

**PASS POOL BOARD MEETING**

**September 23, 2019**

**6:00 PM Municipal Office**

**IN ATTENDANCE:** Lisa Sygutek, Judy Sciarra, Sherri Gleave, Lesley Margetak, Doreen Glavin, Pauline Beech (Regrets – Leone Stacheruk)

**1. AGENDA:** Lesley presented the Agenda.

Sherri **MOVED** the agenda be adopted. Pauline **SECONDED** the motion. **CARRIED.**

**2. MINUTES:** The minutes from the September 2, 2019 meeting were read.

Sherri **MOVED** the minutes be adopted. Judy **SECONDED** the motion. **CARRIED.**

**3. OLD BUSINESS:**

A. CFEP Grant – Reportedly they are waiting for the architect drawings so an RFP can be created and awarded and work can begin.

B. Managers' Report – Managers' Report was briefly discussed as all sections have been received. Further discussion tabled until items have full explanation after next variance: detailed revenue and expenditure breakdown, clear priorities on new purchases, status of OH&S contract, overtime & wages complete season, description of 'supplies' and 'contract services' GL, POs and pool-opening requirements for next year.

C. Special Events/Rentals – Some of the sponsors had questions about payment. Lisa will ask if they received an invoice and if not, we can ask Carrie to re-send them. This will not show up on this month variance report.

**4. NEW BUSINESS:**

A. Variance Report – looked over and discussed but too many unknowns as season was not complete at the time. We need to meet next week after receiving accurate figures.

B. Report to Council – Judy has recorded some ideas and will send the doc to all board members to add to. We cannot finalize information in a report until all is in.

C. Budget – From general observation it looks that we are in similar circumstances as last year but tabled until next meeting to complete.

D. Website – Discussion as to keeping the website current and accurate. Judy will talk to Vic when she can.

**Next Meeting: Special Budget - Monday, September 30, 2019 at 5:00 PM**

**Regular – Monday, October 21, 2019 at 6:00 PM**

Doreen **MOVED** the meeting adjourn at 7:25 PM.