



Parks & Recreation Authority Meeting Minutes
Municipality of Crowsnest Pass
Monday, January 27 – 5:30 pm
Community Services Office – MDM Community Center

Chairperson: Vern Harrison

Secretary: Tracey Linderman

Present: Vern Harrison – Chairperson
 Derek Medland – Vice Chair
 Ritch Braun – Member at Large
 Heather Davis – Member at Large
 Larry Hennig – Member at Large
 Marlene Anctil – Councillor
 Gordon Lundy – Councillor
 Trent Smith – Community Services Manager
 Tracey Linderman – Community Services Programmer

Absent: Pam Somerville – Member at Large

1.0 Call Meeting to Order

V. Harrison called the meeting to order at 5:34pm.

1.1 Appointment of Chairperson/Vice Chairperson

The Authority members thanked Vern for his dedication and work with the Authority.

#020-01 MOVED BY: M. Anctil
SECONDED BY: D. Medland

To appoint Vern Harrison for Chairperson of the Parks and Recreation Authority for 2020. Vern Harrison accepted.

CARRIED

#020-02 MOVED BY: L. Hennig
SECONDED BY: R. Braun

To appoint Derek Medland for Vice Chairperson of the Parks and Recreation Authority for 2020. Derek Medland accepted.

CARRIED

2.0 Adoption of Agenda

**#020-03 MOVED BY: D. MEDLAND
 SECONDED BY: G. LUNDY**

To accept the agenda of January 27, 2020 with addition Business Arising 5.1 N.I.T. Train Update.

CARRIED

3.0 Approval of Minutes

**#020-04 MOVED BY: M. ANCTIL
 SECONDED BY: L. HENNIG**

To approve the minutes dated November 19, 2019.

CARRIED

4.0 Delegations/Correspondence

4.1 Protective Services Committee – Mike Taje

Discussed plans to create a safe walking trail from east Bellevue to main street Bellevue and would like to use the area between MDM Community Center and the LDS Church. We will look into the area and contact Protective Services for more information if needed.

Action Item: T. Smith will investigate, check out route and property owners. Have information for next scheduled meeting.

**#020-05 MOVED BY: H. Davis
 SECONDED BY: D. Medland**

To have T. Smith investigate the walk-through access between MDM and LDS Church for possible walking path.

CARRIED

Discussed having Minor Hockey as a delegation however Minor Hockey was not prepared to attend this meeting and will plan for February. V. Harrison has more information and will add to the next Agenda.

5.0 Business Arising from Previous Minutes

5.1 – N.I.T. Update

Met with NIT and it is quite the process to have the train up and running. To move the system to another location would be costly. It needs a person with a Boiler Certificate, and a committee to run. The manuals to run the train have been received. An article will be placed in the paper soliciting proposals for those interested in running the NIT Train.

6.0 New Business

6.1 New MDM Rental

Boys and Girls Club have signed a new lease rental at MDM. There is more space available if requested.

6.2 Rental Rates and Fees

Working on Rental Rates and Fees Bylaw. Council will be approving rates however the Authority can review before carried.

6.3 Parks Bylaw

Bylaws have been cleaned up with Council using Bylaw 933.2015 as current document.

6.4 MDM Rental Guidelines Policy

Passed and approved the rental policy and is available for review.

6.5 2020 Initiative Review

The budget has been passed with the auto scrubber approved for complex, ball diamond groomer, bear proof garbage cans, funds for way finding signage, beautification, water (refill) stations for the Pool MDM and Complex, and commitment to the trail system. H. Davis mentioned that the Crowsnest Conservation Society has funds to contribute and would like to collaborate with the trail projects.

If members have any ideas to where signage should be placed in areas that the Municipality owns facilities, please bring information to next meeting for review. V. Harrison will compile the information.

6.6 Renewal Lease Guideline

Leases have been updated and sent to council for approval and review. Set rate up to 5 years for lease holders with level of liability insurance to 5 million for all lease

holders. They have a transition period so that they can budget for increased insurance costs.

6.7 Updated 2022-2024 Complex Event Schedule

User Groups met who book the Complex facility in the Spring and worked out for a five-year schedule to accommodate all users.

7.0 Administrative Reports

Busy time of year for department. Would like to invite Non-Profit Organizations to MDM to see if interested in lease agreements. Trail Maintenance working diligently to keep paved trails maintained. We are encouraging citizens not to maintain trails as it causes more work for the department. Plan to share pictures of the winter trail maintenance on social media for recognition.

8.0 Member Reports/Round Table

Keep in mind the Ed Gregor Stewardship Day is coming up and volunteers interested in Fire smart can come out and help that day. If there are any projects that need assistance, please let V. Harrison know.

Discussed Public Skating schedule and program schedule.

Nordic Club has 230 members with 39 kids as young as 3-6 years old registered for lessons. Improvements have been made at the day lodge, also adding snowshoe and fat bike trails. A meeting is being planned to discuss the future of the club.

Travel Alberta plans to invest up to 20 Billion in the next few years into the tourism business.

Discussed that the Mayor has mentioned that we haven't been reporting to council. Gordon and Marlene will discuss with this with B. Painter.

9.0 In Camera

10.0 Adjournment

#020-06 MOVED BY: M. Anctil

To adjourn the Parks and Recreation Authority meeting at 7:44pm. The next schedule meeting is for February 24 at 5:30pm MDM Room 1A.

CARRIED