



Municipality of Crowsnest Pass Policy

Policy No.:	1707-02
Policy Title:	Residential Property Taxation – Senior’s Rebate Program
Approval Date:	July 7, 2022
Revision Date:	July 7, 2022
Supersedes Policy:	1707-01
Department:	Finance

1.0 POLICY PURPOSE

The Municipality of Crowsnest Pass requires a policy to formalize a process for providing a residential property tax grant policy for low income senior citizens who are residents of the Municipality of Crowsnest Pass and are receiving the Federal Guaranteed Income Supplement.

The purpose of the Residential Property Taxation – Seniors Grant Program Policy is designed to assist low-income senior citizen homeowners in the Municipality of Crowsnest Pass from property tax increases by providing a grant to eligible seniors. The amount of the grant will be set annually by Council.

2.0 DEFINITIONS

"Federal Guaranteed Income Supplement (GIS)" means a monthly benefit that is administered through the Federal government and is utilized as an eligibility criteria for this policy.

"Homeowner" as defined in section 3.1(a).

"Low Income Senior Citizen" means a senior citizen who is receiving the Federal Guaranteed Income Supplement.

3.0 POLICY STATEMENTS

3.1 Related Information

- a. In order to qualify for this program, a Homeowner is defined as meeting all of the following requirements:
 - i. A person registered with land titles owning the home (where he/she lives)

- ii. The owner of a taxable residence located on land owned by someone else, such as a condominium
- iii. A person registered under the Land Titles Act as having a life estate, or
- iv. A person who owns a mobile home and owns or rents the land it is on
- v. If a resident senior citizen resident is married, living common law, or in an adult interdependent relationship and only one of the partners owns the home of residence both partners/spouse are considered homeowners under the Senior's Rebate Program.
- vi. When there is a residential property that has more than one owner (other than the senior and his/her partner/spouse) registered on title as joint tenants, then that residential property DOES NOT qualify for the rebate program unless those other owners on title sign a statutory declaration stating that they are on title with the senior for estate planning purposes only and are on title solely for the benefit of the senior.

b. Residential properties with multiple owners other than as defined in 3.1(a) do not qualify under this program.

c. The residence is the applicant's personal primary residence.

d. All residents of the property must meet the eligibility requirements.

3.2 Responsibilities

- a. Municipal Council to:
 - i. Approve by resolution this policy and any amendments.
 - ii. Consider the allocation of resources for successful implementation of this policy in the annual budget process.
- b. Chief Administrative Officer to:
 - i. Implement this policy and approve procedures.
 - ii. Ensure policy and procedure reviews occur and verify the implementation of policies and procedures.
- c. Director of the Department to:
 - i. Ensure implementation of this policy and procedure.
 - ii. Ensure that this policy and procedure is reviewed every year.
 - iii. Make recommendations to the Chief Administrative Officer of necessary policy or procedure amendments.

MUNICIPALITY OF CROWSNEST PASS



Mayor

July 5, 2022
Date



Chief Administrative Officer

July 7, 2022
Date