



**Municipality of Crowsnest Pass
AGENDA
Special Council Meeting
Council Chambers at the Municipal Office
8502 - 19 Avenue, Crowsnest Pass, Alberta
Tuesday, October 25, 2022 at 7:00 PM**

Organizational Meeting of Council

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. REQUESTS FOR DECISION**
 - 3.a 2022-2023 Deputy Mayor Schedule
 - 3.b 2022-2023 Council Committee Appointments
 - 3.c 2023 Council Meeting Dates
- 4. IN CAMERA**
 - 4.a Personal Privacy - Expiration of Terms and or Resignation of Board Members - *FOIP Act Section 17*
 - 4.b Personal Privacy - Board Member Applications - *FOIP Act Section 17*
 - 4.c Personal Privacy - Council Youth Representative - *FOIP Act Section 17*
 - 4.d Personal Privacy - Community Marketing Advisory Committee - *FOIP Act Section 17*
- 5. ADJOURNMENT**



Municipality of Crowsnest Pass Request for Decision

Meeting Date: October 25, 2022

Agenda #: 3.a

Subject: 2022-2023 Deputy Mayor Schedule

Recommendation: That Council adopt the 2022-2023 Deputy Mayor Schedule as presented.

Executive Summary:

Annually at the Organizational Meeting of Council, the Deputy Mayor Schedule up to the next Organizational Meeting of Council is presented for adoption.

Relevant Council Direction, Policy or Bylaws:

1041, 2020 Procedure Bylaw

Discussion:

The 2022-2023 Deputy Mayor Schedule is presented to Council for adoption. The schedule is set up in two month increments to allow each Councillor to serve a term during the course of the year until the next annual Organizational Meeting of Council.

Analysis of Alternatives:

Council could choose to rearrange the order of the terms.

Financial Impacts:

N/A

Attachments:

[2022-2023 Draft Deputy Mayor Schedule .docx](#)



2022-2023

Deputy Mayor Schedule

November/December 2022	Councillor Lisa Sygutek
January/February 2023	Councillor Glen Girhiny
March/April 2023	Councillor Doreen Glavin
May/June 2023	Councillor Dave Filipuzzi
July/August 2023	Councillor Vicki Kubik
September/October 2023	Councillor Dean Ward



Municipality of Crowsnest Pass Request for Decision

Meeting Date: October 25, 2022

Agenda #: 3.b

Subject: 2022-2023 Council Committee Appointments

Recommendation: That Council complete the 2022-2023 Council Committee Appointments.

Executive Summary:

The Council Committee Appointments are presented annually to appoint Council members to sit on various Council Committees and non-affiliated organizations over the course of the following year.

Relevant Council Direction, Policy or Bylaws:

Municipal Government Act - 192(1)

Discussion:

N/A

Analysis of Alternatives:

N/A

Financial Impacts:

N/A

Attachments:

[Committees of Council - New Committees as of June 30, 2022.docx](#)



COMMITTEES OF COUNCIL

Internal Committees – 2022

Agriculture Service Board (3 Councillors)	Bylaw 1020, 2018	Councillors Glavin, Kubik, & Filipuzzi
Community Marketing Advisory Committee (2 Councillors)	Bylaw 1055, 2020	Councillors Sygutek & Glavin
Crowsnest Community Library Board* (2 Councillors)	Bylaw 1027, 2019	Councillors Glavin & Sygutek
Crowsnest Pass Community Pool Society (2 Councillors)	Crowsnest Pass Swimming Pool Operating Agreement	Councillors Glavin & Filipuzzi
Crowsnest Pass Senior Housing Board* (2 Councillors)	Bylaw 1028, 2019 and Ministerial Order H:091/95 with amending Ministerial Order 044/2009	Councillors Filipuzzi & Ward
Emergency Management Committee (Mayor & 3 Councillors)	Bylaw 1026, 2019	Mayor Painter, & Councillors Sygutek, Girhiny, & Ward
Family & Community Support Services Advisory Committee (2 Councillors)	Bylaw 1055, 2020	Councillors Sygutek & Ward
Governance & Priorities Committee	Yet to be established by bylaw	All Members of Council
Municipal Historic Resources Advisory Committee (2 Councillors)	Bylaw 1055, 2020	Councillors Girhiny & Kubik
Municipal Planning Commission* (2 Councillors)	Bylaw 1042, 2020	Councillors Filipuzzi & Ward
Parks & Recreation Advisory Committee (2 Councillors)	Bylaw 1055, 2020	Councillors Sygutek & Girhiny
Pass Powderkeg Ski Society (1 Councillor)	Term of Reference	Councillor Girhiny
Protective Services Advisory Committee (2 Councillors)	Yet to be established by bylaw	Councillors Kubik & Girhiny
Socio-Community & Economic Affects Advisory Committee	Yet to be established by bylaw	None Appointed
Subdivision & Development Appeal Board* (1 Councillor & 1 Alternate) (Certification Required)	Bylaw 1021, 2019	Councillor Girhiny Councillor Kubik (Alternate)

Mayor is named Ex Officio on all Boards & Committees except designated by *



External Organizations – 2022

Ad Hoc – ED Joint Committee – Community Futures & Chamber of Commerce - New	Mayor Painter, Councillors Girhiny & Kubik
Alberta SouthWest Regional Alliance	Mayor Painter
Alberta Urban Municipalities Association (AUMA)	Mayor Painter
Bellevue Ecomuseum Trust (1 Councillor, 1 Alternate) –	Councillor Girhiny Councillor Kubik (Alternate)
Chinook Arch Library Board – NEW to list	Councillor Glavin
Crowsnest/Pincher Creek Landfill Association* (3 Councillors)	Councillors Ward, Glavin, & Filipuzzi
Forest Management Plan Public Advisory Committee - NEW	Councillor Kubik
Highway 3 Twinning Development Association	Mayor Painter
Intermunicipal Development Plan Committee MCNP & MD of Pincher Creek (2 Councillors – 1 Alternate)	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Intermunicipal Development Plan Committee MCNP & MD of Ranchlands (2 Councillors – 1 Alternate)	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Learning for Life (1 Councillor)	Councillor Sygutek
Management Negotiating Committee (Mayor & 1 Councillor)	Mayor Painter & Councillor Ward
Mayors & Reeves of Southwest Alberta	Mayor Painter
Oldman River Regional Services Commission* (2 Councillors)	Councillors Ward & Filipuzzi
Oldman Watershed Council	Mayor Painter
Regional Airport Committee (2 Councillors)	Councillors Kubik & Girhiny
Rural Municipalities of Alberta (RMA)	Mayor Painter
Southwest Alberta Recreation Advisory Group (1 Councillor & 1 Alternate)	Councillor Ward Councillor Girhiny (Alternate)
Teck Coal Advisory Group (1 Councillor)	Councillor Ward



Municipality of Crowsnest Pass Request for Decision

Meeting Date: October 25, 2022

Agenda #: 3.c

Subject: 2023 Council Meeting Dates

Recommendation: That Council move to adopt the 2023 Schedule of Council Meetings as presented.

Executive Summary:

Annually the Schedule of Council Meeting dates is presented at the Organizational Meeting of Council for adoption for the next year.

Relevant Council Direction, Policy or Bylaws:

1041, 2020 Procedure Bylaw

Discussion:

Annually at the Organizational Meeting of Council the proposed Schedule of Council Meetings is presented for Council approval for the following year. The proposed meeting dates are arrived at taking into consideration all statutory Federal and Provincial holiday dates. Pre-scheduled dates for the RMA and AUMA conventions are also considered when scheduling Council Meetings. As per past practice, a reduced schedule of meeting dates for the summer months is also included in the proposed dates.

Analysis of Alternatives:

1. Council can choose to alter the proposed dates as they see fit.

Financial Impacts:

N/A

Attachments: