

MUNICIPAL HISTORIC RESOURCES BOARD

November 4, 2019

Minutes

PRESENT:

Chairman	Fred Bradley
Board Member	John Kinnear
Board Member	Fred Matt
Board Member	Brad Edmondson
Board Member	Lori Prentice
Board Member	Luke Ratzlaff
Board Member	Howard Vandenhoef
Council Member	Lisa Sygutek
Municipal Representative	Austin Dillman
Municipal Representative	Taylor Felt
Recording Secretary	Kim Uhersky

ABSENT:

Board Member	Deanna Powell
Board Member	Don Harvey (alternate member)

CALL TO ORDER

Chairman Fred Bradley called the meeting to order at 5:00pm

1. ADOPTION OF AGENDA

- a. **Addition: 3c – Nippon Referral**

MOTION by John Kinnear to adopt the agenda of November 4, 2019 as amended

CARRIED

2. ADOPTION OF MINUTES

MOTION by Lori Prentice to adopt the minutes of September 15, 2019

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- a. Discussion on October Demystifying Designation Workshop – October 5
- Lisa Sygutek received positive feedback from several of the attendees who found the workshop very informative
 - Have future workshops broadcast live via Facebook live, Youtube video, etc.
 - Status of Presentations on Website – posted
 - Next steps
 - Discussion around using incentives to encourage more DIY restorers to take on projects in the Crowsnest Pass

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- The Municipality has a Targeted New Development – Re-Development Incentive Policy that could be built on
- Review other communities' incentives and bring back to Council as proposal

MOTION by Lisa Sygutek that Municipal Historic Resources Board create a subcommittee to review different incentive programs for the purchase and renovation of designated historic properties in the Crowsnest Pass.

CARRIED

MOTION by Lori Prentice that the subcommittee to review different incentive programs for the purchase and renovation of designated historic properties in the Crowsnest Pass consist of Lisa Sygutek, Fred Bradley, Taylor Felt, and Brad Edmondson.

CARRIED

- b. Coleman Area Redevelopment Plan
 - Once 2020 Municipal budget is pass work will begin with administration
- c. Nippon Referral
 - Nippon was not favorable to the board's recommendation
 - Clarification letter was sent to Nippon letting them know that this board is advisory in nature

MOTION by Lisa Sygutek to go In Camera at 5:25pm

CARRIED

MOTION by Lisa Sygutek to come out of In Camera at 5:27pm

CARRIED

4. NEW BUSINESS

- a. Review Recommendations from Heritage Management Plan – Pages 73 to 77 and discuss prioritize for 2020 in the context of Budget Submission Request
 - Final two points in Year Two of the Heritage Incentives Recommendations moved to 2020.
 - Fred spoke to the Minister of Economic Development and Trade about Alberta Main Street and the USA's incentive of 20% reduction in taxes for Commercial
 - Lisa met with the Minister of Red Tape Reduction and was informed that they would be interested in a recommendation from Municipal Council
 - Review specific projects/buildings to analyze them individually and build incentive around particular buildings or projects
 - Waivers issued for historic buildings in Winnipeg
 1. If you get close but not quite there can be issued a waiver for specific codes

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2. Transfers risk back to property owner
 3. Should include our Safety Codes Officer - Building in the conversation
 4. Would really need to educate potential owners and renovators
 5. Discussion around pros and cons to the Municipality and to the owners of issuing waivers
 6. BC has separate heritage code – can also get planning and design assistance
 7. On a case by case basis
- Find an engineering firm that has experience
 - Would need to budget for this
 1. There is a National subcommittee working on this - maybe reengage with this group

Plan: Review specific projects/buildings to analyze them individually and build incentive around particular buildings or projects

Austin will formalize a plan to narrow the scope of the initial project using a specific overlay district. The Safety Codes Officer – Building and a community member interested in tackling a project will be included in the conversation and plan.

Lisa, Fred, John, and Taylor will meet to discuss time frames, names and properties, and other particulars. Brad and Fred will develop a list of people who may wish to be involved, potentially even in a project study capacity.

Agenda item for next meeting – Building Safety Codes

Discussion around incentives being provided to some and not others depending on certain factors – Area Structure Plan would ensure equal incentives across the board accordingly

A Main Street program would be a benefit to our community to aid in these projects. Currently Alberta does not have a provincial program. Consider proposing Crowsnest Pass as a pilot project for a new Alberta Main Street Program. The National Trust for Canada has advisory capacity in setting up Main Street Programs.

Board will continue to review the Incentive Recommendations from the Heritage Management Plan and bring back

- b. Update on Signage Referral DP2019 -091 – Old Bellevue Pharmacy
 - Passed at MPC meeting November 4
- c. Coleman Area Redevelopment Plan
 - Reviewed under item 3b

5. OTHER

- a. Board member terms – discussion around appointments from other organizations and boards

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- b. Maintaining history and knowledge on the Municipal Historic Resources Board is important at this time with the new initiatives being developed

6. NEXT MEETING DATE(S)

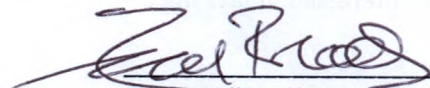
- a. Regular meeting scheduled for December 2 at 5:00pm

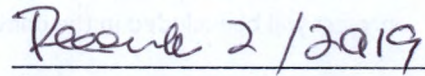
7. ADJOURNMENT

MOTION by Luke Ratzlaff to adjourn the meeting at 6:15pm

CARRIED

Approved by:


Fred Bradley, Chair


Date