreciation of Roxy
250.00	0.00	0.00	0.00	0.00	250.00	750.00	
10.00	10.00	10.00	10.00	10.00	10.00	120.00	
0.00	5,000.00	0.00	0.00	2,500.00	3,500.00	25,000.00	
50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	Only required if to match grants or ahead of build schedule
0.00	200.00	0.00	0.00	0.00	0.00	500.00	
0.00	0.00	0.00	0.00	0.00	0.00	400.00	BBQ, Inkjet printer
0.00	0.00	0.00	0.00	0.00	0.00	5,600.00	
500.00	250.00	0.00	0.00	750.00	0.00	1,500.00	Roxy momentos,etc.
2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	22,500.00	
200.00	100.00	100.00	100.00	100.00	100.00	1,600.00	
0.00	0.00	0.00	0.00	0.00	-1,000.00	-1,000.00	
0.00	0.00	0.00	0.00	0.00	-250.00	-5,000.00	
0.00	0.00	0.00	0.00	0.00	-250.00	-500.00	
-50.00	-50.00	-50.00	-50.00	-50.00	-50.00	-600.00	
-100.00	0.00	-150.00	-150.00	-200.00	-200.00	-1,000.00	
-30.00	-30.00	-30.00	-30.00	-30.00	-30.00	-360.00	
-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-120.00	
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-600.00	Loan for 50K
-5.00	-5.00	-50.00	-5.00	-5.00	-5.00	-105.00	
-25.00	-25.00	-25.00	-25.00	-25.00	-25.00	-300.00	Phone or Wifi cost
		-500.00			-500.00	-2,000.00	Support of other community groups
-25.00	-25.00	-25.00	-25.00	-25.00	-25.00	-300.00	Software standardisation
0.00	0.00	-250.00	0.00	0.00	0.00	-500.00	Corporate presentations
-500.00	0.00	0.00	0.00	-100.00	0.00	-2,250.00	Printer upgrade, Camera
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00	Costs for sign and Bgum repairs
0.00	0.00	-500.00	0.00	0.00	0.00	-1,000.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	-600.00	
0.00	0.00	0.00	0.00	0.00	0.00	-1,550.00	
0.00	0.00	0.00	0.00	0.00	0.00	-1,500.00	
-5,000.00	0.00	0.00	-5,000.00	0.00	0.00	-25,000.00	Marketing of Roxy and act III
-100.00	-100.00	0.00	-100.00	0.00	-100.00	-850.00	
0.00	0.00	0.00	0.00	0.00	0.00	-1,800.00	
0.00	0.00	-250.00	0.00	0.00	-250.00	-1,000.00	Quarterly cost of upgrade to imprints, etc.
0.00	0.00	0.00	0.00	0.00	0.00	-100.00	Chamber membership, etc.
0.00	0.00	0.00	-300.00	0.00	0.00	-550.00	Cost of Roxy momentos,etc.
0.00	0.00	0.00	0.00	0.00	0.00	-2,000.00	Roxy building insured for 1.5mil
-300.00	-300.00	-300.00	-300.00	-300.00	-300.00	-3,600.00	Roxy operating cost of empty building
-15,000.00	-15,000.00	-20,000.00	-5,000.00	-5,000.00	-5,000.00	-125,000.00	Roxy work up to RFP,Construction costs could increase based on grants
-2,500.00	-2,500.00	-2,500.00	-2,500.00	-2,500.00	-2,500.00	-15,000.00	Contingency of 12% construction costs.
0.00	0.00	-200.00	0.00	0.00	0.00	-400.00	Training for Charitable status
-25.00	-25.00	-25.00	-25.00	0.00	0.00	-175.00	Parking at other Trade shows
-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-720.00	Allows for a second website
						0.00	
						0.00	
\$30,530.00	(\$6,770.00)	(\$21,515.00)	(\$10,170.00)	(\$1,645.00)	(\$3,395.00)	\$48,790.00	

Crowsnest Cando 2023 Budget

Revenue & Expenses

Budget	Start Date	End Date	Income Type	Expense Type	Income amounts	Expense Amounts	Jan	Feb	Mar	April	May	June
1	1-Jan-23	31-Dec-23	Income (other)Grants		1,000,000.00		83,333.33	83,333.33	83,333.33	83,333.33	83,333.33	83,333.33
2	1-Jan-23	31-Dec-23	Income Bubble Gum Machines		750.00		62.50	62.50	62.50	62.50	62.50	62.50
3	1-Jan-23	31-Dec-23	Income Example GIC/Banking		120.00		10.00	10.00	10.00	10.00	10.00	10.00
4	1-Jan-23	31-Dec-23	Income Fundraising		50,000.00		4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67
5	1-Jan-23	31-Dec-23	Income Loan		50,000.00		4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67
6	1-Jan-23	31-Dec-23	Income Membership		1,000.00		83.33	83.33	83.33	83.33	83.33	83.33
7	1-Jan-23	31-Dec-23	Income Other (define) Asset Sale		0.00		0.00	0.00	0.00	0.00	0.00	0.00
8	1-Jan-23	31-Dec-23	Income Raffles Roxy Operation		3,600.00		300.00	300.00	300.00	300.00	300.00	300.00
9	1-Jan-23	31-Dec-23	Income Retail Sales		1,200.00		100.00	100.00	100.00	100.00	100.00	100.00
10	1-Jan-23	31-Dec-23	Income Roxy ACT III		500,000.00		41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	41,666.67
11	1-Jan-23	31-Dec-23	Income Signs Rental		1,600.00		133.33	133.33	133.33	133.33	133.33	133.33
12	1-Jan-23	31-Dec-23		Accounting Fee/Audit		-1,200.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
13	1-Jan-23	31-Dec-23		Advertising Promotions		-3,600.00	-300.00	-300.00	-300.00	-300.00	-300.00	-300.00
14	1-Jan-23	31-Dec-23		AGM Expenses		-600.00	-50.00	-50.00	-50.00	-50.00	-50.00	-50.00
15	1-Jan-23	31-Dec-23		Asset Depreciation		-600.00	-50.00	-50.00	-50.00	-50.00	-50.00	-50.00
16	1-Jan-23	31-Dec-23		Auto Mileage		-1,200.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
17	1-Jan-23	31-Dec-23		Banking Fee Gen		-360.00	-30.00	-30.00	-30.00	-30.00	-30.00	-30.00
18	1-Jan-23	31-Dec-23		Banking Fee Roxy		-120.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00
19	1-Jan-23	31-Dec-23		Banking Loan Interest @12%		-600.00	-50.00	-50.00	-50.00	-50.00	-50.00	-50.00
20	1-Jan-23	31-Dec-23		Banking Other2		-240.00	-20.00	-20.00	-20.00	-20.00	-20.00	-20.00
21	1-Jan-23	31-Dec-23		Communication Fees		-275.00	-22.92	-22.92	-22.92	-22.92	-22.92	-22.92
22	1-Jan-23	31-Dec-23		Community Support		-2,000.00	-166.67	-166.67	-166.67	-166.67	-166.67	-166.67
23	1-Jan-23	31-Dec-23		Computer Software		-240.00	-20.00	-20.00	-20.00	-20.00	-20.00	-20.00
24	1-Jan-23	31-Dec-23		Entertainment		-600.00	-50.00	-50.00	-50.00	-50.00	-50.00	-50.00
25	1-Jan-23	31-Dec-23		Equipment Computer		-2,400.00	-200.00	-200.00	-200.00	-200.00	-200.00	-200.00
26	1-Jan-23	31-Dec-23		Equipment Materials		-1,200.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
27	1-Jan-23	31-Dec-23		Equipment Office		-1,200.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
28	1-Jan-23	31-Dec-23		Fundraising Expenses		-24,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00
29	1-Jan-23	31-Dec-23		Government CCRA		0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	1-Jan-23	31-Dec-23		Government Corporate Federal Tax		0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	1-Jan-23	31-Dec-23		Government Corporate Provincial Tax		0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	1-Jan-23	31-Dec-23		Government GST		0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	1-Jan-23	31-Dec-23		Insurance Directors		-600.00	-50.00	-50.00	-50.00	-50.00	-50.00	-50.00
34	1-Jan-23	31-Dec-23		Insurance Liability		-1,800.00	-150.00	-150.00	-150.00	-150.00	-150.00	-150.00
35	1-Jan-23	31-Dec-23		Legal Fee		-2,400.00	-200.00	-200.00	-200.00	-200.00	-200.00	-200.00
36	1-Jan-23	31-Dec-23		Marketing Fees		-25,000.00	-2,083.33	-2,083.33	-2,083.33	-2,083.33	-2,083.33	-2,083.33
37	1-Jan-23	31-Dec-23		Office Supplies Consumable		-1,200.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
38	1-Jan-23	31-Dec-23		Office/Hall/Storage Rental		-5,400.00	-450.00	-450.00	-450.00	-450.00	-450.00	-450.00
39	1-Jan-23	31-Dec-23		Other-Explain on Ledger Comment		-1,000.00	-83.33	-83.33	-83.33	-83.33	-83.33	-83.33
40	1-Jan-23	31-Dec-23		Professional Dues-Etc.		-2,400.00	-200.00	-200.00	-200.00	-200.00	-200.00	-200.00
41	1-Jan-23	31-Dec-23		Retail Costs of Sales		-600.00	-50.00	-50.00	-50.00	-50.00	-50.00	-50.00
42	1-Jan-23	31-Dec-23		Roxy Insurance Bldg Operation		-2,400.00	-200.00	-200.00	-200.00	-200.00	-200.00	-200.00
43	1-Jan-23	31-Dec-23		Roxy Power,Gas, Muni Operation		-3,600.00	-300.00	-300.00	-300.00	-300.00	-300.00	-300.00
44	1-Jan-23	31-Dec-23		Roxy Project Expenditure		-750,000.00	-62,500.00	-62,500.00	-62,500.00	-62,500.00	-62,500.00	-62,500.00
45	1-Jan-23	31-Dec-23		Roxy Contingency		-24,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00
46	1-Jan-23	31-Dec-23		Training		-400.00	-33.33	-33.33	-33.33	-33.33	-33.33	-33.33
47	1-Jan-23	31-Dec-23		Travel Fares-Parking		-240.00	-20.00	-20.00	-20.00	-20.00	-20.00	-20.00
48	1-Jan-23	31-Dec-23		Website Fees		-1,200.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
49												
50												
					\$1,608,270.00	(\$862,675.00)	\$62,132.92	\$62,132.92	\$62,132.92	\$62,132.92	\$62,132.92	\$62,132.92
					Income above	Expense Above						
					Budget Difference	\$745,595.00	Excess funds for 2 year Construction Costs.					

July	Aug	Sept	Oct	Nov	Dec	Total	Notes
83,333.33	83,333.33	83,333.33	83,333.33	83,333.33	83,333.33	1,000,000.00	This could increase based on matching.
62.50	62.50	62.50	62.50	62.50	62.50	750.00	
10.00	10.00	10.00	10.00	10.00	10.00	120.00	
4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	50,000.00	Based on 2 major events.
4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	50,000.00	Only required if to match grants or ahead of build schedule
83.33	83.33	83.33	83.33	83.33	83.33	1,000.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	BBQ, Inkjet printer
300.00	300.00	300.00	300.00	300.00	300.00	3,600.00	
100.00	100.00	100.00	100.00	100.00	100.00	1,200.00	Roxy momentos,etc.
41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	500,000.00	
133.33	133.33	133.33	133.33	133.33	133.33	1,600.00	
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00	
-300.00	-300.00	-300.00	-300.00	-300.00	-300.00	-3,600.00	
-50.00	-50.00	-50.00	-50.00	-50.00	-50.00	-600.00	
-50.00	-50.00	-50.00	-50.00	-50.00	-50.00	-600.00	
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00	
-30.00	-30.00	-30.00	-30.00	-30.00	-30.00	-360.00	
-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-120.00	
-50.00	-50.00	-50.00	-50.00	-50.00	-50.00	-600.00	
-20.00	-20.00	-20.00	-20.00	-20.00	-20.00	-240.00	
-22.92	-22.92	-22.92	-22.92	-22.92	-22.92	-275.00	
-166.67	-166.67	-166.67	-166.67	-166.67	-166.67	-2,000.00	Support of other community groups
-20.00	-20.00	-20.00	-20.00	-20.00	-20.00	-240.00	Software standardisation
-50.00	-50.00	-50.00	-50.00	-50.00	-50.00	-600.00	Corporate presentations
-200.00	-200.00	-200.00	-200.00	-200.00	-200.00	-2,400.00	Printer upgrade, Camera
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00	Costs for sign and Bgum repairs/cleaning
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00	
-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-24,000.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
-50.00	-50.00	-50.00	-50.00	-50.00	-50.00	-600.00	
-150.00	-150.00	-150.00	-150.00	-150.00	-150.00	-1,800.00	
-200.00	-200.00	-200.00	-200.00	-200.00	-200.00	-2,400.00	
-2,083.33	-2,083.33	-2,083.33	-2,083.33	-2,083.33	-2,083.33	-25,000.00	Marketing of Roxy and act III Plus Fundraisers
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00	Most expense towards fundraising
-450.00	-450.00	-450.00	-450.00	-450.00	-450.00	-5,400.00	Wintervention 2023, Fundraising, Storage, Executive Meetings
-83.33	-83.33	-83.33	-83.33	-83.33	-83.33	-1,000.00	Quarterly cost of upgrade to imprints, etc.Fundraising
-200.00	-200.00	-200.00	-200.00	-200.00	-200.00	-2,400.00	Chamber membership, etc.
-50.00	-50.00	-50.00	-50.00	-50.00	-50.00	-600.00	Cost of Roxy momentos,etc.Cost reduced based on donations
-200.00	-200.00	-200.00	-200.00	-200.00	-200.00	-2,400.00	Roxy building insured for 1.5mil
-300.00	-300.00	-300.00	-300.00	-300.00	-300.00	-3,600.00	Roxy operating cost of empty building
-62,500.00	-62,500.00	-62,500.00	-62,500.00	-62,500.00	-62,500.00	-750,000.00	Construction cost of Roxy project. (Based on 2 years of expenditure)
-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-2,000.00	-24,000.00	Contingency of construction costs.
-33.33	-33.33	-33.33	-33.33	-33.33	-33.33	-400.00	Training for Charitable status
-20.00	-20.00	-20.00	-20.00	-20.00	-20.00	-240.00	Parking at other Trade shows
-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00	Allows for a second website
\$62,132.92	\$62,132.92	\$62,132.92	\$62,132.92	\$62,132.92	\$62,132.92	\$745,595.00	



REVIVE THE ROXY

CROWSNEST PASS PERFORMING ARTS CENTRE
COMMUNITY PRESENTATION

FALL, 2022



CROWSNEST CANDO

Involved In Our Community



PROJECT VISION



THE CANDO SOCIETY, IN COOPERATION WITH THE CROWSNEST HISTORICAL SOCIETY, HAS EMBARKED ON AN IMPORTANT HISTORICAL AND CULTURAL RESTORATION:

- TO REVIVE THE HISTORIC ROXY THEATRE AS MULTI-USE COMMUNITY PERFORMING ARTS CENTRE.**
- WILL SUPPORT ADULT AND YOUTH ARTS PROGRAMS FROM ELKFORD TO PINCHER CREEK.**
- WILL CREATE OPPORTUNITIES FOR BUSINESSES AND PROVIDE INSPIRATION FOR MEMBERS OF OUR COMMUNITIES**
- START CONSTRUCTION MARCH 2023**

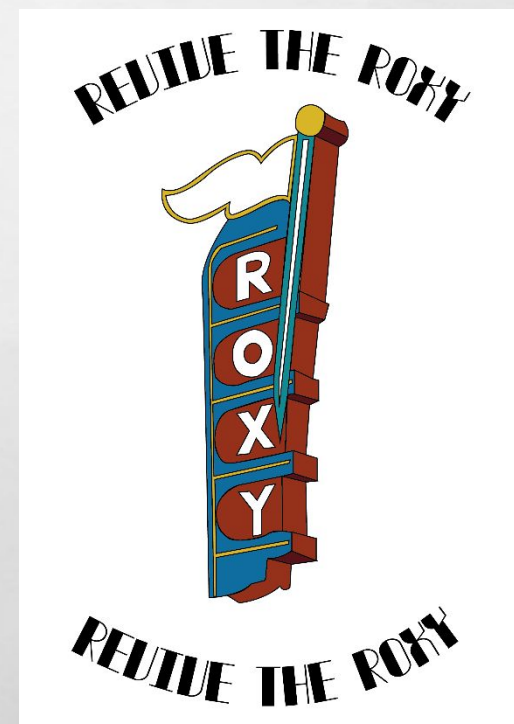
ROXY HISTORY



CROWSNEST CANDO

Involved In Our Community

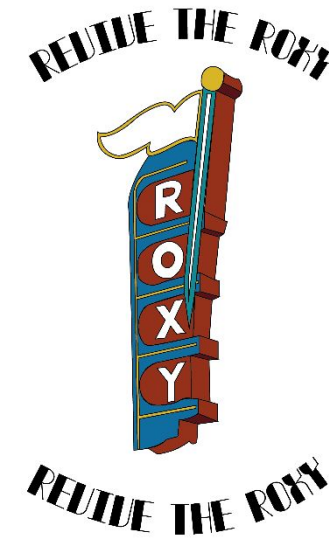
- **CONSTRUCTED IN 1948 AS A THEATRE AFTER A FIRE DESTROYED THE ORIGINAL OPERA HOUSE.**
- **SEATING FOR 338 (CURRENT CAPACITY APPROX 278)**
- **NOT OCCUPIED SINCE 2003**
- **PURCHASED BY CANDO JANUARY 2021**
- **2022 DESIGNATED A PROVINCIAL HISTORIC RESOURCE**



- A REFURBISHED ROXY THEATRE CAN:

RATIONALE

- FACILITATE A GROWING REGIONAL ARTS SCENE



CROWSNEST CANDO

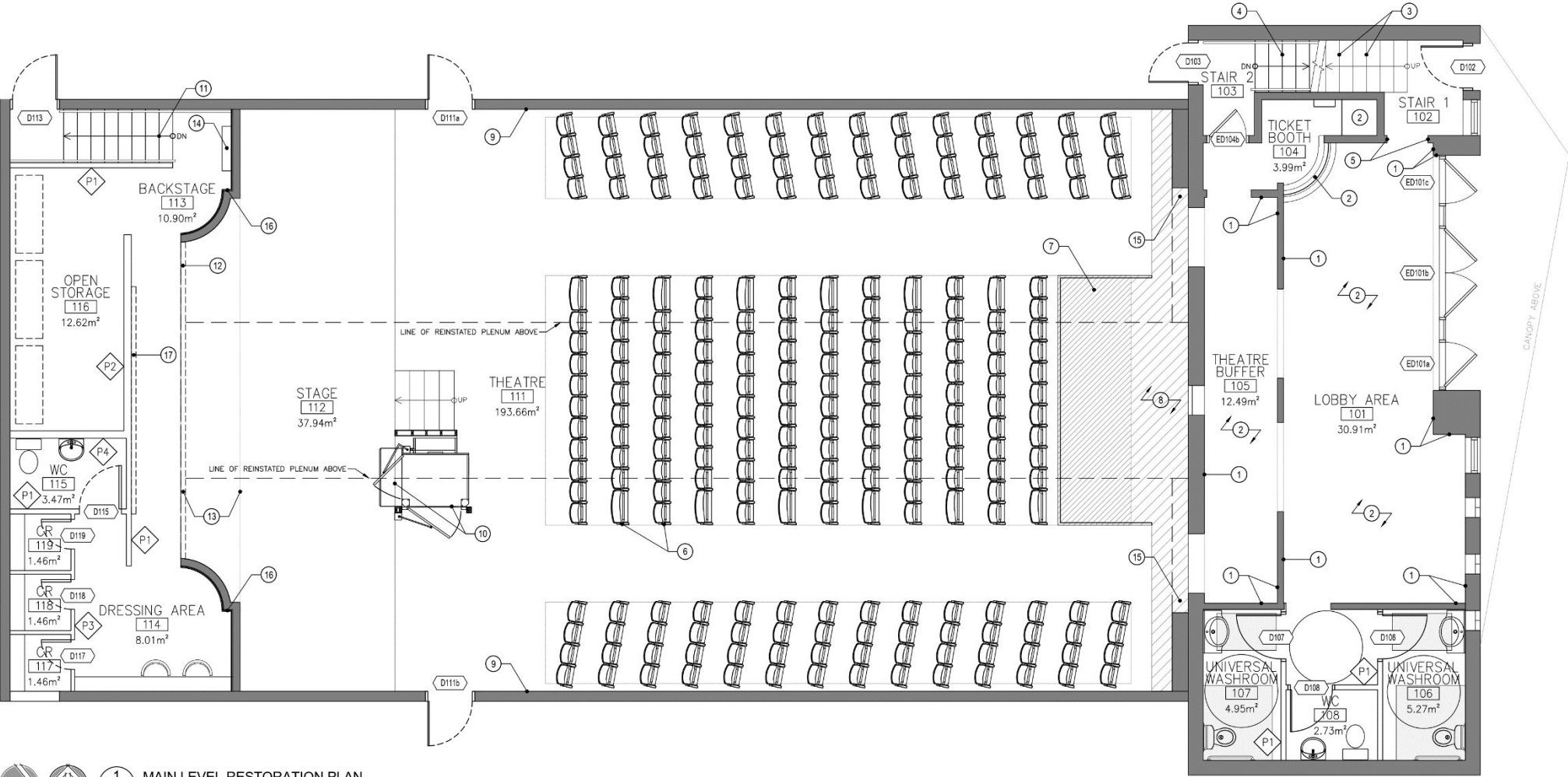
Involvement In Our Community




- PROVIDE AN ENHANCED QUALITY OF LIFE BY EXPANDED CULTURAL AND AMENITIES.

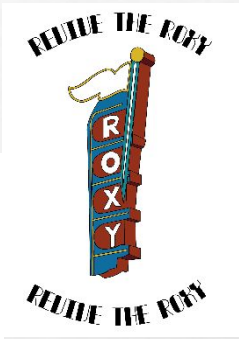
- SAVE THE HISTORIC ROXY FROM FURTHER DECAY AND NEGLECT.

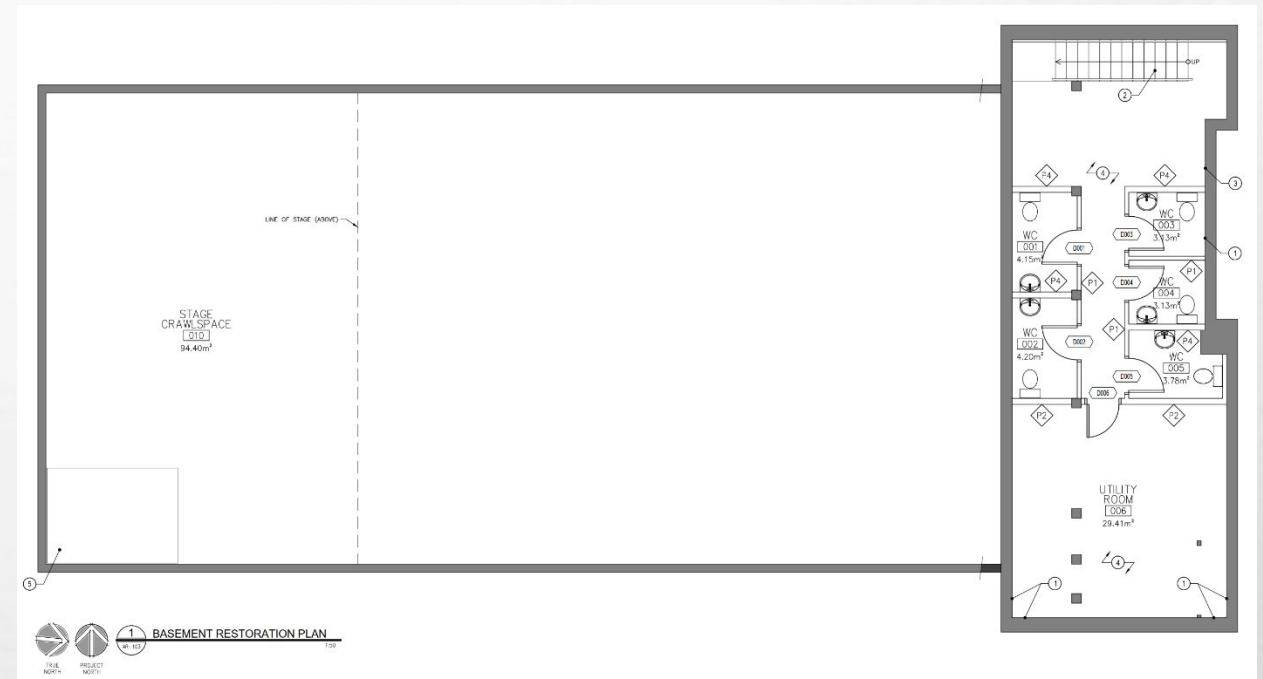
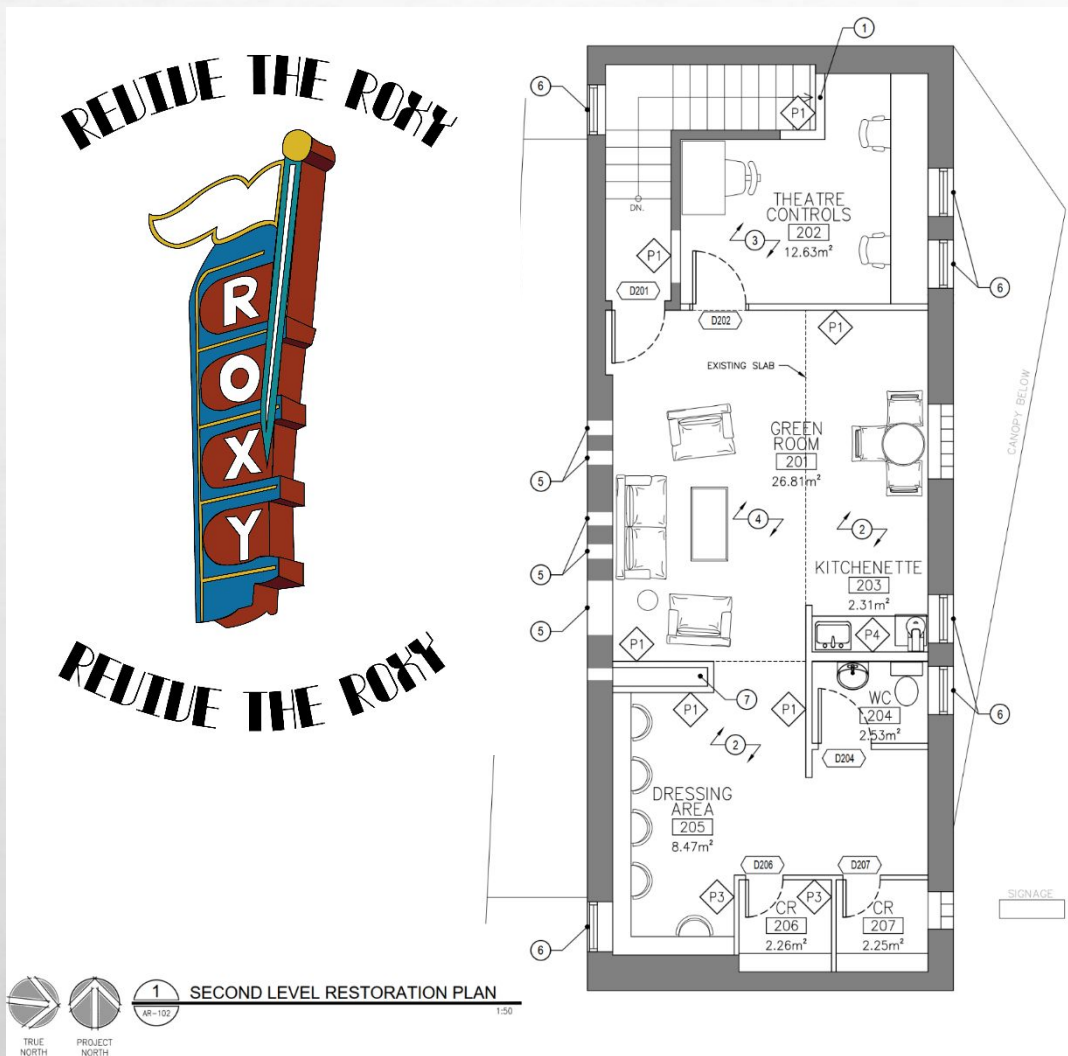
- PROVIDE THE ONLY MOVIE THEATRE IN THE CNP (AT PRESENT NO MOVIE THEATRE IN THE PASS)

MAIN FLOOR

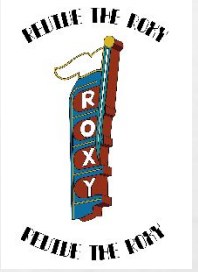


   **1 MAIN LEVEL RESTORATION PLAN**
TRUE NORTH PROJECT NORTH 1:50





Washrooms: 3 main floor, 5 downstairs, one back stage, one upstairs in green room.

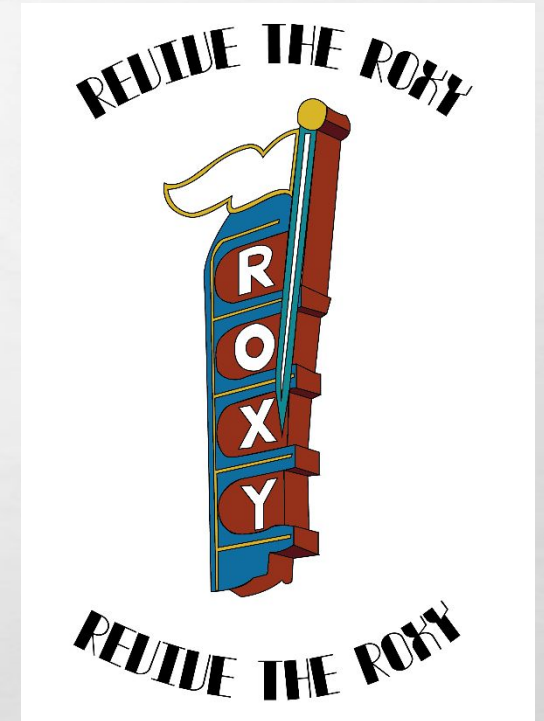


SHARING OUR DREAM TO FUND RESTORATION

Potential Funding Sources:	\$	%
>Corporate Donations	1,150,000	42.59
>Federal and Provincial Grants	1,150,000	42.59
Municipal Contribution / Community Donations (individuals, business and former residents)	400,000	14.81
Act III Together We Can Do It Need>>>>>>>>>	2,700,000	100.00

HOW YOU CAN HELP?

- **PLEDGE FUNDS**
- **ASSISTANCE WITH 'IN KIND WORK' - VOLUNTEER DEMOLITION PHASES**
- **CONSIDER 'AT COST' MATERIAL CONTRIBUTIONS**
- **ENDORSE THE PROJECT THROUGHOUT THE COMMUNITY**
- **PROVIDE LETTERS OF SUPPORT FOR GRANT APPLICATIONS**
- **SUPPORT WINTERVENTION 2023**
- **CONSIDER THE ROXY THEATRE IN YOUR LEGACY PLANNING**





REVIVE THE ROXY
Let's make it happen!



CROWSNEST CANDO

Involved In Our Community

2022 Category 2 Grant Funding Application

Submission Date: 2022 09 28

Organization Information	
Name of Organization	Kananaskis Rodeo Association
Organization Website	https://kraprorodeo.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
<p>The KRA exists to encourage to facilitate the sport of rodeo and the western lifestyle in our area to our youth and residents. The KRA does this through holding an annual pro rodeo, organizing various western/horsemanship clinics, mini rodeo series, community rides and supporting youth in their rodeo and equine ventures. The KRA has been in operation for 40 years, with an annual budget of</p>
Purpose of the Application
<p>Specific funds we receive from the Municipality of the Crowsnest Pass enables us to rent the Coleman Sportsplex. The current rate to rent the facility for the weekend totals approximately \$33,000. Our organization works tirelessly to raise the funds to cover the event itself, however, we are not able to proceed with any of our planning without the Municipal Funding to assist with the rent and to pay the municipality staff needed for the facility. While the Pro Rodeo was a successful year with attendance in 2022, our expenses were significantly higher than years prior. Our expenses will never decrease, even if our attendance does. This is why we rely so heavily on the Municipal Funding Grant.</p>

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	

Additional Information
N/A
If you applied for and were granted funding from other sources, please list them here.
N/A
Have you performed any other fundraising projects? If yes; what and how much was raised?
N/A

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2022 - \$27,600 , 2020 - \$27,600
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Kananaskis Pro Rodeo
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2023-04-29
Total Amount Requested

Category 2 & 3 Grant Request Information
33,000
Please provide a report outlining the event or activity.
<p>1. The Municipality of the Crowsnest Pass has major sponsorship status for the duration of the Pro Rodeo, including all media and advertising prior to the event. A flag is also flown during the Grand Entry event. 2. The Pro Rodeo is an event that has brought the community together multiple times, but especially after the Covid 19 Pandemic. It allows for people of all ages to enjoy the western heritage that surrounds the area, in a fun and friendly way. Our organization works tirelessly through the help of volunteers and members, but also local community groups and organizations. 3. The Pro Rodeo is an event for all ages, but targeted to be a family event that everyone can enjoy.</p>

Financial
Please upload your most recent financial statement
KRA Category 2 App 2022_09302021144436 - Laura McKinnon.PDF
Please upload your current year financials and next year's operating budget.
Budget 2023 - Laura McKinnon.xlsx
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Kananaskis Rodeo Association

Statement of Financial Position
as at June 30, 2020
(Unaudited - Notice to Reader)

	2020	2019
Assets		
Current		
Cash (note 2)	\$ 97,981	55,241
GST Receivable	268	2,504
	98,249	57,745
Investment (note 3)	1	1
	\$ 98,250	57,746
Liability and Net Assets		
Deferred revenue - casino funds	\$ 23,191	23,892
Net Assets	75,059	33,854
	\$ 98,250	57,746

Kananaskis Rodeo Association

Statement of Cash Flows
For the year ended June 30, 2020
(Unaudited - Notice to Reader)

	2020	2019
Cash flows from operating activities		
(Deficiency) excess of revenue over expenses	\$ 41,205	-18,447
Change in non-cash working capital items		
GST receivable	1,536	55
Deferred revenue - casino funds	0	23,611
Net increase in cash	42,741	5,219
Cash, beginning of year	55,241	50,022
Cash, end of year	\$ 97,982	55,241

Kananaskis Rodeo Association

Statement of Cash Flows
For the year ended June 30, 2020
(Unaudited - Notice to Reader)

1. Nature of operations

Kananaskis Rodeo Association is an organization that hosts the community's annual Pro-Rodeo and Dance. The association was incorporated under the Societies Act of Alberta. It qualifies as a not-for-profit organization as defined in the Income Tax Act, and as such, is exempt from income taxes under Section 149 (1) (f).

2. Cash

		2020	2019
Servus Credit Union - operating account	\$	74,790	31,349
Scotiabank - casino account		23,192	23,892
	\$	97,981	55,241

3. Investment

		2020	2019
Servus Credit Union - common shares	\$	1	1

Kananaskis Rodeo Assoc. Expenses	2023	2022
50/50 Tickets	4000	
Advertising	\$5,000	\$4,500
Animal Stock	33,000.00	27,000.00
Badge Supplies	\$ 600.00	\$ 500.00
Band for Dance	5,000.00	5,000.00
Bartending	1,250.00	1,000.00
Bull Fighter	2,500.00	2,500.00
CFR Tickets	3,600.00	3,600.00
Clothing - Grant Entry Participants	\$ 700.00	\$ 700.00
Clown	4,200.00	4,000.00
CPRA Approval Fees	5,500.00	5,300.00
Dance Tickets	\$ 600.00	\$ 500.00
Decorations for Dance	500.00	500.00
Event Prizes	2,000.00	2,000.00
Jr. Amateur Rodeo Prizes	\$ 700.00	\$ 700.00
Judges	2,500.00	2,000.00
Liability Insurance	\$ 5,235.00	\$ 2,500.00
Liquor and Supplies	12,000.00	10,000.00
MD of Crowsnest Pass	33,000.00	27,600.00
Mechanical Bull	2,100.00	2,100.00
Miscellaneous Expenses	\$ 2,200.00	\$ 500.00
Parking Attendants (4 days)	1,500.00	1,000.00
Portable Toilets	\$ 700.00	\$ 700.00
Program Preparation	5,300.00	4,600.00
Purse Payouts	43,606.00	22,000.00
Rodeo Set-Up and Take-Down	2,000.00	1,500.00
Rodeo Announcer	4,200.00	4,000.00
Rodeo Prizes	5,500.00	5,000.00
Rooms for Rodeo Judges/Entertainers	4,700.00	1,700.00
Security and Clean-Up	\$ 1,500.00	\$ 1,500.00
Sound System+ Big Screen	16,300.00	1,100.00
Sponsorship Supplies	6,500.00	6,200.00
Sports Medicine	\$ 3,400.00	\$ 3,050.00
Student Tickets for Rodeo	\$ 600.00	\$ 500.00
Supplies for Animals	\$ 3,000.00	\$ 2,500.00
Veterinarian	1,500.00	1,500.00
Wrist Bands	\$ 600.00	\$ 550.00
	\$227,091	\$159,900

Kananaskis Rodeo Assoc. Income	Budget 2023	Budget 2022
50/50 Tickets	8,000.00	8,000.00
Badges	2,400.00	2,400.00
Raffle	5,000.00	5,000.00
Beer Store	10,000.00	10,000.00
Dance - Liquor Ticket Sales	\$ 20,000.00	\$ 19,000.00
Dance Tickets	8,000.00	5,000.00
Grant from MD of Crowsnest Pass	31,950.00	27,600.00
Mechanical Bull	500	400
VIP Room	2500	800
Program Sales	1000	1000
Rodeo Proceeds from the Door	\$ 28,000.00	\$ 25,000.00
Room 2 -VIP Room (combined)	800	1000
Fees from Riders	19000	
Sponsorship Donations	\$ 70,000.00	\$ 60,000.00
	\$ 207,150.00	\$ 165,200.00

2023 Category 2 Grant Funding Application

Submission Date: 2022 09 28

Organization Information	
Name of Organization	Coleman Community Society
Organization Website	wix.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>A community group established in 1998 by businesses and individuals recognizing that together we could hold events for all age groups by focusing on our history and diversity and provide activities for all residents, visitors, and those passing through the Crowsnest Pass. We have worked with the Coleman and Blairmore Lions groups, Coleman Legion, Coleman Seniors, Doors Open Heritage Festival, CNP Chamber of Commerce, the Firemen, Air Cadets, the Boys and Girls Club and CCHS Leadership.</p>
<p>Purpose of the Application</p> <p>Sept. 30, 2022</p> <p>Our four main events are: Canada Day, July 1, Country Market held on the Saturday of the August long weekend, Pumpkins in the Park held on Nov. 1 and Christmas in the Park held the first Sunday in December.</p> <p>The details of each event are usually the same from year to year. There may be some deletions depending on other community groups' situations and financial constraints.</p> <p>All events that are sponsored by Coleman Community Society are totally free. The mandate of CCS is to provide inexpensive and accessible activities and events to all Pass residents and visitors of any age. Coleman Community Society is a community group which was established in 1998 by businesses and individuals recognizing that together we could hold events for all age groups by focusing on our history, diversity and community spirit. They promote the chance for people to meet, connect, participate and form new relationships. Our events depend on donations and funding from businesses and other like-minded organizations. Some of these organizations are Coleman and Blairmore Lions, Doors Open Heritage Festival, CNP Chamber of Commerce, The Firemen, Air Cadets and the schools of the CNP. Many businesses in the CNP benefit financially as we shop locally for the majority of our required goods and services to host our events. Businesses contribute to our event success by posting our advertisements, posters and brochures. Our events are planned and operated by many volunteers from all walks of life here in the Crowsnest Pass and beyond. Their jobs can be setting up equipment and tents, distributing posters and brochures, collecting pumpkins, decorating for Christmas, serving hot chocolate and cookies at the shelter and cleaning up after every event. Our Society often provides</p>

free tents, while members volunteer time to other community organizations like the Bellecrest Society, Kananaskis Rodeo, Crowsnest Nordic Ski Club, and CanDo for their Wintervention/Skijoring event. Advertising is a significant cost for all of our events, as we advertise in local and area newspapers and various local and provincial brochures and directories.

We feel that our events have been successful and appreciate the support, financially, along with manpower and materials from the Municipality.

With all of our events attendance is totally dependent on the weather; the day of the week is a significant factor, especially in the case of Canada Day and Pumpkins in the Park. Our meetings are held upstairs in the Coleman Legion the 1st Thurs. of the month at 6:30 pm. Everyone is welcome.

Sincerely,

Jane Ann Reimer, Pres. Coleman Community Society

Facilities Required: Flumerfelt Park and area, including washrooms, and with cleaning staff available would be ideal. We also provide additional porta potties and hand washing stations. Barricades are needed for the parade route and for controlling access to the park during our other events. The municipal workers put them out at key locations and then volunteers place them and remove them the day of the parade or event.

Rental: Tables for the Country Market

Contact Persons: Jane Ann Reimer, President Gail DesMoulins, Treasurer

Home: 403-563-5408

Cell: 403-563-0265

Email: reimcons@telus.net

Home: 403-563-0590 Email: aandgdes@gmail.com

Erin Matthews, Secretary, Home: 403-562-2055

Cell: 403-563-9493

Email: erin'snest@hotmail.com

Additional Information

Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
We have not been denied.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Canadian Heritage, Crowsnest Pass Agricultural Society
Have you performed any other fundraising projects? If yes; what and how much was raised?
50/50 draw - \$603.50

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2020 - \$5000 for events: 2022 - \$3895 for events
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
We still have events to be held in 2022, so a final report cannot be filed until after the end of 2022.

Category 2 & 3 Grant Request Information
Name of Event
Canada Day (July 1), Crowsnest Country Market, Pumpkins in the Park, Christmas in the Park
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2023-07-01
Total Amount Requested
\$7280
Please provide a report outlining the event or activity.

Category 2 & 3 Grant Request Information
Totally volunteer run. Attracts visitors to the Pass, who stay overnight, and spend money at local businesses. Enjoyment for local families, including low income families. All our events are free for everyone to enjoy.

Financial
Please upload your most recent financial statement
Financials2021audited - Gail Des Moulins.pages
Please upload your current year financials and next year's operating budget.
CCSbooks2022 - Gail Des Moulins.pdf , funding2023v2 - Gail Des Moulins.pdf
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Audited Financial Statement for January to December 2021

COLEMAN COMMUNITY SOCIETY

INCOME STATEMENT 01/01/21 TO 12/31/21

REVENUE

Memberships	\$ 30.00
Miscellaneous	73.95
Canadian Heritage grant	1000.00
Tent Rental	750.00
Donation	1213.31
Interest on Savings Account	20.94
TOTAL REVENUES	<u>\$ 3088.20</u> =====

EXPENSES

Advertising (non project specific)	63.00
Donations- Legion Poppy Fund, Museum	200.00
Planters - Planters, flowers, including Francine Donation	923.63
Memberships - AUMA , AG Society	132.75
Insurance (General, not including Christmas wagon)	774.12
Office supplies	9.40
Volunteer Appreciation	155.40
Project/Event Ads	657.30
Project/Events	2847.66
TOTAL EXPENSES	<u>\$5763.86</u> =====
NET INCOME/LOSS	(\$2675.06)

Audited Financial Statement for January to December 2021

COLEMAN COMMUNITY SOCIETY

BALANCE SHEET AS AT 12/31/21

CURRENT ASSETS

Servus Credit Union Checking Account	\$ 1,780.35
Servus Credit Union Savings Account	10,470.35
	<hr/>
TOTAL ASSETS	\$ 12,250.70
	=====

EQUITY

Retained Earnings	\$14,507.56
Current Earnings (Loss)	- 2675.06
	<hr/>
Uncashed Cheques - #66, 67	418.20
	<hr/>
TOTAL EQUITY	\$ 12,250.70
	=====

Generated October 5, 2020,
By Francine Kilgannon, Carol Poelt, Secretary/Treasurer
Coleman Community Society
Revised Apr 5, 2022 G. DesMoulins, Member Coleman Community Soc.

Approved by

Gail DesMoulins Apr 7 2022
G. DesMoulins 6 Apr 2022

(Print Name & Position, Sign & Date)

		CHQ	BA	NK	I	Member.	Donations		GRANTS	TABLE
Date	JAN 1 - DEC 31 2022	#	DB (out)	CR (IN)	I	ships				RENTAL
	CHEQUEING ACCOUNT				I					
					I					
January 01	Opening Balance			\$1780.35	I					
					I					
Jan 6	Blairmore IGA (from Dec 2021)	66	149.40							
Jan 6	Pass Herald Christmas Ads (from dec 21)	67	268.80							
February 18	Ag Society donation & 2 memberships			810.00	I	10.00	800.00			
March 01	AUMA membership reduced rate	68	57.75		I					
March 03	AMSC Insurance CCS coverage and liability	69	842.53		I					
March 03	CNP Cando/CCRS - Hugs and Hearts sign	70	50.00		I					
March 04	CNP grant			3875.00	I				3875.00	
March 07	Ag society membership	71	\$75.00		I					
April 21	Herald - AGM ad	72	\$94.50		I					
April 25	Federal Govt. Money			\$740.00					740.00	
May 30	Ag Society donation & 1 memeership			\$3,005.00	I	5.00	3000.00			
May 30	Pass Herald - Volunteer Week Supplement	73	37.80		I					
June 03	Library Donation for Judy Bradley	74	\$100.00		I					
June 14	Memberships			60.00	I	60.00				
June 16	Jane Ann - Stamps, Postage	75	\$21.93		I					
June 28	Cash - Parade Prizes	76	420.00		I					
June 29	Astro Jump - for Canada Day	77	1081.25		I					
June 29	Cash - for Piper - Canada Day	78	\$600.00		I					
July 01	July 1 - Kevin - Music	79	\$250.00		I					
July 04	Income from July 1			386.00	I					
July 03	Pass Beverages - Hot dogs	80	328.00		I					
Jul 3	Herald - Canada Day Supplement	81	315.00		I					
July 03	IGA - Food for July 01	82	113.70		I					
July 03	Diane - Canada Day supplies	83	\$92.14		I					
July 03	Erin - Canada Day Float Decorations	84	47.25		I					
Jul 3	Spring Break Flower Farm - planters,flowers	85	151.76		I					
July 03	Crow Works - Every Child Matters	86	\$99.75		I					

July 05	Shootin the Breeze - AD	87	\$78.75		I					
July 05	IGA - forks for cake Canada Day	88	\$31.09		I					
July 14	Gail - Canada Day food/drinks/posters	89	\$384.68		I					
July 14	Crowsnest Cando - Highway Sign	90	\$50.00		I					
July 14	Sparkle and Shine Face Painting	91	\$210.00		I					
July 25	Cash - 50/50 Float for Market	92	\$400.00		I					
Jul 22	Vendors, memberships(\$135 Vendors)			\$274.55	I	\$20.00				\$254.55
July 25	Edie Shakleton - Canada Day, planters	93	\$108.10		I					
July 30	Vito's - Pizza for Market	94	\$165.85		I					
August 02	Cash from Snacks stand(incl float \$160)			\$618.00	I					
Aug 8	Herald - Homecoming Supplement	95	\$48.30		I					
August 08	Jane Ann - Ukranian flags	96	\$41.12		I					
August 08	Kevin Smith - Market Music	97	\$200.00		I					
August 08	IGA - lunch food - tent day	98	\$142.66		I					
August 08	CNP - tables, etc, for Market	99	\$190.00		I					
August 13	Gail - Market expenses	100	\$184.84		I					
August 15	Vendor Cash - market			\$255.00	I					\$255.00
August 15	50/50 float from Market - returned			\$400.00	I					
August 16	Bottles,food buyback,membership, donation			\$205.40	I					
August 24	Copy Magic - 50/50 tickets	101	\$12.59		I					
Sep deposit	50/50 Winnings - Country Market			\$604.50	I					
					I					
					I					
					I					
					I					
					I					
					I					
	Totals		\$7,444.54	\$11,233.45	I	\$95.00	\$3,800.00	\$0.00	\$4,615.00	\$509.55
	Totals to check everything in a column		\$7,444.54	\$11,233.45	I					
			CR	DR	I					
December 31	Closing Balance			\$5,569.26	I					
					I					

TENT	Canada	Country	MISC.	I	ADVERT	CANADA	COUNTRY	PUMPKINS	CHRISTMAS	VOLUNTEER		MISC.
RENTALS	Day	Market		I	ising	DAY	MARKET			APPREC.		
				I								
				I								
				I								
				I								
									149.40			
									268.80			
				I								
				I								57.75
				I								842.53
				I						50.00		
				I								
				I								75.00
				I	94.50							
				I								
				I	37.80							
				I								\$100.00
				I								
				I								21.93
				I		420.00						
				I		1081.25						
				I		600.00						
				I		250.00						
	386.00			I								
				I		328.00						
				I		315.00						
				I		113.70						
				I		92.14						
				I		47.25						
				I								151.76
				I								99.75

				I	78.75							
				I		31.09						
				I		384.68						
				I		50.00						
				I		210.00						
				I			400.00					
				I								
				I		108.10						
				I			165.85					
		\$618.00		I								
				I	48.30							
				I							41.12	
				I			200.00					
				I			142.66					
				I			190.00					
				I			184.84					
				I								
			\$400.00	I								
			\$205.40	I								
				I			12.59					
		604.50		I								
				I								
				I								
				I								
				I								
				I								
				I								
				I								
\$0.00	\$386.00	\$1,222.50	\$605.40	I	\$259.35	\$4,031.21	\$1,295.94	\$0.00	\$418.20	\$50.00	\$0.00	\$1,389.84
				I								
				I								
				I								
				I								

SAVINGS ACCT	
OPENING BALANCE	10,470.35
INTEREST - JAN	\$1.78
FEB	\$1.61
MARCH	\$2.07
APRIL	\$2.58
MAY	\$3.36
JUNE	\$5.77
JULY	\$7.70
AUGUST	\$13.33
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
CLOSING BALANCE	\$10,508.55

Our financial year goes from January to December.

			<u>Expenses</u>	<u>Income</u>
Canada Day	Cash - Parade Prizes		\$420.00	
	Astro Jump - for Canada Day		\$1081.25	
	Cash - for Piper - Canada Day		\$600.00	
	July 1 - Kevin - Music		\$250.00	
	Pass Beverages - Hot dogs		\$328.00	
	Herald - Canada Day Supplement		\$315.00	
	IGA - Food for July 01		\$113.70	
	Diane - Canada Day supplies		\$92.14	
	Erin - Canada Day Float Decorations		\$47.25	
	IGA - forks for cake Canada Day		\$31.09	
	Gail - Canada Day food/drinks/posters		\$384.68	
	Crowsnest Cando - Highway Sign		\$50.00	
	Sparkle and Shine Face Painting		\$210.00	
	Edie Shakleton - Canada Day, planters		\$108.10	
	Income from Snacks Stand			\$386.00
	Total		\$4031.21	\$386.00
Country Market	Vito's - Pizza for Market		\$165.85	
	Kevin Smith - Market Music		\$200.00	
	CNP - tables, etc, for Market		\$190.00	
	Gail - Market expenses		\$184.84	
	Copy Magic - 50/50 tickets		\$12.59	
	Cash from Snacks stand(incl float \$160)			\$618.00
	Vendor Cash - market			\$255.00
	Bottles,food buyback,membership, donation			\$205.40
	Vendors, memberships(\$135 Vendors)			\$274.55
	50/50 Winnings - Country Market			\$604.50
			\$753.28	\$1957.45

We have two more events scheduled for 2022, Pumpkins in the Park, and

Christmas in the Park.

COLEMAN COMMUNITY SOCIETY (CCS) REQUEST FOR FUNDING 2023

ANTICIPATED EXPENSES		INCOME		REQUEST	
CANADA DAY					
Parade Float	\$400.00				
Candy	250.00				
Parade Band	1,000.00				
Astro Jump	2,000.00				
Music	300.00				
Advertising	1,000.00				
Volunteer Lunches	200.00				
Cakes	250.00				
Children's Games	200.00				
Decorations	100.00				
Parade Prizes	500.00				
Hot Dog Stand	<u>750.00</u>	\$500.00			
	6950.00				
Canadian Heritage		\$1000.00			
CCS Contribution		<u>\$2000.00</u>			
		\$3500.00			
				\$3000.00	
COUNTRY MARKET					
Volunteer Lunches	\$300.00				
Table and Barricade rentals	\$200.00				
Advertising	\$1000.00				
Coffee, Baking for Vendors	\$200.00				
Music	\$300.00				
Hot Dog Stand	<u>\$750.00</u>				
	\$2750.00				
Vendors' Fees		\$1200.00			
CCS Contribution		\$500.00			
Hot Dog Stand		<u>\$500.00</u>			
		\$2200.00			
				\$500.00	

ANTICIPATED EXPENSES		INCOME		REQUEST	
PUMPKINS IN THE PARK					
Supplies: hot chocolate,					
coffee, cookies, candles,					
propane for stoves	\$500.00				
Advertising	\$800.00				
CNP Air Cadets (labour)	\$200.00				
Supper for volunteers	<u>\$200.00</u>				
	\$1700.00				
CCS Contribution		\$300.00			
				\$1400.00	
CHRISTMAS IN THE PARK					
Advertising	\$600.00				
Decorations	\$100.00				
INSURANCE for Hay Ride	\$800.00	Increased			
coffee, hot chocolate, cookies	\$500.00				
propane for stoves	<u>\$100.00</u>				
	\$2100.00				
CCS Contribution		\$300.00			
				\$1500.00	
Additional Expenses					
General Insurance	\$750.00				
Memberships-AUMA &					
AG Society	\$130.00				
				\$880.00	
Total Request for 2023				\$7280.00	

We think that our costs may increase next year, as many costs in life have increased, Including general insurance, memberships, food, advertising. If we have any large, unexpected expenses, we will have to dip into our savings account.

2023 Category 2 Grant Funding Application

Submission Date: 2022 09 26

Organization Information	
Name of Organization	Crowsnest Pass Economic Development Board
Organization Website	www.cnpheritagefest.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>The Crowsnest Pass Doors Open & Heritage Festival is a weekend long event that showcases the extraordinary history of Crowsnest Pass. It shares the stories of the people, places, and architecture of the area through free tours and culturally enriching experiences. The weekend of events engages and educates residents of Crowsnest Pass' history and heritage resources and increases tourism traffic to the community.</p> <p>The Crowsnest Pass Doors Open was originally a segment of Doors Open Alberta, a major tourism initiative that engages communities in their unique heritage. It is part of an international, national, and provincial program that showcases Alberta's and the Crowsnest Pass' architectural heritage and human history. This is done through heritage hikes, architectural tours, historic building tours, and town tours.</p>
<p>Purpose of the Application</p> <p>Municipal grant money is used towards advertising, local artists, our heritage youth performance and to help offset the cost of the venue for the Launch Event.</p> <p>We advertise in local newspapers, local radio, print posters locally and in addition to local we advertise with the Cranbrook/Fernie radio station and print around 5000 brochures that are distributed throughout the community a month leading up to the event.</p> <p>We partner annually with over 30 other business'/organizations throughout Crowsnest Pass and attract 7000-10,000 people throughout the weekend.</p> <p>2022 Partners</p> <ol style="list-style-type: none"> 1. Frank Slide Interpretive Centre 2. Crowsnest Museum and Archives 3. Crowsnest Historical Society

4. Alberta Provincial Police Barracks
5. Uplift Adventures
6. Crowsnest Homecoming
7. Heritage Crowsnest
8. Blairmore Lions
9. Bellevue Underground Mine
10. Crowsnest Pottery Club
11. Coleman Community Society
12. Coleman Seniors
13. Bellecrest Community Association
14. SpringBreak Flower Farm
15. Sentinel Summit #26
16. Crowsnest Pass Allied Arts Association and Public Art Gallery
17. Grand Union Hotel
18. Royal Canadian Legion – Coleman #9
19. National Motor Coach
20. Crowsnest Conservation Society
21. Several Crowsnest Pass Artist's Studios
22. Crowsnest Community Market
23. Alberta Culture, Multiculturalism and Status of Women
24. Community Futures Crowsnest Pass
25. Crowsnest Cando Society
26. Crowsnest Pass Agricultural Society
27. Crowsnest Heritage Youth Theatre Company
28. Leitch Collieries Provincial Historic Site
- 29 Crowsnest Heritage Initiative
30. Hillcrest Miners' Club
31. Crowsnest Pass Agricultural Society
32. Canadian Heritage
33. Riversdale Resources
34. Municipality of the Crowsnest Pass
35. Jo Jo Adventure Rentals
36. Cosmopolitan Hotel

We also have received funding from Riversdale Resources for our Launch Event, Crowsnest Pass Ag Society for the printing of our brochures and from the Federal government for the BCAH grant, but grant funding is never certain, and in most cases, is not confirmed until May and July. A commitment from the Municipality will allow us to source out additional entertainment to offer at the Festival.

If Category 2 Funding was denied to our organization we would need to cut down the scale of our event largely. We would not be able to host a high quality Launch event the Friday evening (which attracted 160 people in 2022 and provided a great opportunity to Youth in our community), we would have to cut back on advertising resulting in less awareness of the event.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
In 2022 we applied for BCAH grant money from the Federal government to pay for local advertising and artists (Food & Tunes, Heritage Youth Group, programing with the Public Art gallery, etc.)	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
No	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
Category 2 Grant Funding 2022- \$5000, purpose- Facility rental, advertising, musicians & artists 2021- \$5000, purpose- Facility rental, advertising, musicians & artists
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?
Attached is the 2022 report. I am sending this now, as I was waiting for all event organizers to send in the evaluation forms for their events.

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Pass Doors Open & Heritage Festival
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2023-08-03
Total Amount Requested
\$6000.00
Please provide a report outlining the event or activity.
Attached

Financial
Please upload your most recent financial statement
Ec Dev Financials 2021 - Brandy Fehr.pdf
Please upload your current year financials and next year's operating budget.
Economic Development Bank Stmt. - Brandy Fehr.pdf
Supporting information (if needed)
2022 Doors Open and Heritage Festival Final Report - Brandy Fehr.pdf
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

**Economic Development Board Society
Comparative Income Statement**


	Actual 01/01/2021 to 31/12/2021	Actual 01/01/2020 to 31/12/2020
REVENUE		
Revenue		
Doors Open	20,075.00	8,500.00
Interest Revenue	139.57	92.58
Total Other Revenue	<u>20,214.57</u>	<u>8,592.58</u>
TOTAL REVENUE	<u>20,214.57</u>	<u>8,592.58</u>
EXPENSE		
General & Administrative Expe...		
Doors Open & Heritage Festival	19,171.95	2,565.84
Interest & Bank Charges	189.99	249.60
Total General & Admin. Expen...	<u>19,361.94</u>	<u>2,815.44</u>
TOTAL EXPENSE	<u>19,361.94</u>	<u>2,815.44</u>
NET INCOME	<u>852.63</u>	<u>5,777.14</u>


Approved by: John Husch, Chair September 22, 2022


Approved by: Marie Ruzek, Secretary September 22, 2022

Economic Development Board Society Comparative Balance Sheet

	As at 31/12/2021	As at 31/12/2020
ASSET		
Current Assets		
Chequing Bank Account	23,200.23	22,376.09
Heritage Signage	0.00	12.08
Marketing Consortia	2,816.99	2,915.99
Total Cash	26,017.22	25,304.16
Investments	18,748.48	18,608.91
Total Current Assets	44,765.70	43,913.07
TOTAL ASSET	44,765.70	43,913.07
LIABILITY		
Current Liabilities		
Account Payable (JE)	27,044.18	27,044.18
Deferred Revenue (Marketing Co...)	2,068.71	2,068.71
Total Current Liabilities	29,112.89	29,112.89
TOTAL LIABILITY	29,112.89	29,112.89
EQUITY		
Owners Equity		
Fund Balance- Previous Year	14,800.18	9,023.04
Current Earnings	852.63	5,777.14
Total Fund Balance	15,652.81	14,800.18
TOTAL EQUITY	15,652.81	14,800.18
LIABILITIES AND EQUITY	44,765.70	43,913.07


 Approved by: John Husch, Chair September 22, 2022


 Approved by: Marie Ruzek, Secretary September 22, 2022



Crowsnest Pass Doors Open and Heritage Festival
17th Annual
July 28 – August 1, 2022
Final Report

The Crowsnest Pass Doors Open and Heritage Festival organizing committee are pleased to report that our 17th annual event was a great success. We would like to thank all the community partners and sponsors that helped to make this event the success it was. In all 36 partners and sponsors participated this year. Throughout the Crowsnest Pass 31 different activities were offered in person as well as virtual events. Almost 8,000 people, Crowsnest Pass residents and visitors to our community, participated in the events.

An incredible amount of volunteer time goes into the planning and executing of this event, and the organizing committee would like to once again extend its thanks to all those members of our community who took time to participate. We believe, as always, that we did *Open Our Doors* to the Crowsnest Pass and allowed people to experience our beautiful landscapes, architecture and unique history.

We were very pleased this year to have sponsorship from several organizations including: Alberta Culture and Status of Women, Alberta Historical Resources Foundation, Riversdale Resources, Municipality of the Crowsnest Pass, Community Futures – Crowsnest Pass, Canadian Heritage, and the Crowsnest Pass Agricultural Society. These sponsors helped us to successfully market our event.

Once again, job well done and let's start making plans for next year's Crowsnest Pass Doors Open and Heritage Festival, which will be our 18th year. We are exploring great new themes for our 18th year, so we can make it bigger and better. If your business, society, organization or group would like to participate in the 2023 event, please contact Brandy Fehr at Community Futures Crowsnest Pass 403-562-8858, or by email at bfehr@albertacf.com.

2022 Partners

1. Frank Slide Interpretive Centre
2. Crowsnest Museum and Archives
3. Crowsnest Historical Society
4. Alberta Provincial Police Barracks
5. Uplift Adventures
6. Crowsnest Homecoming
7. Heritage Crowsnest
8. Blairmore Lions
9. Bellevue Underground Mine
10. Crowsnest Pottery Club
11. Coleman Community Society
12. Coleman Seniors
13. Bellecrest Community Association
14. SpringBreak Flower Farm
15. Sentinel Summit #26
16. Crowsnest Pass Allied Arts Association and Public Art Gallery
17. Grand Union Hotel
18. Royal Canadian Legion – Coleman #9
19. National Motor Coach
20. Crowsnest Conservation Society
21. Several Crowsnest Pass Artist's Studios
22. Crowsnest Community Market
23. Alberta Culture, Multiculturalism and Status of Women
24. Community Futures Crowsnest Pass
25. Crowsnest Cando Society
26. Crowsnest Pass Agricultural Society
27. Crowsnest Heritage Youth Theatre Company
28. Leitch Collieries Provincial Historic Site
29. Crowsnest Heritage Initiative
30. Hillcrest Miners' Club
31. Crowsnest Pass Agricultural Society
32. Canadian Heritage
33. Riversdale Resources
34. Municipality of the Crowsnest Pass
35. Jo Jo Adventure Rentals
36. Cosmopolitan Hotel
37. CNP Adventures

Attendance numbers for 2022
Crowsnest Pass Doors Open and Heritage Festival events:

2022		Crowsnest Pass Doors Open numbers		
			In-person Attendance	Virtual Attendance
Launch event MDM			160	
Polish Hall Open House			77	
App Building numbers			211	
Frank Slide Videos				3336
Bellevue Mine			586	
Public Art Gallery			100	
Crowsnest Museum			123	
Leitch Collieries			600	
Frank Slide Centre			1091	
Pottery Club			354	
Coleman Country Market			900	
Teddy Bear Picnic			35	
Pass Beer Company			790	
Grand Union			90	
Grape Harvest Gala			65	
Cemetery tour			70	
Self guided tours			400	
Photo contest			13	
Studio tours			153	
Lime Kiln Tours			34	
Lawmen Bus Tour			44	
Lions BBQ/Train Rides			250	

Boardwalk Talks Frank Slide		102	
Frank Slide Guided Hike		68	
Drop In Bocce Ball		50	
Bellevue Arena Memorial Park Activities		190	
Coleman Legion #9		75	
Jo Jo Adventure Rentals		30	
Cosmopolitan Hotel		20	
Uplift Adventures		6	
Voices from the Pass Documentary		138	
Crowsnest Community Market-Kidsfest		1500	
CNP Adventures		21	
Coleman Seniors Spaghetti Dinner		30	
TOTAL		8376	3336

2023 Crowsnest Pass Doors Open & Heritage Festival

Income

Carry Over from 2021	1100
BCAH- Federal Grant	19500 * Grant requested will be advised
Municipality of Crowsnest Pass	6000
CNP Ag Society	1000
Riversdale	1000
Other potential sponsors	1000
Total	29600

Expenses

Poster Design	200
Highway Banners- Date Changes	300
Highway Signs	100
Printing Costs	

Brochures	1300
Posters-Doors Open	150

Design & Print

Advertising

Stingray Radio	1000
Pass Herald	800
Shootin the Breeze	500
The Drive	700
CNP Visitors Guide	210
Facebook Ads	300

Vignettes- Youth Theatre Company

Writers Fee	1200
Actor Honorariums	1000
Directors Fee	1000
Costumes	500

Musicians Showcases	8000
Tent & Stage Rental	5000
Sound & Lighting	2500
Sanitation & Washroom Costs	1000
Launch Event	1600
Launch Beverages	200
Launch Insurance	400
Volunteer Appreciation	500

Total	28460
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FINAL	1140
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2022 Category 2 Grant Funding Application

Submission Date: 2022 09 28

Organization Information	
Name of Organization	Crowsnest Consolidated High School
Organization Website	www.crowsnesthighschool.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
Education
Purpose of the Application
CCHS Graduation 2023 Ceremonies

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
No	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2022 - \$4000 2021 - Covid carry over
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
CCHS 2023 Grad Ceremonies
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2023-05-12
Total Amount Requested
5000
Please provide a report outlining the event or activity.
CCHS 2023 Grad Ceremonies - Spring celebration, dinner, diplomas and awards for high school graduation

Financial
Please upload your most recent financial statement

Financial
Grad 2022 Financial Statement - Ryan Bowen.doc
Please upload your current year financials and next year's operating budget.
Grad 2022 Financial Statement - Ryan Bowen.doc
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

**GRADUATION 2022
Financial Statement**

Operational Funds – Carry Forward	\$ 2000.00
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Revenue

Grad Banquet	9766.00
Fundraising Bottle Drive	7027.15
Municipality of the Crowsnest Pass Grant	4000.00
Senior Supper Donations	6402.00
Grad Levy	4635.50
Grad Hoodies	2309.00
Donations- Senior Center Volunteering	1260.00
Grad Committee Donation	200.00

Total Revenue	<u>\$37599.65</u>
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Expenditures

Grad 2022 Bench	525.68
Grad Hot Lunch	282.40
Arena Rental	2418.92
Grad Yeti Mugs	2490.45
Grad Lunch – Bottle Drive	86.65
Fun Awards	179.99
May Banquet Dinner	9649.66
Decorations	4770.65
Hoodies	2235.20
Cap and Gown Honorarium Guest Speakers	481.17
Cap and Gown Flowers	535.50
Ceremony Photographer	1050.00
FNMI Bead Feathers	150.00
Dry Clean Tablecloths	638.40
Cap and Gown Supplies, Programs	2385.32
Valedictorian Gift	300.00
Cap and Gown Refreshments	539.18
Mileage Grad Suit Pick up	327.89
Grad Yearbooks - Previous Year	1720.00
Gown rentals	1391.32

Total Expenditures	<u>\$32158.38</u>
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Revenue over Expenditures	\$5441.27
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Transfer To Grad Legacy	\$5441.27
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Transfer From Grad Legacy	\$2000.00
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Starting Operating Funds 2022-23	\$2000.00
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**GRADUATION 2022
Financial Statement**

Operational Funds – Carry Forward	\$ 2000.00
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Revenue

Grad Banquet	9766.00
Fundraising Bottle Drive	7027.15
Municipality of the Crowsnest Pass Grant	4000.00
Senior Supper Donations	6402.00
Grad Levy	4635.50
Grad Hoodies	2309.00
Donations- Senior Center Volunteering	1260.00
Grad Committee Donation	200.00

Total Revenue	<u>\$37599.65</u>
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Expenditures

Grad 2022 Bench	525.68
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Cap and Gown Supplies, Programs	2385.32
Valedictorian Gift	300.00
Cap and Gown Refreshments	539.18
Mileage Grad Suit Pick up	327.89
Grad Yearbooks - Previous Year	1720.00
Gown rentals	1391.32

Total Expenditures	<u>\$32158.38</u>
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Revenue over Expenditures	\$5441.27
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Transfer To Grad Legacy	\$5441.27
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Transfer From Grad Legacy	\$2000.00
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Starting Operating Funds 2022-23	\$2000.00
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2023 Category 2 Grant Funding Application

Submission Date: 2022 09 29

Organization Information	
Name of Organization	Bellecrest Community Association
Organization Website	www.bellecrest.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
<p>The Bellecrest Community Association has been in operation since 1982 and as a non-profit we strive to bring the community together through family friendly events. The association is built in a membership and volunteerism to support the events that are hosted by the Bellecrest Community Association.</p>
Purpose of the Application
<p>A few of our main events planned for the Fall Winter 22/Spring Summer 23 season include:</p> <ul style="list-style-type: none"> - Bellecrest Days (3rd weekend in June) - 1000+ attendees from children to seniors, parade, carnival games, petting zoo, vendors market and food trucks supported by sales during the event plus local retailers gaining the added foot traffic. Financial support (via Grants) assists the Bellecrest Community Association with the funds to pay for carnival games, petting zoo, event decorations and marketing - Million Lights Festival (Dec 3, 2022) - Estimated participants 200+ children to seniors, games and crafts for children, Santa, food and music will be in a variety of locations, Area retailers will be asked to be involved as well. Financial support will be needed for purchasing and installation of lights plus candy, craft supplies, Santas cost, food, and musicians' fees.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No

Additional Information	
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	
Lethbridge Foundation (Spring 2022 we got \$15,000 that was used for stage lighting, sound system and projector system)	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
In Spring 2022 we asked for donations from business in the area to help support the Bellecrest Days June 2022	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2018 \$5000 for Bellecrest Day 2020 \$5000 for Bellecrest Days (used in 2022)
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Bellecrest Days, Million Lights Festival including outdoor lights
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.

Category 2 & 3 Grant Request Information
When will this event/activity take place?
2023-06-17
Total Amount Requested
\$6,500 (\$5,000 for Bellecrest Days/\$1,500 for Million Lights Festival)
Please provide a report outlining the event or activity.
Bellecrest Days - 1000+ attendees from children to seniors, parade, carnival games, petting zoo, vendors market and food trucks supported by sales during the event plus local retailers gaining the added foot traffic. Numerous volunteers are needed to ensure that everything runs smoothly. /Million Lights Festival - 300+ attendees from children to seniors, doing crafts and games, Christmas activates, entertainment, Santa, food, hot chocolate, singalong etc.

Financial
Please upload your most recent financial statement
Bellecrest Financial statement to March 2022 - Bellecrest Community Association.jpg
Please upload your current year financials and next year's operating budget.
Copy of BUDGET BELLECREST 2023 - Bellecrest Community Association.xlsx , Bellecrest - Business Account Statement Sep 2. 22 - Bellecrest Community Association.jpg , Bellecrest - Business Account Statement Sep 2. 222 - Bellecrest Community Association.jpg , Bellecrest - Business Account Statement Sep 2. 223 - Bellecrest Community Association.jpg , Bellecrest - Business Account Statement Sep 2. 224 - Bellecrest Community Association.jpg
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

11:31 AM

05/02/22

Accrual Basis

BELLECREST COMMUNITY ASSOCIATION 2**Profit & Loss Standard**

April 2021 through March 2022

Apr '21 - Mar 22**Ordinary Income/Expense****Income**

AG SOCIETY	1,500.00
Bucket draw	135.00
DONA TION INCOME	363.00
Etransfere	40.00
INCOME MISCELL	542.85
Insurance Rebate	57.75
Membership Dues	365.00
Tent Rentals	75.00

Total Income	3,078.60
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Expense

BANK CHARGES	54.50
CANADIAN FLAGS	91.93
Connession	432.43
Deposit Slips	26.25
Festival Lights Event	476.84
Festival of Lights	1,665.53
Gifts Expense	28.51
Insurance	173.25
MAIN STREET	296.54
Meeting Expense	108.55
Membership Fees	150.00
Other Miscellaneous Expenses	49.66
Postage and Delivery	5.00
QSD	542.85
Stage	249.20
Stationery	58.75
Supplies and Materials	90.23
Uncategorized Expenses	45.00

Total Expense	4,545.02
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Net Ordinary Income	-1,466.42
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Net Income	-1,466.42
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BELLECREST COMMUNITY ASSOCIATION
BELLECREST DAYS FESTIVAL OF LIGHTS
BUDGET 2023

INCOME

MUNICIPALITY OF CNP	\$6,500.00
CASINO ACCOUNT	\$5,000.00
DONATIONS	<u>\$4,000.00</u>

TOTAL RECEIPTS \$15,500.00

EXPENDITURES BELLECREST DAYS

CARNIVAL FOR KIDS	\$5,000.00
PETTING ZOO	\$1,000.00
PARADE RIBBONS	\$225.00
PARADE PRIZES	\$500.00
ENTERTAINMENT	\$600.00
DECORATIONS	\$400.00
IGA Food	\$300.00
ADVERTISING	\$800.00
CNP WASTE	\$525.00
FACE PAINTING,BALLOONS,ETC	\$1,000.00
MISCELLANEOUS (FLOAT ETC	\$350.00
TOTAL EXPENDITURES BELLECREST DAYS	\$10,700.00

EXPENDITURES Festival OF LIGHTS

ENTERTAINMENT (INCLUDING SANTA)	\$800.00
LIGHTS	\$2,000.00
DECORATIONS	\$400.00
FOOD (HOT DOGS, HOT CHOCOLATE ETC.)	\$500.00
CANDY BAGS	\$300.00
ADVERTISING	\$400.00
GAMES AND CRAFTS	\$400.00
TOTAL EXPENDITURES FESTIVAL LIGHTS	\$4,800.00

TOAL EXPENDITURES \$15,500.00

2023 Category 2 Grant Funding Application

Submission Date: 2022 09 30 (Originally submitted as a Category 1)

Organization Information	
Name of Organization	CNP 40
Organization Website	www.cnp40.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>CNP 40 offers drop in teen events encouraging youth to be social and try new things in a safe and positive environment. Existing services, programs and events within the community are supported and promoted by CNP 40 in their efforts to build assets in children and youth. Annual events such as The Amazing Race bring awareness of the assets to youth and adults in the community. CNP 40 builds connections with the youth and community providing volunteer and employment opportunities. CNP 40 is driven by youth ideas and efforts working directly with the community and schools.</p>
<p>Purpose of the Application</p> <p>In September of 2023, we will be hosting our 8th annual Amazing Teen Race. This event has grown over the years and in 2022 we had 88 youth participants and 82 community members/local businesses volunteer their day for the kids. In 2022, we received funding support from Coleman Lions, Blairmore Lions, Coleman Legion and Scotia Bank which amounted to a total of \$2200.00. All the money that we receive through funding or donations is spent locally. Participants are charged \$35.00 as a registration fee. Participants are provided with a drawstring bag with sponsorship logos, a CNP 40 buff, pancake breakfast, bagged lunch and BBQ supper. Meals are provided to all of our volunteers as well. Cash prizes are awarded for 1st and 2nd place junior and senior teams as well as individual challenge winners. Draw prizes for all participants are either donated or purchased locally. The Amazing Race has proven to be the event of the year for Grade 7 -12. With numbers increasing each year and inflation, our costs have gone up considerably. The Amazing Race expenses are over 11,000.00. This is a large portion of our annual budget which stretches over the year where we also provide many other events and activities monthly and throughout the summer for teens. Additional funding is required to continue this event.</p>

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
If you applied for and were denied funding from other sources, please list them here.	
Canada Post	
If you applied for and were granted funding from other sources, please list them here.	
FCSS	
Have you performed any other fundraising projects? If yes; what and how much was raised?	
We don't fundraise but we do receive funds locally from the Blairmore Lions, Coleman Lions, Scotia Bank each year to help support The Amazing Race	

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
We received Category 1 in 2021 for \$5400.00 (used in 2022) and Category 2 for \$5000.00 for 2022
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 1 Grant Request Information
Which grant category is your organization applying for in this application?
Category 1
Total Amount Requested

Category 1 Grant Request Information
\$7000
Is the amount requested for operating or capital expenditures?
Operating
Please provide a full description of the project.
<p>n September of 2023, we will be hosting our 8th annual Amazing Teen Race. This event has grown over the years and in 2022 we had 88 youth participants and 82 community members/local businesses volunteer their day for the kids. During this event, teams of 4 are provided clues that will take them throughout town completing challenges hosted by businesses and local organizations. This year the race was in Bellevue and Hillcrest and we had 14 really great challenges.</p> <p>Hillcrest Fish & Game - purchased rainbow trout for the kids to filet</p> <p>Rinaldi Welding - had the kids welding</p> <p>Kanaskis Rodeo Association - taught the kids the art of roping and how to tie different knots.</p> <p>A Copper Bind - Meghan Painter taught the kids Macreme</p> <p>The Crowsnest Community Library - had geocaching challenges in the park</p> <p>The Hamiltons - had a team building challenge that included going a 100' with their legs tied together in a running mat without breaking an egg.</p> <p>Turning Point Dance Studio - did Tic Tok dances</p> <p>Crockets - tested the participants with in store challenges</p> <p>The Underground Mine - had challenges outside and inside the mine</p> <p>Troi Crombie - had an art project that included painting bookmarks as a team with a team design.</p> <p>The Goal Diggers - had team building challenges one that included the team all holding a tote filled with water with their feet while they took off their socks and shoes one at a time without spilling.</p> <p>Bellecrest Association - Built 22 bird boxes to distribute throughout the community.</p> <p>Ashcroft - participants built sidewalks made from pallets</p> <p>Coleman Lions - A pancake toss challenge</p> <p>Tim Hortons - provided a Pit Stop with timbits and hot chocolate</p> <p>Cash prizes are awarded for 1st and 2nd place junior and senior teams as well as individual challenge winners. This year's Individual challenge sponsors were Crowsnest Candy Store, Rocky Mountain Optometry, Burmis Bed & Bales, and Charley Biggs. Draw prizes for all participants are either donated or purchased locally. A drawstring bag with sponsorship logos, a CNP 40 buff, pancake breakfast, bagged lunch and BBQ supper are included in the registration costs of \$35.00. Meals are provided to all of our volunteers. We hold this event in each of the different communities within the Crowsnest Pass, rotating each year.</p>
If your request includes capital allocations, what is the estimated completion date of the project.
Did you get quotes for the proposed capital project?
Quotes for Project

Category 1 Grant Request Information

Financial
Please upload your most recent financial statement
Financial Statement 2021 - Stephanie Olsen.pdf
Please upload your current year financials and next year's operating budget.
Income Stmt As of Sept 30, 2022 - Stephanie Olsen.pdf , Budget 2023 - Stephanie Olsen.pdf , 2022 Amazing Race Income Stmt - Sheet1 copy - Stephanie Olsen.pdf , Current Year Budget to Date and Bank Balance as of September 30 - Stephanie Olsen.pdf , 2023 Forecasted Amazing Race Budget copy - Stephanie Olsen.pdf
Supporting information (if needed)
Meeting Minutes with Motion to Appoint Steph to apply for Category 1 - Stephanie Olsen.pdf
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

CNP 40

Financial Statement

For the Year January 1, 2021 - December 31, 2021

ASSETS

Bank Account - December 31, 2021	12830.77	
Accounts Receivable	\$0.00	
Total Assests	\$12,830.77	\$12,830.77

LIABILITES & FUND BALANCE

Accounts Payable	\$0.00	
Total Liabilities	\$0.00	\$0.00
Fund Balance		
Closing Balance Previous Year		7700.03
Current Year Surplus (Deficit)		5,130.74
Fund Balance		\$12,830.77
Total Liabilities & Fund Balance		12830.77

This financial statement has been reviewed and approved by:

Kayla Strandquist	Name	
VICE President	Position	
April 20, 2022	Date	
Abby Rice	Name	
Secretary	Position	
April 21, 2022.	Date	

CNP 40				
AS OF SEPTEMBER 30, 2022				
<u>Income</u>				
Grants & Donations		9,350.00		
FCSS		20,000.00		
Program Fees		3,094.59		
Total Income		32,444.59		
<u>Expenses</u>				
Wages		11,376.00		
Honorariums		565.00		
Bank Fees		38.75		
Office Expenses		905.19		
Insurance & Membership		1,991.72		
Youth Programming		12,262.79		
Equipment		7,399.23		
Total Expenses		34,538.68		
Net loss				<u><u>-\$2,094.09</u></u>

2022 Amazing Race		
REVENUE		
Amazing Race Fees		2,711.72
Donations		2,200.00
Municipal Category 1 2022		5,400.00
Total Revenue		10,311.72
EXPENSES		
Coleman Lions Breakfast (FREE)		0.00
Bagged Lunches		652.51
Coleman Lions BBQ		821.51
Staff Hours		3,500.00
Bags & Buffs for Participants		1,694.25
Prizes		3,171.11
MDM Rental		721.78
Supply		438.57
Office/Printing		471.97
Total Expenses		11,471.70

Approx 5700	BUDGET ITEM			DESCRIPTION	Requested		Approved	TO Date	Over/Under
INCOME									
	2021 Carry Over	4,500.00							
	FCSS 2022				\$34,560.00		\$20,000.00	15,000.00	
	FCSS 2023				\$30,000.00				
	Amazing Race Registration Fees				\$2,700.00		\$2,711.72	2,711.72	
	Summer Camp Fees				\$341.20		\$341.20	341.20	
	Cooking Class Fees				\$100.00				
	Canada Post				\$5,000.00		\$0.00		
	Teck (Wellness Days)								
	Bear Smart				\$41.67		\$41.67	41.67	
	Scotia				\$500.00		\$500.00	500.00	
	Landfill				\$550.00		\$550.00	550.00	
	Lions				\$1,000.00		\$1,000.00	1,000.00	
	Winterintervention Cando				\$1,000.00		\$1,000.00	1,000.00	
	FCSS - youth Week Expenses				\$200.00		\$200.00	200.00	
	Orchestra						\$250.00	500.00	
	Coleman Legion							100.00	
	Coleman Lions							500.00	
	Category 2 2021				\$1,000.00		\$5,400.00		last year
	Category 2 2022				\$5,000.00		\$5,000.00	5,000.00	
	Category 2 2023			5000					
TOTAL INCOME					\$81,992.87		\$36,994.59	27,444.59	
EXPENSES									
		FCSS Funds	Other Funds to be Allocated/Grants & Donations	Total Projected Program Budget				RUNNING TOTAL EXPENSES	
	Approved								\$ -
	Admin Wages Direct to Programs	8,300.00		8,300.00				\$7,876.00	\$ 424.00
									\$ -
									\$ -
	Program Staff Wages	3,500.00		3,500.00				\$3,500.00	\$ -
									\$ -
	Bank Charges	100.00		100.00				\$38.75	\$ 61.25
	Equipment	1,000.00	500.00						\$ -
	Amazing Race Equip (Cat 1 - 2022)		5,000.00						
	Landfill Grant		550.00	7,050.00				\$7,399.23	\$ (349.23)
									\$ -
									\$ -
	Honorariums		500.00						\$ -
	Orchestra		500.00	1,000.00				\$565.00	\$ 435.00
									\$ -
	Facility Rental			0.00					\$ -
	Insurance	1,600.00		1,600.00				\$1,991.72	\$ (391.72)
	Program Materials	4,000.00							
	Youth Week		200.00						
	Summer Fees		341.20						
	Bear Smart		41.67						
	Can Do		1,000.00	5,582.87				\$4,337.14	\$ 1,245.73
	Amazing Race								
	Amazing Race (Lions)		1,000.00						
	Amazing Race (Registration Fees)		2,711.72						
	Amazing Race (Scotia Bank)		500.00						
	Amazing Race (Cat 2 - 2021)		5,400.00	10,711.72				\$7,925.65	\$ 2,786.07
	Coleman Legion		100.00						
	Coleman Lions		500.00						
	Office Expense	1,500.00		1,500.00				\$905.19	\$ 594.81
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
		20,000.00	18,844.59	39,344.59	\$0.00				
Totals		20,000.00	18,844.59	39,344.59	0.00			34,538.68	\$ 4,805.91
Bank Balance September 30, 2022									
		5,736.62							

2023 Forecasted Amazing Race Budget		
REVENUE		
Amazing Race Fees		2,700.00
Donations		2,000.00
Municipal Category 1 2022		7,000.00
Total Revenue		11,700.00
EXPENSES		
Coleman Lions Breakfast (FREE)		0.00
Bagged Lunches		700.00
Coleman Lions BBQ		850.00
Staff Hours		3,500.00
Bags & Buffs for Participants		1,750.00
Prizes		3,500.00
Rental		400.00
Supply		500.00
Office/Printing		500.00
Total Expenses		11,700.00

2023 Category 2 Grant Funding Application

Submission Date: 2022 09 26

Organization Information	
Name of Organization	Crowsnest Pass Agricultural Society
Organization Website	
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
<p>The Crowsnest Pass Agricultural Society supports and encourages improving agriculture and quality of life by developing programs, services and facilities based on the needs in the Crowsnest Pass. Programs such as horsemanship clinics, community beautification and community events. The Society has been certified since 1973 and recently updated their name in 2012.</p>
Purpose of the Application
<p>The funds are used for bussing and insurance costs to host the community event. We host the event at the Sartoris staging area where parking is an issue as we see over 800 people attend. This event has brought people to our community from across Alberta and Montana State. Is a unique event that has grown in the last few years and we are proud to say we have been able to organize it here in our community for over 5 years with help from volunteers, sponsors, and the Municipality of Crowsnest Pass.</p>

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	

Additional Information
If you applied for and were granted funding from other sources, please list them here.
Have you performed any other fundraising projects? If yes; what and how much was raised?
No

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
\$1,000.00 2022 - \$1,000.00 2021 - Transportation and Insurance
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
The Pole and Spur
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?
2023-03-11
Total Amount Requested


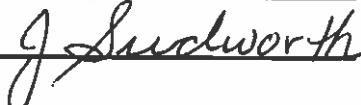
Category 2 & 3 Grant Request Information
\$1,000.00
Please provide a report outlining the event or activity.
To provide an agricultural community event. This event attracts participants across Alberta, B.C. and Montana. We partner with community clubs which benefit from the event. Our attendance has increased each year as the event becomes more popular with participants and those attending. The event is enjoyed by all ages, teams that participate are made up of friends, family and people who just met.

Financial
Please upload your most recent financial statement
Financial Statement 2021 - Tracey Linderman.pdf
Please upload your current year financials and next year's operating budget.
Budget 2023 - Tracey Linderman.pdf
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Pass Agricultural Society
Statement of Financial Position - As at August 31, 2021

	2021	2020
Assets		
Current		
Cash (note 3)	\$ 65,879	\$ 61,677
Short term investment (note 4)	4,248	4,202
Accounts receivable	1,000	-
	<u>71,127</u>	<u>65,879</u>
Property, plant and equipment (note 5)	4,964	6,283
	<u>\$ 76,091</u>	<u>\$ 72,162</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ -	\$ 2,805
Deferred revenue (note 6)	24,781	24,122
	<u>24,781</u>	<u>26,927</u>
Unrestricted net assets	46,346	38,952
Net assets invested in capital	4,964	6,283
	<u>51,310</u>	<u>45,235</u>
	<u>\$ 76,091</u>	<u>\$ 72,162</u>

Approved on behalf of the board:

 Member
 Member

See accompanying notes
Subject to review dated February 25, 2022

Crownsnest Pass Agricultural Society

Statement of Operations

Year ended August 31, 2021

	2021	2020
Revenues		
Government Grants	\$ 24,201	\$ 23,286
Memberships	330	885
Clinic	3,260	2,000
Interest income	46	25
Casino	-	8,932
	<u>27,837</u>	<u>35,128</u>
Expenditures		
Clinic	8,932	8,030
Community initiatives	3,365	1,500
Professional fees	2,352	2,305
Insurance	2,250	2,216
Agricultural Activities & Programs	2,000	1,016
Amortization	1,319	1,432
Casino Expenses	659	2,242
Office	429	887
Memberships	340	340
Advertising and promotion	76	2,026
Donations	40	500
Board Development	-	2,374
Turtle mountain riding club sponsorship	-	1,210
	<u>21,762</u>	<u>26,078</u>
Excess revenues	<u>\$ 6,075</u>	<u>\$ 9,050</u>

See accompanying notes
Subject to review dated February 25, 2022

Pole & Spur 2023

		Ag Society \$	
<u>Revenues</u>			
Team Registrations (\$50/team)	\$1,750.00 (35 teams)		
		CNP Ag Society Sponsorship	\$2,850.00
50/50 Raffle	\$500.00		
Spectators (\$5/adult)	\$3,000.00		
Beer Gardens	\$4,000.00		
Beer Mugs			
Sponsorship			
CNP/PC Landfill	\$250.00	Municipality	\$1,000.00
Greenhill	\$300.00		
Cory Tourond	\$500.00		
TMRC	\$250.00		
3 Flat Industries	\$500.00		
Vicary Resources Ltd.	\$250.00		
Alberta Rocks	load of sand		
Randy Rinaldi Welding	\$250.00		
	<hr/>		
	\$11,550.00		\$3,850.00

Expenses

Insurance		\$850.00
Liquor & Beer Garden Costs	\$4,000.00	
Honorarium to Volunteer Group	\$500.00	
Liquor License	\$100.00	
Cups & coffee & hot chocolate	\$100.00	
Promotional Items	\$500.00	
Portapotties	\$550.00	
Fuel	\$500.00	
Bus Shuttle Rental		\$450.00
Prize Monies	\$3,590.00 (80% payout, \$2,000 added)	
Materials (ropes, snow fences, etc)	\$210.00	
Announcer (fee and/or room costs)	\$300.00	
Speaker System & Music	\$350.00	
Advertising	ads in Herald & Shootin the Breeze	\$1,000.00
Highway Sign	\$100.00	
Trophies		\$1,000.00
Volunteer Meals		\$250.00
Emergency Services	\$750.00	
Videography		\$300.00
<hr/>		
	\$11,550.00	\$3,850.00

2023 Category 2 Grant Funding Application

Submission Date: 2022 09 12

Organization Information	
Name of Organization	Crowsnest Pass Music Festival Association
Organization Website	http://crowsnestpassmusicfestival.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
To provide education in music to all-aged students through a Provincially recognized annual music festival. To provide performance opportunity for students in front of an audience.
Purpose of the Application
Category 2 Funding request, to rent MDM gym to host our annual Music Festival Final Showcase Concert on March 31, 2023

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	No
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	No
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
n/a	
If you applied for and were granted funding from other sources, please list them here.	
n/a	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
\$5,520 - Sponsorship requests \$1,871 - Admissions/passes to festival sessions and concert \$664 - Fundraising activities \$2245 - Local Festival Entries

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
n/a
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
n/a

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Pass Music Festival Final Concert
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
n/a
When will this event/activity take place?
2023-03-31
Total Amount Requested
\$795.65
Please provide a report outlining the event or activity.

Category 2 & 3 Grant Request Information

The Final Showcase concert is put on to highlight the most memorable performances from Festival week, celebrating students' achievements by giving out Awards and Scholarships that are recommended by the Adjudicators hired for each musical discipline. To this concert the whole community is invited, we struggle to find a suitable venue that would accommodate the audience numbers we previously had.

Financial

Please upload your most recent financial statement

[Music Fest June 30 2022 - Crowsnest Pass Music Festival.pdf](#)

Please upload your current year financials and next year's operating budget.

[Music Fest Year End June 2022 - Crowsnest Pass Music Festival.pdf](#), [Music Fest budget 2022-23 - Crowsnest Pass Music Festival.pdf](#)

Supporting information (if needed)

If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?

Yes

CNP MUSIC FESTIVAL YEAR END FINANCIAL STATEMENT July 1, 2021 – June 30, 2022

Budget v. Actuals

Receipts	2021-22	Budget	%
Admissions/passes	\$1,056.20	1,200	88.02%
Final Concert	\$815.00	500	163.00%
AMFA Grant	\$-	0	450.00%
AMFA Raffle Tickets	\$-	300	0.00%
Bank Interests	\$-	0	
Donations	\$5,520.80	5,000	110.42%
Fundraising(program sales)	\$663.50	250	265.40%
Local Festival Entry Fees	\$2,245.00	4,000	56.13%
Prov. Fest. Entry Contributions	\$1,000.00	500	200.00%

Total Receipts

\$11,300.50 11,750 96.17%

Expenses

Adjudicator Accomodation	\$879.63	600	146.61%
Adjudicator Fees	\$1,500.00	1,500	100.00%
Adjudicator Travel	\$1,198.00	1,500	79.87%
Advertising	\$586.95	350	167.70%
AMFA AGM expenses		400	0.00%
AMFA AGM Member Travel (\$0.5/km)		300	0.00%
AMFA Festival Dues	\$255.90	300	85.30%
AMFA Meeting Registrations		150	0.00%
AMFA Raffle Tickets	\$-	300	0.00%
AMFA Trophy Maintenance	\$-	37	0.00%
Bank Charges	\$91.44	65	140.68%
Final Concert	\$323.30	100	323.30%
Fundraising Expense	\$31.44	0	#DIV/0!
Hospitality	\$675.71	450	150.16%
Insurance	\$947.00	950	
National Scholarships	\$250.00	250	100.00%
Office Supplies	\$643.55	100	643.55%
Piano Tune/Fix	\$700.00	675	103.70%
Postage	\$96.60	90	107.33%
Provincial Entry Fees	\$1,650.00	500	330.00%
Ribbons/Trophies	\$422.08	500	84.42%
Scholarships Junior	\$200.00	500	40.00%
Intermediate	\$750.00	750	100.00%
Senior	\$1,250.00	1,250	100.00%
Software License Fee	\$448.45	150	298.97%
Equipment Purchase	\$-		

Total Expenses

\$12,900.05 11,767 109.63%

Net Profit (-Loss)

-\$1,599.55 -17

Balance Forward 2020-21

\$18,348.87

\$16,749.32

CROWSNEST PASS MUSIC FESTIVAL SOCIETY
YEAR END FINANCIAL STATEMENTS
JUNE 30, 2022

CROWSNEST PASS MUSIC FESTIVAL

STATEMENTS OF RECEIPTS AND DISBURSEMENTS

JUNE 30, 2022

RECEIPTS

Donations	\$ 5,520
Grants	-
Fundraising	2,535
Festival Entry Fees (local and provincial)	3,245
Interest	-

\$ 11,300

DISBURSEMENTS

Advertising	\$ 587
Adjudicators	4,254
AMFA	2,156
Bank charges	91
Equipment	-
Fundraising	355
Insurance	947
Office/Postage/Software	1,189
Piano	700
Scholarships	2,200
Trophies	422

\$ 12,900

EXCESS DISBURSEMENT/RECEIPTS **-\$ 1,600**

CROWSNEST PASS MUSIC FESTIVAL

BALANCE SHEET JUNE 30, 2022

CURRENT ASSETS

Cash - general account	<u>\$ 16,749</u>
------------------------	------------------


LIABILITIES AND EQUITY

EQUITY

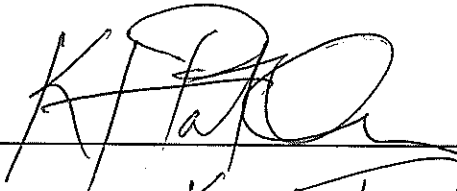
Balance, beginning of year	\$ 18,349
Net Loss	<u>- 1,600</u>
Balance, end of year	\$ 16,749

We have examined the statements of receipts and disbursements of Crowsnest Pass Music Festival Society for the fiscal period ending June 30, 2022.


In our opinion these financial statements accurately represent the financial position of the Society as of June 30, 2022 and the result of its operations for the year ended, in accordance with generally accepted accounting principals.



Date Aug 15 / 2022
Krisztina Wood, Treasurer



Date Aug. 15/22
Print name: Karen Jamminga-Paton
Auditor 1



Date Aug 15/2022
Print name: DARREN GIERULSKI
Auditor 2

CNP MUSIC FESTIVAL
PROPOSED YEARLY BUDGET FOR 2022/2023

Receipts

Donations	5,000
Admissions/Passes	1,000
Final Concert Admissions	1,000
Local Festival Entry Fees	3,000
Provincial Festival Entry Fees	500
AMFA Raffle Tickets	300
Fundraising program sales etc.	600
Bank Interest	0
AMFA Grant	0
Municipal Grant	795
Total Receipts	12,195

Expenses

Advertising	600
Adjudicators' Fees	1,500
Adjudicators' Travel \$0.50/km	1,500
Adjudicators' Accommodation	800
AMFA Festival Dues	300
AMFA Trophy Maintenance	37
AMFA Meeting registrations	150
AMFA AGM member expenses	400
AMFA AGM member travel \$0.50/km	300
AMFA Raffle Tickets	300
Bank Charges	100
Fundraising Expense	60
Final Concert	300
Hospitality Meals	700
Insurance	950
Ribbons/Trophies	500
Scholarships Junior	500
Intermediate	750
Senior	1,250
National & Provincial Scholarships	250
Office Supplies/Equipment	600
Piano Tune/fix	700
Postage	90
Provincial Festival Entry Fees	800
Software License Fee	300
Total Expenses	13,737

2023 Category 2 Grant Funding Application

Submission Date: 2022 09 27

Organization Information	
Name of Organization	Crowsnest Conservation Society
Organization Website	www.crowsnestconservation.ca
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
<p>Purpose of Organization</p> <p>The Crowsnest Conservation Society (CCS) is a charitable non-profit organization based in the Crowsnest Pass. Since 2004 we have been devoted to working together with community partners to ensure a healthy future for the natural environment and the people and wildlife that live within it (CCS Strategic Plan, 2022). We are the only local group with conservation of the natural environment as a primary purpose. Our primary objectives are: 1) Conservation of the natural environment in land-use decisions, wildlife corridors, and watershed health; and 2) Cultivation of environmental values through engagement and education by increasing awareness, knowledge sharing, and activities to support stewardship and sustainable communities. Past programs have included WildEd education in schools, Bear Bins, community events like Weed Pulls or Riparian restoration, Public consultation on key issues, and a public Speaker Series addressing key environmental issues affecting this region.</p>
<p>Purpose of the Application</p> <p>We are requesting municipal support for a speaker to provide education sessions for children during the afternoon and a public lecture in the evening. The Livingstone Range School Division (LRSD) is very supportive of this initiative (See letter of support attached). For several years the CCS has offered a public conservation education event to community members in the spring. These past speaker events have been well attended, giving citizens an opportunity to learn about the stewardship of our local natural environment.</p> <p>The CCS Board of Directors and LRSD representatives will select an environmental issue of noted concern to students, teachers, and residents of Crowsnest Pass and region. We will then invite a qualified, experienced, and knowledgeable speaker to present. The event budget supports the cost of travel and accommodation for the speaker in addition to a full day honorarium. The cost of event promotion and hosting (facility & refreshments) are also included in the proposed event budget. Our contribution will be the volunteer labour to arrange and host the event.</p>

We estimate that a minimum of 100 students would attend in the afternoon and about 60 people in the evening, with a possible audience of over 200 people. The event would increase awareness and knowledge of an environmental issue. It would increase receptivity of attendees to future opportunities for participation in activities to protect our environment or increase sustainability of our community. Our partnership with the Livingstone Range School Division for this event would be a foundation for more cooperation in the future. The economic benefits of this event include the use of local media, restaurants, catering businesses, and accommodation for both the speaker and attendees from out of town. Rental of local facilities would also be required.

If this application is not approved, the events will not be held. Previous commitments have already been made for our casino and raffle funding for the next fiscal year. See proposed 2022-2023 budget attached.

Not holding these two events for children and citizens will deny opportunities for both local students and the public to hear and interact with an expert in an aspect of environmental science that is of concern to the community. Without knowledge of public response to the issue being discussed, it will be more difficult for the Council of the Municipality to take a position or action regarding similar environmental issues. A denial of this application will also mean less income for local businesses and organizations.

Additional Information

Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?

Yes

Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?

No

Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?

No

If you applied for and were denied funding from other sources, please list them here.

We have not applied to any other funder for this Speaker series event.

If you applied for and were granted funding from other sources, please list them here.

We have not applied for grant funding from any other source in the past two years.

Have you performed any other fundraising projects? If yes; what and how much was raised?

December 2021: E-mail request for donations sent to all members and newsletter recipients. Around \$400 raised.

May 2022: AGLC Casino with total proceeds of \$33,998 received in August, 2022.

Additional Information
<p>July 2022: 50-50 Raffle begun with draw to be made on October 2, 2022.</p> <p>September 26 total: \$2600.</p>

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
<p>\$300. July 2019.</p> <p>Earth Day events and activities April 2019.</p> <p>\$2000. 2013.</p> <p>Support for the Bearsmart program of public education and provision of Bear Bins.</p>
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
Yes
If not, why has the report not been filed?

Category 2 & 3 Grant Request Information
Name of Event
Speaker Series Event
Activity Type
Other initiatives, projections and activities deemed eligible by Council (Please explain)
If you chose "Other" above, please explain the event activity here.
In partnership with Livingstone Range School Division, we will be hosting an event for children from local schools during the afternoon, followed by a presentation for the public in the evening.
When will this event/activity take place?
2023-04-15
Total Amount Requested

Category 2 & 3 Grant Request Information
\$3000
Please provide a report outlining the event or activity.
See previous responses for answers.

Financial
Please upload your most recent financial statement
Crowsnest Conservation 2020-2021 Financial Statements - Rachel Carson.pdf
Please upload your current year financials and next year's operating budget.
2022-2023 Estimated budget - Rachel Carson.docx , Proposed Bugert 2023 Speaker Series - Rachel Carson.docx , Letter of Support CCS, 2022 - Rachel Carson.pdf , Forests on Fire poster copy - Rachel Carson.pdf
Supporting information (if needed)
Annual Report 2021-2022 - Rachel Carson.docx
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Conservation Society
Profit and Loss
 October 2020 - September 2021

	<u>Total</u>
INCOME	
43740 Memberships	170.00
43750 Donations	
43751 Foundations	1,393.05
43752 Individuals	1,420.50
43753 Corporate	866.10
Total 43750 Donations	<u>\$ 3,679.65</u>
43770 Casino Revenue	-5,769.55
45000 Interest	0.00
Total Income	<u>-\$ 1,919.90</u>
GROSS PROFIT	<u>-\$ 1,919.90</u>
EXPENSES	
60000 Advertising/Webpage	3,243.35
60300 Awards and Grants	
60320 Cash Awards and Grants	1,000.00
Total 60300 Awards and Grants	<u>\$ 1,000.00</u>
60450 Square/Canada Helps Fees	38.91
61000 Dues,Memberships,Subscriptions	182.66
64900 Office Supplies and Postage	228.78
64950 Computer Related Expenses	624.74
65000 Printing and Photocopying	16.78
65200 Insurance	
65201 Tenant Insurance	382.00
65202 Liability Insurance	658.75
Total 65200 Insurance	<u>\$ 1,040.75</u>
66000 Project Expenses	-1,422.65
67100 Rent Expense	3,780.00
Total Expenses	<u>\$ 8,733.32</u>
PROFIT/ LOSS	<u>-\$ 10,653.22</u>

Reviewed by:

Judy Cooke
 Judy Cooke
 Society Member

Date: *March 2, 2022.*

Reviewed by:

John Salus
 John Salus
 Society Member

Date: *March 2/2022*

Sunday, Feb. 27, 2022 01:28:41 p.m. GMT-8 - Cash Basis

March 8, 2022
Date

Susan Wagner
Patricia Susan Wagner
Treasurer

Crowsnest Conservation Society

Balance Sheet

As of September 30, 2021

ASSETS	Total
Current Assets	
Cash and Cash Equivalent	
10100 General - Community Plan #1	7,179.97
10300 Casino - Community Plan #2	4,371.16
12001 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$ 11,551.13
Total Current Assets	\$ 11,551.13
Non-current Assets	
Property, plant and equipment	
15100 Buildings - Operating	
15110 Rent Deposit	420.00
Total 15100 Buildings - Operating	\$ 420.00
17100 Accum Depr - Bear Bins	0.00
Total Property, plant and equipment	\$ 420.00
Total Non Current Assets	\$ 420.00
TOTAL ASSETS	\$ 11,971.13
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
24200 Accrued Expenses	0.00
25500 GST/HST Payable	0.00
26300 Deferred Revenue	0.00
26350 Casino	0.00
26355 Birding Committee	0.00
26360 Shell Fuelling Change 2014	0.00
26365 TD Friends of Environ 2016	0.00
26370 Trail Signage Project	1,457.10
26375 Nature Alberta Cub Grant	0.00
26380 -Mountain Spirit Festival	4,399.09
Total 26300 Deferred Revenue	\$ 5,856.19
Total Current Liabilities	\$ 5,856.19
TOTAL LIABILITIES	\$ 5,856.19
Equity	
30000 Opening Balance Equity	0.00
31500 Temp. Restricted Net Assets	0.00
Retained Earnings	16,768.16
Profit for the year	-10,653.22
TOTAL EQUITY	\$ 6,114.94
TOTAL LIABILITIES AND EQUITY	\$ 11,971.13

Reviewed by:

Mark A. Cooke
Judy Cooke
Society Member

Date: March 2, 2022.

Reviewed by:

John Salus
John Salus
Society Member

Date: March 2/2022

Sunday, Feb. 27, 2022 01:28:01 p.m. GMT-8 - Cash Basis

March 8, 2022
Date Page 230 of 257

Susan Wagner
Patricia Susan Wagner
THE SUNDAY

Crowsnest Conservation Society

Proposed Budget 2022-2023

As at Year end: September 30, 2022

REVENUE

General Account:	Year End Balance:	\$7625	
Previously allocated:		<u>-4400</u>	
Available monies:			3225
New/Annual memberships (5 yr annual average):			201
Donations (5 yr annual average)		<u>3103</u>	
General Revenue expected			\$ 6529
Casino Account:	Year End Balance (2022 Casino):	\$29613	
Casino monies reserved (4.5 yrs until next one)		<u>- 23033</u>	
Casino monies available for 2022 – 2023			\$ 6580
Raffle Account:	Year End Balance (Sept 26)	\$ 1300	
Raffle monies reserved (3 yr to spend)		<u>- 860</u>	
Raffle monies available for 2022-2023			\$ 430
Total revenue expected			\$ 13,539

EXPENSES

Program and promotion costs:

Crowsnest Trail Interpretive Signs	7000	
Crowsnest Community Markets/Equipment	600	
Website design and newsletter. 250/mo x 12	3000	
Internet annual fees (Weebly, Square, Microsoft)	<u>190</u>	
		\$10,790

Organizational Costs:

Rent	80/mo x 12	960	
Required Liability insurance (Nature Alberta)		740	
Organizational Memberships		140	
Office expenses, inc. Quickbooks on-line subscrip.		750	
Annual General Meeting expenses		500	
Rental insurance		<u>150</u>	
			\$2,360

Total expenses expected **\$ 13,150**

Expected Profit (Loss) **\$ 539**

Crowsnest Conservation Society
Proposed Budget 2023 Speaker Series

REVENUE

Community Grant Category #2:	\$ 3,000
------------------------------	----------

Total revenue expected	\$ 3,000
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EXPENSES

Speaker Full Day Honorarium	\$1000	
Speaker accommodation, meals, and travel	600	
Facility Rental	400	
Catering for Light Refreshments (evening only)	300	
Publicity: Newspaper ads x 2 for 2 weeks	650	
Posters	50	
Labour to organize, arrange, host (Est. 20 hours)	<u>0</u>	
		\$3,000

Total expenses expected	\$ <u>3,000</u>
--------------------------------	------------------------



On behalf of the Livingstone Range School Division, I am pleased to provide Crowsnest Conservation Society with a letter of support for its exemplary work providing conservation events and school outreach education in the Crowsnest Pass community.

.

Over the years, Crowsnest Conservation society has made a concerted effort to provide enhanced learning opportunities to facilitate greater student environmental awareness and conservation in the community. Livingstone Range School Division would like to commend the Crowsnest Conservation Society for making an active commitment to meet and engage with our schools and communities,

The opportunity to have a guest with knowledge of conservation in the Crowsnest Pass to speak to our schools would be well received and we look forward to collaborating in this endeavor

.

Sincerely,

Chad Kuzyk
Associate Superintendent
Livingstone Range School Division
403 625 3356
PO Box 1810,410, 20th street
Fort Macleod, Alberta



FORESTS ON FIRE

The Good, The Bad, The Unexpected



- What did our forests look like 100 years ago?
 - And 100 years in the future?
 - How does wildfire affect the wildlife?
- What can we learn from the Lost Creek and Kenow fires?

7:00pm, Wednesday, February 7

Doors open at 6:30

Compass Centre, 2029-130 St., Blairmore

Presented by:



Guest speakers:

David Andison, fire pattern researcher;
Jonathan Large, fire management officer with
Parks Canada;

Robert Anderson, local wildlife biologist

Annual Report 2021- 2022

Membership:

Individual (\$25): 71 **Family** (\$40): 78 **Corporate** (\$40): 5
Estimated number of people included: 230

Activities during 2021-2022:

Public Engagement

Media subscribers and followers:

Website: www.crowsnestconservation.ca

Facebook: CrowsnestConservation

Instagram: CrowsnestConservation

Newsletter 2022: 282 sent monthly Facebook 2022: 661 followers (last 30 days)
Website Unique contacts: 189 (last 30 days)

Ed Gregor (Forest Stewardship) Day:

Six CCS members volunteered to do infrastructure repair at Chinook Lake.

Crowsnest Community Market:

Volunteers for 5 weeks distributed pamphlets and discussed local issues in 2021:

Number of Table visitors:	140	New Memberships:	2
Pamphlets distributed:	150	Newsletter requests:	24
Bear height measurements:	7 (Children next to large photo showing 3 types of bears)		

Crowsnest Conservation Society had table for 7 weeks of markets in summer/fall 2022.

News coverage:

Sept. 29, 2021 *Pass Herald*: Two page article with photos on Isabelle Sellon School's "Week by the Creek." Crowsnest Conservation Society recognized for funding two days of programming provided by the BC WildSight educators.

Front page photo of \$1000 Horace Allen donation in the October 13, 2021 *Pass Herald* and a short article and photo in the October 20, 2021 *Shootin' the Breeze*.

Contributed article describing the Board's 2021 activities published by the *Pass Herald* and the *Shootin' the Breeze* newspapers on October 27, 2021.

Education

Themes for public education on social media and during markets:

Invasive Species, Wildlife Encounters, Water quality, Sustainable communities

Isabelle Sellon School:

Funded two days of “Week by the Creek” presented by Wildsight educators Sept. 2021

Horace Allen School:

Donated \$1000 for Horace Allen Outdoor Learning Environment in October 2021

Crowsnest Pass Municipal Community Grant Application submitted September 2022

For \$3000 to support spring 2023 event for schoolchildren and the public.

Letter of support from Livingstone Range School Division representative.

Community Service and Volunteer Recruitment Fair: Crowsnest Comprehensive High School

September 23, 2022: Two board members had table

Connect with students and teachers regarding interests in environmental issues.

Environmental Advocacy

TC Energy Gas Pipeline Expansion Project

December 2021: Letter sent requesting that CCS be kept informed

Federal Coal Mining Effluent Regulations: Proposed Less Stringent Amendments

March 2022: Letter to Federal Minister Steven Guibeault regarding environmental risks

Alberta Environment and Parks

July 2022: Letter sent opposing case by case changes to regulation process for parks

Crowsnest Pass Municipal Council

July 2022: Letter sent supporting initiatives regarding recycling depots

CCS Member Volunteers named to Regional committees:

Alberta Environment and Parks Porcupine Recreation Advisory Committee

Oldman Watershed Council Board of Directors

Spray Lakes (Crowsnest Forest Products) Advisory Committee

2023 Category 2 Grant Funding Application

Submission Date: 2022 09 29

Organization Information	
Name of Organization	Crowsnest Pass Skating Club
Organization Website	www.crowsnestpassskatingclub.com
Is the Organization a registered charity or not-for-profit organization?	Yes

Purpose
Purpose of Organization
The Crowsnest Pass Skating Club is a non-profit organization which provides professional instruction from Skate Canada-certified coaches who are passionate about the sport and the development of the skaters.
Purpose of the Application
These funds would be used for our annual skating carnival, held at the end of March. The carnival is a culmination of a season's worth of practice, choreography and competition for over 30 skaters. All levels practice for several weeks leading up to the show, with the two coaches choreographing the entire performance.

Additional Information	
Has the organization previously applied for a grant from the Municipality of Crowsnest Pass?	Yes
Has the organization applied for grant funds from sources other than the Municipality of Crowsnest Pass?	Yes
Has the organization received grant funds from sources other than the Municipality of Crowsnest Pass?	No
If you applied for and were denied funding from other sources, please list them here.	
If you applied for and were granted funding from other sources, please list them here.	

Additional Information
Have you performed any other fundraising projects? If yes; what and how much was raised?
\$1895 Sinister 7 Campground oversight \$3426 Little Caesar's Pizza fundraiser \$1745 Annual bottle drive \$939 Chocolate almond sales \$6375 Annual 50/50 fundraiser \$30,512 Casino

Previous Municipal Grant History
List the last two grants your organization has received from the Municipality of Crowsnest Pass:
2019: \$500 Carnival 2020: \$500 Carnival
Have you provided the Municipality of Crowsnest Pass with a formal completion report for grant funds received?
No
If not, why has the report not been filed?
The grant was received in 2020 but because of Covid, the Carnival did not take place until 2022. We were unaware that a report was required 30 days after completion.

Category 2 & 3 Grant Request Information
Name of Event
Crowsnest Pass Skating Club Carnival
Activity Type
Hosting a Charitable Event or Community Event/Celebration
If you chose "Other" above, please explain the event activity here.
When will this event/activity take place?

Category 2 & 3 Grant Request Information
2023-03-26
Total Amount Requested
\$500
Please provide a report outlining the event or activity.
<p>The annual skating carnival is a culmination of a season's worth of practice, choreography and competition. All levels practice for several weeks leading up to the show, with the two coaches choreographing the entire performance. Parent volunteers make costumes and decorate the arena lobby and ice surface leading up to the show.</p> <ol style="list-style-type: none"> 1. The Municipality is thanked during the show and in our program booklets. 2. The carnival brings approximately 200 people to the Sports Complex for an afternoon of entertainment. It also provides an opportunity for the skaters to showcase their skills. 3. The carnival is for youth skaters and the audience is made up of families.

Financial
Please upload your most recent financial statement
2021_22 Skating financials - Jackie Woodman.jpg
Please upload your current year financials and next year's operating budget.
Carnival budget 2023 - Jackie Woodman.jpg , 2021_22 Skating financials - Jackie Woodman.jpg
Supporting information (if needed)
If you are a recipient of a community grant from the Municipality of Crowsnest Pass, do you verify that you will file the required report within 30 days of grant expenditure?
Yes

Crowsnest Pass Skating Club

For the year (01/06/2021) to (31/05/2022)

Assets

Cash - Bank Account	\$30,876	
Equipment	\$440	
Furniture	\$1,636	
Accounts Receivable	\$197	
Total Assets		<u>\$33,149</u>

Liabilities & Equity

Total Liabilities & Equity	<u>\$33,149</u>
---------------------------------------	------------------------

Income

Operating	\$21,258	
Fundraising	\$50,620	
Total Income		<u>\$71,878</u>

Disbursements

50/50 Expenses	\$6,547	
Advertising and Promotion	\$176	
Bad Debt	\$1,210	
Carnival Expenses	\$1,321	
Casino Expenses	\$1,735	
Coaching Fees	\$26,338	
Competition Fees	\$377	
Insurance	\$95	
Memberships	\$195	
Office Expenses	\$91	
Photos	\$55	
Registration Fees	\$786	
Ice Rental	\$13,689	
Supplies	\$0	
Test Fees	\$1,259	
Total Disbursements		<u>\$53,873</u>

Net Income (Loss) **\$18,005**

This financial statement has been reviewed and approved by:

Jackie Woodman
Printed name and signature
Treasurer

Position
29-Sept-2022
Date

Tammy Gregory
Printed name and signature
President

Position
September 29, 2022
Date

Carnival Budget

March 26, 2023

Expenses		Income	
Ice Rental	\$ 720	Door Sales	\$ 1,300
Coaching	\$ 1,100	Donations	\$ 500
Sanction	\$ 30	Concession	\$ 650
Advertising	\$ 200		
Costumes	\$ 800		
Decorations	\$ 150		
Flowers	\$ 200		
TOTAL	\$ 3,200	TOTAL	\$ 2,450
Difference		-\$ 750	

Crowsnest Pass Skating Club

For the year (01/06/2021) to (31/05/2022)

Assets

Cash - Bank Account	\$30,876	
Equipment	\$440	
Furniture	\$1,636	
Accounts Receivable	\$197	
Total Assets		<u>\$33,149</u>

Liabilities & Equity

Total Liabilities & Equity	<u>\$33,149</u>
---------------------------------------	------------------------

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Test Fees	\$1,259	
Total Disbursements		<u>\$53,873</u>

Net Income (Loss) **\$18,005**

This financial statement has been reviewed and approved by:

Jackie Woodman
Printed name and signature
Treasurer

Position

Date

29-Sept-2022

Tammy Gregory
Printed name and signature
President

Position

Date

September 29, 2022

2023 Board and Committee Budget Presentation Form

Submission Date: 09/23/2022 12:31:18

Board/Committee Information	
Board/Committee Name	Crowsnest Pass Municipal Library Board
Chair Name	Erin Matthews
Additional Members	Erin Matthews, Margaret Thomas, Nicole Stafford, John Hucik, Gale Comin, Doreen Glavin (Council Rep) and Lisa Sygutek (Council Rep)

Mission or Mandate
Briefly state your board/committee's mission or mandate.
The Board, staff, and volunteers of the Crowsnest Pass Municipal Library (also known as the Crowsnest Community Library) strive to enrich and engage the public by providing a variety of resources, services, and programs which meet the informational, educational, and recreational needs of the community.

Accomplishments
Please outline your board/committee's current year accomplishments.
<p>Library accomplishments Nov 2021 to Sept 2022.....</p> <p>BRAT Pack went virtual during Library closures (due to covid restrictions). This program was well attended virtually and in person when restrictions were lifted.</p> <p>Take-home craft kits for Halloween and school closure days were developed and available for pick up during closures.</p> <p>A smart hub was awarded to us by Telus, which allow people without the internet at home to borrow and use at home to access the internet. It was well received and is constantly being borrowed.</p> <p>A partnership with 40 Developmental Assets allowed us to host movie nights at the Library. And we also hosted a station for the Amazing Race.</p> <p>Library hosted an event for Youth week in May. Teens attended and enjoyed games, tie dyeing, music, and more.</p>

Accomplishments
<p>Library staff was able to attend the Chinook Arch Southern Alberta Library Conference in person this year. This was a great chance for staff to network with other Libraries. This year at the conference was Chinook Arch celebrated it's 30th anniversary.</p> <p>We are coordinating visits at Peaks to Pines now that they are open and settled. We have also donated a selection of Large Print books to them. These were enthusiastically received by the residents.</p> <p>Summer Reading programming resumed in person in 2022, and ran for 6 weeks. This is a drop-in program that runs 2 days a week. It was a popular event that everyone was very excited to be able to attend.</p> <p>Storywalks were created and held in different parts of the community. Many thanks to a grant from the Landfill Association. There were 6 Storywalks and they ran every 2 weeks during the spring and summer months. Take home crafts kits were supplied at each location.</p> <p>Magnetic door holders in the back stairwell were installed by the Municipality so that doors can be left open for easy access without causing a fire hazard.</p> <p>Sidewalk and outdoor steps repair patches have been made by the Municipality to temporarily resolve the issue of degrading concrete.</p>
Please outline your board/committee's upcoming year plans and goals.
<p>We strive to continue to provide excellent Library services and programs in the community.</p> <p>Please see "2019-2024 Plan of Service" document attached.</p>

Budget Request Information
Is your board/committee requesting a budgetary consideration from the Municipality for the upcoming year?
Yes
If yes, please record the amount requested here.
\$153,050
Did the board/committee receive any grants from the municipality last year?
Yes

Budget Request Information
If so, how much did your board/committee receive?
\$137,100

Program Information
Please upload any supporting information to illustrate your board/committee programs and activities and how they support your upcoming plans and goals. You may also include this as part of your presentation.

Financial
Please upload your most recent year-end financial statements
2021 Mun CNP Library Board Statement - signed - Erin Matthews.pdf
Please provide the budget for the year in which the funds are being requested
2023-2025 Budget projection.xlsx - Erin Matthews.pdf
Please indicate any funding requested or received from other levels of government and other agencies, and the status of each application if any.
<p>Library Grants/Donations/Awards received from other Sources.</p> <p>BRAT Pack program funding made available through partnership with CNP Literacy Foundation and Brighter Futures.</p> <p>\$500 grant from Landfill Association for Story-walk programming.</p> <p>\$1000 donation from a generous patron at the end of 2021.</p> <p>Over \$1000 received in memorial donations for Judy Bradley.</p> <p>READ award received from Chinook Arch for running BRAT Pack Program virtually during Covid restrictions. \$200 and a plaque.</p> <p>Switch game console donated by Friends of the Library and will be used in our programming.</p>

**The Municipality of Crowsnest
Pass Library Board**

**STATEMENT OF CASH
RECEIPTS AND DISBURSEMENTS
DECEMBER 31, 2021
(unaudited)**

The Municipality of Crowsnest Pass Library Board

Financial Statement

For the year ended December 31, 2020

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Independent Practitioners Review Engagement Report	2
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Financial Statement

Statement of Cash Receipts and Disbursements	3-9
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Tel: 403-328-5929
Fax: 403-328-9534
www.bdo.ca

BDO Canada LLP
600 Melcor Centre
400 - 4 Avenue South
Lethbridge, Alberta
T1J 4E1

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Board of Directors of
Municipality of Crowsnest Pass Library Board

We have reviewed the statement of cash receipts and disbursements of the Municipality of Crowsnest Pass Library Board for the year ended December 31, 2021, and a summary of significant accounting policies and other explanatory information. The statement of receipts and disbursements has been prepared by management on the cash basis of accounting.

Management's Responsibility for the Financial Statements

The Municipality of Crowsnest Pass Library Board is responsible for the preparation and fair presentation of the statement of cash receipts and disbursements in accordance with the cash basis of accounting, and for such internal control as management determines is necessary to enable the preparation of the statement of cash receipts and disbursements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the statement of cash receipts and disbursements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of the statement of cash receipts and disbursements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on the statement of cash receipts and disbursements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the statement of cash receipts and disbursements do not present fairly, in all material respects, the financial position of the Municipality of Crowsnest Pass Library Board as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with the cash basis of accounting.

BDO Canada LLP

Chartered Professional Accountants

Lethbridge, Alberta

April 26, 2022



Return this completed form, or financial review, signed by your financial reviewer along with your budget and your signed grant application form by mail or email to:

**Alberta Municipal Affairs
Public Library Services Branch
17th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Phone: (780) 427-4871
libgrants@gov.ab.ca**

Financial reporting requirements are set out in Section 9 of the *Libraries Act*:

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

2021 Statement of Receipts and Disbursements

Original or emailed copies are accepted

Financial Review

For the: Municipality of Crowsnest Pass Library Board
Legal name of library board*

*The name must match the legal library board name on the grant application form

To be completed by the person/firm approved by municipal council as financial reviewer (as per section 9 or 12.7 of the *Libraries Act*), not a library board member.

Print Name: BDO Canada LLP

Signature: _____

Date: April 26, 2022

RECEIPTS FOR YEAR		Reporting Period 2021
Cash balance at beginning of year, January 1		
01	Cash on hand	\$150.00
02	Total in current bank accounts	\$12,936.70
03	Total in savings accounts	
04	Term deposits	
05	Other committed funds (e.g. trust funds and bequests)	
06	TOTAL OPENING CASH ON HAND (add lines 01 to 05)	\$13,086.70
Government contributions		
07	Local appropriation (Cash transfer from your municipality for operations)	\$131,600.00
08	Provincial library operating grant (do not combine with other provincial funding)	\$31,907.00
Other government contributions		
09	Cash transfer from <u>neighbouring municipality</u>	
10	Cash transfer from <u>another municipal or intermunicipal library board</u>	\$1,500.00
11	Cash transfer from <u>regional library system</u> (e.g. Library Services Grant)	
12	Cash transfer from Improvement District/Summer Village	
13	Cash transfer from School board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. capital grants from your municipality, CFEP, CIP) please list	
15a		
15b		
15c		
Other revenue		
16	Book sales	\$729.60
17	Fundraising (donations and other fundraising activities, incl. from Friends groups)	\$1,408.20
18	Fees and fines (card fees, fines, non-resident deposits)	
18a	Fees	
18b	Fines	\$86.34
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts)	\$1,394.10
22	GST refund	\$1,206.65
23	Interest	\$103.24
24	Transfers from reserve accounts	
25	Other income (please list)	
25a	<u>Coffee</u>	\$10.00
25b	<u>CNP/PC Landfill Association</u>	\$1,000.00
25c		
26	TOTAL CASH RECEIPTS (add lines 07 to 25)	\$170,945.13
27	TOTAL CASH TO BE ACCOUNTED FOR (add lines 06 and 26)	\$184,031.83

CASH DISBURSEMENTS FOR YEAR		Reporting Period 2021
Staff		
28	Salaries, wages and benefits	\$129,357.03
29	Honoraria (volunteers)	
30	Moving expenses	
31	Course or conference fees	\$301.40
32	Travel and hospitality (staff)	
33	TOTAL STAFF EXPENSE (add lines 28 to 32)	\$129,658.43
Library resources		
34	Books (include freight and purchased cataloguing; do not include money you transfer to your library system for book purchases, that info goes on line 59)	(\$245.04)
35	Periodicals and newspapers	
36	Non-print materials (e.g. audio-visual materials, loanable objects)	
37	Digital and electronic resources	
38	TOTAL LIBRARY RESOURCES (add lines 34 to 37)	(\$245.04)
Administration		
39	Audit and/or annual financial review	
40	Board expenses (incl. honoraria, travel, course and conference fees)	
41	Equipment rentals and maintenance	
42	Contracts for services (e.g. bookkeeping, IT services)	
43	Legal fees, bank charges, refunds and deposits	\$242.39
44	Library supplies (incl. binding & repair)	
45	Association memberships (Do not include payments to a regional library system, that info goes on line 59)	\$300.00
46	Postage and box rental	
47	Program expense (incl. publicity/advertising, equipment rental, artist's fees)	\$1,750.55
48	General office supplies (incl. stationery, printing and copier supplies)	\$2,936.08
49	Telephone and telecommunications (incl. internet connections)	\$1,293.34
50	Other materials and supplies	
51	Other expenses	\$2,367.53
52	TOTAL ADMINISTRATION EXPENSE (add lines 39 to 51)	\$8,889.89

CASH DISBURSEMENTS FOR YEAR (cont'd)		Reporting Period 2021
Building costs		
53 Insurance		
54 Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)		\$9,556.27
55 Utilities		\$9,642.48
56 Occupancy costs (e.g. share of building costs in joint-use buildings)		
57 Rent		
58 TOTAL BUILDING EXPENSE (add lines 53 to 57)		\$19,198.75
Transfer payments		
59 Transfer to other library boards (please specify boards: may include municipal or library system boards for membership fees, etc.)		
59a Chinook Arch Regional Library System		\$19,952.74
59b		
59c		
59d		
59e		
59f		
60 Contract payments to library societies (please list)		
60a		
60b		
60c		
60d		
61 TOTAL TRANSFER PAYMENTS (add lines 59 and 60)		\$19,952.74
62 TOTAL OPERATING EXPENDITURE (add lines 33, 38, 52, 58, and 61)		\$177,454.77
63 Loan interest and payments		
64 Transfer to other accounts (e.g. capital, operating reserves)		
Capital expenditures		
65 Building repairs and renovations (e.g. roof, carpet, partitions)		
66 Furniture and equipment (incl. computer hardware)		\$3,120.42
67 Other (please list)		
67a		
67b		
68 TOTAL CAPITAL EXPENDITURE (add lines 65 to 67)		\$3,120.42
69 TOTAL CASH DISBURSEMENTS (add lines 62, 63, 64, 68)		\$180,575.19

Cash balance at end of reporting year		
70 Cash on hand		\$150.00
71 Total in current bank accounts		\$3,306.64
72 Total in savings accounts		
73 Term deposits		
74 Other committed funds (e.g. trusts and bequests, reserves, capital)		
75 TOTAL CASH ON HAND (add lines 70 to 74)		\$3,456.64
76 TOTAL CASH ACCOUNTED FOR (add lines 69 and 75)		\$184,031.83

Summary of cash receipts and disbursements statement

For the year ended December 31, 2021

	Reporting Period 2021
Total cash receipts for the year (from line 26)	\$170,945.13
SUBTRACT Total cash disbursements for the year (from line 69)	\$180,575.19
Net cash increase or (decrease) from operations	(\$9,630.06)
ADD Total opening cash on hand and in bank (from line 6)	\$13,086.70
TOTAL CLOSING CASH ON HAND IN BANK (from line 75)	\$3,456.64

Please continue on to page 7 if your municipality made any payments on behalf of the library board.

Please have the Municipal Administrator fill out page 7.

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality on behalf of the library board are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. Also, the amount of local appropriation (cash transfer from the municipality to the library board) is already recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2021
a. Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	
c. Insurance	\$6,686.27
d. Utilities	
e. Audit/financial review	\$4,134.00
f. Rent (paid to private landlord, not to municipality)	
g. Telephone/Internet	
H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)	\$ 10,820.27
Other expenditures paid by municipality	
i. Municipal staff costs (e.g. if a municipal employee spends a portion of time on library business)	
j. Debenture interest and principal	
k. Capital or special grants (one-time grants)	
l. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	\$42,370.64
M. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to l.)	\$ 42,370.64

I, Patrick Thomas, Administrator of
(please print name)

The Municipality of Crowsnest Pass

(name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality
in providing the indicated services to the

Municipality of CrowsnestPass Library Board

(legal name of library board)

Signature: 

Date: May 17, 2022

THE MUNICIPALITY OF CROWSNEST PASS LIBRARY BOARD

NOTES TO STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

December 31, 2021

1. SIGNIFICANT ACCOUNTING POLICIES

The Municipality of Crowsnest Pass Library Board provides a library service to Crowsnest Pass. The accounting policies are not in accordance with Canadian public sector accounting standards.

a) Basis of Presentation

The library uses the cash basis of accounting, and accordingly, no recognition has been given to accounts receivable, prepaid expenses, accounts payable or deferred contributions of an income or expense nature.

b) Contributions-In-Kind

The library does not record non-cash contributions of goods or services.

c) Cash and Cash Equivalents

Cash and cash equivalents are defined as cash, balances with banks, bank overdrafts, and short term deposits with term maturity of three months or less from year-end

2. INCOME TAXES

The library is exempt from income taxes because of its not-for-profit status under the Canadian Income Tax Act.

Municipality of Crowsnest Pass Library

3 Year Budget Projection

		2023 Budget	2024 Budget	2025 Budget
Income				
	Grants			
	4000 · Municipality	153,050.00	159,100.00	165,150.00
	4010 · Province of Alberta	31,907.00	31,907.00	31,907.00
	Total Grants	184,957.00	191,007.00	197,057.00
	Operations			
	4150 · Fines	200.00	250.00	300.00
	4130 · Facility Use	100.00	150.00	200.00
	4140 · Print & Photocopy	2,500.00	2,800.00	3,000.00
	4100 · Book Sales/donations	700.00	800.00	900.00
	4500 - Interest Income	500.00	550.00	600.00
	Total Operations	4,000.00	4,550.00	5,000.00
	Total Income	188,957.00	195,557.00	202,057.00
	Gross Profit	188,957.00	195,557.00	202,057.00
Expense				
	5100 · Computers	1,500.00	1,600.00	1,700.00
	5300 · Bank Charges	100.00	100.00	100.00
	5610 · Bldg /Yard Repair&Maint.	7,500.00	8,000.00	8,500.00
	5050 · Board Expenses	50.00	50.00	50.00
	5200 · Furniture & Equipment	400.00	400.00	400.00
	5460 · Janitorial/Cleaning	3,200.00	3,400.00	3,600.00
	5700 · Library Wages	132,000.00	136,000.00	139,000.00
	5530 · Office Supplies	3,369.00	3,019.00	3,569.00
	5650 · Prof.Assoc.Member.	350.00	350.00	350.00
	5660 · Prof. Develop	800.00	800.00	800.00
	5670 · Program Expenses	900.00	950.00	1,000.00
	5655 · Regional Library	19,238.00	19,238.00	19,238.00
	5760 · Security System	1,300.00	1,350.00	1,400.00
	5800 · Telephone	1,250.00	1,300.00	1,350.00
	5850 · Utilities	17,000.00	19,000.00	21,000.00
	Total Expense	188,957.00	195,557.00	202,057.00
	Net Income	0.00	0.00	0.00